

WARREN HILLS REGIONAL BOARD OF EDUCATION

May 9, 2017

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

- A. Call to Order - Mrs. Lisa Marshall
- B. Roll Call - Mrs. Estrella Molinet

Linda Feller	Christopher Hamler	
Jennifer Knittel	Richard Havrisko	Richard Young
Kathleen Halpin	Paula Merrill	Lisa Marshall

EXECUTIVE SESSION- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

C. Convene to Executive Session _____ p.m.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

D. RECONVENED: 7:00 p.m.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the April 25, 2017 Regular Meeting and May 2, 2017, Regular/Public Hearing and Executive Session meetings:

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Communications – Mrs. Estrella Molinet

G. Public Comment – concerning action items.

H. Student Report – Student Representatives

I. Superintendent’s Report – Earl C. Clymer, III

J. Board of Education Goals for the 2016-2017 School Year

- *Research and assess strategies to improve student achievement for ALL students, e.g. Advanced Placement, Vocational Education, Special Education, Gifted & Talented, General Education etc.*
 - *Supplemented by Center for Public Education Checklist*
- *Improve communication from the Board of Education to the community at large, specifically educating stakeholders on Board roles, responsibilities, and limitations*
- *Establish a two-pronged Board of Education training plan,*
 - *For each newly elected or appointed member, see Policy 0144 - Board Member Orientation and Training, and*
 - *For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members*

K. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair:
Buildings & Grounds	No meeting held	By Chair: Mr. Havrisko
Education & Policy	May 9, 2017	By Chair: Mrs. Marshall
Personnel	May 3, 2017	By Chair: Mrs. Halpin
Student Activities & Transportation	No meeting held	By Chair: Mr. Hamler
Technology	No meeting held	By Chair: Mr. Young

L. Old Business

M. New Business

N. Action Items

I. Personnel

***1. Motion to approve/accept the following appointments / adjustments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Alissa Kring	Accept	English Teacher	N/A	Middle School	6/30/17	N/A	Resignation
2	Cynthia Wiseburn	Approve	Maternity Replacement	\$260.61/ per diem	Middle School	9/1/17	On or about 11/3/2017	Replaces 52990488
3	Bonnie Schwind	Approve	Substitute Secretary	\$14/hour	District	5/10/17	6/30/17	All paperwork complete & on file
4	Kehinde Ayodele	Approve	Substitute Teacher	\$85/day	District	5/10/17	6/30/17	All paperwork complete & on file
5	Jeffrey Steele	Accept	Math and Science Supervisor	N/A	District	6/30/17	N/A	Resignation
6	Brian DeBoer	Accept	Technology Supervisor	N/A	District	6/30/17	N/A	Resignation

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve the following Leaves of Absence:**

Code No.	Name	Reason	Position	Location	Leave Start Date	Sick Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	54945662	Maternity Leave	Mathematics Teacher	High School	08/28/2017	30	10/11/17	10/11/17	N/A	On or about 11/27/17	N/A
2	53046975	Maternity Leave	Special Education Teacher	Middle School	08/28/2017	30	10/11/17	10/11/17	N/A	2018-2019 school year	N/A
3	53049052	Amended Child Care Leave	Social Studies Teacher	High School	08/28/2017	N/A	N/A	N/A	N/A	On or about 11/03/17	N/A
4	53015020	Medical Leave	Custodian	High School	5/16/2017	N/A	5/16/17	7/31/17	N/A	On or about 8/1/17	N/A

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***3. Motion to approve the following observations/internships/volunteers:**

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Deana Semanchik	Volunteer	N/A	N/A	Middle School	5/10/17	6/30/17	Dorney Park trip
2	Jon Katstra	Volunteer	N/A	N/A	Middle School	5/10/17	6/30/17	Dorney Park trip

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
3	Leslie Titus	Volunteer	N/A	N/A	Middle School	5/10/17	6/30/17	Dorney Park trip

