

WARREN HILLS REGIONAL BOARD OF EDUCATION

September 24, 2019

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Sam Knutson (arrived at 6:47 pm), Christine Pi, Christopher Cannavo, Lisa Marshall, Corey Piasecki, Christopher Hamler, and Paula Merrill. Also present were Earl Clymer, Donnamarie Palmiere, Dennis Mack and Mark Zitomer Esq. Eric Walls was absent.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Motion by Mr. Cannavo and seconded by Mrs. Merrill to enter into Executive Session at 6:35 p.m. with full board consent.

D. Reconvene: 7:20 p.m.

Motion by Mrs. Merrill and seconded by Mr. Piasecki to go into open session at 7:20 p.m. with full board consent.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Mr. Piasecki and seconded by Mrs. Merrill to approve the Minutes of the August 20, 2019, Regular and Executive Session meetings as amended.

MOTION: Paula Merrill		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz			X	
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Paula Merrill	X			
Christine Pi			X	
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

F. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

G. Superintendent’s Report – Earl C. Clymer, III

Mr. Clymer then introduced Middle School Peer Leaders Peyton Bigelow and Emma Hart who presented the following:

- Happenings of the annual “Bagels and Locks” which was held on August 19th.
- The launching of two new clubs: Robotics and Club Zen.
- Happenings of the annual Back to School Night which was held on September 12th.
- Happenings of annual Activity Day which was held on September 19th.

Mr. Clymer then presented the following WHHS happenings:

- Happenings of the annual Back to School Night which was held on September 19th.
- Recognition of prior year grant from the Skilled Labor Fund which sponsored the purchase of a CNC Router. An Official event will take place on October 25th to thank the Skilled Labor Fund and National Kitchens and Bath.
- Congratulations to our band who took 2nd place at Hunterdon Central for their half time performance as well as individual awards for best overall percussion and best color guard.

Mr. Clymer then share the following:

- BlackBoard Mass Notification System Implementation Update
- QSAC Update
 - District Team Meeting - 9/30
 - Board Committee Meetings to Review DPR's begin 9/30
 - SOA & Approval of DPR's 10/15 BOE meeting
 - DPR submission due date is 11/15

H. Presenter(s)

- 2019 Spring NJSLA Performance Report by Earl Clymer, Keith Dennison & Heather Apple
- NJSBA Board Goal Presentation by Kathy Helewa

I. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.
2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

J. Committee Reports

Finance, Facilities & Transportation met on 9/9/19 – Mrs. Merrill

- Discussed HS Security Office lowest bid of \$209,000
- Excel & Dam paperwork has been submitted to the DEP
- The turf fields expected to be lined this week

- A/C is almost complete
 - 16 units installed at the high school
 - waiting on panels for the middle school
- New doors being installed at the middle school
- 5 yr facility plan to include the auditorium at the high school
- Fees and rates for ticket sports takers
- Sub rates to increase for nurses
- Testing coordinator stipend
- SAT stipend
- Copiers

Ed & Policy met on 9/9/19 – Mr. Piasecki

- Grading policy
- Discussed the purchase of Vape test kits and testing of the device

Personnel & Student Activities – met on 9/9/19 – Mr. Bodenschatz

- Fundraisers done online

Legislation – Mrs. Marshall

- Discussed a change to the HIB law with three tiers
 - Principal
 - SRO to become the HIB Specialist
 - Executive County Superintendent

K. Old Business – The Finance Committee reviewing substitute teacher and nursing rates.

L. New Business - Mrs. Marshall shared news of a student killed from Dover – Police will be more cognizant of students and parking for football games.

M. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Sherry Anderson – “EXTRA” used in grading policy. “Alternate” should be used instead of “EXTRA.” The word “EXTRA” was removed.

Jen Knittel – Washington Township adopted to approve the Linkit program.

Sam Lewis – Oxford. Part of the newspaper committee, asked will the new grading policy apply to AP students.

