

**Warren Hills Regional
Board of Education
Regular Meeting
April 25, 2017**

The Warren Hills Regional Board of Education met in Regular Meeting on April 25, 2017 at 6:35 p.m. in the Board Meeting Room.

Call to Order The meeting was called to order by Lisa Marshall, President.

Roll Call Roll call was taken by Estrella Molinet. Members present were Linda Feller, Kathleen Halpin, Christopher Hamler, Richard Havrisko, Jennifer Knittel, Lisa Marshall, Paula Merrill, Patrick O'Malley and Richard Young. Also present were Earl Clymer, Estrella Molinet and Dennis Mack.

Executive Session Moved by Kathleen Halpin and seconded by Patrick O'Malley to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 9 Nays 0

The Board entered into Executive Session at 6:35 p.m.

Reconvene Moved by Kathleen Halpin and seconded by Christopher Hamler to reconvene into open session at 7:05 p.m.

Ayes 9 Nays 0

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *The Warren-*

Reporter, Newark Star-Ledger, and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Minutes Moved by Patrick O’Malley and seconded by Paula Merrill to approve the Minutes of the Regular and Executive Session meetings of April 4, 2017.

Ayes 9 Nays 0

Comm. Communications: Ms. Molinet read a thank you card from The Chelsea for allowing the debate team to attend.

Public Public Comment: There were 35 people in the audience.
Comment

Student Student Report – Student Representatives:
Report

Middle School:

Student Representative Marissa Parker:

- The Organ/Tissue Donation awareness walk will be occurring at the middle school on Wednesday, April 26th. Students will learn facts about the program and have chances for prizes during the walk. Members of the Armed Forces will join our students for the event. The event is being facilitated by Mrs. Best, Mrs. Rader, Mr. Perruso and Mrs. Wintersteen.
- The Wear Blue To School fundraiser for Autism Awareness raised \$125.00.
- Students in Mrs. Heslin and Mrs. Ramirez class were recognized for their efforts on the Bodies-in-Motion presentation. The students prepared presentations on the importance of health and wellness and benefits to the body.
- Next Friday at 7:00 p.m. and Saturday at 1:00 p.m. the middle school will present the *Little Mermaid Jr.*

High School:

Student Representatives –

- Brittany Smith

- Elizabeth Wheelan
 - Owen Donnelly:
- The Top Ten students were recognized by the administration on April 12th. The Top Ten is determined at the end of the 3rd marking period in the senior year. The students will be recognized at a reception hosted by the Warren County Office of Education in June.
 - Chemistry classes continued their tradition of “Tie-Dye” day by creating t-shirts.
 - Representatives from the US Army presented to our Junior and Senior students at the beginning of April. The presentation was well-received by our students and facilitated discussion with the representatives following the presentation.
 - Our Robotics team continued its successful season as they have qualified for the National Competition.
 - The Pedals for Progress drive had its most successful drive to date. Our students collected sewing machines, bicycles and over \$4,600 to offset shipping fees to send these much needed items to children and families in Central America.
 - Our girls track team is having a very successful season. Best of luck to the team in their remaining meets.
 - Our driver’s education students had the opportunity to work with local law enforcement on the drunk driving simulator earlier this month. We wish to thank the faculty and law enforcement officers for providing this real-life simulation to highlight the dangers of impaired driving.
 - Mr. Dave Detrick provided a local history tour for Mr. O’Neill’s history classes. Mr. Detrick presented during a library showcase to multiple classes of students highlighting our areas of historical connection to the Morris Canal.
 - Two of our female athletes have signed to continue their academic and athletic careers in college. Paris Boucher signed a letter of intent to attend Rider University and Julia Watts will be attending Georgian Court University.
 - Congratulations to all of our Scholar-Athletes who are being recognized across the county, conference and the state.
 - The WH chapter of the NHS will host *Relay for Life* on May 20th.
 - The FFA will sponsor *Food for America* at the high school this week. This program provides Pre-K-12th grade students an opportunity to view the various types of activities our FFA members partake in. There will be stations for butter churning and ice-cream making.
 - The FFA is competing in several CDE judging events to close out the year. Our FFA students will be participating in cattle judging, agronomy, floral design and dairy cattle judging. Best of luck to our FFA members.

- Members of our FFA will be attending the NJ State FFA Convention. We have 2 delegates representing Warren Hills.