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to accept request of voluntary assignment of Kimberly Roost, High School Art Teacher, from full-time to part-time assignment.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to accept request of voluntary assignment of Nicole Clark, High School Art Teacher, from part-time to full-time assignment.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to abolish the positions of Director of Curriculum and Instruction and Director of Special Services effective July 1, 2017.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve employment of Dawn Moore as Assistant Superintendent for Curriculum and Instruction for the 2017-2018 school year pending Executive County Superintendent approval.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve employment of Annette Walters as Assistant Superintendent for Personnel and Special Education for the 2017-2018 school year pending Executive County Superintendent approval.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve employment and salaries of the attached personnel list "A" of tenured, certificated teaching staff for the 2017-2018 school year. (Attachment A)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve employment and salaries of the attached personnel list "B" non-tenured, certificated teaching staff with eligibility for tenure on the appropriate date for the 2017-2018 school year. (Attachment B)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve employment and salaries of the attached personnel list "C" non-tenured, certificated teaching staff for the 2017-2018 school year. (Attachment C)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve employment and salaries of the attached personnel list "D" of tenured, certificated administrative staff for the 2017-2018 school year. (Attachment D)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve employment and salaries of the attached personnel list “E” of non-tenured, certificated administrative staff with eligibility for tenure on the appropriate date for the 2017-2018 school year. (Attachment E)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to approve employment and salaries of the attached personnel list “F” of non-tenured, certificated administrative staff for the 2017-2018 school year. (Attachment F)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to approve employment and salaries of the attached personnel list “G” tenured twelve month secretaries for the 2017-2018 school year. (Attachment G)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*16. Motion to approve employment and salaries of the attached personnel list “H” non-tenured ten and twelve month secretaries with eligibility for tenure on the appropriate date for the 2017-2018 school year. (Attachment H)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*17. Motion to approve employment and salaries of the attached personnel list “I” non-tenured twelve month secretaries for the 2017-2018 school year. (Attachment I)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*18. Motion to approve employment and salaries of personnel Attachment “J” of Resource Personnel for the 2017-2018 school year. (Attachment J)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion to approve employment and salaries of personnel Attachment “K” of paraprofessionals for the 2017-2018 school year. (Attachment K)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*20. Motion to approve employment and salaries of the attached personnel list “L” technology personnel for the 2017-2018 school year. (Attachment L)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*21. Motion to approve employment and salaries of the attached personnel list “M” tenured central office personnel for the 2017-2018 school year. (Attachment M)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*22. Motion to approve employment and salaries of the attached personnel list “N” non-tenured central office personnel for the 2017-2018 school year. (Attachment N)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*23. Motion to approve employment and salaries of the attached personnel list “O” custodial/maintenance staff for the 2017-2018 school year. (Attachment O)
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*24. Motion to approve employment of Bela Shah as high school Library Assistant for the 2017-2018 school year at a salary of \$28,910.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*25. Motion to reappoint Anthony Sbriscia as Director of Plants and Facilities from June 1, 2017 through June 30, 2017, with salary prorated from the 2016-17 annual salary of \$87,000.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*26. Motion to approve employment of Anthony Sbriscia as Director of Plants and Facilities for the 2017-2018 school year, with an annual salary of \$89,088.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*27. Motion to approve employment of David Guth as School Security Program Director for the 2017-2018 school year, with an annual salary \$58,911.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*28. Motion to approve employment of Kevin Call as Head Athletic Trainer for the 2017-2018 school year, with an annual salary of \$101,064.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*29. Motion to approve employment of Estrella Molinet as Board Secretary/Business Administrator for the 2017-2018 school year pending Executive County Superintendent approval.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*30. Motion to approve employment of Dennis Mack as Director of Human Resources for the 2017-2018 school year, with an annual salary of \$90,000.00.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*31. Motion to approve employment of Marleen O'Connor as Interim Director of Guidance for the 2017-2018 school year, with an annual salary of \$90,000.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve enrollment and participation in the New Jersey State Interscholastic Athletic Association for the 2017-2018 school year and to be governed by their Constitution, Bylaws, Rules and Regulations.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to acknowledge the administrative decision regarding the following HIB cases:

MS – 16-17 – 010, 011 and 012
HS - 16-17 – 006 and 007

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Michael Perruso	"Confratute: In Depth Training in the School Enrichment Model	University of Connecticut, Storrs, CT	\$1,570. Registration + Mileage	July 9-14, 2017 – Registration covers room and meals

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Cynthia Bamford	WHR Key Club Blood Drive Coordinators	None	Students will be recognized for organizing two blood drives this year
2	Nicole Silvis	MS & HS Student Councils to NJASC Spring Awards	Substitutes	AAFTL
3	Hope Ranalli	7 th & 8 th grade Alternative Learning Classes for incentive trip	Transportation + Substitutes	AAFTL
4	Nicole Silvis	MS & HS Student Councils to Leadership Conference	None	\$220./student - AAFTL
5	Barbara Russo	Concert & Jazz Bands to rehearsal at the HS	Transportation + Substitutes	AAFTL
6	Barbara Russo	Chorus & Chorus Club to rehearsal at the HS	Transportation + Substitutes	AAFTL