N. ACTION ITEMS

Public Hearing on Policy and Regulations #2361 *Acceptable Use of Computer Network-Computers and Resources*

No Comments

I. PERSONNEL

Motion by Mr. Cannavo and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions **I.1** through **I.8** as described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Sally Christine	Accept	Title I Paraprofessional	\$25.08/hour	Middle School	8/14/19	8/14/19	Resignation – will remain on substitute teacher list
2	Theresa Bifano	Rescind	Title I Paraprofessional	\$25.19/hour	Middle School	8/21/19	8/21/19	Rescind board motion of 8/20/19, I. Personnel, #1, Code No. 9
3	Michael Adames	Rescind	Substitute Teacher	\$85.00/day	District	9/25/19	9/25/19	Rescind board motion of 8/20/19 substitute hire
4	Heather Kerner	Approve	Title I Paraprofessional	\$25.19/hour	Middle School	9/25/19	6/30/20	Step 1-BA, Not to exceed 5.75 hours per day – Title I
5	Toni Terrell	Approve	Paraprofessional part-time	\$23.16/hour	Middle School	9/25/19	6/30/20	Step 3, Not to exceed 4 hours per day

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
6	Janelle Arguello	Approve	Paraprofessional Part-time	\$22.05/hour	High School	On or about 10/7/19	6/30/20	Step 1, Not to exceed 4 hours per day
7	Marshall Sigall	Approve	Chemistry Teacher	\$62,720, prorated	High School	8/27/19	On or about 1/2/20	Maternity Replacement Step A-1, M+15, replaces 54016424
8	Kristen McDonald	Approve	Leave Replacement Mathematics	\$54,620, prorated	Middle School	10/7/19	On or about 10/31/19	Leave replacement Step A-1, BA, replaces 53016291
9	Theresa Chapman	Approve	Testing Coordinator	\$6,500 Stipend	High School	9/25/19	6/30/20	N/A
10	Geri McKelvey	Approve	Testing Coordinator	\$3,500 Stipend	Middle School	9/25/19	6/30/20	N/A
11	Jenny Gonzalez	Approve	Part time Custodian	\$14.50/hour	High School	7/1/19	6/30/20	4 hours per day/5 days per week
12	Lauren Voight	Approve	IEP Meeting	\$45.00/hour	High School	8/16/19	8/16/19	Initial eligibility meeting
13	LeeAnn Kubbishun	Approve	7 th Grade Orientation Day	\$30.00/hour	Middle School	8/19/19	8/19/19	N/A
14	Patrick Kablis	Approve	Fall Weight Room Advisor	\$3,000 Stipend	High School	8/27/19	On or about 11/27/19	N/A
15	Trisha Nunnenkamp	Accept	New Teacher Mentor	\$440	High School	8/27/19	6/30/20	Resignation
16	Brittany Catalano	Approve	New Teacher Mentor	\$440	High School	8/27/19	6/30/20	Mentoring Matthew Dell Elba
17	Kristen McDonald	Approve	Substitute	\$85.00/day	District	10/15/19	6/30/20	All paperwork complete & on file
18	Heather Kerner	Approve	Substitute	\$85.00/day	Middle School	8/28/19	9/24/19	All paperwork complete & on file
19	Ryan McDonald	Approve	Substitute	\$85.00/day	District	9/25/19	6/30/20	Pending receipt of required paperwork
20	Robert Kovacs	Approve	Substitute & Event Security Staff	\$16.00/hour \$40.00/hour	District	9/25/19	6/30/20	All paperwork complete & on file
21	Robert Hibbett	Approve	Event Security Staff	\$40.00/hour	District	9/25/19	6/30/20	N/A
22	Timothy Zavacki	Amend	Summer Curriculum	\$45.00/hour	High School	7/1/19	8/23/19	Amend total hours - not to exceed 30 hours
23	Mark Smith	Amend	Summer Curriculum	\$45.00/hour	High School	7/1/19	8/23/19	Approve total hours - not to exceed 70 hours
24	Carol Paulus	Approve	Substitute Custodian	\$14.25/hour	District	9/25/19	6/30/20	All paperwork complete & on file

