

WARREN HILLS REGIONAL BOARD OF EDUCATION

MEETING

April 8, 2014

7:00 p.m.

A. Call to order - Mrs. Donna Golda

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren-Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

| | | |
|-----------------|------------------|----------------|
| John Bell | Kristin Fox | Lisa Marshall |
| Daniel Brundage | Kathleen Halpin | Donna Sbriscia |
| Linda Feller | Richard Havrisko | Donna Golda |

C. Minutes of the previous Regular and Executive Session meetings - Ms. Maureen Joyce
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

I. Personnel

*1. Motion to approve Ms. Rebecca Camp, Centenary College student, to complete observation hours during the spring semester as part of her field experience under the supervision of Mr. Clymer.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve Ms. Katelyn Pysher, Penn State University student, to complete observation hours during the spring semester as part of her field experience under the supervision of Mr. Clymer.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve Mrs. Suzanne Pollack as a parent volunteer for the 2013-2014 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve a revision to the 2013-2014 school year calendar to reflect Wednesday, May 21st, as an early dismissal day for students to allow for professional development p.m. session for staff, originally scheduled for February 5th.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the 2014-2015 school year calendar per attached.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the first reading of the following new and revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:

- 0142 Board Member Qualifications, Prohibited Acts and Code of Ethics
- 0146 Board Member Authority
- 0171 Duties of Board President and Vice President
- 0173 Duties of Public School Accountant
- 4219 Commercial Driver Controlled Substance and Alcohol Use Testing
- 3431.1 Family Leave
- 4431.1 Family Leave
- 3431.3 New Jersey's Family Leave Insurance Program
- 4431.3 New Jersey's Family Leave Insurance Program
- 5306 Health Services to Nonpublic Schools
- 5307 Nursing Services Plan
- 5308 Pupil Health Records
- 5310 Health Services

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***4. Motion to approve the second and final reading of the following new and revised selected policies for inclusion in the district's policy manual, as endorsed by the superintendent and Education and Policy Committee:**

- 2431 Athletic Competition – Regulations only**
- 3218 Substance Abuse + Regulations**
- 4218 Substance Abuse + Regulations**
- 4250 Hours and Days of Work**
- 4352 Sexual Harassment + Regulations**
- 4425.1 Modified Duty Early Return to Work Program + Regulations**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***5. Motion to affirm the administrative decision regarding the following HIB cases for the 2013-2014 school year:**

HS - 13-14 - 022

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***6. Motion to approve the following Field Trip Requests:**

| Requested by: | Trip | Location |
|----------------------|--|------------------------------------|
| Heather Heslin | MS Best Buddies end of year picnic w/high school | Meadow Breeze Park, Washington, NJ |
| Jason Graf | WHR Marching Band to Broadway Show | New York, NY |
| Nicole Silvis | N.J. Association of Student Councils Spring Conference | Great Adventure, Jackson, NJ |
| Cedric Hickerson | DECA student to DECA International Conference | Atlanta, GA |
| Maggie Devine | MS Horizons to Robotics Tournament | Lopatcong Township Middle School |

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***7. Motion to approve the following Travel and Conference Requests:**

| NAME | TITLE | LOCATION | COST |
|---------------------------------|----------------------|-------------------|---|
| Ari Eisner | AP Annual Conference | Philadelphia, PA | \$455. Regist. + Lodging, incidentals & Mileage |
| Jesse O'Neill & Patrick O'Brien | AP Annual Conference | Philadelphia, PA | \$140. Regist. [each] + Mileage |
| Maureen Joyce | NJASBO Conference | Atlantic City, NJ | \$150. Regist. + Lodging, incidentals & Mileage |

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

***1. Motion to approve a Special Education Tuition Contract for Student 36-14 to attend Warren County Special Services School District for the 2013-2014 school year, commencing March 13, 2014, at a tuition rate of \$12,819.00**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve a Resolution for Participation in Joint Transportation with Sussex County Regional Cooperative for the 2014-2015 school year, including a 4% administration fee.**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***3. Motion to approve food service account transactions for the months of January through March, 2014.**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***4. Motion to reject all bids for the Boiler Replacement at the Warren Hills Regional Middle School per attached Resolution.**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

I. Citizens Participation

J. Executive Session – as indicated by item a. below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. **Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