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the following resolution for school bus emergency evacuation drills pursuant to the New Jersey Administrative Code (N.J.A.C. 6A:27-11.2):

WHEREAS, school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and;

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills, and;

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity, and;

WHEREAS, drills shall be documented in the minutes of the local Board of Education at the first board meeting following the completion of the emergency exit drill;

So be it resolved that the Board of Education acknowledges that a school bus emergency evacuation drill was held on May 2, 2017 between 7:30 a.m. – 7:35 a.m. at the Warren Hills Regional Middle and High Schools. This drill was supervised by Lee Turkowski, Warren Hills Regional Middle School Principal, and Susan Rader, Warren Hills Regional High School Assistant Principal, and included the following bus routes: GST bus routes 1, 2, 5, 11, 17, 18, 19, 35, 40, 62/63 and 61; Snyder Bus routes Sh2, Sh3, Sh4, Sh6, Sh7, 1, 2, 3, 4, 6, 7, 9, 12, 13, 14AB, 15AB, 16, 20, 21, 22, 23, 25SP, 26; First Student routes WH10, WH29 & WH8.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. Motion to approve adoption of the final 2017-2018 budget of the Warren Hills Regional School District, per the following resolution:

BE IT RESOLVED that the Board of Education adopt the following budget for the 2017-2018 school year.

2017-2018	Budget	Local Tax Levy
General Fund	36,097,021	21,298,059
Special Revenue Fund	535,075	0
Debt Service Fund	2,254,334	2,189,882
Total	38,886,430	23,487,941

The Board of Education has proposed programs and services in this budget in addition to the New Jersey Student Learning Standards adopted by the State Board of Education.

BE IT RESOLVED that the Board of Education in addition to the regular proposed budget will seek approval from the district's legal voters in November to raise an additional \$762,900 for general funds in the 2017-2018 school year as follows:

Description of Separate Proposal	Amount to be raised	Permanent or Budget Year Only
Enable the continuation of the Middle School and Freshman Athletic Programs, including Soccer, Field Hockey, Basketball, Baseball, Softball, Lacrosse, and Cheer and Departmental HS and MS Student Field Trips.	\$124,521	Permanent item
The continuation of the MS and Freshman Athletic programs requires moving the part time Athletic Secretary in the budget to full time salary and benefits.	\$52,000	Permanent item
Technology infrastructure upgrades to support student technology in the classrooms by adding 3 laptop carts at the HS and 3 laptops carts at the MS. An iPad cart, upgrades to the firewall and routers, replacing computers as per the Technology Plan.	\$487,504	Budget Year 17-18 Only
LinkIt student data warehousing software to monitor student achievement and growth, Thought Exchange community survey software, district cyber security assessment.	\$98,875	Budget Year 17-18 Only

Approval of these taxes will result in a budget year only increase of the tax levy for 17-18 of \$586,379 and a permanent tax levy increase of \$176,521. The budget year only increase for 17-

18 reverts back in 18-19. These proposed additional expenditures are in addition to those necessary to achieve the New Jersey Student Learning Standards.

The Separate Proposal items above if allowed to remain in the budget would have impacted the district by having to cut “Thorough and Efficient” educational items from the budget.

The technology equipment to be purchased is not required to be in place for 17-18 to handle curriculum or testing. The equipment will replace some obsolete equipment and some equipment that will enhance the students’ experiences with technology in the real world.

Pursuant to N.J.A.C. 6A:23A-8.1(c), the budget as adopted for the 2017-2018 school year shall be open to public inspection on the district’s website and will be made available in print in a “user friendly” summary format 48 hours after the public hearing on the budget.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve the following resolution for travel expenditures:**

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Warren Hills Regional Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2016-2017 school year was \$70,000 and

WHEREAS, travel and expense reimbursement has reached a total amount of \$32,764 as of March 1, 2017

NOW THEREFORE BE IT RESOLVED, that the, Warren Hills Regional Board of Education in the County of Warren, New Jersey hereby establishes the school district travel maximum for the 2017-2018 school year at the sum of \$27,000 due to budget constraints and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve Professional Education Services, Inc. to perform educational instruction services for Student #6187015434, commencing April 19, 2017 and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Contract with Marlana Hamfeldt Loden to provide Speech and Language Services for the extended school year 2017 [July 3, 2017 to August 1, 2017] at the rate of \$82.00 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve Contract with Marlana Hamfeldt Loden to provide Speech and Language Services for the 2017-2018 school year, commencing September 12, 2017 at the rate of \$82.00 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve Agreement for Ancillary Educational Services with Sussex County Educational Services Commission for the 2017-2018 school year.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a Resolution Awarding a Contract for Toilet Room Renovations at Warren Hills Regional High School and Middle School (Contract No. 1).