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
25	Fernando Torres	Amend	Part-time Custodian	\$14.50/ hour	District	9/1/19	6/30/20	Amend board motion of 8/20/19, I. Personnel, #50 –minus black seal
26	L. Jeannie Zamora	Amend	International Club Co-Advisor	\$1,350.00	Middle School	8/26/19	6/30/20	Amend board motion of 8/20/19, I. Personnel, #30 –HS to MS Tier 5
27	Lourdes Garcia	Approve	International Club Advisor	\$2,700.00	High School	8/26/19	6/30/20	Tier 5

*4. Motion to approve the following medical leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	53010468	Maternity Leave	Teacher	High School	8/26/19	49	11/4/19	11/4/19	N/A	On or about 1/6/20	Amend 4/30/19 motion I. Personnel, #8, Code No. 1.
2	98206238	Family Leave	Teacher	High School	10/1/19	N/A	10/1/19	10/1/19	N/A	On or about 1/2/20	N/A
3	53016291	Medical Leave	Teacher	Middle School	10/9/19	16	N/A	N/A	N/A	On or about 10/31/19	N/A

*5. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Anson Smith	Administrative Internship	N/A	N/A	High School	Fall of 2019	Upon Completion	Seton Hall University student under the direction of Mr. Kavcak & Mr. Dennison
2	Alex Leontaris	Clinical Field Experience	N/A	N/A	High School	On or about 9/25/19	On or about 5/1/20	Centenary University student under the direction of Mrs. McGeehan & Mrs. Karabinus
3	Caitlin Cawood	Counseling Practicum	N/A	N/A	High School	On or about 9/25/19	Upon completion	Centenary University student under the direction of Michael Arminio
4	Matthew DellElba	Volunteer Soccer Coach	N/A	N/A	High School	Start of Season	End of Season	Boys Soccer

*6. Motion to approve the following individuals as Home Instructors at the rate of \$45.00/hour for the 2019-2020 school year:

Patricia Wintersteen Jesse Damiano Danielle Miksch Laurie Pillus

*7. Motion to amend August 20, 2019 Personnel motion 1. Code no. 28 to approve Christina Comerro-Page as District News & Information Coordinator with a stipend of \$4,500 effective date of 7/1/19 to 6/30/20.

*8. Motion to approve 2019-2020 Title I funded portions of salaries for teachers as follows:

Title I

Heather Kerner	\$23,725.27
Rebecca Becker	\$33,230.00
Lourdes Garcia	\$22,478.40
Todd Solecitto	\$20,581.20

MOTION: Christopher Cannavo		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christine Pi	X			
Eric Walls				X
Christopher Cannavo	X			
Lisa Marshall	X	Motion 1 Items #7, 11, 14,18, 22, and 23 - retro		
Paula Merrill	X	Motion 1 Items #2,3, 12, 13, 14, 16,18, 22, and 23 - retro		
Sam Knutson	X			
Corey Piasecki	X			
Christopher Hamler	X			

II. EDUCATION AND POLICY

Motion by Mr. Piasecki and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.8**, as described below:

*1. Motion to approve the Warren Hills Regional District Goals for the 2019-2020 school year. [I. Goals]

*2. Motion to approve the renewed annual **Memorandum of Agreement** between law enforcement officials and education for the school year 2019-2020.

