WARREN HILLS REGIONAL BOARD OF EDUCATION
REGULAR MEETING

September 8, 2015
7:00 p.m.

A. Call to order - Mr. Richard Havrisko

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Warren-Reporter,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Mrs. Abigail Kutz

<table>
<thead>
<tr>
<th>Daniel Brundage</th>
<th>Kathleen Halpin</th>
<th>Lisa Marshall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linda Feller</td>
<td>Christopher Hamler</td>
<td>Richard Young</td>
</tr>
<tr>
<td>Kristin Fox</td>
<td>Donna Golda</td>
<td>Richard Havrisko</td>
</tr>
</tbody>
</table>

C. Minutes of the following previous Regular and Executive Session meetings:

- Special Meeting August 5, 2015
- Regular Meeting August 18, 2015
- Special Meeting August 31, 2015
- Special Meeting September 1, 2015

(Motion___________ Second_____________/Yes_____ No_____ Abstain____)

D. Communications – Mrs. Abigail Kutz

E. Citizens Participation – concerning action items.

F. Superintendent’s Report - Dr. Gary R. Bowen
   - Good News and Progress
G. Committee Reports

H. Action Items

I. Personnel

*1. Motion to approve employment of Estrella Molinet as the Business Administrator /Board Secretary for the 2015-2016 school year with an annual salary of $142,000, employment to commence November 9, 2015 or upon release from current employer.
(Motion________________ Second_________________/Yes____ No____ Abstain____)

*2. Motion to approve an extension of employment for Abigail Kutz as Interim School Business Administrator through November 30, 2015, with a salary of $525.00 for each full day worked, not to exceed $25,000 for the term of this Agreement.
(Motion________________ Second_________________/Yes____ No____ Abstain____)

*3. Motion to approve employment of Jennifer Duncan as a maternity replacement Biology teacher at the high school beginning on or about October 29, 2015 through approximately April 4, 2016, with a salary of $283.97, per diem, Step 1, MA, with salary to be adjusted when negotiations are finalized.
(Motion________________ Second_________________/Yes____ No____ Abstain____)

*4. Motion to approve employment, pending receipt of certification, of Nicholas Perkalis as a maternity replacement Mathematics teacher at the high school beginning on or about September 28, 2015 through approximately March 9, 2016, with a salary of $253.59, per diem, Step 1, BA, with salary to be adjusted when negotiations are finalized.
(Motion________________ Second_________________/Yes____ No____ Abstain____)

*5. Motion to accept, with regret, the retirement of Mary Anne Broennle, Payroll Specialist, effective January 1, 2016.
(Motion________________ Second_________________/Yes____ No____ Abstain____)

*6. Motion to approve change in degree status for the following individuals, effective September 1, 2015, with salaries to be adjusted when negotiations are finalized:

Christal Barr   MA+15
Heather Garcia  MA
Heather Heslin  MA+30
Kenneth Kurpat  MA+30
Toni Manfra     MA+30
Theresa Wilson  MA+45

(Motion________________ Second_________________/Yes____ No____ Abstain____)
7. Motion to approve employment of the following coaches for the 2015-2016 school year with salaries to be adjusted when negotiations are finalized:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>2014-15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Field Hockey</td>
<td>Kate Rothman</td>
<td>Step 4</td>
</tr>
<tr>
<td>Assistant Field Hockey</td>
<td>Gregory Wiseburn</td>
<td>Step 3</td>
</tr>
<tr>
<td>Assistant Field Hockey</td>
<td>Selena Agnor</td>
<td>Step 2</td>
</tr>
<tr>
<td>Assistant Girls' Soccer</td>
<td>Patrick Kabis</td>
<td>Step 2</td>
</tr>
<tr>
<td>Assistant Cheerleading</td>
<td>Nicole Crowley</td>
<td>Step 3</td>
</tr>
<tr>
<td>Head Band Director</td>
<td>Jason Graf</td>
<td>Step 4</td>
</tr>
<tr>
<td>Assistant Band Director</td>
<td>Sandra Young</td>
<td>Step 4</td>
</tr>
<tr>
<td>Assistant Band Director</td>
<td>Nicholas Rizzo</td>
<td>Step 3</td>
</tr>
<tr>
<td>Fall Weight Room Advisor</td>
<td>Jarrett Hosbach</td>
<td></td>
</tr>
</tbody>
</table>

(Motion________________Second_________________/Yes_____No_____Abstain____)

8. Motion to approve Ilona DiCosmo as a teacher/mentor for the 2015-2016 school year with a stipend of $440, prorated, to be adjusted when negotiations are finalized.