WHEREAS, pursuant to N.J.S.A. 18A:18A-1, et seq., the Warren Hills Regional Board of Education publicly advertised for sealed bids for toilet room renovations at the Warren Hills Regional High School and Middle School (“the Projects”);

WHEREAS, in accordance with that advertisement, bids were received on April 18, 2017, publicly opened and read aloud at the Board’s offices for Contract No. 1 (general construction work), Contract No. 2 (plumbing work), Contract No. 3 (HVACR work), and Contract No. 4 (electrical work);

WHEREAS, Coopersmith Brothers, Inc. (“Coopersmith Brothers”) submitted a bid for Contract No. 1 in the amount of \$178,000.00;

WHEREAS, there are no material defects in Coopersmith Brothers’ bid and it is, therefore, the lowest responsible and responsive bidder to perform general construction work for the Projects; and

WHEREAS, the Board wishes to award Contract No. 1 to Coopersmith Brothers in the total amount of \$178,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards Contract No. 1 to Coopersmith Brothers, Inc. in the amount of One Hundred Seventy-Eight Thousand Dollars (\$178,000.00) for general construction work in connection with toilet renovations at the Board’s High School and Middle School; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute the contract with Coopersmith Brothers, Inc.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve a Resolution Awarding a Contract for Toilet Room Renovations at Warren Hills Regional High School and Middle School (Contract No. 2)

WHEREAS, pursuant to N.J.S.A. 18A:18A-1, et seq., the Warren Hills Regional Board of Education publicly advertised for sealed bids for toilet room renovations at the Warren Hills Regional High School and Middle School (“the Projects”);

WHEREAS, in accordance with that advertisement, bids were received on April 18, 2017, publicly opened and read aloud at the Board’s offices for Contract No. 1 (general construction), Contract No. 2 (plumbing work), Contract No. 3 (HVACR work), and Contract No. 4 (electrical work);

WHEREAS, Iron Mountain Mechanical, LLC (“Iron Mountain”) submitted a bid for Contract No. 2 in the amount of \$99,895.00;

WHEREAS, there are no material defects in Iron Mountain’s bid and it is, therefore, the lowest responsible and responsive bidder to perform plumbing work for the Projects; and

WHEREAS, the Board wishes to award Contract No. 2 to Iron Mountain in the total amount of \$99,895.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards Contract No. 2 to Iron Mountain Mechanical, LLC in the amount of Ninety-Nine Thousand Eight Hundred Ninety-Five Dollars (\$99,895.00) for plumbing work in connection with toilet renovations at the Board's High School and Middle School; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute the contract with Iron Mountain.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve a Resolution Awarding a Contract for Toilet Room Renovations at Warren Hills Regional High School and Middle School (Contract 3)

WHEREAS, pursuant to N.J.S.A. 18A:18A-1, et seq., the Warren Hills Regional Board of Education publicly advertised for sealed bids for toilet room renovations at the Warren Hills Regional High School and Middle School ("the Projects");

WHEREAS, in accordance with that advertisement, bids were received on April 18, 2017, publicly opened and read aloud at the Board's offices for Contracts No. 1 (general construction), Contract No. 2 (plumbing work), Contract No. 3 (HVACR work), and Contract No. 4 (electrical work);

WHEREAS, Iron Mountain Mechanical, LLC ("Iron Mountain") submitted a bid for Contract No. 3 in the amount of \$27,895.00;

WHEREAS, there are no material defects in Iron Mountain's bid and it is, therefore, the lowest responsible and responsive bidder to perform HVACR work for the Projects; and

