

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**April 24, 2018**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

**A. Call to Order** - Mrs. Lisa Marshall

**B. Roll Call** - Mrs. Estrella Molinet

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

**C. Executive Session**- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

**D. Reconvene:** 7:00 p.m.

(Motion\_\_\_\_\_Second\_\_\_\_\_)

**President’s Announcement:** Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

**Our Mission Statement**

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

**Pledge of Allegiance**

E. Motion to approve the Minutes of the April 10, 2018, Regular and Executive Session meetings.  
 (Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

F. Communications – Mrs. Estrella Molinet

G. Superintendent’s Report – Earl C. Clymer, III

H. Presenter(s)

- Warren Hills Regional Robotics – Team Impact 219

I. Goals:

**Warren Hills Regional School District Goals for 2017-2018 School Year**

1. Research and assess strategies to improve student achievement for ALL students, including but not limited to Advanced Placement, Vocational Education, Gifted & Talented, General Education, and Special Education.
2. Support Phase II of the implementation of the PLCs.
  - District data teams workshop
3. Improve communication to the community at large, especially regarding District initiatives.

**Warren Hills Regional Board of Education Goals for 2017-2018 School Year**

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Establish a two-pronged Board of Education training plan:
  - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
  - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

J. Committee Reports

Committee	Date	Discussion
Budget & Finance	April 23, 2018	By Chair: Mr. Young
Buildings & Grounds	April 16, 2018	By Chair: Mr. Hamler
Education & Policy	April 24, 2018	By Chair: Mrs. Marshall
Personnel	No meeting held	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	April 19, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

**K. Old Business**

**L. New Business**

**M. Public Comment – concerning action items.**

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**N. ACTION ITEMS**

**I. PERSONNEL**

**\*1. Motion to approve/accept the following appointments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Rosemary Carnali	Accept	Computer Teacher	\$87,523	Middle School	6/30/18	6/30/18	Retirement
2	Nicholas Remondelli	Approve	Middle School Principal	\$114,000, prorated	Middle School	4/25/18	6/30/18	N/A
3	Susan Rader	Amend	Acting Middle School Principal	N/A	High School	4/16/18	N/A	Voluntary return to Assistant Principal at High School
4	Susan Rader	Amend	Acting Middle School Principal	Stipend \$3,500	Middle School	1/24/18	4/13/18	Prorated stipend \$1,750
5	Karen Insel	Approve	Technology Staff	\$52,000, prorated	Middle School	6/1/18	6/30/18	Pending receipt of background check

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
6	Jamie Hall	Rescind	Part-time custodian	\$14.50/hour	High School	3/14/18	3/14/18	2 hour per day lunch duty Rescind board motion of March 13, 2018
7	James Hudock	Approve	Substitute Custodian	\$14.25/hour	District	4/25/18	6/30/18	N/A

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**\*3. Motion to approve the following observations/internships/volunteers:**

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Paula Aron	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
2	David Braman	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
3	Gina Bremer	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
4	Robert Campbell	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
5	Ed Conklin	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering - pending receipt of background check
6	Karen Costa	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering - pending receipt of background check
7	Nancy Daudenti	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
8	Andrea DiGiovanni	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering -pending receipt of background check
9	Todd Drevitch	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
10	Amanda Frey	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering -pending receipt of background check
11	Dolores Gonzalez	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering pending receipt of background check
12	Lisa Gooley	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
13	Wendy Guedez	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering

<b>Code No.</b>	<b>Name</b>	<b>Position</b>	<b>Degree/Step No. of Hrs.</b>	<b>Salary/ Stipend</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Terminated</b>	<b>Discussion</b>
14	Jill Haas	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
15	Destinee Hartrum	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering -pending receipt of background check
16	Dana Pellegrino-Heath	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
17	Kristy Interian	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
18	Victoria Jannarone	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
19	Tina Kay	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
20	Diana Luna	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering -pending receipt of background check
21	Dennis MacPherson	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering - pending receipt of background check
22	Brian McCatharn	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
23	Charles McDaniel	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
24	Kevin McLaughlin	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
25	Paula Merrill	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
26	Jeanette Miniet	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering - pending receipt of background check
27	Kimberly Reasor	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
28	Michelle Reed	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
29	Christine Rodriguez	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
30	Colleen Schubert	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
31	Veronica Smith	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
32	Matthew Roth	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering pending receipt of background check