*3. Motion to approve the **second and final reading** of the following policy and regulation for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

2624 P&R Grading System

*4. Motion to approve the **first reading** of the following policy and regulation for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 1642 P&R** Earned Sick Leave Law
- 2361 P&R** Acceptable Use of Computer Network-Computers and Resources
- 3159** Teaching Staff Member/School District Reporting Responsibilities
- 3218 P&R** Use, Possession, or Distribution of Substances
- 4218 P&R** Use, Possession, or Distribution of Substances
- 4219** Commercial Driver’s License Controlled Substance & Alcohol Use Testing
- 5701 Regulations** Academic Integrity/Plagiarism
- 6112 P&R** Reimbursement of Federal and Other Grant Expenditures
- 7440 P&R** School District Security
- 8600 P&R** Student Transportation
- 8630** Bus Driver/Bus Aide Responsibility
- 8630 Regs** Emergency School Bus Procedures
- 8670** Transportation of Special Needs Students
- 9210** Parent Organizations
- 9400** Media Relations

*5. Motion to affirm the administrative decision regarding the following HIB cases:

- MS - 19-20 – 001 & 002
- HS - 19-20 – 001

*6. Motion to approve the Doctor’s Standing Orders for the 2019-2020 school year.

*7. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Emily Kablis	With student on NJASC Executive Board	Substitute + Transportation	4 meetings to attend at various NJ High Schools
2	Emily Kablis, Jodi Edmonds & Nicole Silvis	MS & HS Student Councils to leadership conference	Substitutes + Transportation	\$20/student
3	Emily Kablis, Jodi Edmonds & Nicole Silvis	MS & HS Student Councils to state networking conference	Substitutes + Transportation	\$20/student
4	Patricia Smith	FFA State Leadership Conference	Substitute & Transportation	Registration and lodging covered by FFA
5	Christine Tyburczy	Peer Leaders for Cross Age Training	Transportation	N/A

Code	Requested by:	Trip	Board of Education Cost	Discussion
6	Cheryl Yanoff, Nicole Bayer & Michele McGann	MD/AU Classes for Community Based Instruction	Transportation + Nurse	N/A
7	Mary Kaye Bartek	WHRMS Ski Club	Chaperones	\$125./student
8	Sharon Fretz	WHRHS Outdoors Unlimited Club to ski	Chaperones	\$100./student
9	Jennifer Giamoni & Timothy Downs	Debate Team to Harvard University Model Congress 2020	Substitute + Transportation to Penn Station	\$700./student
10	Alison Frey	DECA Leadership Conference	Substitute + Transportation	N/A
11	Lauren Voight, Mary Romond & Jennifer Cagnassola	Students performing with cooperating high schools to receive a MasterClass	Substitute + Transportation	N/A
12	Lauren Voight & Mary Romond	Choral Festival with area choirs	Transportation	N/A
13	Geri McKelvey	WHRMS Bowling Club to bowling alley	Transportation	Club activity – various dates throughout school year
14	Geri McKelvey, Maria Forsythe, Heather Garcia, David Garcia, Laura Muroski	WHRMS Activity Day at Bowling Alley	Transportation	\$2.00/student
15	Jennifer Giamoni & Timothy Downs	Peer Leadership to Teen Summit	Transportation + 1 Substitute	N/A

*8. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Vittoria Sigona	Art Educators of New Jersey Conference	Long Branch, NJ	\$185. Registration + Lodging, Mileage & Incidentals	October 5-7, 2019 Conference Presenter
2	Patrick O'Brien	New Jersey Council for History Education	Princeton, NJ	\$80. Registration + Mileage	December 6, 2019
3	Kristen Chiara, Jennifer Giamoni & Theresa Wilson	AP Literature & Language Arts College Board Workshop	New York, NY	\$235. Registration each + Mileage	November 5, 2019 – Title II funded
4	Earl Clymer, Christopher Kavcak, Nicholas Remondelli, Amanda Brown & Mary Louise Rowlin	Leadership for Excellence and Equity Workshop	Allamuchy, NJ	Mileage	October 1, 2019 – Title II funded
5	Jessica Clark	New Jersey Science Convention	Princeton, NJ	\$180. Registration + Mileage	October 22, 2019 – Title II funded
6	Mark Smith	N.J. Technology & Engineering Educators Conference	Ewing, NJ	\$150. Registration + Mileage	October 18, 2019