Supt's Report

Superintendent's Report: Earl C. Clymer III

- Amanda Elbassiouny will be competing in the national DECA competition from Wednesday, April 26th to Saturday, April 29th in Anaheim, California. She is responsible for all missed assignments.
- Congratulations! I just wanted to let you know that Warren Hills Regional High School is within the top 79 percent of all Albert Schools with two weeks until the start of AP's. Keep up the good work.
- To date our school has answered over 25548 this year with over 14 active teachers on the site.
- Our district is among the 54 districts randomly selected for participation in the data collection of the Post-School Outcomes study of students with disabilities who have exited or will exit school during 2016-2017 school year.

Board Goals Board of Education Goals for the 2016-2017 School Year

- *Research and assess strategies to improve student achievement for ALL students, e.g. Advanced Placement, Vocational Education, Special Education, Gifted & Talented, General Education, etc.,*
 - *Supplemented by Center for Public Education Checklist*
- *Improve communication from the Board of Education to the community at large, specifically educating stakeholders on Board roles, responsibilities, and limitations*
- *Establish a two-pronged Board of Education training plan,*
 - *For each newly elected or appointed member, see Policy 0144 – Board Member Orientation and Training, and*
 - *For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members*

Comm. Reports

Committee Reports:

Budget and Finance Committee met on April 24th and reviewed the tax levy, revenues and expenditures. County Office is concerned about Special Education costs.

Education and Policy Committee met tonight. They discussed summer programs, the Gifted and Talented Program/policy, and the substance abuse policy. They will also be adding a motion to wave the social medial policy and a motion to wave the memorial policy temporarily.

Old Business Handicap plates \$8,000 to \$10,000 per access point. Three access points – 36” doors – main entrance at high school, middle school and 500 wing cafeteria.

New Business None.

Mr. Clymer recommended all personnel items.

I. PERSONNEL

Appoint- Moved by Kathleen Halpin and seconded by Richard Young to
ments approve/accept the following appointments/adjustments/resignations/
retirements:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Tracey O'Brien	Maternity Replacement Teacher	BA	\$52,112, prorated	Middle School	On or about 5/22/17	On or about 11/13/17	Replacing 53019121
2	Joseph Duart	Security Personnel	N/A	\$16/hour	High School	Retroactive to 3/2/17	6/30/17	6:00 – 10:00 p.m.

ROLL CALL VOTE: Ayes 9 Nays 0

Observations Moved by Kathleen Halpin and seconded by Richard Young to
approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Joan Boutilette	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
2	Jennifer Teets	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
3	Lisa Case	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
4	Tracey Mazuca	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
5	Lonnie Friedman	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
6	Elin Delghiaccio	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Pending receipt of background check Dorney Park trip
7	Linda Leidner	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
8	Steven Riedmueller	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
9	Kristina Acevedo	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
10	David Braman	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
11	Tara Warmuth	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
12	Jason Winch	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
13	Kimberly Reehl	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Pending receipt of background check Dorney Park trip
14	Scott Wilson	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Pending receipt of background check Dorney Park trip
15	Marge Wilcox	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Pending receipt of background check Dorney Park trip
16	Kelly Shelton	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Pending receipt of background check Dorney Park trip
17	Heather Kerner	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
18	Piotr Duda	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
19	Thomas Garabed	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
20	Kristen Paas	Volunteer	N/A	N/A	Middle School	4/26/17	6/30/17	Dorney Park trip
21	Sarah Bowlbliss	Volunteer Coach	N/A	N/A	High School	Fall Season	Completion of Fall Season	At the request of Geri McKelvey – Volleyball
22	Tyler Crowley	College Student Observation	N/A	N/A	High School	4/26/17	Upon completion	At the request of Christopher Kavcak
23	Susan Stant	College Student Observation	N/A	N/A	High School	4/26/17	Upon completion	At the request of Christopher Kavcak

ROLL CALL VOTE: Ayes 9 Nayes 0

II. EDUCATION AND POLICY

Policy Moved by Jennifer Knittel and seconded by Patrick O’Malley to pull Policy 2464.

ROLL CALL VOTE: Ayes 9 Nayes 0

Policy Moved by Patrick O’Malley and seconded by Jennifer Knittel to suspend Policy 8860.