(Motion________________Second_________________/Yes_____No_____Abstain____)

9. Motion to adopt the Marshall Principal Evaluation Model/Rubrics as an alternate method for evaluating of principals in accordance with New Jersey Department of Education guidelines at no cost to the Warren Hills Regional Board of Education.

(Motion________________Second_________________/Yes_____No_____Abstain____)

10. Motion to rescind the board motion of June 23, 2015 to hire Cynthia Laws as high school National Honor Society Advisor.

(Motion________________Second_________________/Yes_____No_____Abstain____)

11. Motion to rescind the employment of Sharon Fretz as the sole advisor for the Outdoors Unlimited Club and to approve Sharon Fretz and Shannon McDowell as 50% each co-advisors for the club for the 2015-2016 school year with salaries to be adjusted when negotiations are finalized.

(Motion________________Second_________________/Yes_____No_____Abstain____)

12. Motion to approve 12 additional summer hours for Jennifer Giamboni for Peer Leadership training @ $45/hour with salary to be adjusted when negotiations are finalized.

(Motion________________Second_________________/Yes_____No_____Abstain____)

13. Motion to approve the following individuals for additional summer hours due to crisis counselling @ $45/hour with salary to be adjusted when negotiations are finalized:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christal Barr</td>
<td>21</td>
</tr>
<tr>
<td>Joanne Huffman</td>
<td>13</td>
</tr>
<tr>
<td>Catherine O’Neal</td>
<td>12½</td>
</tr>
</tbody>
</table>

(Motion________________Second_________________/Yes_____No_____Abstain____)
*14. Motion to approve the following individuals for summer work hours and orientation for the 9th Grade Academy @ $45/hour with salaries to be adjusted when negotiations are finalized:

<table>
<thead>
<tr>
<th>5 hours</th>
<th>6 hours</th>
<th>7 hours</th>
<th>8 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia Bamford</td>
<td>Kimberly Roost</td>
<td>Gabriela Harris</td>
<td>Kevin Horn</td>
</tr>
<tr>
<td>Jessica Morgan</td>
<td></td>
<td>Vittoria Busardo</td>
<td>Laura Blackwell</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Teresa Fahy</td>
<td>Toni Manfa</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Brittany Catalano</td>
<td>Stephanie Karabinus</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Carmello Chiara</td>
<td>Andrew Oakley</td>
</tr>
</tbody>
</table>

**10 hours**
Laura Filan

(Motion_________________________Second_________________________/Yes_____No______Abstain______)

*15. Motion to approve the following teachers for mentor refresher training for 2 hours each @ $30 per hour with salaries to be adjusted when negotiations are finalized:

<table>
<thead>
<tr>
<th>L. Jeannie Zamora</th>
<th>Jodi Edmonds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courtney Flowers</td>
<td>Deborah Archer-Cole</td>
</tr>
<tr>
<td>LeeAnn Kubbishun</td>
<td>Bonita Duryea</td>
</tr>
<tr>
<td>Noelle Baldwin</td>
<td>Jennifer Cavo</td>
</tr>
<tr>
<td>Alexandra Helle</td>
<td>Thomas Curran</td>
</tr>
</tbody>
</table>

(Motion_________________________Second_________________________/Yes_____No______Abstain______)

*16. Motion to approve employment of Terry Hodge for 3 hours of summer work @ $30 per hour for attending the free & reduced lunch workshop/seminar with salary to be adjusted when negotiations are finalized.
(Motion_________________________Second_________________________/Yes_____No______Abstain______)