MOTION: Corey Piasecki		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Corey Piasecki	X			
Lisa Marshall	X			
Christopher Cannavo	X			
Joseph Bodenschatz	X			
Sam Knutson	X			
Paula Merrill	X			
Christine Pi	X			
Eric Walls				X
Christopher Hamler	X			

III. BUDGET AND FINANCE

Motion by Mrs. Merrill and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III.23** as described below:

*1. The Warren Hills Regional Board of Education approves the revised June, 2019 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of June, 2019; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. The Warren Hills Regional Board of Education approves the July, 2019 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of July, 2019; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*3. Motion to approve the bill list for the period August 21, 2019 through September 24, 2019 in the amount of \$3,340,995.76.

*4. Motion to approve adjusted transfers in the amount of \$724,865.03 for the month of June, 2019.

*5. Motion to approve adjusted transfers in the amount of \$1,214,285.14 for the month of July, 2019.

*6. Motion to approve change order #001 for Warren Hills Regional High School Roof Replacement Project in the amount of \$8,726.92. This will be covered under the \$10,000 general allowance.

*7. Motion to approve a contract with New Jersey Project Teach/Tech, 540 Route 57 East, Port Murray, NJ 07865 for Student #1669340452 with a tuition of \$51,792.40 for the 2019/2020 school year.

*8. Motion to approve a contract with Bonnie Brae, 3415 Valley Road, P.O. Box 825, Liberty Corner, NJ 07938, for student #8894375524 with a tuition of \$73,800.00 for the 2019/2020 school year.

*9. Motion to approve a contract with Goetz Middle School, 835 Patterson Road, Jackson Township, NJ 08527, for student #7972967651 with a tuition of \$14,178.00 for the 2019-20 school year retroactive to September 5, 2019.

*10. Motion to approve LearnWell to provide educational instruction services for Student #3839891010 currently at Summit Oaks Hospital, commencing August 31, 2019 through September 30, 2019, in the amount of \$48.50 per hour for a total of 10 hours per week.

*11. Motion to approve Center for Children's Behavioral Health to provide educational instruction services for Student #6451287522, commencing September 3, 2019 and continuing until further notice, at the rate of \$75.00 per hour, not to exceed a total of 2 hours per day.

*12. Motion to approve KidsPeace to provide educational instruction services for Student #5049392557 commencing September 12, 2019 in the amount of \$40.00 per hour for a total of 5 hours per week.

*13. Motion to approve an Annual Service Agreement with PQ Energy Services, Inc. for the period July 1, 2019 through June 30, 2020 at a cost of \$11,556.00.

*14. Motion to accept the sealed bids on September 17, 2019 for the Security Entrance Addition at the Warren Hills Regional High School. Five (5) bidders responded as follows:

Bidder	Base Bid
Venus Tile & Marble LLC	\$209,000
Salazar & Associates	\$210,000
DeSapio Construction	\$238,000
The G Meyer Group, Inc.	\$249,900
Wallkill Group, Inc.	\$277,000

Authorize award of bid to Venus Tile & Marble LLC, as lowest responsible bidder in full conformance with specifications pending attorney review.

*15. Motion to accept \$3,000.00 from SAIF, School Alliance Insurance Fund, as credit towards our 2019-2020 assessment for completing the Safety Incentive Program from the 2018-2019 school year.

*16. Motion to enter into a contract with Educational Data Services, Inc. in the amount of \$7,900 per the following resolution:

A RESOLUTION AUTHORIZING THE **WARREN HILLS REGIONAL SCHOOL DISTRICT** TO ENTER INTO A COOPERATIVE PRICING AGREEMENT
RESOLUTION NUMBER **26EDCP**

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS the Educational Services Commission of Morris County, hereinafter referred to as the “Lead Agency”, has offered voluntary participation in a Cooperative Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies; and

WHEREAS, the WARREN HILLS REGIONAL SCHOOL DISTRICT within the County of **(WARREN)** New Jersey, desires to participate in the Educational Cooperative Pricing System.

