WARREN HILLS REGIONAL BOARD OF EDUCATION

February 21, 2017

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall

B. Roll Call - Mrs. Estrella Molinet

<table>
<thead>
<tr>
<th>Linda Feller</th>
<th>Christopher Hamler</th>
<th>Patrick O’Malley</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jennifer Knittel</td>
<td>Richard Havrisko</td>
<td>Richard Young</td>
</tr>
<tr>
<td>Kathleen Halpin</td>
<td>Paula Merrill</td>
<td>Lisa Marshall</td>
</tr>
</tbody>
</table>

**EXECUTIVE SESSION**- 6:30 p.m. (If Necessary)
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.
BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:
1) Matters rendered confidential by Federal Law, State Law, or Court Rule
2) Pending Litigation
3) Personnel Matters
BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

C. Convene to Executive Session ______________p.m.

(Motion__________ Second______________/Yes_____No_____Abstain______)

D. RECONVENED: 7:00 p.m.

(Motion__________ Second______________/Yes_____No_____Abstain______)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to The Express-Times, Warren-Reporter, Newark Star-Ledger and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.
Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the February 7, 2017, Regular and Executive Session meetings:

(Motion________________ Second________________/Yes_____ No_____ Abstain____)

F. Communications – Mrs. Estrella Moline

G. Public Comment – concerning action items.

H. Student Report – Student Representatives

I. Presenters:
   
   • SFC George Johnson, US Army, iSTEAM presentation
   • Geri Mckelvey, Director of Athletics & Extra-Curricular Activities

J. Superintendent’s Report – Dennis Mack, Interim Assistant Superintendent

K. Board of Education Goals for the 2016-2017 School Year

   • Research and assess strategies to improve student achievement for ALL students, e.g. Advanced Placement, Vocational Education, Special Education, Gifted & Talented, General Education etc.
     o Supplemented by Center for Public Education Checklist
   • Improve communication from the Board of Education to the community at large, specifically educating stakeholders on Board roles, responsibilities, and limitations
   • Establish a two-pronged Board of Education training plan,
     o For each newly elected or appointed member, see Policy 0144 - Board Member Orientation and Training, and
     o For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members

February 21, 2017
L. Committee Reports

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget &amp; Finance</td>
<td>No meeting held</td>
<td>By Chair: Mr. O'Malley</td>
</tr>
<tr>
<td>Buildings &amp; Grounds</td>
<td>No meeting held</td>
<td>By Chair: Mr. Havrisko</td>
</tr>
<tr>
<td>Education &amp; Policy</td>
<td>February 21, 2017</td>
<td>By Chair: Mrs. Marshall</td>
</tr>
<tr>
<td>Personnel</td>
<td>February 13, 2017</td>
<td>By Chair: Mrs. Halpin</td>
</tr>
<tr>
<td>Student Activities &amp; Transportation</td>
<td>No meeting held</td>
<td>By Chair: Mr. Hamler</td>
</tr>
<tr>
<td>Technology</td>
<td>No meeting held</td>
<td>By Chair: Mr. Young</td>
</tr>
</tbody>
</table>

M. Old Business

N. New Business

O. Action Items

I. Personnel

*1. Motion to approve/accept the following appointments / adjustments / resignations / retirements:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Nature of Action</th>
<th>Position</th>
<th>Salary</th>
<th>Location</th>
<th>Date Effective</th>
<th>Date Terminated</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cynthia Wiseburn</td>
<td>Approve</td>
<td>Maternity Replacement Social Studies Teacher</td>
<td>$259.02/diem</td>
<td>Middle School</td>
<td>On or about 5/22/17</td>
<td>6/30/17</td>
<td>Replaces Maria Forsythe</td>
</tr>
<tr>
<td>2</td>
<td>Eric McCauley</td>
<td>Approve</td>
<td>Substitute Teacher</td>
<td>$85/day</td>
<td>District</td>
<td>2/22/17</td>
<td>6/30/17</td>
<td>Pending receipt of County Substitute Certificate</td>
</tr>
</tbody>
</table>

(Motion_______ Second________ /Yes_____ No_____ Abstain______)

*2. Motion to approve the following observations/internships/volunteers:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Position</th>
<th>Degree/Step No. of Hrs.</th>
<th>Salary/Stipend</th>
<th>Location</th>
<th>Date Effective</th>
<th>Date Terminated</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Anthony Bonelli</td>
<td>Volunteer Baseball</td>
<td>N/A</td>
<td>N/A</td>
<td>High School</td>
<td>Start of Season</td>
<td>End of Season</td>
<td>At the request of Geri McKelvey</td>
</tr>
<tr>
<td>2</td>
<td>Michael Bloom</td>
<td>Volunteer Baseball</td>
<td>N/A</td>
<td>N/A</td>
<td>High School</td>
<td>Start of Season</td>
<td>End of Season</td>
<td>At the request of Geri McKelvey</td>
</tr>
</tbody>
</table>

(Motion_______ Second________ /Yes_____ No_____ Abstain______)

