

WARREN HILLS REGIONAL BOARD OF EDUCATION

REGULAR MEETING

August 18, 2015

7:00 p.m.

A. Call to order - Mr. Richard Havrisko

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren-Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Mrs. Abigail Kutz

Daniel Brundage	Kathleen Halpin	Lisa Marshall
Linda Feller	Christopher Hamler	Richard Young
Kristin Fox	Donna Golda	Richard Havrisko

C. Minutes of the previous Regular and Executive Session meetings – Ms. Abigail Kutz
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

D. Communications – Mrs. Abigail Kutz

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Gary R. Bowen

- Good News and Progress...
 - Staffing and Readiness for Opening of Schools
 - New teacher Orientation
 - Extra-curricular Activities and Athletics Under Way
 - Seventh Grade Academy
 - Ninth Grade Academy
 - Communication to Parents and Staff

G. Committee Reports

H. Action Items

I. Personnel

*1. Motion to accept, with regret, the retirement of Karen Menke, high school Special Education teacher, effective September 1, 2015.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve employment of Lee Turkowski as Middle School Assistant Principal for the 2015-2016 school year with an annual salary of not less than \$93,500, pending outcome of current negotiations, effective August 17, 2015, or upon release from his current district.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve employment of Abigail Kutz as Interim School Business Administrator for the period August 1, 2015 through September 20, 2015, with a salary of \$525.00 for each full day worked, not to exceed \$18,375 for the term of this Agreement.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve employment of Alissa Kring as a middle school English teacher for the 2015-2016 school year on Step A-1, BA, with an annual salary of \$50,718, to be adjusted when negotiations are finalized.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to rescind the board motion of June 23, 2015 to hire Maria Forsythe as an assistant girls' soccer coach for the 2015-2106 school year and to approve her as a volunteer assistant coach.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to rescind the board motion of June 23, 2015 to hire Karen Comella as high school guidance office secretary.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve employment of Holly Fulse as a high school guidance office secretary for the 2015-2016 school year on Step 12, Column I, with an annual salary of \$41,395, prorated, effective August 10, 2015.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve Christine Tyburczy as the middle school School Anti-Bullying Specialist for the 2015-2016 school year.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve a maternity disability leave for Jill Okladek, effective November 2, 2015 through January 8, 2016, and a Family Leave of Absence, without pay, for the period January 11, 2016, returning on or about April 1, 2016.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve a maternity disability leave for Trisha Nunnenkamp, effective Wednesday, September 30, 2015 through December 8, 2015, and a Family Leave of Absence, without pay, for the period December 9, 2015, returning on or about March 8, 2016.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve 16 hours of summer work for each of the following Middle States Internal Coordinators with an hourly salary of \$45 to be adjusted when negotiations are finalized:

Luanne Ferenci Mary Kaye Bartek
Christal Barr Geri McKelvey

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve 10 hours of summer work for each of the following 10th Grade Leadership teachers with an hourly salary of \$45 to be adjusted when negotiations are finalized:

Toni Manfra Kim Roost Laura Filan Jeff Case Jessica Morgan

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve 3 hours of summer work for each of the following individuals for the 7th Grade Academy's 7th Grade Orientation with an hourly salary of \$45 to be adjusted when negotiations are finalized:

Mary Kaye Bartek	LeeAnn Kubbishun	Mckenzie Laubach
Rebecca Becker	Geri McKelvey	Elizabeth McKeown
Amanda Best	Tara Paulus	Renee Smola
Jennifer Feldman	Todd Solecitto	Nancy Terhune
Lourdes Garcia	Kimberly Yapaola	Kim Kavcak
L. Jeannie Zamora		

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to approve Elizabeth McKeown, middle school Library Media Specialist, to complete her mentoring requirements under the direction of Mrs. Patricia Hetrick, middle school Principal.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to approve the following teacher/mentors for the 2015-2016 school year with a stipend of \$440, to be adjusted when negotiations are finalized:

Jen Cavo	Alexandra Helle	Tom Curran	Noelle Baldwin
Bonita Duryea	Leeann Kubbishun	Jeannie Zamora	Courtney Flowers
Jodi Edmonds	Sandy Young	Debbie Archer-Cole	

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*16. Motion to approve the following individuals to serve as the middle school student assistant advisors and/or substitute advisors [Homework Club/Project Care] for the 2015-2016

school year for up to 3 days per week, 45 minutes per day @ \$45.00 per hour, to be adjusted when negotiations are finalized:

