

WARREN HILLS REGIONAL BOARD OF EDUCATION

REGULAR MEETING

October 20, 2015

7:00 p.m.

A. Call to order - Mr. Richard Havrisko

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren-Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Mrs. Abigail Kutz

Daniel Brundage	Kathleen Halpin	Lisa Marshall
Linda Feller	Christopher Hamler	Richard Young
Kristin Fox	Donna Golda	Richard Havrisko

C. Minutes of the following previous Regular and Executive Session meetings:
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

D. Communications – Mrs. Abigail Kutz

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Gary R. Bowen

Good News and Progress

- The NJASC (New Jersey Association of Student Councils) Fall Business Meeting met on October 13, 2015 at The College of NJ, where **Mrs. Patricia Hetrick**, Warren Hills Regional Middle School Principal, was awarded **Administrator of the Year**. The prestigious award is voted on by the students on the State Executive Board and selected from nominees all over the State of New Jersey.

- Our District secretaries enjoyed a Professional Development Workshop that was held on October 12.
- Our Middle and High School Spirit week will be October 26 – 30 noting that Key Club's first-ever Homecoming Tailgate Competition will occur on Friday, October 30th.
- Mrs. Best and Mrs. Rader, using their HIPP Grant funds, recently brought students to the Liberty Science Center, where students had the opportunity to witness a kidney transplant being performed by a doctor who was able to answer their questions while operating! Students were amazed and learned a great deal about organ donation from this unique experience.
- Our District athletic teams continue to excel in all sports both in their win-loss records and in sportsmanship and teamwork.
- Free electronic resources and complete access to a variety of papers, including the *Express-Times* and the *Star Ledger*. This year, The Express-Times launched a new all digital News in Education program guaranteed to engage today's connected kids.
 - An exact paperless replica of the printed newspaper ready to read at 5 a.m. every morning
 - The ability to translate any story into one of 64 languages
 - An option to listen to an audio reading of any story
 - 24/7 access to the website activities and digital newspaper so students can continue the learning experience at home
- Eight Warren Hills FFA members attended a State FFA Leadership Conference titled "Leadership Experience and Development" Conference. Six of these members are serving as officers that attended the "Chapter Officer Leadership Training" portion of the Conference. Brittany Smith won the Outstanding Chapter President Award for her leadership at the Conference. Steven Monahan won the Outstanding 1st Year Officer Award for his leadership throughout the Conference.
- The Middle School Health and Physical Education Department began its first ever Archery unit in October. The program is supported through the National Archery in Schools Program (NASP), who provided Basic Instructor training in the spring and equipment to start the unit. Students could choose Archery, and they have been enjoying the challenge of this new skill.

G. Committee Reports

H. Action Items

I. Personnel

*1. Motion to approve a replacement contract of the Interim Superintendent of Schools, Dr. Gary R. Bowen, from July 1, 2015 through June 30, 2016, at a prorated salary of \$157,500.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve Earl C. Clymer as Assistant Superintendent of Schools for the period November 2, 2015 through June 30, 2016, at a prorated salary of \$137,000.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve Dennis Mack as the Interim High School Principal/Interim Guidance Director for the period November 2, 2015 through June 30, 2016, at a per diem salary of \$550.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Jennifer Cagnassola as the Choreographer for the the drama club for the 2015-2016 school year on Tier 4, with a stipend of \$2,900.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve Deana Marie Turner and Carmello Chiara as Co-Advisors for the National Honor Society for the 2015-2016 school year on Tier 3, with a stipend of \$1,650 each.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to acknowledge the posting of the position of Assistant Advisor for Robotics Club for the 2015-2016 school year. This Assistant Advisor opportunity is a new position created in the Collective Bargaining Agreement between the WHREA and the Board of Education.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve Tiffany Morgan as a custodian at the middle school for the 2015-2016 school year, with a salary of \$29,120, effective October 21, 2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve employment of the attached list of winter coaching staff and stipends for the 2015-2016 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve the following individuals for addition to our substitute teachers list for the 2015-2016 school year:

Jennifer Cagnassola
Keith Alder

William Gunner
Robert Payne

Joshua LaReddola

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve Lillian Ortiz as a substitute secretary for the 2015-2016 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve the following volunteer coaches for the 2015-2016 school year:

Wrestling:

Daryl Detrick
Michael Arminio

Boys Basketball:

Nicholas Perkalis

Girls Basketball:

Anthony Bonelli

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to accept the annual Vandalism & Violence Report for the school year 2014-2015 as reported by the superintendent.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the second and final reading of revised Policy #2320, INDEPENDENT STUDY, for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the first reading of revised Policy #5430, CLASS RANK, and revised Regulation #2430, CO-CURRICULAR ACTIVITIES, for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to abolish Warren Hills Regional Board Regulation #8540, SCHOOL NUTRITION PROGRAMS in accordance with Strauss Esmay policy advisory.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to affirm the administrative decisions regarding the following HIB cases:

MS - 15-16 - none
 HS - 15-16 – none

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the following Field Trip Requests:

Requested by:	Trip	Location
Lauren Voight	Select Choir to perform at NYC Empire State Building	New York, NY
Deborah Rokosny	Genocide Classes & Human Rights Club to survivor presentations	Raritan Valley Community College, Branchburg, NJ
Heather Heslin	MD classes for community outreach	United Methodist Church, Washington, NJ

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve the following Travel and Conference Requests:

NAME	TITLE	LOCATION	COST
Dawn Moore, Keith Dennison & Jeffrey Steele	Demystifying PARCC Data Reports	FEA, Monroe Township, NJ	\$149. Registration each + mileage
Jesse O'Neill & Patrick O'Brien	NJ Council for History Education Annual Conference	Princeton University	\$75. Registration each + mileage

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. The Warren Hills Regional Board of Education approves the August, 2015 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of August, 2015; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the regular bill lists in the amount of \$3,494,099.59.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve transfers.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Student Activity Transactions for the month of September, 2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve a Special Education Tuition Contract for Student 30-16 to attend Red Bank Regional High School for the 2015-2016 school year, commencing September 3, 2015, in the amount of \$18,900.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve Memorandum of Agreement with Warren County Special Services School District for two additional aides; Student #2918439 in the amount of \$34,200.00, prorated, and Student #2018430, in the amount of \$34,200.00, prorated, commencing September 30, 2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve Resolution for Participation in Joint Transportation with Sussex County Regional Cooperative for the 2015-2016 school year, representing a 2% administration fee reduction. [previously approved with a 4% administration fee]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve the following Resolution as prepared by William Schroeder, CPA, Nisivoccia, LLP:

Due to the tragic passing of Evan Murray, the Board of Education has been, and in the future, may continue to receive donations in Evan's memory. Since the family of Evan Murray has indicated that they are establishing a Not for Profit Scholarship Trust Account, the Board does hereby authorize it's financial administration to deposit all such applicable funds received into a separate designated student activities account and then remit all such funds to the family's Not for Profit Trust on a monthly basis. This monthly disbursement is to be approved by the Board of Education as part of its usual monthly bill list from the student activity fund.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve the Annual Required Maintenance Budget Amount Worksheet [Form M-1] and the FY 2015-2016 Comprehensive Maintenance Plan.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve application to amend the FY16 IDEA Grant to accept prior year non-public funds as public funds in the amount of \$4,504 and further to apply for FY 15 non-public carry-over funds in the amount of \$5,090.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

I. Citizens Participation

J. Executive Session – as indicated by items **a. c., g. h. and i.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. **Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. **Collective bargaining agreements**
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. **Pending or anticipated litigation**
- h. **Attorney-client privilege**
- i. **Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action may be taken.

K. Convene to Executive Session - _____ p.m.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

L. Reconvene - _____ p.m.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

M. Adjournment - _____ p.m.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***Roll Call**

2015 / 2016 WINTER SPORTS

BASKETBALL - BOYS - TIER 2	STEP	POSITION	STIPEND 2015 / 2016
KUBBISHUN, STANLEY	4	HEAD COACH	9,221.
JOST, STEPHEN	4	ASST. COACH	7,260.
SOLECITTO, TODD	4	ASST. COACH	7,260.
KURPAT, KENNETH	4	MS - COACH	5,733.

BASKETBALL - GIRLS - TIER 2	STEP	POSITION	STIPEND 2015 / 2016
McGEEHAN, MEGHAN	4	HEAD COACH	9,221.
HOWEY, MICHAEL	4	ASST. COACH	7,260.
BLACKFORD, JOSEPH	4	ASST. COACH	7,260.
SMOLA, RENEE'	4	MS - ASST. COACH	5,733.

CHEERLEADING - TIER 3

NICOL, AMANDA	2	HEAD COACH	6,588.
CROWLEY, NICOLE	3	ASST. COACH	5,444.

SWIMMING-BOYS/GIRLS- TIER 3	STEP	POSITION	STIPEND 2015 / 2016
RADER, DAVID - BOYS	4	HEAD COACH	8,720.
WINTERSTEEN, PATRICIA - GIRLS	1	HEAD COACH	5,772
TBD		TBD ASST.	

WRESTLING - TIER 2

HOSBACH, JARRETT	4	HEAD COACH	9,221.
SBRISCIA, DAVID	4	ASST. COACH	7,260.
CASE, JEFFREY	3	ASST. COACH	5,756.
BALAS, JEFFREY	4	MS - COACH	5,733.

BOWLING - TIER 4	STEP	POSITION	STIPEND 2015 / 2016
ROTTENGEN, GREGORY	4	HEAD COACH	7,217.

WEIGHT ROOM

KABLIS, PATRICK			2,750.
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