

WARREN HILLS REGIONAL BOARD OF EDUCATION

September 8, 2020

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District's website. The link can also be found within the posted agenda for this meeting, which is on the District's website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board's public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://zoom.us/j/99782113757?pwd=MEZkdGVJRThSRmZQdXJPcFpieXF3Zz09>

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Lisa Marshall, Sherri Musick, Christine Pi, and Corey Piasecki. Also present were Earl Clymer, Dennis Mack and Donnamarie Palmiere. Eric Walls and Sam Knutson were absent.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into Executive Session at 6:32 p.m. with full board consent.

D. Reconvene: 7:00 p.m.

Approval to Reconvene

Motion by Mr. Piasecki and seconded by Mrs. Marshall to go into Open Session at 7:00 p.m. with full board consent.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- August 27, 2020 Special and Executive Session

Motion by Mr. Piasecki and seconded by Mrs. Musick to approve the minutes of the August 27, 2020, Special meeting and Executive meeting.

MOTION: Corey Piasecki		SECOND: Sherri Musick		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson				X
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

None

F. Superintendent's Report – Mr. Earl C. Clymer, III

First day of remote learning

Things went well

Always can make better and we are working on a few of the road bumps from day one

Learning curve for all parties, make better than the spring

Hybrid in-person - Thursday, September 17, 2020

We are ready to receive students, have been and will continue to be as we move toward 9/17

Majority of Staffing issues will be addressed this evening, approval of leave replacements

As late as his afternoon, managing staffing concerns to ensure building/class coverage

Back To School Nights

Postponed

New Date(s) & format forthcoming

G. Presenter(s):

None

H. Goals:

I. Committee Reports

None

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education & Policy	No meeting held	By Chair: Mr. Piasecki
Personnel & Student Activities	No meeting held	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo
Wall of Fame	monthly	By Chair: Mr. Walls
Focus Group for Diversity	No meeting held	By Chair: Mr. Clymer
AD Hoc Reopening	No meeting held	By Chair: Mr. Clymer

J. Old Business

None

K. New Business

Mr. Cannavo said that the administration is working on a way for the public to voice their comments in the virtual setting instead of using the Q &A.

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for

public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

Mr. Clymer administratively withdrew under #4, Code 11.

Motion by Mr. Piasecki and seconded by Mr. Bodenschatz to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.4 as described below:

*1. Motion to approve the following Resolution:

Resolved that the Board of Education authorizes the Superintendent to effectuate voluntary/involuntary staff transfers between buildings as needed, subject to ratification by the Board at its next duly convened meeting with said ratification not being unreasonably withheld, during the 2020-21 school year.

*2. Motion to approve the following Resolution:

Resolved that the Board of Education authorizes the Superintendent to hire staff between Board meetings as needed, subject to ratification by the Board at its next duly convened meeting with said ratification not being unreasonably withheld, during the 2020-21 school year.

*3. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Margaret Devine	Approve	English Teacher	\$94,520	High School	9/8/20	On or before 12/31/20	Involuntary Transfer
2	Susan Blackford	Approve	Maternity Leave Special Education Teacher	\$55,470, prorated	Middle School	9/8/20	On or about May 3, 2021	Replaces #75259689
3	Janine Horber	Approve	Leave Replacement English Teacher	\$57,495, prorated	Middle School	9/8/20	On or about 11/10/20	Replaces #52870581
4	Trevor Hunt	Approve	Substitute Teacher	\$90/day	District	9/8/20	6/30/21	All paperwork complete & on file
5	Michael Volz	Approve	Leave Replacement Social Studies Teacher	\$55,470, prorated	High School	9/8/20	On or before 12/31/20	Replaces #52998820
6	Cheryl O'Melia	Approve	Leave Replacement Math Teacher	\$65,845, prorated	Middle School	9/8/20	On or before 12/31/20	Replaces #52993383
7	Amy Alpaugh	Approve	Leave Replacement Health/PE Teacher	\$55,470, prorated	High School	9/8/20	On or before 12/31/20	Replaces #52965563
8	Mary Knapp	Approve	Leave Replacement Special Education Teacher	\$55,470, prorated	High School	9/8/20	On or before 12/31/20	Replaces #52998044
9	Michael Arminio	Approve	Guidance Counselor	\$48.41/hour	High School	8/27/20	9/4/20	Additional 20 summer hours
10	Christal Barr	Approve	Guidance Counselor	\$58.18/hour	High School	8/27/20	9/4/20	Additional 20 summer hours
11	Kristina Hartman	Approve	Guidance Counselor	\$42.32/hour	High School	8/27/20	9/4/20	Additional 20 summer hours
12	Catherine O'Neal	Approve	Guidance Counselor	\$64.47/hour	High School	8/27/20	9/4/20	Additional 20 summer hours
13	Lee Ann Kubbishun	Approve	Guidance Counselor	\$64.47/hour	Middle School	8/27/20	9/4/20	Additional 20 summer hours
14	Hope Ranalli	Approve	Guidance Counselor	\$55.91/hour	Middle School	8/27/20	9/4/20	Additional 20 summer hours
15	Christine Tyburczy	Approve	Guidance Counselor	\$57.57/hour	Middle School	8/27/20	9/4/20	Additional 20 summer hours
16	Bernadette Cooney	Approve	Home Instructor	\$45.00/hour	District	9/9/20	6/30/21	N/A
17	Maria Forsythe	Approve	Home Instructor	\$45.00/hour	District	9/9/20	6/30/21	N/A
18	Heather Heslin	Approve	Home Instructor	\$45.00/hour	District	9/9/20	6/30/21	N/A
19	Jesse Damiano	Approve	Home Instructor	\$45.00/hour	District	9/9/20	6/30/21	N/A

