

WARREN HILLS REGIONAL BOARD OF EDUCATION

September 29, 2020

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District's website. The link can also be found within the posted agenda for this meeting, which is on the District's website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board's public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://zoom.us/j/99450322571?pwd=bjldDd0llMTZzTWdtQzAvcHVQUnlhdz09>

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Sam Knutson, Lisa Marshall, Christine Pi, and Corey Piasecki. Also present were Earl Clymer, Dennis Mack, Dawn Moore and Donnamarie Palmiere. Eric Walls and Sherri Musick were absent.

C. Executive Session- 6:35 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into Executive Session at 6:35 p.m. with full board consent.

D. Reconvene: 7:10 p.m.

Approval to Reconvene

Motion by Mrs. Marshall and seconded by Mr. Piasecki to go into Open Session at 7:10 p.m. with full board consent.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- September 8, 2020 Regular and Executive Session

Motion by Mr. Piasecki and seconded by Mr. Cannavo to approve the minutes of the September 8, 2020, Regular meeting and Executive meeting.

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools
None

F. Superintendent’s Report – Mr. Earl C. Clymer, III

- Mr. Clymer announced that tonight there will be a new feature to allow audible comments from members of the public along with the chat feature. If a member of the public wishes to use this feature, they must use the raise hand on the zoom meeting and the host will permit them to speak.
- Mr. Clymer also mentioned there will be a resolution added under Budget & Finance.
- Mr. Clymer reported the graduation cohort numbers from the NJ DOE as follows:
2020 4-year cohort is 92.2%
2019 5-year cohort is 92.9%
He also shared the dropout rate as follows:
2019 2.7%
2020 1.4%
- The district has now completed four weeks of remote and hybrid learning and will be looking toward a five-day rotation.
- Reminder MS Back to School on 9/30 from 7:00 p.m. to 9:00 p.m.; HS Back to School on 10/1 from 7:00 p.m. to 9:00 p.m. and 11/3 (Election Day) will be a full remote day.

G. Presenter(s):
None

H. Goals:

Mr. Hamler reached out to NJSBA representative, Kathy Hellewa and she will attend the October 13 board meeting to discuss board goals.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education & Policy	No meeting held	By Chair: Mr. Piasecki
Personnel & Student Activities	September 14, 2020	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo
Wall of Fame	monthly	By Chair: Mr. Walls
AD Hoc Reopening	No meeting held	By Chair: Mr. Clymer
Focus Group for Diversity	September 17 & 24, 2020	By Chair: Mr. Clymer

Personnel & Student Activities met and discussed the clubs that will be approved to run virtually. Other clubs may be phased in over the year. Middle School intramural sports will run for five weeks through the first week of November.

Focus Group for Diversity committee reviewed textbook approval forms and curricular materials/resource forms.

Mrs. Marshall reported on the Legislative Committee meeting she attended:

- School Based was added back to the state budget and thank you to Senator Doherty for helping push for this.
- Free and Reduced SSO program extended to December 31.
- QSAC Flexibility
- 10% increase in Extraordinary Aid
- Special Ed Standards.
- New School Health Educators Benefit Plan

Mr. Hamler reported that the Finance, Facilities & Transportation committee met on September 10 and discussed opening the outdoor facilities to outside organizations. New rates have been established.

J. Old Business

None

K. New Business

Mr. Bodenschatz mentioned that his position on Governor Educator of the year committee needs to be filled. His three-year term is over this year.

L. Public Comment – concerning action items.

None

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

Mrs. Palmiere made a motion to add the following resolution as # 11 under Budget & Finance:

Resolved, that the Board of Education approves the settlement agreement with the Warren Hills Regional Education Association and signatories to the Agreement, PERC Docket No. CO-2019-021, in accordance with the terms and conditions therein; and

Be it further resolved, that the Board President is authorized to execute the agreement on behalf of the Board.