Sherry Anderson	Rebecca Becker	Kathe Coopersmith
Jennifer Feldman	Lourdes Garcia	Jacqueline Gibbs
Courtney Hoffiman	McKenzie Laubach	Gina Legora
Elena McCormick	Tammy Muffley	Michael Perruso
Nancy Terhune	Marshall Wiemer	L. Jeannie Zamora

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*17. Motion to approve an additional 2 ¼ hours of summer work for school nurse, Bonita Duryea @ \$45.00 per hour, to be adjusted when negotiations are finalized.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*18. Motion to approve the attached list of substitute teachers for the 2015-2016 school year [Attachment A].
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion to approve Mr. Jon Kuligowski as a volunteer assistant coach for the boys soccer program.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve the completed curriculum revisions of Phase III of the Five-Year Curriculum Plan during the 2014-2015 school year. [Attachment B]
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to affirm the administrative decision regarding the following HIB case:
 MS - 14-15 – 024
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following Travel and Conference Requests:

NAME	TITLE	LOCATION	COST
Sandy Young	New Jersey Science Convention	Princeton, NJ	\$175. Registration + Mileage
Dawn Moore	NJ Leadership Academy	Monroe Twsp., NJ	\$433. Registration + Mileage
Pat Hetrick, Keith Dennison & Annette Walters	NJ Leadership Academy	Monroe Twsp., NJ	\$650. Registration each + Mileage

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the following Field Trip Requests:

Requested by:	Trip	Location
Lauren Voight	Advanced and Select Choir to choral clinic	Basking Ridge High School
Lauren Voight	Select Choir to perform at caroling festival with 5 other high schools	Somerville, NJ
Lauren Voight	Select Choir to choral competition	Roxbury High School
Lauren Voight & Jason Graf	Choir and Band classes to competition	Hershey Park, Hershey, PA

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. Budget and Finance

*1. Motion to approve the regular bill lists.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve transfers.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve Student Activity Transactions for the months of June and July, 2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the following 2015/2016 Extended School Year and Regular School Year Special Education tuition contracts:

<u>Student</u>	<u>School</u>	<u>Amount</u>	<u>Aide</u>	<u>Effective</u>
01-16	Celebrate the Children	\$69,431.00	\$27,000	Sept. 3, 2015
02-16	Celebrate the Children	\$69,431.00	\$27,000	Sept. 3, 2015
03-16	Morris-Union Jointure	\$14,258.00		June 25, 2015
04-16	Morris-Union Jointure	\$14,258.00		to Aug. 6, 2015 June 25, 2015 to Aug. 6, 2015
16-16	East Mountain School	\$61,450.20		Sept. 3, 2015
17-16	Hunterdon County ESC	\$37,500.00		Sept. 1, 2015
18-16	Montgomery Academy	\$55,971.00		Sept. 2, 2015
19-16	Stepping Stone	\$46,557.00		Sept. 1, 2015
20-16	Stepping Stone	\$46,557.00		Sept. 1, 2015
21-16	WCSSSD	\$ 3,000.00	\$ 2,450	July 1, 2015
22-16	Hunterdon Preparatory	\$43,632.00		Sept. 3, 2015
23-16	Morris-Union Jointure	\$86,988.00		Sept. 1, 2015

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve a tuition contract with Student No. 36-15 to attend Warren County Special Services School District at Hackettstown High School for the 2014-2015 school year, at a tuition rate of \$36,800.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the following transportation contract renewals for the 2015/2016 school year:

Snyder Bus Service, Inc.

<u>Route #</u>	<u>Amount</u>
102	\$ 133.00 per diem
103	\$12,829.28
25SP	\$39,296.90
23	\$24,929.50
01/F	\$40,567.84
02/KL	\$42,144.81
03/A	\$40,664.04
04/C	\$42,852.00
12/D	\$40,483.84
14/AB/IM	\$43,053.88
15AB/G	\$39,577.48
16AB/E	\$40,723.62
21/H	\$43,406.13
22/VAN 1	\$35,396.63
VAN2	\$39,570.71

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve the following transportation contract renewals for the 2015/2016 school year:

GST Transport Corp.