ROLL CALL VOTE: Ayes 9 Nayes 0

Policies

Moved by Patrick O’Malley and seconded by Linda Feller to approve the **first reading** of the following revised policies for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- P 0000.02** Introduction
- P 2320** Independent Study Programs – ABOLISHED
- P 2415.06** Unsafe School Choice Options
- P 2460** Special Education
- P 2460.1** Special Education – Location, Identification and Referral
- P 2460.8** Special Education – Free and Appropriate Public Education
- P 2460.9** Special Education – Transition from Early Intervention Programs to Preschool Programs
- R 2460.15** Special Education - In-Service Training Needs for Professional and Paraprofessional Staff
- R 2460.16** Special Education – Instructional Material to Blind or Print-Disabled Students
- P 2467** Surrogate Parents and Foster Parents
- P 2622** Student Assessment
- P&R 3160** Physical Examination
- P&R 4160** Physical Examination
- P&R 5116** Education of Homeless Children
- P 5460** High School Graduation
- P 5465** Early Graduation – ABOLISHED
- P 6660** Student Activity Fund
- P 7446** School Security Program
- P 8350** Records Retention

ROLL CALL VOTE: Ayes 9 Nayes 0

HIB

Moved by Patrick O’Malley and seconded by Linda Feller to acknowledge the administrative decision regarding the following HIB cases:

- MS – 16-17 – None
- HS – 16-17 – None

ROLL CALL VOTE: Ayes 9 Nayes 0

Calendar

Moved by Patrick O’Malley and seconded by Linda Feller to approve the revised 2017-2018 school year calendar. [Attachment “A”]

ROLL CALL VOTE: Ayes 9 Nayes 0

Travel & Conference

Moved by Patrick O’Malley and seconded by Linda Feller to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Mark Smith & Adam Slack	Archery Nationals	Louisville, KY	\$350. Registration + Mileage, Lodging & Incidentals	May 10-13, 2017
2	Jarrett Hosbach, David Sbriscia & Michael Arminio	NJSIAA/NJSCA Annual Wrestling Clinic	Princeton University	\$60. Registration each	May 5, 2017

ROLL CALL VOTE: Ayes 9 Nayes 0

Field Trip Moved by Patrick O'Malley and seconded by Linda Feller to
 Requests approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education cost	Discussion/Destination
1	Kathleen Morgan	8 th grade French Classes to museum and lunch	Transportation + Substitute	\$31./per student AAFTL
2	Mary Louise Rowlin	MC/AU classes for Community Based Instruction	Transportation, Substitutes & Nurses	
3	Amanda Best	Bus for staff & student participation in 5K/Walk	N/A	
4	Mary Louise Rowlin	MD/AU classes will work hydration station for Police Torch Run	Transportation	
5	Michael Perruso & Margaret Devine	I/E Class to experience authentic enrichment experience	Transportation + Substitutes	\$10./student
6	Michael Perruso & Paul Irzinski	G&T Students to participate in environmental education	Transportation + Substitutes	
7	Laura Muroski	Food for America	Transportation + Substitutes for half day	8 th Grade to WHRHS
8	Amy Kline	WHR FFA to Agronomy Career Development Competition	Transportation – one way + Substitute	FFA Chapter paying for the return transportation

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Bills Moved by Patrick O'Malley and seconded by Christopher Hamler
 to approve the bill list for the period March 1, 2017 through March 31,
 2017, including March payrolls, in the amount of \$3,400,006.03.

ROLL CALL VOTE: Ayes 7 Nayes 0
 Abstain 1 (Young – Delta Dental only)
 Abstain 1 (Marshall – Non-public)

Instruction Moved by Patrick O'Malley and seconded by Christopher Hamler
 Services to approve St. Clare's Hospital to provide home/bedside instruction
 services for Student #6187015434, commencing April 6, 2017 and
 continuing until further notice, at the rate of \$55.00 per hour, not to exceed
 a total of 1 hour per day.

ROLL CALL VOTE: Ayes 8 Nayes 0
 Abstain 1 (Marshall)

Financial Reports

Moved by Patrick O’Malley and seconded by Christopher Hamler to approve the March, 2017 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of March, 2017; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 9 Nays 0

Transfers

Moved by Patrick O’Malley and seconded by Christopher Hamler to approve transfers in the amount of \$468,766.40 for the month of March, 2017.

ROLL CALL VOTE: Ayes 9 Nays 0

Instruction Services

Moved by Patrick O’Malley and seconded by Christopher Hamler to approve an Agreement for the Provision of Instruction with the Brookfield Educational Services Program for Student #3908152998, currently enrolled in the Summit Oakes Hospital Child and Adolescent Inpatient Program, commencing March 30, 2017, in the amount of \$41.00 per hour with a maximum of 5 hours per week.

