

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**April 13, 2021**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

**A. Call to Order - Mr. Corey Piasecki, President**

**B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator**

Joseph Bodenschatz	Eric Horton	Christine Pi
Christopher Cannavo	Sam Knutson	Corey Piasecki
Lisa Marshall	Eric Walls	

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District’s website. The link can also be found within the posted agenda for this meeting, which is on the District’s website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board’s public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary. Electronic notice of this meeting was posted on the district website.

Join Zoom Meeting

<https://us02web.zoom.us/j/82860381592?pwd=NEUyc2RvdTJWeEFYQkhmajNWM3dOZz09>

**C. Executive Session- 6:30 p.m. (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**D. Reconvene: 7:00 p.m.**

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

President’s Announcement: Adequate and electronic notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Boroughs of Oxford, Washington and Townships of Franklin, Mansfield and Washington. Also, an electronic notice of this meeting was posted on the WHRSD website.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- March 16, 2021 Regular and Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Superintendent’s Report – Mr. Earl C. Clymer, III

G. Presenter(s):

H. Goals:

**Warren Hills Board of Education District Goals 2020-2021**

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology Initiative and enhanced PLC's.
2. Ensure effective communication with the School Community prior to, during and following the 2020-21 school year as it pertains to the reopening of schools and Remote & Hybrid Learning during the pandemic.

**Warren Hills Board of Education Board Goal for 2020-2021**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair:
Education, Policy & Technology	No meeting held	By Chair: Mr. Bodenschatz
Personnel & Student Activities	April 12, 2021	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo

J. Old Business

K. New Business

**L. Public Comment** – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

5. The presiding officer may:
  - a. Interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy;
  - b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
  - c. Request any person to leave the meeting when that person does not observe reasonable decorum;
  - d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;

**M. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Susan Blackford	Approve	Leave Replacement Special Education Teacher	\$55,470, prorated	Middle School	5/3/21	6/30/21	Replaces #75259689

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
2	Susan DeYoung	Approve	ELA Teacher	\$82,370	Middle School	7/1/21	7/1/21	Retirement
3	Bill Quinn	Approve	Bus Driver	\$19-19.50/hour	District	3/24/21	3/24/21	Retirement
4	Bonita Duryea	Approve	School Nurse	\$45/hour	High School	4/1/21	4/5/21	Nurse required for Athletics Activity
5	Bonita Duryea	Approve	School Nurse	\$45/hour	High School	4/6/21	5/1/21	Nurse required for Co-Curricular Activity
6	Debbie Grefe	Approve	Consultant	\$50/hour	District	4/14/21	5/15/21	Assist with observations

\*2. Motion to rescind the following appointments due to the State of NJ canceling testing for the 2020-2021 school year:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
2	Theresa Chapman	Rescind	Testing Coordinator	\$4,000 Stipend – Pro-Rated	High School	4/22/21	6/30/21	NJSLA Testing canceled by NJDOE
3	Geri McKelvey	Rescind	Testing Coordinator	\$4,000 Stipend – Pro-Rated	Middle School	4/22/21	6/30/21	NJSLA Testing canceled by NJDOE

\*3. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	75259689	Childcare Leave	Special Education Teacher	Middle School	5/3/21	N/A	5/3/21	5/3/21	N/A	For the 2021-2022 school year	N/A
2	87967030	Unpaid Leave	Teacher	High School	5/7/21	N/A	5/7/21	5/7/21	N/A	6/14/21	Intermittent Leave May – 7,12,13,14 June – 2,3,4,9,10,11

Approval of Personnel Motions

MOTION:		SECOND:			
Name	Ayes	Nayes	Abstain	Absent	
Joseph Bodenschatz					
Eric Horton					
Sam Knutson					
Lisa Marshall					
Christine Pi					
Eric Walls					

Christopher Cannavo				
Corey Piasecki				

**II. EDUCATION AND POLICY**

\*1. Motion to approve the **first reading** of the following policies and regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

\*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS - 20-21 - 005  
HS - 20-21 - None

\*3. Motion to approve the following conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Marshall Cuomo	AP Statistics + STATS Medic	Virtual	\$499.00	6/14/21-7/23/21 – Paid through Title II funds

Approval of Education & Policy Motions

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**III. BUDGET AND FINANCE**

\*1. The Warren Hills Regional Board of Education approves the February, 2021 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of February, 2021; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period March 13, 2021 through April 14, 2021, in the amount of \$3,023,130.75.