February 21, 2017
II. Education and Policy

*1. Motion to approve the **second and final reading** of the following revised policies for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

1510 P&R   Americans with Disabilities Act
2415.30 P   Title I – Educational Stability for Children in Foster Care
            [New]
2418 P&R    Section 504 of the Rehabilitation Act of 1973-Students
            [New]
5116 P&R    Education of Homeless Children
8330 P&R    Student Records

(Motion________________________Second_________________/Yes_____No_____Abstain_______)

*2. Motion to acknowledge the administrative decision regarding the following HIB case:

    MS – 16-17 – 007, 008 & 009
    HS - 16-17 – None

(Motion________________________Second_________________/Yes_____No_____Abstain_______)

*3. Motion to approve the 2017-2018 school year calendar. [Attachment “A”]

(Motion________________________Second_________________/Yes_____No_____Abstain_______)

*4. Motion to approve the following travel and conference request:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Title</th>
<th>Location</th>
<th>Cost/Mileage</th>
<th>Date and Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Jennifer Knittel &amp; Lisa</td>
<td>NJSBA Technology Conference</td>
<td>West Windsor, NJ</td>
<td>$99. Registration each + Mileage</td>
<td>3/2/17</td>
</tr>
<tr>
<td></td>
<td>Marshall</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Cesar Mendes</td>
<td>2017 FLENJ Annual Conference</td>
<td>Iselin, NJ</td>
<td>$165. Registration + Mileage</td>
<td>3/31/17 &amp; 4/1/17</td>
</tr>
<tr>
<td>3</td>
<td>Patrick O’Brien</td>
<td>Successfully Flip Your Social Studies/History Instruction 6-12</td>
<td>Newark, NJ</td>
<td>$245. Registration + Mileage</td>
<td>3/27/17</td>
</tr>
<tr>
<td>4</td>
<td>Amanda Brown</td>
<td>Preparing the Next Generation of World Language Teachers</td>
<td>Monroe Twsp., NJ</td>
<td>$125. Registration + Mileage</td>
<td>3/16/17</td>
</tr>
<tr>
<td>5</td>
<td>Amanda Brown</td>
<td>FLENJ Annual Conference</td>
<td>Iselin, NJ</td>
<td>$100. Registration + Mileage</td>
<td>3/31/17</td>
</tr>
<tr>
<td>6</td>
<td>Anthony Sbriscia</td>
<td>NJSBGA Expo</td>
<td>Atlantic City, NJ</td>
<td>$200. Registration, Mileage, Accommodations &amp; Incidents</td>
<td>3/13-15/17</td>
</tr>
</tbody>
</table>

(Motion________________________Second_________________/Yes_____No_____Abstain_______)

February 21, 2017
*5. Motion to approve the following field trip requests in accordance with Policy 2340:

<table>
<thead>
<tr>
<th>Code</th>
<th>Requested by:</th>
<th>Trip</th>
<th>Board of Education Cost</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Christine Tyburezy</td>
<td>Peer Leaders to cross-age teaching program for drug/alcohol prevention</td>
<td>Transportation</td>
<td>AAFTL - Peer Program to Mansfield Elementary</td>
</tr>
<tr>
<td>2</td>
<td>Margaret Devine</td>
<td>Horizons 7/8 Grade Debate Team</td>
<td>Transportation</td>
<td>AAFTL</td>
</tr>
<tr>
<td>3</td>
<td>Margaret Devine</td>
<td>7th Grade Horizons to Warren County Consortium for Student Enrichment</td>
<td>Transportation</td>
<td>AAFTL</td>
</tr>
<tr>
<td>4</td>
<td>L. Jeannie Zamora</td>
<td>Spanish Classes to taste authentic Mexican food</td>
<td>Transportation</td>
<td>AAFTL - 2 different days, $13/student</td>
</tr>
<tr>
<td>5</td>
<td>Mary Louise Rowlin</td>
<td>MD/AU Classes to Papermill Playhouse</td>
<td>Transportation + $8.50 for 11 adult tickets</td>
<td>AAFTL - $8.50 per student</td>
</tr>
<tr>
<td>6</td>
<td>Alison Frey &amp; Marshall Cuomo</td>
<td>DECA State Conference</td>
<td>Transportation</td>
<td>AAFTL - $184 per student for lodging</td>
</tr>
</tbody>
</table>

(Motion_________ Second_________ /Yes_____ No_____ Abstain______)

III. Budget and Finance

*1. The Warren Hills Regional Board of Education approves the January, 2017 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of January, 2017; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

(Motion_________ Second_________ /Yes_____ No_____ Abstain______)

*2. Motion to approve the bill list for the period January 1, 2017 through January 31, 2017, including January payrolls, in the amount of $3,123,803.61.

(Motion_________ Second_________ /Yes_____ No_____ Abstain______)

*3. Motion to approve transfers in the amount of $358,001.60 for the month of January, 2017.