*17. Motion to approve employment of the following individuals as home instructors for the 2015-2016 school year:

<table>
<thead>
<tr>
<th>Penelope Atkinson</th>
<th>Mary Knapp</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Helck</td>
<td>Lydia Ritter</td>
</tr>
</tbody>
</table>

(Motion_________________________Second_________________________/Yes_____No______Abstain______)

*18. Motion to approve Andrew Oakley as a volunteer advisor for the high school newspaper for the 2015-2016 school year.
(Motion_________________________Second_________________________/Yes_____No______Abstain______)

*19. Motion to approve Kyle Brands, Fred Werner, Nicholas Perkalis and Janice Lupackino as substitute teachers for the 2015-2016 school year.
(Motion_________________________Second_________________________/Yes_____No______Abstain______)

4
*20. Motion to approve Theresa DeTore as a substitute secretary for the 2015-2016 school year.
(Motion______ Second______/Yes____No____ Abstain______)

*21. Motion to approve Anthony Bonelli as a volunteer for the girls' basketball program for the 2015-2016 school year.
(Motion______ Second______/Yes____No____ Abstain______)

*22. Motion to approve the attached list of parent volunteers for the 2015-2016 sports season.
(Motion______ Second______/Yes____No____ Abstain______)

II. Education and Policy

*1. Motion to approve the Doctor's Standing Orders for the 2015-2016 school year.
(Motion______ Second______/Yes____No____ Abstain______)

*2. Motion to approve the following Travel and Conference Requests:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>LOCATION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earl Clymer, Amanda Brown, Jeffrey Steele &amp; Brian DeBoer</td>
<td>NJPSA Leadership Academy Cohort</td>
<td>FEA, Monroe Twp., NJ</td>
<td>$650. Registration each</td>
</tr>
</tbody>
</table>

(Motion______ Second______/Yes____No____ Abstain______)

*3. Motion to approve the following Field Trip Requests:

<table>
<thead>
<tr>
<th>Requested by</th>
<th>Trip</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Mackey's Farm, Belvidere, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Quiet Valley Farm, Stroudsburg, PA</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Abilities of Northwest Jersey, Washington, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Hershey Park, Hershey, PA</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Menlo Park Mall, Edison, NJ</td>
</tr>
<tr>
<td>Heather Heslin</td>
<td>MS MD Classes for Community Based Instruction</td>
<td>Walking trips to downtown Washington, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Oakwood Lanes, Washington, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Lehigh Valley Mall, Whitehall, PA</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Callie’s Candy Kitchen &amp; Pretzel Factory, Bethlehem, PA</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Liberty Science Center, Camden, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Farmview Mini Golf, Hackettstown, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Shop-Rite, Washington, NJ</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>Competitions &amp; performances by WHR Marching Band</td>
<td>Piscataway High School, Piscataway, NJ</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>Competitions &amp; performances by WHR Marching Band</td>
<td>North Warren Regional HS, Blairstown, NJ</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>Competitions &amp; performances by WHR Marching Band</td>
<td>Nazareth Area High School, Nazareth, PA</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>Competitions &amp; performances by WHR Marching Band</td>
<td>Phillipsburg High School, Phillipsburg, NJ</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>US Bands State Championships</td>
<td>TBD</td>
</tr>
</tbody>
</table>

(Motion________________ Second_________________ /Yes____No____Abstain______)

III. Budget and Finance

*1. The Warren Hills Regional Board of Education approves the June, 2015 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of June, 2015; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

(Motion________________ Second_________________ /Yes____No____Abstain______)

5
*2. Motion to approve the following Special Education Tuition Contracts for the 2015/2016 school year as follows:

<table>
<thead>
<tr>
<th>Student</th>
<th>School</th>
<th>Amount</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>21-16</td>
<td>WCSSSD</td>
<td>$34,475.00</td>
<td>September 1, 2015</td>
</tr>
<tr>
<td>24-16</td>
<td>WCSSSD</td>
<td>$37,550.00</td>
<td>September 1, 2015</td>
</tr>
<tr>
<td>25-16</td>
<td>WCSSSD</td>
<td>$37,550.00</td>
<td>September 1, 2015</td>
</tr>
<tr>
<td>26-16</td>
<td>WCSSSD</td>
<td>$37,550.00</td>
<td>September 1, 2015</td>
</tr>
<tr>
<td>27-16</td>
<td>Montgomery Academy</td>
<td>$55,971.00</td>
<td>September 2, 2015</td>
</tr>
<tr>
<td>28-16</td>
<td>The Lakeview School</td>
<td>$82,101.60</td>
<td>September 8, 2015</td>
</tr>
</tbody>
</table>

(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*3. Motion to approve a tuition contract for Warren Hills student 2016415 to attend Hunterdon County ESC Tewksbury Campus for the 2015-2016 school year at a tuition rate of $19,000.00.

(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*4. Motion to approve a contract with Summit Speech School for Itinerant Teacher services for Warren Hills student 2017359 for the 2015-2016 school year at the rate of $150.00 per hour.

(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*5. Motion to approve Change Order Number 01 with Aero Plumbing & Heating Co., Inc. for the middle school and high school toilet project as follows:

- New domestic water supply infrastructure: $4,278.41
- Install new tile substrate: $5,849.68
- Install tempered glass mirrors: $4,948.61
- Replace existing lintel above window: $2,345.31

The above amounts will be deducted from the General Allowance of $20,000 which will leave a remaining allowance of $2,577.99.

(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*6. Motion to approve a Parent Contract for Student Transportation for the 2015-2016 school year to transport Warren Hills special education student 13-16 to Willow Glen Academy in the amount of $4,379.00.

(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a Joint Transportation Agreement with Delaware Valley Regional High School for the 2015-2016 school year to provide various field/athletic trips at the rate of $67.95 for the 1st 4 hours and $39.80 after 1st 4 hours, with a minimum of 3 hour trips.

(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)
8. Motion to approve a Resolution for Participation in Coordinated Transportation Services with Monmouth-Ocean Educational Services Commission for the 2015-2016 school year, including a 5% administrative fee.
(Motion________________ Second________________ /Yes_____ No_____ Abstain____)

I. Citizens Participation

J. Executive Session – as indicated by items a, c, g, h, and i, below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law, or Court Rule
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
g. Pending or anticipated litigation
h. Attorney-client privilege
i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action may be taken.

K. Convene to Executive Session - _______ p.m.
(Motion________________ Second________________ /Yes_____ No_____ Abstain____)

L. Reconvene - _______ p.m.
(Motion________________ Second________________ /Yes_____ No_____ Abstain____)

M. Adjournment - _______ p.m.
(Motion________________ Second________________ /Yes_____ No_____ Abstain____)

*Roll Call
Volunteer list for the season 2015 – 2016

- Renee Morris
- Marie Walker
- Pat Mannon
- Terri Smith
- Andy Blackwood
- Susan Beaudoin
- Dave Beaudoin
- Nick Bonsignore
- Russ Cartisano
- Kristen Ahman
- Amy Smith
- Dianna Meza
- Emmanuel Meza
- Brian Pershyn
- Nancy Pershyn
- Liz Quinones
- Genara Rodriguez
- Nick Rizzo
- Melissa Flynn
- Marsha Gross
- Jennifer Holtzman
- Brian Holtzman
- Renaye Wimmer
- Ladd Wimmer
- Laurie Stone-Tighe
- Kathy Kohansby
- Christine Sieber
- Rhiannon Robertson
- Mike Ryan
- Christian Sloan
- Gail Scovell
- Leon Sweet
- Grace Sweet
- Megan Thomas
- Cheryl Weissman
- Gwen Wain
- Jamie Westley
- Pat Creedon
- Dan Weissman
- Greg Koblentz
- Dan Weissman
- Dawn Rock
- Ray Meza
- Debbie Caffion
- James Larson
- Lorraine Bonsignore
- Frankie Conroy
- James Larson
- Paula Larson