<u>Route #</u>	<u>Amount</u>
62SP	\$95.81 / \$20.00 aide
63SP	\$25.64 / \$5.00 aide
3 SP	\$95.81 / \$20.00 aide
3MD	\$47.34 / \$14.00 aide
61SP	\$127.24 / \$24.00 aide

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve 2015/2016 Joint Transportation Agreements with Washington Township to transport their elementary school students as follows:

<u>Route</u>	<u>Cost</u>
01/F	\$18,437.33
02/KL	\$15,781.26
03/A	\$16,464.75
04/C	\$21,485.60

12/D	\$19,267.81
14AB/IM	\$21,109.01
15AB/G	\$15,177.12
16AB/E	\$23,318.62
21/H	\$21,346.06
22/VAN 1	\$17,513.32
VAN 2	\$39,570.71
3SP	\$20,845.90
3MD	\$11,042.50

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve a Joint Transportation Agreement with Franklin Township School District for the 2015/2016 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH11	\$18,993.73
WH17	\$18,993.73
WH18	\$18,993.73
WH40	\$18,993.73
WH19	\$18,993.73
WH5	\$18,993.73

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve a Joint Transportation Agreement with Mansfield Township School District for the 2015/2016 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH29	\$23,518.90
WH13	\$19,690.26
WH9	\$19,690.26
WH26	\$19,690.26
WH7	\$19,690.26
WH20	\$19,690.26
WH6	\$19,690.26
WH10	\$20,946.85
WH8	\$21,927.31

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve an Equipment Rental Agreement with Snyder Bus Service, Inc. to lease six Warren Hills' busses at the annual rate of \$3,500 per bus for the period September 1, 2015 through June 30, 2016.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve food services account transactions for the months of April through June, 2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve the Student Accident Insurance policy for Interscholastic Athletics/Football and student body accident coverage with Bollinger, Inc. for the period August 1, 2015 through July 31, 2016.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to approve a Regular Education Tuition Contract Agreement with Warren County Technical School for 68 students for the 2015-2016 school year in the amount of \$3,600.00 per student, commencing September 1, 2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to approve a Special Education Tuition Contract Agreement with Warren County Technical School for 7 students for the 2015-2016 school year in the amount of \$22,000.00 per student, commencing September 1, 2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*16. Motion to approve a transfer of \$348,128.00 from Capital Reserve to Account #12-000-400-450-5002-03 for the Middle and High School Bathroom/Toilet Renovation project.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*17. Motion to award the Snow Removal Services contract to Stone Hill Excavating, LLC, for the 2015-2016, 2016-2017 and 2017-2018 school years, in accordance with the bid openings on July 23, 2015. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*18. Motion to approve Private School Equitable IDEA Services and Nonpublic Services Agreement for Chapter 192/193 with Sussex County Educational Services Commission for the 2015-2016 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion to approve Health Care Staffing Agreement with Loving Care Agency, Inc., d/b/a Epic Health Services to provide substitute nursing services for one special education student for the 2015-2016 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*20. Motion to approve a Consortia Agreement with Educational Information and Resource Center (EIRC) as a cooperative purchasing service for the 2015-2016 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

I. Citizens Participation

J. Executive Session – as indicated by items **a. c., g. h. and i.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our

open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. **Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. **Collective bargaining agreements**
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. **Pending or anticipated litigation**
- h. **Attorney-client privilege**
- i. **Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Convene to Executive Session - _____ p.m.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

L. Reconvene - _____ p.m.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

M. Adjournment - _____ p.m.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***Roll Call**

ATTACHMENT A

**SUBSTITUTE TEACHERS
2015-2016**

Allen, Jenny
Bittner, Seth
Carroll, Robert
Cockerline, Laurie
Dehrone, Trisha
Fifield, Richard
Goldberg, Rachel
Hall, Leah
Hartman, Lyn
Horber, Janine
Lindaberry, Makensie
Miller, Robert, Jr.
O'Malley, Jill
Ross, Lyandra
Segreaves, Emilee
Sullivan, Denis
Timcenko, Dr. Lydia
Vetter, John
Williams, Ariel
Zignoli, Darrin

Appleby, Regina
Blahnik, Nancy
Castner, Bret
Dantzler, Sandra
DeMicco, Matthew
Garzon, Ellen
Goldson, Ornella
Halloran, Kelsey
Holzman, Jeffrey
Jasenovic, Ellis
Machtemes, Christine
Mandel, Joan
Orlowski, Marie
Rush, Taylor
Smith, Sheila
Sykora, Christina
Titus, Patricia
Wadams, B. James
Wiseburn, Cindy

