WARREN HILLS REGIONAL BOARD OF EDUCATION

April 10, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall

B. Roll Call - Mrs. Estrella Molinet

<table>
<thead>
<tr>
<th>Joseph Bodenschatz</th>
<th>Jennifer Knittel</th>
<th>Corey Piasecki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Cannavo</td>
<td>Lisa Marshall</td>
<td>Eric Walls</td>
</tr>
<tr>
<td>Christopher Hamler</td>
<td>Paula Merrill</td>
<td>Richard Young</td>
</tr>
</tbody>
</table>

C. Executive Session - 6:30 p.m. (If Necessary)
WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) Matters rendered confidential by Federal Law, State Law, or Court Rule
2) Pending Litigation
3) Personnel Matters

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:00 p.m.

(Motion________________Second________________)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to The Express-Times, Warren-Reporter, Newark Star-Ledger and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement
The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance
E. Motion to approve the Minutes of the March 27, 2018, Regular and Executive Session meetings.
(Motion_______________Second_______________/Yes______No______Abstain_____)  

F. Communications – Mrs. Estrella Molinet

G. Superintendent’s Report – Earl C. Clymer, III

H. Presenter(s)  
  - Warren Hills Computer Classes – Mr. Detrick & students

I. Goals:

**Warren Hills Regional School District Goals for 2017-2018 School Year**

1. Research and assess strategies to improve student achievement for ALL students, including but not limited to Advanced Placement, Vocational Education, Gifted & Talented, General Education, and Special Education.

2. Support Phase II of the implementation of the PLCs.

3. Improve communication to the community at large, especially regarding District initiatives.

**Warren Hills Regional Board of Education Goals for 2017-2018 School Year**

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.

2. Establish a two-pronged Board of Education training plan:  
   - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and  
   - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

J. Committee Reports

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget &amp; Finance</td>
<td>No meeting held</td>
<td>By Chair: Mr. Young</td>
</tr>
<tr>
<td>Buildings &amp; Grounds</td>
<td>No meeting held</td>
<td>By Chair: Mr. Hamler</td>
</tr>
<tr>
<td>Education &amp; Policy</td>
<td>April 10, 2018</td>
<td>By Chair: Mrs. Marshall</td>
</tr>
<tr>
<td>Personnel</td>
<td>April 9, 2018</td>
<td>By Chair: Mrs. Knittel</td>
</tr>
<tr>
<td>Student Activities &amp; Transportation</td>
<td>No meeting held</td>
<td>By Chair: Mrs. Merrill</td>
</tr>
<tr>
<td>Technology</td>
<td>No meeting held</td>
<td>By Chair: Mr. Young</td>
</tr>
</tbody>
</table>
K. Old Business

1. Crosswalk buttons
2. Handicap switch plates 500 wing

L. New Business

M. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

N. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve the following Leave of Absence:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Employee No.</th>
<th>Reason</th>
<th>Position</th>
<th>Location</th>
<th>Leave Start Date</th>
<th>Sick Days to be used</th>
<th>Unpaid FMLA Start Date</th>
<th>Unpaid NJFLA Start Date</th>
<th>Unpaid Leave without Benefits</th>
<th>Return Date</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>66185844</td>
<td>Maternity Leave</td>
<td>Psychologist</td>
<td>High School</td>
<td>8/27/18</td>
<td>14</td>
<td>9/17/18</td>
<td>9/17/18</td>
<td>N/A</td>
<td>On or about 11/1/18</td>
<td>N/A</td>
</tr>
</tbody>
</table>

(Motion_______________Second_______________/Yes______No______Abstain______)
*2. Motion to approve/accept the following appointments / resignations / retirements:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Nature of Action</th>
<th>Position</th>
<th>Salary</th>
<th>Location</th>
<th>Date Effective</th>
<th>Date Terminated</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mary Louise Rowlin</td>
<td>Approve</td>
<td>Supervisor of Special Education</td>
<td>$98,500</td>
<td>District</td>
<td>7/1/18 or sooner</td>
<td>6/30/19</td>
<td>New position</td>
</tr>
<tr>
<td>2</td>
<td>Tammy Mornick</td>
<td>Approve</td>
<td>Substitute Custodian</td>
<td>$14.25/hour</td>
<td>District</td>
<td>4/11/18</td>
<td>6/30/18</td>
<td>All paperwork complete &amp; on file</td>
</tr>
<tr>
<td>3</td>
<td>Paul Muffley</td>
<td>Approve</td>
<td>Substitute Custodian</td>
<td>$14.25/hour</td>
<td>District</td>
<td>4/11/18</td>
<td>6/30/18</td>
<td>All paperwork complete &amp; on file</td>
</tr>
<tr>
<td>4</td>
<td>Alexa Tauriello</td>
<td>Approve</td>
<td>Student Observation</td>
<td>N/A</td>
<td>High School</td>
<td>4/30/18</td>
<td>5/15/18</td>
<td>Under the direction of Mary Louise Rowlin</td>
</tr>
</tbody>
</table>