***Roll Call**

RESOLUTION

WHEREAS, the Warren Hills Regional Board of Education (hereinafter referred to as the "Board") advertised for bids for the Boiler Replacement at Warren Hills Middle School Project (hereinafter referred to as the "Project"); and

WHEREAS, on March 31, 2014, a clarification notice was issued to bidders requiring that they list a prequalified Controls Systems Subcontractor for the bid opening occurring on April 1, 2014; and

WHEREAS, N.J.S.A. 18A:18A-21(c)(2) requires all such notices to be issued no later than seven (7) business days, Saturday, Sundays and holidays excepted, prior to the date for acceptance of bids; and

WHEREAS, the notice of clarification was not issued in accordance with the statutory requirement, thereby preventing the Board from accepting bids, pursuant to N.J.S.A. 18A:18A-21(d).

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Board hereby rejects the bids received for this project and directs that the bids, together with the bid bonds, be returned to the bidders.

2. The Board hereby authorizes the readvertisement for bids of the project in accordance with N.J.S.A. 18A:18A-21, with

notice to be published in the Board's official newspaper no less than ten (10) days prior to the bid opening.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Warren Hills Regional Board of Education by a majority vote at its duly authorized meeting on April _____, 2014.

Maureen Joyce
Business Administrator/Board
Secretary

Warren Hills Regional Calendar 2014-2015

| July 2014 | | | | | | |
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| August 2014 | | | | | | |
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| September 2014 | | | | | | |
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Schools & Offices opened during July & August from 8:00 AM-3:00 PM.

| October 2014 | | | | | | |
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| November 2014 | | | | | | |
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| December 2014 | | | | | | |
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| January 2015 | | | | | | |
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| February 2015 | | | | | | |
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| March 2015 | | | | | | |
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| April 2015 | | | | | | |
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| May 2015 | | | | | | |
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| June 2015 | | | | | | |
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| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

From 6/20/14 - 8/26/14, schools and offices will be open from 8:00AM - 3:00PM. Offices will be closed on the morning of August 27, but will re-open at 11:00AM to 3:30PM. On August 28 offices will be open from 7:15AM to 3:30PM and on August 29 from 7:15AM to 3:00PM.

Staff In-Service Days-No School
Early Dismissal Days
No School

Board Approved

The Board of Education reserves the right to alter this calendar to meet New Jersey attendance standards and employee contracts.

Event or Holiday

July 4 - District and School Offices Closed [Offices close at 2:30 p.m. on 7/3/14]

August 27 - 28 - Staff In-Service - No School

September 1 - Labor Day - No School

September 2 - Opening Day for Students

September 18 - HS Back To School - Early Dismissal (both schools)

September 25 - MS Back To School - Early Dismissal (both schools)

October 1 - Staff In-Service Early Dismissal

October 13 - Staff In-Service - No School

November 4 - School Election - PLEASE VOTE

November 6 & 7 - NJEA Convention - No School

November 26 - Thanksgiving Recess - Early Dismissal

November 27 & 28 - Thanksgiving Recess - No School

December 23 - Winter Recess - Early Dismissal

December 24 - 31 - Winter Recess - No School

January 1 & 2 - New Years Day & Winter Recess Con't - No School

January 19 - Martin Luther King Day - No School

January 28 - Staff In-Service - Early Dismissal

February 13 - 16 - President's Weekend - No School

February 25 - Staff In-Service - Early Dismissal

April 3 - Good Friday- No School

April 6-10 - Spring Break - No School

April 23 - Staff In-Service - Early Dismissal

May 25 - Memorial Day - No School

June 12-18 - Final Exams - Early Dismissal

June 17 - Grade 8 Promotion

June 18 - Last Day for Students - Early Dismissal - HS Graduation

June 19 - Staff In-Service/Last Day for Staff

The calendar allows for four (4) emergency closing days.

In the event the district uses the majority of scheduled emergency closing days, the following days (in particular order) will be added back as school days into the calendar:

February 13, April 10, April 9, April 8, April 7 and April 6, 2015.

In the event the district does not use all/some of the schedule emergency closing days, remaining days (in particular order) will be additional days off and schools will be closed on:

May 22, May 21, June 18, June 17, 2015. The final exam schedule will then be adjusted accordingly. The promotion & graduation dates will not change regardless of any changes.