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

I. PERSONNEL

Motion by Mr. Bodenschatz and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.4 as described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	David Garcia	Accept	Business Teacher	\$80,810.00	Middle School	11/20/20	11/20/20	Resignation
2	James Wallace	Accept	Custodian	\$37,231.00	High School	10/2/20	10/2/20	Resignation
3	Michael Ferroni	Accept	Assistant Football Coach	\$4,769	High School	9/29/20	9/29/20	Resignation
4	Kimberly Kavcak	Approve	Mentor Training	\$30/hour	Middle School	9/9/20	9/16/20	Not to exceed 2 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
5	Kimberly Kavcak	Approve	Teacher Mentor	\$440	Middle School	9/17/20	On or about 5/3/21	Mentoring Susan Blackford
6	Alexandra Helle	Approve	Biology Teacher	\$195/student \$100/each additional student	High School	9/17/20	6/30/21	Independent Study
7	Lauren Voight	Approve	5 th Prep	\$1,300/semester	High School	9/17/20	6/30/21	Travel from high school to middle school
8	Jennifer Giamoni	Approve	Debate Club Advisor	\$4,100	High School	9/30/20	6/30/21	Tier 1
9	Nicole Petrewski	Approve	Drama Club Advisor	\$4,100/play	High School	9/30/20	6/30/21	Tier 1 – 2 plays
10	Lauren Voight	Approve	Chorus Club	\$4,100	High School	9/30/20	6/30/21	Tier 1
11	Patricia Smith	Approve	FFA Advisor	\$4,100	High School	9/30/20	6/30/21	Tier 1
12	Heather Wight	Approve	Senior Class Advisor	\$4,100	High School	9/30/20	6/30/21	Tier 1
13	Emily Kablis	Approve	Student Council Advisor	\$4,100	High School	9/30/20	6/30/21	Tier 1
14	Daryl Detrick	Approve	Computer Club Advisor	\$4,100	High School	9/30/20	6/30/21	Tier 1
15	Genevieve DeBoer	Approve	Yearbook Advisor	\$4,100	High School	9/30/20	6/30/21	Tier 1
16	Alison Frey	Approve	FBLA/DECA Advisor	\$3,500	High School	9/30/20	6/30/21	Tier 2
17	Nicole Silvis	Approve	Student Council Advisor	\$3,500	Middle School	9/30/20	6/30/21	Tier 2
18	Carmello Chiara	Approve	National Honor Society Advisor	\$3,300	High School	9/30/20	6/30/21	Tier 3
19	Margaret Devine	Approve	Horizons Advisor	\$3,300	High School	9/30/20	6/30/21	Tier 3
20	Jason Graf	Approve	Jazz Ensemble Advisor	\$3,300	High School	9/30/20	6/30/21	Tier 3
21	Cedric Hickerson	Approve	Junior Class Advisor	\$3,300	High School	9/30/20	6/30/21	Tier 3
22	Tammy Muffley	Approve	National Junior Honor Society Advisor	\$3,300	Middle School	9/30/20	6/30/21	Tier 3
23	Toni Manfra	Approve	Best Buddies Advisor	\$2,900	High School	9/30/20	6/30/21	Tier 4
24	Margaret Devine	Approve	Gay/Straight Alliance Co-Advisor	\$1,450	High School	9/30/20	6/30/21	Tier 4
25	Kevin Horn	Approve	Gay/Straight Alliance Co-Advisor	\$1,450	High School	9/30/20	6/30/21	Tier 4