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
20	Danielle Miksch	Approve	Home Instructor	\$45.00/hour	District	9/9/20	6/30/21	N/A
21	Patricia Wintersteen	Approve	Home Instructor	\$45.00/hour	District	9/9/20	6/30/21	N/A
22	Heather Wight	Approve	SAT Testing Center Supervisor	\$1,000.00/stipend	High School	9/9/20	6/30/21	Stipend includes – 4 sessions
23	Kyle Williams	Approve	Paraprofessional	\$22.70/hour	High School	9/9/20	6/30/21	4 hours per day
24	Jodi Tiger	Approve	Substitute Driver	Weekday \$19.00/hour Weekend \$19.50/hour MailRun \$20.50/hour Mtg/Safety \$12.50/hour training	District	9/17/20	6/30/21	N/A
25	Frank Grosso	Approve	Substitute Driver	Weekday \$19.00/hour Weekend \$19.50/hour MailRun \$20.50/hour Mtg/Safety \$12.50/hour training	District	9/17/20	6/30/21	N/A
26	Beth Miller	Approve	Substitute Security	\$16.00/hour	District	9/17/20	6/30/21	N/A
27	Janice DiMaio	Approve	Substitute Teacher	\$90.00/day	District	9/9/20	6/30/21	All paperwork complete & on file
28	Kristen Mandicz	Approve	Substitute Teacher	\$90.00/day	District	9/9/20	6/30/21	All paperwork complete & on file
29	Theresa Chapman	Approve	5 th Prep	\$1,300/semester	High School	9/17/20	6/30/21	N/A
30	Heather Heslin	Approve	5 th Prep	\$1,300/semester	Middle School	9/17/20	6/30/21	N/A
31	Fred Werner	Accept	Substitute Teacher	\$90/day	High School	9/8/20	9/8/20	Resignation
32	Daniela Cleveland	Accept	Paraprofessional	\$27.25/hour	High School	9/8/20	9/8/20	Resignation
33	Ralph Avard	Rescind	Substitute Teacher	\$90/day	District	9/8/20	9/8/20	Rescind Board Motion of 8/18/20, I. Personnel, #11
34	Patricia Wintersteen	Approve	Paraprofessional	\$38,920.00	High School	9/10/20	6/30/21	Step 8 – pending receipt of required paperwork
35	Jill O'Malley	Approve	Paraprofessional	\$38,220.00	High School	9/10/20	6/30/21	Step 7 – pending receipt of required paperwork

*4. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	75259689	Maternity Leave	Teacher	Middle School	9/2/20	34 approx	On or about 10/14/20	On or about 10/14/20	N/A	On or about 5/3/21	Amend Board Motion of 4/28/20, I. Personnel, #3
2	50259233	Maternity Leave	School Nurse	High School	9/2/20	28	On or about 10/13/20	On or about 10/13/20	On or about 1/20/21	On or about 4/1/21	Amend Board Motion of 6/9/20, I. Personnel, #3
3	53049052	Maternity Leave	Teacher	High School	9/2/20	40 approx	On or about 10/29/20	On or about 10/29/20	On or about 1/20/21	On or about 4/1/21	Amend Board Motion of 5/12/20, I. Personnel, #2
4	53033015	Maternity Leave	Teacher	High School	9/2/20	0	9/2/20	9/2/20	N/A	2021/22 School Year	Amend Board Motion of 3/17/20, I. Personnel, #2
5	52870581	Medical Leave	Teacher	Middle School	9/2/20	21	10/5/20	10/5/20	N/A	On or about 11/9/20	N/A
6	52998820	FFCRA	Social Studies Teacher	High School	9/17/20 or sooner	Up to 10 days	N/A	N/A	N/A	Up to 12 weeks	Paid 2/3 salary or not to exceed \$10,000
7	52993383	FFCRA	Mathematics Teacher	Middle School	9/17/20 or sooner	Up to 10 days	N/A	N/A	N/A	Up to 12 weeks	Paid 2/3 salary or not to exceed \$10,000
8	60177508	FFCRA	English Teacher	High School	9/17/20 or sooner	Up to 10 days	N/A	N/A	N/A	Up to 12 weeks	Paid 2/3 salary or not to exceed \$10,000
9	52965563	Medical Leave	Health/PE Teacher	High School	9/17/20	61	12/11/20	12/11/20	N/A	TBD	N/A
10	52998044	Medical Leave	Special Education Teacher	High School	9/17/20	23	10/20/20	10/20/20	N/A	TBD	N/A
11	53004818	Medical Leave	Business Teacher	Middle School	9/17/20	61	12/11/20	12/11/20	N/A	TBD	N/A