ROLL CALL VOTE: Ayes 9 Nays 0

Tuition Contracts

Moved by Patrick O’Malley and seconded by Christopher Hamler to approve the following Special Education Tuition Contracts for the 2017-2018 extended school year:

Student	School	Amount	Effective
3548626275	Morris-Union Jointure	\$14,820.00	6/28/17-8/9/17
2612772623	Morris-Union Jointure	\$14,820.00	6/28/17-8/9/17
6505339308	Morris-Union Jointure	\$14,820.00	6/28/17-8/9/17
4647598092	Morris-Union Jointure	\$14,820.00	6/28/17-8/9/17
9559845055	Morris-Union Jointure	\$14,820.00	6/28/17-8/9/17

ROLL CALL VOTE: Ayes 9 Nays 0

Tuition Contract Moved by Patrick O'Malley and seconded by Christopher Hamler to approve a Tuition Contract with Bonnie Brae for Student #3899398609 for the 2016-2017 school year, commencing April 10, 2017, in the amount of \$17,390.00 [\$370.00 per day x 47 days].

ROLL CALL VOTE: Ayes 9 Neyes 0

Disposition of Property Moved by Patrick O'Malley and seconded by Christopher Hamler to approve disposition of outdated Chemistry, Pre-Algebra, Discrete Math, World History, Business Law and Science-Level Blue textbooks to BigEast Books for \$6,498.00, pursuant to Policy #7300, DISPOSITION OF PROPERTY.

ROLL CALL VOTE: Ayes 9 Neyes 0

Donation Moved by Patrick O'Malley and seconded by Christopher Hamler to approve a Regrant from FIRST in the amount of \$2,500.00 for Project FIRST Robotics, pursuant to Policy #7230, GIFTS, GRANTS AND DONATIONS.

ROLL CALL VOTE: Ayes 9 Neyes 0

Donation Moved by Patrick O'Malley and seconded by Christopher Hamler to accept a donation from ExxonMobil in the amount of \$500.00 for Project FIRST Robotics and \$500.00 for Dawn Moore, District Director of Curriculum and Instruction [Volunteer Grant] pursuant to Policy #7230, GIFTS, GRANTS AND DONATIONS.

ROLL CALL VOTE: Ayes 9 Neyes 0

Grant Moved by Patrick O'Malley and seconded by Christopher Hamler to accept the "Grants for Growing" grant award in the amount of \$900.00 from the Tractor Supply Company and National FFA Foundation for our FFA program to purchase a Hydroponic system, pursuant to Policy #7230, GIFTS, GRANTS AND DONATIONS.

ROLL CALL VOTE: Ayes 9 Neyes 0

Fire Alarm Services Moved by Patrick O'Malley and seconded by Christopher Hamler to approve a contract with Systems Design Group, LLC, for fire alarm services, inspection and testing for the 2017-2018 school year in the amount of \$20,694.00.

ROLL CALL VOTE: Ayes 9 Neyes 0

Dam Inspection Moved by Patrick O'Malley and seconded by Christopher Hamler to approve the quote of \$3,500.00 from Civil Dynamics, Inc., for the dam inspection, as part of the Flood Plane Hazard Survey required for the Excel Building renovations.

ROLL CALL VOTE: Ayes 9 Nays 0

Non-Public Services Moved by Patrick O'Malley and seconded by Christopher Hamler to approve the Professional Support/Non-Public Services Agreement, 192-193 Addendum-Supporting Documents, Addendum for the Non-Public School Security Aid Program and the rates for services with the Educational Services Commission of Morris County for 2017-2018 school year.

ROLL CALL VOTE: Ayes 9 Nays 0

Public Comment Public Comment:

Mr. Slekins complimented the high school on preparing his children.

Mr. John Ike Smith read his letter to the Board of Education regarding the flag issue on the baseball field. [Attachment "B"]

Executive Session Moved by Paula Merrill and seconded by Kathleen Halpin to go into Executive Session as indicated below:
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.
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3) *Personnel Matters*

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BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Ayes 9 Nays 0

The Board entered into Executive Session at 7:59 p.m.

Reconvene Moved by Kathleen Halpin and seconded by Linda Feller to reconvene into open session at 8:35 p.m.

Ayes 9 Nays 0

Adjournment Moved by Richard Havrisko and seconded by Linda Feller to adjourn at 8:35 p.m.

Ayes 9 Nays 0

Estrella M. Molinet
Business Administrator/Bd. Sec'y.

dmg