3. Motion to approve Student Activities bill list for the period January 1, 2021 through February 28, 2021 in the amount of \$11,226.78.

\*4. Motion to approve Athletic bill list for the period February 1, 2021 – February 28, 2021 in the amount of \$2,776.00

\*5. Motion to approve transfers in the amount of \$347,304.02 for the month of February, 2021.

\*6. Motion to approve the placement for Student #8474278955 from Warren Hills Regional High School to Abilities of Northwest NJ 3 days per week effective March 29, 2021 to June 30, 2021 at \$35.00 per hour for a minimum of 3 hours per day.

\*7. Motion to approve the following Special Education Tuition Contracts for the 2020-2021 regular school year:

<b>Student</b>	<b>School</b>	<b>Amount</b>	<b>Aide</b>	<b>Effective</b>
7690278438	Roxbury Township Board of Education	\$13,095.57	N/A	3/2/21-6/30/21

\*8. Motion to approve the Cooperative Pricing System Agreement made and entered into on March 25, 2021 by and between the New Jersey School Boards Association on behalf of the NJSBA Cooperative Pricing System and the Warren Hills Regional Schools Board of Education and other local district boards of education located in the State of New Jersey who may in the future choose to participate in the ACES(NJSBA) Cooperative Pricing System

**WHEREAS**, the Public School Contracts Law, N.J.S.A. 18A:18A-4.1a, authorizes district boards of education to competitively contract for the procurement of proprietary computer software and services; and

**WHEREAS**, the New Jersey School Board’s Association (NJSBA), N.J.S.A. 18A:6-45 et. seq., on behalf of its membership has competitively contracted to procure on an aggregated basis **digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Member readiness for Future Ready Schools, as well as energy aggregation services, supplies and materials, time**

**and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis; and**

**WHEREAS**, N.J.S.A. 18A:18A-11 specifically authorizes two or more local district boards of education (hereinafter referred to as local boards) to enter into a Cooperative Pricing Agreement for the purchase of work, materials, and supplies; and

**WHEREAS**, NJSBA is conducting a voluntary Cooperative Pricing System within the State of New Jersey, utilizing the administrative purchasing services and facilities of NJSBA; and

**WHEREAS**, this Cooperative Pricing Agreement (hereinafter referred to as the Agreement) is to effect substantial economies in the purchase of energy and technology products and services for local boards across this State; and

**WHEREAS**, all parties to this Agreement have approved this Agreement by resolution, in accordance with the N.J.S.A. 18A:18A-1 et. seq. and regulations promulgated thereunder; and

**WHEREAS**, it is the desire of all parties to enter into such Agreement for said purposes;

**NOW, THEREFORE, IN CONSIDERATION OF** the promises and of the covenants, terms, and conditions hereinafter set forth, it is mutually agreed as follows:

1. The products and services to be priced cooperatively may include, on an **aggregated basis or not, digital and electronic products and services, E-Rate Consulting and Processing Services, and other technology products and programs to enhance Members readiness for Future Ready Schools-NJ, as well as energy aggregation services, supplies and materials, time and materials; and such other services and products as two or more participating local boards in the system agree can be purchased on a cooperative basis.**
2. The services and classes of services which may be designated by the participating local boards hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until termination as hereinafter provided.
3. The NJSBA, on behalf of all participating contracting units, shall, upon approval of the System's registration and upon the anniversary of the system's registration publish legal ad in such format as required by N.J.A.C. 5:34-7.12 in a newspaper normally used for such purposes by it, to include such information as:
  - a. NJSBA's full name and the fact that it may be soliciting competitive bids or formal quotations; and
  - b. NJSBA's address and telephone number; and
  - c. The names of the participating contracting units; and
  - d. The State Identification Code for the Cooperative Pricing System, and
  - e. The expiration date of the Agreement
4. Each of the participating local boards shall designate, in writing, to NJSBA, products and services to be purchased and indicate therein the approximate quantities desired, the location of delivery and other requirements, to permit the preparation of specifications as provided by law.