Atkinson, Penelope
Card, Richard
Christine, Sally
Daugherty, Carol
Diveny, Daniel
Gogal, Marc
Gormly, Gregory
Harth, Dorthy
Hom, Robert
Jeffries, Meredith
Magnuson, Sarah
Miller, Beth
Perry, Richard
Scocozza, Sam
Stentz, Anne
Thompson, Christine
VanderHorn, Andrew
White, Jeffrey
Yount, James

**WARREN HILLS REGIONAL SCHOOL DISTRICT
FIVE-YEAR CURRICULUM PLAN**

**COMPLETED COURSE REVISIONS
JUNE 30, 2015**

BUSINESS

- #6060 Interdisciplinary Enrichment
- #630 Document Processing
- #632 Portfolio Presentation
- #660 Microsoft Office Specialist Expert Certification–Level 1
- #661 Microsoft Office Specialist Expert Certification-Level 2
- #674 Corporate Finance and Investing
- #690 Fashion Merchandising

FINE/PERFORMING ARTS

- #7040 Art and Graphics
- #727 Mixed Media Arts
- #732 Yearbook I, II, III

HEALTH AND PHYSICAL EDUCATION

- #9275 Health 7
- #937 Performance Training III
- #955 Basic Self Defense

INDUSTRIAL TECHNOLOGY

- #841 Computer Animation
- #850 Basic Home Maintenance
- #891 Introduction to Engineering
- #865 Principles of Engineering
- #866 Advancements in Engineering

LANGUAGE ARTS

- #1390 Language Arts 8
- #137 AP English: Literature
- #144 Introduction to Debate
- #147 Creative Reading

MATHEMATICS

- | | | |
|---------------------|----------------------|---|
| #3050 Pre-Algebra 7 | #3650 Math Lab 8 | #326 AP Calculus |
| #3060 Pre Algebra 8 | #304 Algebra II | #333 Honors Computer Science Principles |
| #3600 Math Lab 7 | #313 CP Geometry | #355 AP Computer Science |
| #3601 Mathematics 7 | #317 Honors Geometry | |

MEDIA, LIBRARY SCIENCE AND RESEARCH

Media/Library Science 7

Media/Library Science 8

SCIENCE

#403 AP Environmental Science

#413 AP Biology

#451 AP Physics I: Algebra Based

#452 AP Physics 2: Algebra Based

SOCIAL STUDIES

#216 AP U.S. History II

SPECIAL NEEDS PROGRAMS

#997 Autistic Program 9-12

#996 Multiple Disabilities Program 9-12

#9980 Multiple Disabilities Program 7-8 (Math)

WORLD LANGUAGE

#501 French I/#5010 French I

#503 French Level II – 20 hours

#505 French Level III – 20 hours

Research-Based HIB Program Curriculum Work

#9275 Health 7

#9284, #9285, #9290 Health 8 and Alternative Health 8

#902 Health 9

#906 Health 10

#912 Health 11

#913 Health 12

**Warren Hills Regional
Board of Education
Bid Opening
Snow Removal Services
July 23, 2015**

Bids were received by the Warren Hills Regional Board of Education in the District Office for "Snow Removal Services." The bid opening was held at 11:30 a.m. July 23, 2015 and was witnessed by Maureen Joyce, Business Administrator and opened by Patrick Murphy, Director of Facilities.

Results were as follows:

Stone Hill Excavating LLC

2 to 6 inches	\$ 2,355.63 (2015/16) \$ 2,355.63 (2016/17) \$ 2,355.63 (2017/18)
6 to 12 inches	\$ 3,519.15 (2015/16) \$ 3,519.15 (2016/17) \$ 3,519.15 (2017/18)
12 inches & over	\$ 4,187.80 (2015/16) \$ 4,187.80 (2016/17) \$ 4,187.80 (2017/18)
Salting and sanding Per application	\$ 1,374.03 (2015/16) \$ 1,374.03 (2016/17) \$ 1,374.03 (2017/18)
Hourly rate for snow removal	\$ 100.00/hr. (2015/16) \$ 100.00/hr. (2016/17) \$ 100.00/hr. (2017/18)
Alternate Price all Inclusive per season	\$55,000.00

Maureen Joyce
Business Admin./Bd. Sec'y.