

WARREN HILLS REGIONAL BOARD OF EDUCATION

April 10, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall

B. Roll Call - Mrs. Estrella Molinet

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the March 27, 2018, Regular and Executive Session meetings.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Communications – Mrs. Estrella Molinet

G. Superintendent’s Report – Earl C. Clymer, III

H. Presenter(s)

- Warren Hills Computer Classes – Mr. Detrick & students

I. Goals:

Warren Hills Regional School District Goals for 2017-2018 School Year

1. Research and assess strategies to improve student achievement for ALL students, including but not limited to Advanced Placement, Vocational Education, Gifted & Talented, General Education, and Special Education.
2. Support Phase II of the implementation of the PLCs.
3. Improve communication to the community at large, especially regarding District initiatives.

Warren Hills Regional Board of Education Goals for 2017-2018 School Year

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Establish a two-pronged Board of Education training plan:
 - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
 - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

J. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mr. Young
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	April 10, 2018	By Chair: Mrs. Marshall
Personnel	April 9, 2018	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young

Negotiations	April 5, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

K. Old Business

1. Crosswalk buttons
2. Handicap switch plates 500 wing

L. New Business

M. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

N. ACTION ITEMS

I. PERSONNEL

***1. Motion to approve the following Leave of Absence:**

Code No.	Employee	Reason	Position	Location	Leave Start Date	Sick Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	66185844	Maternity Leave	Psychologist	High School	8/27/18	14	9/17/18	9/17/18	N/A	On or about 11/1/18	N/A

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve/accept the following appointments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Mary Louise Rowlin	Approve	Supervisor of Special Education	\$98,500	District	7/1/18 or sooner	6/30/19	New position
2	Tammy Mornick	Approve	Substitute Custodian	\$14.25/hour	District	4/11/18	6/30/18	All paperwork complete & on file
3	Paul Muffley	Approve	Substitute Custodian	\$14.25/hour	District	4/11/18	6/30/18	All paperwork complete & on file
4	Alexa Tauriello	Approve	Student Observation	N/A	High School	4/30/18	5/15/18	Under the direction of Mary Louise Rowlin

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve the **second and final reading** of the following revised policies for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 7440 P&Regs** School District Security
- 7441 P&Regs** Electronic Surveillance in School Buildings and on School Grounds
- 5516.01 P** Student Tracking Devices
- 7522 Regs** Tech Turn-In Procedure
- 8630 Regs** Emergency School Bus Procedures
- 9150 Regs** School Visitors
- 9242 P** Use of Electronic Signatures

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the **first reading** of the following revised policy for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 9181** Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 17-18 – 013, 014 & 015
 HS - 17-18 – None

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Cynthia Bamford	MD/AU Classes for Community Based Instruction	Transportation	Community Based Instruction
2	Michael Perruso & Paul Irzinski	MS Gifted & Talented Program for environmental education & roundtable	Transportation	G&T Standards, out of school learning opportunities
3	Adam Slack & Mark Smith	Archery Club to National competition	Substitutes, lodging, mileage, meals & incidentals	Competition
4	Heather Heslin, Rebecca Flanery & Toni Manfra	MS KIDZ Connection & HS Best Buddies Clubs to end of year activity	Nurse & Aides	\$14/student for activities, food and transportation

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Meghan McGeehan & Keith Dennison	N.J.Digital Citizenship Symposium	Franklin Twsp., NJ	\$195. Registration each + Mileage	May 8, 2018 - budgeted
2	Earl Clymer	NJASA/NJAPSA Spring Leadership Conference	Atlantic City, NJ	\$550. Registration, Accommodations, Mileage & Incidentals	May 16-18, 2018
3	Kathleen Morgan	NJ Foreign Language Educators Conference	Iselin, NJ	\$160. Registration + Mileage	April 13, 2018 - budgeted

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. Motion to approve the purchase order list dated March 1, 2018 through March 31, 2018 in the amount of \$95,285.17.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve a change in placement for Student #7545631995 from Warren County Special Services School District to New Jersey Project Teach/Tech: Warren Campus, commencing April 3, 2018.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve a Special Education Tuition Contract for Student #9590942022 with Hunterdon Preparatory School for the 2017/2018 school year, commencing April 9, 2018, in the amount of \$13,397.40 (54 days @ \$248.10 per day).

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to accept a donation from the Booster Club in the amount of \$2,200 for all sports to help off set the end of year banquets, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

O. Public Comment

P. Second Executive Session

EXECUTIVE SESSION (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

(Motion _____ Second _____)

Q. Reconvene _____ p.m.

(Motion _____ Second _____)

R. Adjourn _____ p.m.

***Roll Call**