5. The specifications shall be prepared and approved by NJSBA and no changes shall thereafter be made except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
6. A single advertisement for bids or the solicitation of informal quotations for the work, materials or supplies to be purchased shall be prepared by NJSBA on behalf of all of the participating local boards desiring to purchase products and services and some or all of the other services specified in the Agreement.
7. NJSBA shall receive bids or quotations on behalf of all participating local boards. Following the receipt of bids, NJSBA shall review said bids and on behalf of all participating local boards, either reject all or certain of the bids or make one award to the lowest responsible bidder. This award shall result in the opportunity for individual local boards to enter into individual contracts with the successful bidder providing for the estimated aggregate quantities to be purchased during the term of the individual contracts.
8. Upon determining to accept the bid provided through this Agreement, each participating local board shall:
  - a. Certify the funds available only for its own needs ordered;
  - b. Enter into a formal written contract directly with the successful bidder(s);
  - c. Issue purchase orders in its own name directly to the successful bidder(s) against said contract;
  - d. Accept its own deliveries;
  - e. Be invoiced and receive statements from the successful bidder(s);
  - f. Make payment directly to the successfully bidder(s) and
  - g. Be individually responsible for any tax liability associated with the individual contract.
9. No participating local board in the Cooperative Pricing System shall be responsible for payment for any services ordered or for performance generally by any other participating local board. Each participating local board shall, accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.

The provisions of paragraphs 7, 8 and 9 above shall be quoted or referenced and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
10. No participating local board in the Cooperative Pricing System shall issue a purchase order or issue a contract for a price that exceeds any other price available to it from any other such system in which it is authorized to participate or from bids which it has itself received.
11. NJSBA reserves the right to exclude any item or service from within said system if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or practical.
12. NJSBA shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.

13. This Agreement shall become effective upon signing, subject to the review and approval of the Director of the Division of Local Government Services and shall continue in effect for the duration of the Cooperative Pricing System’s Registration with DCA unless any party to this Agreement shall give written notice of its intention to terminate its participation.
14. Additional local boards may from time to time, execute this Agreement by means of a Rider attached hereto, which addition shall not validate this Agreement with respect to the other signatories. NJSBA is authorized to execute the Rider(s) on behalf of the members of the Cooperative Pricing System.
15. All records and documents maintained or utilized pursuant to the terms of this Agreement shall be identified by the code number assigned to the System by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for purposes of identifying each contract and item awarded.
16. This Agreement shall be binding upon and enure to the benefit of the successors and assigns of the respective parties hereto.

\*9. Motion to approve the 2019-2020 partial refund of contributions in the amount of \$10,271.97 from the New Jersey Schools Insurance(NJSIG) due to schools being closed during COVID-19 which will be used toward future contributions in 2021-2022.

\*10. Motion to approve submission of Coronavirus Response and Relief Supplemental Appropriation Act, 2021(CRRSA) as follows:

CRRSA-ESSER II	\$479,758.00
Learning Acceleration	\$ 30,789.00
Mental Health	\$ 45,000.00

\*11. Motion to submit 2021 NJSIG Safety Grant in the amount of \$3,600 to be used for security upgrades.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

N. Public Comment

**O. Second Executive Session (If Necessary)**

Approval to go into Second Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**P. Adjournment \_\_\_\_\_ p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Eric Horton				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

**\*Roll Call**