NOW THEREFORE, BE IT RESOLVED on the 24th of September, 2019 by the said Board of Education as follows:

AUTHORITY

As directed by N.J.S.A. 18A-18A-11 et seq. and pursuant to the provisions of N.J.S.A. 40A:11-11 (5), the Board President is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall advertise for and receive bids from vendors who will make school supplies, equipment and other related goods and services available to participating members of the said Cooperative Pricing System at the agreed upon price; and
 The Lead Agency entering into contracts on behalf of the **WARREN HILLS REG. SCHOOL DISTRICT** shall be responsible for complying with the 54 provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

*17. Motion to commission Design Resource Group, Architects to submit to the New Jersey Department of Education the following project:

Alterations/Renovations to the Excel Building and secure schematic and final educational adequacy for the project.

*18. Motion to approve Design Resource Group to provide a full scope civil survey of the district administration property at a cost of \$7,500.00.

*19. Motion to increase summer weight room strength and conditioning coach hours by an additional 28.5 hours at \$45 per hour (\$1282.50) and reduce spring weight room strength and conditioning stipend by \$1282.50.

MOTION: Paula Merrill		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Paula Merrill	X	19	Washington Twp. Police Bill	
Christopher Hamler	X			
Sam Knutson	X		Comcast Bill	
Corey Piasecki	X	19		
Joseph Bodenschatz	X	19		
Christopher Cannavo	X			
Lisa Marshall	X	19		
Christine Pi	X	19		
Eric Walls				X

Motion III.19 did not carry

*20. Motion to approve the submission of Amendment 1 for the ESEA FY 19-20 Grant to include 18-19 carryover.

Title I Part A	\$ 168,099
Title I Reallocated	\$ 11,622
Title I SIA	\$ 20,743
Title II Part A	\$ 57,224
Title III	\$ 6,789
Title IV Part A	\$ 20,000

*21. Motion to approve the submission of Amendment 1 for the IDEA FY 19-20 Grant to include carryover.

IDEA BASIC \$ 400,056

*22. Motion to approve Girls Coding with Girls 4th to 8th grade event (Learn Coding & Computational Thinking) to meet on Wednesdays October 9th – November 13th in the Warren Hills High School Library.

Motion by Mrs. Merrill and Seconded by Mr. Piasecki to add motion #23 for United Business Systems.

MOTION: Paula Merrill		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Paula Merrill	X			
Christopher Hamler	X			
Sam Knutson	X			
Corey Piasecki	X			
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Lisa Marshall	X			
Christine Pi	X			
Eric Walls				X

Motion carries.

* 23. Motion to approve a 60-Month Lease with United Business Systems for the purchase of 19 new Canon copiers at a cost of \$5,062.77 per month.

Motion by Mrs. Merrill and seconded by Mr. Piasecki to approve and adopt motions II.1 through II.17.

MOTION: Paula Merrill		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Paula Merrill	X	19	Washington Twp. Police Bill	
Christopher Hamler	X			
Sam Knutson	X		Comcast Bill	
Corey Piasecki	X	19		
Joseph Bodenschatz	X	19		
Christopher Cannavo	X			
Lisa Marshall	X	19		
Christine Pi	X	19		
Eric Walls				X

Motion III.19 did not carry

O. Public Comment

Chris Kling, Washington Township - Transportation concern - dual bus pass

Jen Knittel – Concern over students sitting waiting for the afterschool program and hopes it will be monitored.

Sherry Anderson – tissues.

P. Second Executive Session

Motion by Mr. Piasecki and seconded by Mrs. Merrill to go into Executive Session at 10:05 p.m. with full board consent.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) Matters of attorney client privilege.

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action will not be taken.

R. Reconvene

Motion by Mr. Piasecki and seconded by Mrs. Merrill to reconvene into open session at 10:23 p.m. with full board consent.

Q. Adjournment

Motion by Mrs. Merrill and seconded by Mr. Cannavo to adjourn at 10:25 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Admin./Bd. Secretary

cz