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
26	Jason Graf	Approve	Jazz Ensemble Advisor	\$2,900	Middle School	9/30/20	6/30/21	Tier 4
27	Debra Rokosny	Approve	Diversity Club Advisor	\$2,900	High School	9/30/20	6/30/21	Tier 4
28	Christine Tyburczy	Approve	Peer Leaders Advisor	\$2,900	Middle School	9/30/20	6/30/21	Tier 4
29	Lisa Weisenstein	Approve	Freshman Class Advisor	\$2,700	High School	9/30/20	6/30/21	Tier 5
30	Julia Henning	Approve	Glamour Girls Advisor	\$2,700	High School	9/30/20	6/30/21	Tier 5
31	Toni Manfra	Approve	Sophomore Class Advisor	\$2,700	High School	9/30/20	6/30/21	Tier 5
32	Patrick Kablis	Approve	Assistant Football Coach	\$5,419, prorated	High School	9/30/20	End of Season	Tier 1, Step 2
33	Amy Alpaugh	Approve	Intramurals	\$45.00/hour	Middle School	10/5/20	11/6/20	5 weeks – 2 days per week for 1.5 hours
34	Scott Esposito	Approve	Substitute Custodian	\$14.25/hour	District	9/30/20	6/30/21	Pending receipt of all required paperwork

*2. Motion to approve 2020-2021 Title I funded salaries for teachers as follows:

Title I

Lourdes Garcia	\$13,380.00
Deana Marie Turner	\$57,170.00

*3. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	52998044	Medical Leave	Special Education Teacher	High School	9/2/20	8	9/16/20	9/16/20	N/A	On or about 10/20/20	Amend 9/8/20 board motion
2	52993383	Rescind	Mathematics Teacher	Middle School	9/17/20 or sooner	Up to 10 days	N/A	N/A	N/A	Up to 12 weeks	Rescind Board Motion of 9/8/20, I. Personnel, #11

*4. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Michael Arminio	Internship	N/A	N/A	District	9/30/20	6/30/21	Centenary University Practicum under the direction of Christine Tyburezy
2	Adam Slack	Internship	N/A	N/A	High School	9/30/20	6/30/21	Centenary University Administrative Internship under the direction of Christopher Kavcak
3	Jason Graf	Internship	N/A	N/A	High School	9/30/20	6/30/21	Centenary University Administrative Internship under the direction of Christopher Kavcak
4	Alison Frey	Internship	N/A	N/A	High School	9/30/20	6/30/21	Rider University Administrative Internship under the direction of Christopher Kavcak

Approval of Personnel Motions

MOTION: Scott Bodenschatz		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

II. EDUCATION AND POLICY

Motion by Mr. Piasecki and seconded by Mrs. Marshall to approve and adopt motions II. 1 though II.7 as described below:

*1. Motion to approve the following job description for inclusion in the district’s job description manual, as recommended by the Personnel Committee and Superintendent:

Data Analyst/Specialist

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 – None

HS - 19-20 - None

*3. Motion to approve the annual **Memorandum of Agreement** between law enforcement officials and education for the school year 2020-2021.

*4. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Warren Hills Regional Board of Education Members, Earl Clymer, Donnamarie Palmiere, Christopher Kavcak & Nicholas Remondelli	NJSBA Convention	Virtual	\$900.00 Registration	October 20-22, 2020

*5. Motion to approve the Doctor’s Standing Orders for the 2020-2021 school year.

*6. Motion to approve the Marzano Teacher Evaluation Model as the teacher evaluation instrument and the Marzano School Leader Evaluation Model as the school leader evaluation instrument for the 2020-2021 school year.

*7. Motion to approve the following Resolution:

WHEREAS, the School Based Youth Services Program (SBYSP), administered by the New Jersey Department of Children and Families, provides students – in a school setting – with critically important supports, such as mental health counseling, employment counseling, substance abuse education and prevention, preventive health awareness, primary medical linkages, and learning support; and

WHEREAS, the SBYSP, in which nearly 100 New Jersey school districts participate, has a proven record of success and has achieved positive results for students and parents across the state; and

WHEREAS, the SBYSP is one of the state’s most effective efforts to serve the mental health and social-emotional needs of students and their families; and

WHEREAS, during the current public health crisis, which has increased isolation and anxiety, these services should not only be maintained, but also strengthened and expanded; and