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
33	Stacy Roth	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering pending receipt of background check
34	Ras Sheppard	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
35	Marci Snyder	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering pending receipt of background check
36	Louis Spann	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering pending receipt of background check
37	John Thomas	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering pending receipt of background check
38	Edwin Vazquez	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
39	Brian Vecchione	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
40	Angelina Briganti	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
41	Elaine Hardy	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering
42	Lorraine Sanazzaro	Volunteer	N/A	N/A	Middle School	4/25/18	6/30/18	Dorney Park trip & volunteering

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

## II. EDUCATION AND POLICY

\*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 17-18 – 016, 017, 018 & 019

HS - 17-18 – None

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Kathleen Morgan	8 <sup>th</sup> Grade French classes to art museum	N/A	\$39./student for lunch and transportation
2	Jacqueline Gibbs	Interdisciplinary Enrichment Class	2 substitutes for half day each	Each student may bring lunch money – town walking trip

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Lourdes Garcia	2018 NJTESOL Conference	New Brunswick, NJ	\$424. Registration + Mileage	May 30, 31 & June 1, 2018 Paid through Title III funds
2	Earl Clymer, III	NJASA Legal Workshop	Trenton, NJ	\$150. Registration + Mileage	April 24, 2018

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

### III. BUDGET AND FINANCE

\*1. The Warren Hills Regional Board of Education approves the March, 2018 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of March, 2018; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the bill list for the period March 1, 2018 through March 31, 2018, including March, 2018 payrolls, in the amount of \$3,480,635.56.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve transfers in the amount of \$19,640.43 for the month of March, 2018.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve the digital submission of the application for the Safety Grant Program through the New Jersey School Insurance Group for the purposes described in the application, in the amount of \$2,000.00 for the July 1, 2017 through the June 30, 2018 program period.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*5. Motion to approve Special Education Service Agreement for Full-time Personal One-to-One Teacher Assistant with Morris-Union Jointure Commission for Student #9922647153 for the 2017/2018 school year, commencing April 13, 2018 in the amount of \$16,605.31.

[\$69,510.00 per annum ÷ 180 days = \$386.17 per diem x 43 days]

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve the following health care resolution:

Whereas, the Warren Hills Regional Board of Education currently offers Medical and Prescription Coverage to its' employees through Horizon

Whereas, Per N.J.S.A. 40A:6.1(b) Integrity Consulting Group, the Board's health insurance broker, has received quotes on behalf of the Board of Education from Horizon Blue Cross / Blue Shield, of New Jersey and;

Whereas, the quoted rates received from Horizon Blue Cross Blue Shield are less expensive than the current School Employees Health Benefits Plan for the period July 1, 2018 through June 30, 2019, as outlined below and;

Whereas, by virtue of N.J.S.A. 40A:11-5 (1)(a)(ii) and N.J.S.A. 40A:11-5 (1)(m), employee medical benefits are considered extraordinary unspecified services. Now, Therefore, be it Resolved, by the Warren Hills Regional Board of Education that, the Medical and Prescription Drug Plans be effective July 1, 2018 through June 30, 2019 with Horizon Blue Cross Blue Shield of NJ, and;

Be it Further Resolved that a certified copy of this Resolution be forwarded to Integrity Consulting Group and that the appropriate administrators be directed to execute contracts with the insurance carrier for plans detailed above.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**O. Public Comment**

**P. Second Executive Session**

**EXECUTIVE SESSION** (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

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(Motion\_\_\_\_\_Second\_\_\_\_\_)

**Q.** Reconvene\_\_\_\_\_p.m.

(Motion\_\_\_\_\_Second\_\_\_\_\_)

**R.** Adjourn\_\_\_\_\_p.m.

**\*Roll Call**