Approval of Personnel Motions

MOTION: Corey Piasecki		SECOND: Scott Bodenschatz		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson				X
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

II. EDUCATION AND POLICY

Motion by Mrs. Marshall and seconded by Mr. Piasecki to approve and adopt motions II. 1 through II.4 as described below:

*1. Motion to approve the following Resolution:

Whereas the Governor of the State of New Jersey has proposed in his budget to eliminate funding for the School Based Youth Services Programs under the Department of Children and Families for fiscal year 2021;

Whereas the School Based Youth Services Programs throughout the State of New Jersey provide critical mental health counseling, employment counseling, substance abuse education and prevention, health awareness, primary medical linkages, learning support, healthy youth development, recreation, and information and referral to local community resources;

Whereas the elimination of funding of these critical programs throughout the State will impact hundreds of thousands of youths in need;

Whereas the impact on these youths will be even worse given Covid 19 and the mental health crises that are occurring for children at all ages as a result of the pandemic;

Whereas the schools, who are also struggling to deal with Covid 19, remote learning and safe in-classroom learning, will lose a critical resource for their students;

Whereas these funding cuts to the School Based Youth Services Programs throughout the State will disproportionately impact the minority populations in schools;

Now, therefore, be it resolved that the Warren Hills Regional Board of Education strongly opposes the defunding of the School Based Youth Services Programs;

And be it further resolved that funding for the School Based Youth Services Programs be restored immediately.

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 – None

HS - 19-20 - None

*3. Motion to approve enrollment and participation in the New Jersey State Interscholastic Athletic Association for the 2020-2021 school year and to be governed by their Constitution, Bylaws, Rules and Regulations.

*4. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Nicole Labrit-Petrewski	Strategies for Teaching Theatre Online	Virtual Conference	\$225. Registration	Paid through Title II funds

Approval of Education & Policy Motions

MOTION: Lisa Marshall		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson				X
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

III. BUDGET AND FINANCE

Motion by Mr. Piasecki and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III. 10, as described below:

*1. The Warren Hills Regional Board of Education approves the revised June, 2020 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of June, 2020; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. The Warren Hills Regional Board of Education approves the July, 2020 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of July, 2020; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*3. Motion to approve the bill list for the period August 20, 2020 through September 9, 2020, in the amount of \$1,415,771.11.

*4. Motion to approve additional transfers in the amount of \$74,576.00 for the month of June, 2020.

*5. Motion to approve transfers in the amount of \$623,248.65 for the month of July, 2020.

*6. Motion to approve a Joint Transportation Agreement with Mansfield Township School District for the 2020-2021 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH-6	\$20,801.87
WH-7	\$20,801.87
WH-9	\$20,801.87
WH-13	\$20,801.87
WH-20	\$20,801.87
WH-26	\$20,801.87

WH29	\$27,426.93
WH10	\$27,426.93
WH8	\$27,426.93
Shuttle	\$ 1,840.77

*7. Motion to approve a Joint Transportation Agreement with Delaware Valley Regional High School for the 2020-2021 school year to provide various field/ athletic trips at the rate of \$81.00 per hour for the first four hours, then \$72.00 per hour for each additional hour billed in quarter hour increments, plus tolls and parking where applicable.

*8. Motion to approve the following Special Education Tuition Contracts for the 2020-2021 regular school year:

Student	School	Amount	Aide	Effective
9267094826	Warren Glen Academy	\$48,740.40	N/A	9/1/20-6/30/21

*9. Motion to approve a Regular Education Tuition Contract Agreement with Warren County Technical School for 88 students for the 2020-2021 school year in the amount of \$5,100.00 for tuition per student per annum and \$750.00 transportation per student per annum, commencing September 8, 2020.

*10. Motion to accept, with gratitude, the donation of 40 Arduino starter kits valued at \$1,000 from TCNJ STEM Center for Excellence as part of a grant for computer science education pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION: Corey Piasecki		SECOND: Chris Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson				X
Lisa Marshall	X			
Sherri Musick	X			
Christine Pi	X			
Eric Walls				X
Corey Piasecki	X			
Christopher Hamler	X			

N. Public Comment

None

P. Adjournment 7:30 p.m.

Motion by Mr. Piasecki and seconded by Mrs. Marshall to adjourn at 7:30 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Administrator/Board Secretary