WHEREAS, the Board wishes to award Contract No. 3 to Iron Mountain in the total amount of \$27,895.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards Contract No. 3 to Iron Mountain Mechanical, LLC in the amount of Twenty-Seven Thousand Eight Hundred Ninety-Five Dollars (\$27,895.00) for HVACR work in connection with toilet renovations at the Board's High School and Middle School; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute the contract with Iron Mountain.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve a Resolution Awarding a Contract for Toilet Room Renovations at Warren Hills Regional High School and Middle School (Contract 4)

WHEREAS, pursuant to N.J.S.A. 18A:18A-1, et seq., the Warren Hills Regional Board of Education publicly advertised for sealed bids for toilet room renovations at the Warren Hills Regional High School and Middle School ("the Projects");

WHEREAS, in accordance with that advertisement, bids were received on April 18, 2017, publicly opened and read aloud at the Board's offices for Contracts No. 1 (general construction), Contract No. 2 (plumbing work), Contract No. 3 (HVACR work), and Contract No. 4 (electrical work);

WHEREAS, J. Tufaro & Sons Electrical Contractors, Inc. ("J. Tufaro & Sons") submitted a bid for Contract No. 4 in the amount of \$20,885.00;

WHEREAS, there are no material defects in J. Tufaro & Sons' bid and it is, therefore, the lowest responsible and responsive bidder to perform electrical work for the Projects; and

WHEREAS, the Board wishes to award Contract No. 4 to J. Tufaro & Sons in the total amount of \$20,885.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards Contract No. 4 to J. Tufaro & Sons Electrical Contractors, Inc. in the amount of Twenty Thousand Eight Hundred Eighty-Five Dollars (\$20,885.00) for electrical work in connection with toilet renovations at the Board's High School and Middle School; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute the contract with J. Tufaro & Sons.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve a Resolution Awarding a Contract for Trench Drain at Warren Hills Regional High School

WHEREAS, pursuant to N.J.S.A. 18A:18A-1, et seq., the Warren Hills Regional Board of Education publicly advertised for sealed bids for trench drain reconstruction at the Warren Hills Regional High School ("the Project");

WHEREAS, in accordance with that advertisement, bids were received, publicly opened and read aloud at the Board's offices on April 18, 2017;

WHEREAS, Samson Concrete & Masonry, LLC. ("Samson Concrete") submitted a bid for the Project in the amount of \$67,000.00, inclusive of a base bid in the amount of \$32,000.00 and one alternate bid, covering the relocation of existing underground storm water piping, in the amount of \$35,000.00;

WHEREAS, there are no material defects in Samson Concrete's bid and it is, therefore, the lowest responsible and responsive bidder for the Project; and

WHEREAS, the Board of Education wishes to award the contract to Samson Concrete in the total amount of \$67,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards a construction contract to Samson Concrete & Masonry, LLC for the Project in the amount of Sixty-Seven Thousand Dollars (\$67,000.00), inclusive of the base bid and the above-referenced alternate bid; and be it

FURTHER RESOLVED, that the Board authorizes its President to execute the contract for the Project.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve a Resolution Awarding a Contract for Partial Roofing Replacement at Warren Hills Regional High School and Warren Hills Regional Middle School

WHEREAS, pursuant to N.J.S.A. 18A:18A-1, et seq., the Warren Hills Regional Board of Education publicly advertised for sealed bids for partial roofing replacement at the Warren Hills Regional High School and Middle School ("the Projects");

WHEREAS, in accordance with that advertisement, bids were received, publicly opened and read aloud at the Board's offices on April 18, 2017;

WHEREAS, Wespol Construction & Metal Roof Distributors, LLC ("Wespol Construction") submitted a bid in the amount of \$1,380,000.00 for Contract No. 3 (combined single overall contract for the Projects);

WHEREAS, there are no material defects in Wespol Construction's bid and it is, therefore, the lowest responsible and responsive bidder for Contract No. 3; and

WHEREAS, the Board of Education wishes to award Contract No. 3 to Wespol Construction for roofing work at the High School and the Middle School;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby awards a construction contract to Wespol Construction & Metal Roof Distributors, LLC for partial roofing replacement at the District's High School and Middle School in the amount of One Million Three Hundred Eighty Thousand Dollars (\$1,380,000.00); and be it

FURTHER RESOLVED, that the Board authorizes its President to execute the contract for the Projects.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

O. Public Comment

P. Second Executive Session

EXECUTIVE SESSION (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Q. Convene to Second Executive Session _____ p.m.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

R. Reconvene _____ p.m.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

S. Adjournment _____ p.m.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***Roll Call**