(Motion_________ Second_________ /Yes_____ No_____ Abstain______)

February 21, 2017
*4. Motion to approve the Sports Medicine Services Agreement between the Warren Hills Regional School District and Saint Luke’s Physician Group for the Resident Athletic Trainer for the period July 1, 2017 through August 31, 2017, for 8 hours per day for 45 days at $15.00 per hour, not to exceed $5,400.00.
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)

*5. Motion to approve the resolution for the state aid audit findings from 2014-15 for Extraordinary Aid 192-193 in the amount of $10,489.
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)

*6. Motion to accept a donation in the amount of $847.92 from Village Supermarkets, Inc. for the Combo Bottle Filling Station at the high school, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)

*7. Motion to approve Whitehall Associates, Inc. to perform the demographic study for the school district in the amount of $5,000.00.
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)

*8. Motion to approve the attached Resolution authorizing the submission of Other Capital Project Documents to the Department of Education. [Attachment “B”]
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)

*9. Motion to approve a Contract with Morris-Union Jointure Commission for a full-time teacher assistant for Special Education Student 32-17 (SID #2612772623) for the remainder of the 2016-2017 school year, in the amount of $68,150.00.
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)

*10. Motion to authorize Kimberly Eilenberger and Amanda Best to apply for the Frederick L. Hipp Foundation Grant in the amount of $10,000 for the purpose of funding Self Defense Education as recommended by the Superintendent and Middle School Principal.
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)

*11. Motion to approve an Independent Contractor Agreement between Warren Hills Regional School District and Kerri Bataille, Special Education Teacher of the Deaf, for the 2016/2017 school year, commencing March 1, 2017, at the rate of $50.00 per hour for 4 hours per week. Additional fees may be charged for meetings in excess of 15 minutes.
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)

*12. Motion to approve Professional Education Services, Inc. to perform educational instruction services for Student #3314035814, commencing February 10, 2017 and continuing until further notice, at the rate of $41.00 per hour, not to exceed a total of 2 hours per day.
(Motion___________ Second______________/Yes _____ No _____ Abstain_______)
*13. Motion to approve the disposition of the district’s obsolete 2002 International 54 passenger bus, Vin No. 1HVBRAAN02A942720 for $1,000.00, pursuant to Policy 7300, DISPOSITION OF PROPERTY.
(Motion________ Second_________ /Yes_____ No_____ Abstain______)

P. Public Comment

Q. Second Executive Session

EXECUTIVE SESSION  (If Necessary)
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.
BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:
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BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

R. Convene to Second Executive Session_____________ p.m.
(Motion________ Second_________ /Yes_____ No_____ Abstain______)

S. Reconvene____________________ p.m.
(Motion________ Second_________ /Yes_____ No_____ Abstain______)

T. Adjournment_______________ p.m.
(Motion________ Second_________ /Yes_____ No_____ Abstain______)

*Roll Call
RESOLUTION OF THE BOARD OF EDUCATION OF THE
WARREN HILLS REGIONAL SCHOOL DISTRICT
IN THE COUNTY OF WARREN, NEW JERSEY
AUTHORIZING THE SUBMISSION OF OTHER CAPITAL PROJECT DOCUMENTS
TO THE NEW JERSEY DEPARTMENT OF EDUCATION

RESOLVED that the Warren Hills Regional School District Board of Education approve the following projects:

- Partial Roofing Replacement at Warren Hills Regional High School (FVHD # 4977 / NJDOE # 5465-050-17-1000)
- Partial Roofing Replacement at Warren Hills Regional Middle School (FVHD #4 978 / NJDOE #5465-060-17-2000)
- Toilet Room Renovations at Warren Hills Regional High School (FVHD # 4979 / NJDOE #5465-050-17-2000)
- Toilet Room Renovations at Warren Hills Regional Middle School (FVHD # 4980 / NJDOE #5465-060-17-1000)

BE IT FURTHER RESOLVED that the District’s Architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District’s behalf.

BE IT FURTHER RESOLVED that the above project be approved as “Other Capital projects” as defined in N.J.A.C. 6A:26 – The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

CERTIFICATION

I, Estrella M. Molinet, Business Administrator/Board Secretary of the Board of Education of the Warren Hills Regional School District in the County of Warren, New Jersey (the “Board”), DO HEREBY CERTIFY that the resolution entitled “RESOLUTION OF THE BOARD OF EDUCATION OF THE WARREN HILLS REGIONAL SCHOOL DISTRICT IN THE COUNTY OF WARREN, NEW JERSEY AUTHORIZING THE SUBMISSION OF OTHER CAPITAL PROJECT DOCUMENTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION,” is a copy of the resolution which was duly adopted by the Board at a meeting duly called and held on February 21, 2017, in full compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq., at which meeting a quorum was present and acting throughout and which resolution has been compared by me with the original thereof as contained in the minutes as officially recorded in my office in the Minute Book of the Board and is a true, complete and correct copy thereof and the aforesaid resolution has not been repealed, amended or rescinded but remains in full force and effect on and as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Board this 21st day of February, 2017.

(seal)

Estrella M. Molinet
Business Administrator/Board Secretary