(Motion__________ Second_____________/Yes______No______Abstain______)

II. Education and Policy

*1. Motion to approve the second and final reading of the following revised policies for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

7440 P&RegS    School District Security
7441 P&RegS    Electronic Surveillance in School Buildings and on School Grounds
5516.01 P      Student Tracking Devices
7522 Regs      Tech Turn-In Procedure
8630 Regs      Emergency School Bus Procedures
9150 Regs      School Visitors
9242 P         Use of Electronic Signatures

(Motion__________ Second_____________/Yes______No______Abstain______)

*2. Motion to approve the first reading of the following revised policy for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

9181            Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

(Motion__________ Second_____________/Yes______No______Abstain______)

April 10, 2018
*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 17-18 – 013, 014 & 015
HS - 17-18 – None

(Motion______________Second______________/Yes______No______Abstain______)

*4. Motion to approve the following field trip requests in accordance with Policy 2340:

<table>
<thead>
<tr>
<th>Code</th>
<th>Requested by:</th>
<th>Trip</th>
<th>Board of Education Cost</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cynthia Bamford</td>
<td>MD/AU Classes for Community Based Instruction</td>
<td>Transportation</td>
<td>Community Based Instruction</td>
</tr>
<tr>
<td>2</td>
<td>Michael Perruso &amp; Paul Irzinski</td>
<td>MS Gifted &amp; Talented Program for environmental education &amp; roundtable</td>
<td>Transportation</td>
<td>G&amp;T Standards, out of school learning opportunities</td>
</tr>
<tr>
<td>3</td>
<td>Adam Slack &amp; Mark Smith</td>
<td>Archery Club to National competition</td>
<td>Substitutes, lodging, mileage, meals &amp; incidentals</td>
<td>Competition</td>
</tr>
<tr>
<td>4</td>
<td>Heather Heslin, Rebecca Flanery &amp; Toni Manfra</td>
<td>MS KIDZ Connection &amp; HS Best Buddies Clubs to end of year activity</td>
<td>Nurse &amp; Aides</td>
<td>$14/student for activities, food and transportation</td>
</tr>
</tbody>
</table>

(Motion______________Second______________/Yes______No______Abstain______)

*5. Motion to approve the following travel and conference request:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Title</th>
<th>Location</th>
<th>Cost/Mileage</th>
<th>Date and Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Meghan McGeehan &amp; Keith Dennison</td>
<td>N.J.Digital Citizenship Symposium</td>
<td>Franklin Twsp., NJ</td>
<td>$195. Registration each + Mileage</td>
<td>May 8, 2018 - budgeted</td>
</tr>
<tr>
<td>2</td>
<td>Earl Clymer</td>
<td>NJASA/NJAPSA Spring Leadership Conference</td>
<td>Atlantic City, NJ</td>
<td>$550. Registration, Accommodations, Mileage &amp; Incidents</td>
<td>May 16-18, 2018</td>
</tr>
<tr>
<td>3</td>
<td>Kathleen Morgan</td>
<td>NJ Foreign Language Educators Conference</td>
<td>Iselin, NJ</td>
<td>$160. Registration + Mileage</td>
<td>April 13, 2018 - budgeted</td>
</tr>
</tbody>
</table>

(Motion______________Second______________/Yes______No______Abstain______)

**III. BUDGET AND FINANCE**

*1. Motion to approve the purchase order list dated March 1, 2018 through March 31, 2018 in the amount of $95,285.17.

(Motion______________Second______________/Yes______No______Abstain______)
*2. Motion to approve a change in placement for Student #7545631995 from Warren County Special Services School District to New Jersey Project Teach/Tech: Warren Campus, commencing April 3, 2018.

(Motion______________Second______________/Yes______No______Abstain______)

*3. Motion to approve a Special Education Tuition Contract for Student #9590942022 with Hunterdon Preparatory School for the 2017/2018 school year, commencing April 9, 2018, in the amount of $13,397.40 (54 days @ $248.10 per day).

(Motion______________Second______________/Yes______No______Abstain______)

*4. Motion to accept a donation from the Booster Club in the amount of $2,200 for all sports to help off set the end of year banquets, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

(Motion______________Second______________/Yes______No______Abstain______)

O. Public Comment

P. Second Executive Session

EXECUTIVE SESSION  (If Necessary)
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(Motion______________Second______________)

Q. Reconvene______________p.m.

(Motion______________Second______________)

R. Adjourn______________p.m.

*Roll Call