WHEREAS, in state Fiscal Year 2020, school-linked services were funded at almost \$15.3 million and were originally expected to receive in an increase in funding to nearly \$17 million when the Governor unveiled his original Fiscal Year 2021 budget proposal in February; and

WHEREAS, when the Governor issued his revised FY2021 budget plan on August 25, he proposed cutting the funding for school-linked services to less than \$5 million, and the SBYSP is expected to be completely eliminated at the end of September 2020; and

WHEREAS, the proposed cuts to the SBYSP have sparked an outcry from the educational community, and many local boards of education oppose this drastic departure from the Governor’s original budget proposal and the change in the state’s funding priorities; and

WHEREAS, while these financially difficult times will require difficult choices to be made to address the economic realities brought on by the COVID-19 pandemic, cutting the critical services provided through the SBYSP is not an appropriate way to meet these budgetary challenges; and

WHEREAS, the New Jersey School Boards Association has conducted extensive research into programming that promotes the health and wellness of students, and believes that the SBYSP plays a critical role in supporting the mental health and emotional well-being of students; and

WHEREAS, the Warren Hills Regional Board of Education recognizes the importance of maintaining funding for the SBYSP so that student and parents may continue receiving the critical services provided through the program.

NOW, THEREFORE, BE IT RESOLVED that the Warren Hills Regional Board of Education urges the State Legislature and the Governor to reverse the cuts to the School Based Youth Services Program contained in the Governor’s proposed budget for Fiscal Year 2021, and to maintain and increase funding for the program beyond the next fiscal year; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, Commissioner of the NJ Department of Children and Families, Christine Norbut Beyer, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin, and the 23rd Legislative District’s representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

Approval of Education & Policy Motions

MOTION: Corey Piasecki		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

III. BUDGET AND FINANCE

Motion by Mr. Knutson and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 11, as described below

*1. The Warren Hills Regional Board of Education approves the August, 2020 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of August, 2020; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period September 10, 2020 through September 29, 2020, in the amount of \$1,782,533.09.

*3. Motion to approve transfers in the amount of \$29,575.25 for the month of August, 2020.

*4. Motion to approve the following Transportation Contract renewal for the 2020-2021 school year:

Snyder Bus Service, Inc. - Route 16AB/E at a revised rate of \$43,013.50.

*5. Motion to approve the following Special Education Related Service Agreement for the 2020-2021 extended and regular school year:

Student	School	Amount	Effective
2612772623	Morris-Union Jointure Commission	\$6,270.00	6/24/20-6/30/21
9559845055	Morris-Union Jointure Commission	\$5,992.50	6/24/20-6/30/21

*6. Motion to accept the School Alliance Safety Achievement Award in amount of \$3,000.00 toward the 2020-2021 assessment.

*7. Motion to approve a Parental Contract for Student Transportation for Route #WJPC 20-21MM to transport Warren Hills Special Education Student #2612772623 to Developmental Learning Center for the 2020-2021 school year in the amount of \$3,000.00.

*8. Motion to approve Home/Bedside Instruction Agreement with Saint Clare’s Hospital for Student #1274743973, commencing September 25, 2020 until further notice, in the amount of \$55.00 per hour for a total of 5 hours per week.

*9. Motion to accept NJSIG 2020 Safety Grant in the amount of \$2,900.00

*10. Motion to accept Coronavirus Relief Fund Grant in the amount of \$86,194.00

*11. Resolved, that the Board of Education approves the settlement agreement with the Warren Hills Regional Education Association and signatories to the Agreement, PERC Docket No. CO-2019-021, in accordance with the terms and conditions therein; and

Be it further resolved, that the Board President is authorized to execute the agreement on behalf of the Board.

Approval of Budget & Finance Motions

MOTION: Sam Knutson		SECOND: Chris Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X		Ck# 053374	
Lisa Marshall	X			
Sherri Musick				X
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

N. Public Comment

None

P. Adjournment 7:54 p.m.

Motion by Mr. Piasecki and seconded by Mrs. Marshall to adjourn at 7:54 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary