

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**August 18, 2020**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

**A. Call to Order** - Mr. Christopher Hamler, President

**B. Roll Call** - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Sam Knutson	Christine Pi
Christopher Cannavo	Lisa Marshall	Corey Piasecki
Christopher Hamler	Sherri Musick	Eric Walls

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District’s website. The link can also be found within the posted agenda for this meeting, which is on the District’s website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board’s public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://zoom.us/j/97696566227?pwd=SmxLZUNIR0t0MIITMFE5bFVyc09XQT09>

**C. Executive Session**- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

D. Reconvene: 7:00 p.m.

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- July 29, 2020 Special Meeting

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Superintendent’s Report – Mr. Earl C. Clymer, III

G. Presenter(s):

H. Goals:

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education & Policy	August 10, 2020	By Chair: Mr. Piasecki
Personnel & Student Activities	No meeting held	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo
Wall of Fame	monthly	By Chair: Mr. Walls
AD Hoc Reopening	No meeting held [Sub-committee meetings held]	By Chair: Mr. Clymer
Focus Group for Diversity	No meeting held[Sub-committee meetings held 8/11/20]	By Chair: Mr. Clymer

J. Old Business

K. New Business

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for

public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**M. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Margaret Devine	Approve	Media Specialist	\$45.00/hour	High School	8/19/20	8/25/20	Not to exceed 15 hours summer work
2	Elizabeth McKeown	Approve	Media Specialist	\$45.00/hour	Middle School	8/19/20	8/25/20	Not to exceed 10 hours summer work
3	Bonita Duryea	Approve	Nurse	\$45.00/hour	High School	8/19/20	8/25/20	Not to exceed 40 hours summer work
4	Michelle Gaffney	Approve	Nurse	\$45.00/hour	Middle School	8/19/20	8/25/20	Not to exceed 10 hours summer work
5	Michael Quinto	Approve	IEP Meeting	\$45.00/hour	District	7/2/20	8/25/20	Not to exceed 2 hours
6	Jennifer Jessen	Approve	IEP Meeting	\$45.00/hour	District	7/30/20	8/25/20	Not to exceed 2 hours
7	Julia Henning	Approve	IEP Meeting	\$45.00/hour	District	7/30/20	8/25/20	Not to exceed 2 hours
8	Jennifer Cavo	Approve	Art Teacher	\$92,495.00	High School	9/1/20	6/30/21	Movement on Guide to M+30, Step O-18
9	Alison Frey	Approve	Business Teacher	\$72,995.00	High School	9/1/20	6/30/21	Movement on Guide to M+15, Step I-9
10	Michael Piancone	Approve	Social Studies Teacher	\$94,520.00	Middle School	9/1/20	6/30/21	Movement on Guide to M+45, Step O-20

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
11	Mark Smith	Approve	Educational Technology Teacher	\$85,295.00	High School	9/1/20	6/30/21	Movement on Guide to M+15, Step M1-14
12	Elin Delghiaccio	Approve	Substitute School Nurse	\$125.00/day	District	9/1/20	6/30/21	Pending receipt of all required paperwork
13	Nicole Latino	Approve	Teacher Substitute	\$45.00/day	High School	7/16/20	7/29/20	Substitute – Summer Boost Program

\*2. Motion to amend/rescind the following appointments:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Timothy Downs	Rescind	Summer Work	\$64.47/hour	High School	7/1/20	7/1/20	25 hours
2	Hope Ranalli	Amend	Summer Work	\$55.91/hour	Middle School	7/1/20	8/25/20	Not to exceed 20 hours
3	Lee Ann Kubbishun	Amend	Summer Work	\$64.47/hour	Middle School	7/1/20	8/25/20	Not to exceed 40 hours

\*3. Motion to approve the following teacher mentor training hours for the 2020-2021 school year:

Mentor Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
Andrew Oakley	Approve	Mentor Training	\$30/hour	HS	8/18/20	N/A	Not to exceed 2 hours
Laura Slane	Approve	Mentor Training	\$30/hour	HS	8/18/20	N/A	Not to exceed 2 hours
Noelle Andreoli	Approve	Mentor Training	\$30/hour	HS	8/18/20	N/A	Not to exceed 2 hours
Gina Regan	Approve	Mentor Training	\$30/hour	HS	8/18/20	N/A	Not to exceed 2 hours
Alexandra Helle	Approve	Mentor Training	\$30/hour	HS	8/18/20	N/A	Not to exceed 2 hours
Diane DeVivo	Approve	Mentor Training	\$30/hour	HS	8/18/20	N/A	Not to exceed 2 hours

\*4. Motion to approve the following teacher mentors and stipends for the 2019-2020 school year:

<b>Mentor Name</b>	<b>Position</b>	<b>Salary/ Stipend</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Terminated</b>	<b>Discussion</b>
Andrew Oakley	New Teacher Mentor	\$440	High School	8/24/2020	6/30/2021	Mentoring <b>Amy Haines HS English</b>
Alexandra Helle	New Teacher Mentor	\$440	High School	8/24/2020	6/30/2021	Mentoring <b>Kelsey Connelly HS Biology</b>
Diane DeVivo	New Teacher Mentor	\$440	High School	8/24/2020	6/30/2021	Mentoring <b>Sarah Reichard HS Chemistry</b>
Gina Regan	New Teacher Mentor	\$440	High School	8/24/2020	6/30/2021	Mentoring <b>Laurie Pillus LDTC</b>
Noelle Andreoli	New Teacher Mentor	\$440	High School	8/24/2020	6/30/2021	Mentoring <b>Marcus Gurdineer Special Education</b>
Laura Slane	New Teacher Mentor	\$440	High School	8/24/2020	6/30/2021	Mentoring <b>Evan Moran HS Social Studies</b>

\*5. Motion to approve the following individuals as Substitute Resource Personnel at the rate of \$16.00/hour for the 2020-2021 school year:

John Amey	Jeff Dugan	Thomas Kline
Grace Balog	Joseph Fulse	Robert Kovacs
Tammy Beehler	Alan Goracy	James McLaughlin
James Blackford	Robert Hibbett	Joseph Sciortino
Michael Clancy	John Kerner	

\*6. Motion to approve the following individuals as Event Security Staff at the rate of \$40.00/hour for the 2020-2021 school year:

John Amey	Jeffrey Dugan	John Kerner
James Blackford	Joseph Fulse	Robert Kovacs
Michael Clancy	Patrick Gooley	Pamela Schell
Joseph Duart	Robert Hibbett	Joseph Sciortino

\*7. Motion to approve the following individuals as Home Instructors at the rate of \$45.00/hour for the 2020-2021 school year:

Lori Apostol	Kimberly Kavcak	Jennifer O'Rourke
Cynthia Bamford	Nancy Kling	Katelyn Pysher
Amanda Best	Mary Knapp	Lisa Pysher
Theresa Chapman	Jodi Longo	Michael Quinto
Nicole Clark	Toni Manfra	Lydia A. Ritter
Diane DeVivo	Kristen McDonald	Ellen Russak
Heather Garcia	Meghan McGeehan	Laura Slane
Lourdes Garcia	Geri McKelvey	Jacqueline Solecitto
Mary Helck	Cesar Mendes	Kerry Throckmorton
Courtney Hoffman	Elizabeth Nicolosi	Lauren Voight
Lisa Hughes	Andrew Oakley	Sandra Young
Ruth Huntington	Catherine O'Neal	

\*8. Motion to approve the following individuals as Substitute Secretaries at the rate of \$14.00/hour for the 2020-2021 school year:

Nancy Stasyshyn

\*9. Motion to approve the following individuals as Substitute Nurses at the rate of \$125/day for the 2020-2021 school year:

Sandra Dantzler	Rebecca Kraeutler
Karen Jurkowski	Patricia Titus

\*10. Motion to approve the following individuals as Substitute Drivers for the 2020-2021 school year:

William Adams	Jacquelyn McLaughlin	Charmaine Politano
Jean Celestin	Allen Osmun	William Quinn
Vickie Dell	Brian Patane	Anthony Vullo
Felix Mancuso	Patrick Plutta	Marie Walker

\*11. Motion to approve the following individuals as substitute teachers / substitute paraprofessional at a rate of \$90 per day for the 2020-2021 school year:

Keith Alder	Nicole Dehron	Barbara Kolodziejczyk
Amy Alpaugh	Georgina Dilts	Joan Mandel
Ralph Avard	Richard Dobbins	Heather Marsh
Robert Bachman	Luanne Ferenci	Kristen McDonald
Grace Balog	Edward France	Beth Miller
Edward Biegaj	Joseph Greenwood	Evan Moran

Sachel Bise  
 Lindsey Blackford  
 Susan Blackford  
 Jennifer Cagnassola  
 Richard Card  
 Michael Collins  
 Robert Carroll  
 Bret Castner  
 Lauren Corrigan  
 Sally Christine  
 Carol Daugherty

William Gunner  
 Sarah Hanshaw  
 Kathy Henry  
 Curtis Hiel  
 Jeffrey Holzman  
 Robert Hom  
 Lisa Hubright  
 Jane Iuvone  
 Heather Kerner  
 John Kerner

Elizabeth North  
 Marie Orlowski  
 Brian Schubert  
 Cheryl O'Melia  
 David Parfitt  
 Christine Siltanen  
 Nicole Standish  
 Christine Thompson  
 Fred Werner  
 Marie Zengel

\*12. Motion to approve the following individuals as substitute custodial/maintenance staff at the rate of \$14.25/hour and \$15.25/hour - \*black seal license:

Christina Astacio  
 James Hildabrandt  
 Thomas Kappus  
 Jeffrey Reichert

Carol Paulus  
 Joseph Schwind, Jr.  
 Joseph Schwind, Sr.

Penny Shaul  
 David Tompkins  
 Sean Wallace\*

\*13. Motion to amend April 28, 2020 Agenda item N.I.2 Code No. 15 as follows:

Code No.	Name	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Matthew Dell Elba	Assistant Boys Soccer Coach	\$4,874.00	High School	7/1/20	End of Season	Tier 3, Step 2

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				



## II. EDUCATION AND POLICY

Be it resolved, during the current emergency situation, following guidance from the State of New Jersey, the New Jersey Department of Education and the Warren County Office of Education, the Warren Hills Regional Board of Education shall waive and/or suspend the following Policies and Regulations, in portion or in whole, pending further guidance from the State of New Jersey, the New Jersey Department of Education and the Warren County Office of Education or until the emergency situation no longer exists.

\*1. Motion to approve the **first reading** of the following revised or new policies/regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

<b>1648.02</b>	<b>P</b>	<b>Remote Learning Options for Families</b>
<b>1649</b>	<b>P</b>	<b>Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)</b>
<b>2270</b>	<b>P</b>	<b>Religion in Schools</b>
<b>2312</b>	<b>P &amp; R</b>	<b>Class Size</b>
<b>2431.3</b>	<b>P</b>	<b>Heat Participation Policy for Student-Athlete Safety</b>
<b>2622</b>	<b>P</b>	<b>Student Assessment</b>
<b>5111</b>	<b>P &amp; R</b>	<b>Eligibility of Resident/Nonresident Students</b>
<b>5320</b>	<b>P &amp; R</b>	<b>Immunization - Policy &amp; Regulation</b>
<b>5330.04</b>	<b>P &amp; R</b>	<b>Administering an Opioid Antidote</b>
<b>5610</b>	<b>P</b>	<b>Suspension</b>
<b>5610</b>	<b>R</b>	<b>Suspension Procedures</b>
<b>5620</b>	<b>P</b>	<b>Expulsion</b>
<b>8320</b>	<b>P &amp; R</b>	<b>Personnel Records</b>

\*2. Motion to approve the **second and final reading** of the following new policy for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

**1648 Restart and Recovery Plan**

\*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 – None  
HS - 19-20 - None

\*4. Motion to approve the *2020-2021 Local Professional Development Plan*.

\*5. Motion to adopt the new legislative requirements, effective for the 2020-2021 school year:

**N.J.A.C. 18A:35-4.39**

**P.L. 2019, c 222** Instruction on Mental Health as part of the NJSLS in Comprehensive Health and Physical Education (CHPE)

**N.J.A.C. 18A:35-4.37 & 18A:35-4.38**

**P.L. 2019, c.16** Instruction in grades 6-12 on law and meaning of consent for physical contact and sexual activity as part of the NJSLS in CHPE

**N.J.A.C. 18A:35-4.5.a**

**P.L. 2019, c.185** Incorporation of age-appropriate sexual abuse and assault awareness and prevention education in grades preschool through 12 as part of the NJSLS in CHPE

**N.J.A.C 18A:35-4.33**

**P.L. 2018, c.80** Instruction on consequences of distributing and soliciting sexually explicit images through electronic means (sexting) as part of the NJSLS in CHPE

**N.J.A.C 6A:8-3.1(a)**

**P.L. 2019, c. 338** Strengthening Gifted and Talented Education Act requires instruction adaptations for gifted and talented students K-12, process for identifying students that includes ELL students and students with disabilities.

**N.J.S.A. 18A:35-4.40 & 18A:35-4.41**

**P.L. 2019, c 250** Instruction on the “New Jersey Safe Haven Infant Protection Act in grades 9-12 as part of the NJSLS for CHPE.

**P.L. 2019, c. 6** Instructional Materials Instruction on the political, economic, and social contributions of persons with disabilities and lesbian, gay, bisexual, and transgender people, in an appropriate place in the curriculum of middle school and high school students as part of the district’s implementation of the NJSLS; BOE shall have policies and procedures in place pertaining to the selection of instructional materials to implement these requirements.

\*6. Motion to approve High School Chemistry “Flexbook” as recommended by the Superintendent.

Approval of Education & Policy Motions

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				

Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

### III. BUDGET AND FINANCE

\*1. The Warren Hills Regional Board of Education approves the July, 2020 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of July, 2020; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period July 30, 2020 through August 19, 2020, in the amount of \$2,013,495.97

\*3. Motion to approve Student Activities bill list for the period July 1, 2020 through July 31, 2020 in the amount of \$7,918.35.

\*4. Motion to approve a Joint Transportation Agreement with Franklin Township School District to transport their elementary school students for the 2020-2021 school year as follows:

<u>Route</u>	<u>Cost</u>
35/Yellow	\$ 15,598.54

\*5. Motion to approve Tuition Contract with Oxford Township School District to accept 83 regular education students to attend Warren Hills Regional High School for the 2020-2021 school year at a tuition rate of \$16,500.00 per student.

\*6. Motion to approve Tuition Contracts with Oxford Township School District to accept the following students for the 2020-2021 regular school year:

Student	Program	Amount	Effective
6677432792	BD Program	\$30,500.00	8/31/20-6/30/21

<b>Student</b>	<b>Program</b>	<b>Amount</b>	<b>Effective</b>
8493645549	BD Program	\$30,500.00	8/31/20-6/30/21
1098549706	LLD Program	\$21,500.00	8/31/20-6/30/21
6368760231	LLD Program	\$21,500.00	8/31/20-6/30/21
9553159645	MD Program	\$33,000.00	8/31/20-6/30/21
2933034269	MD Program	\$33,000.00	8/31/20-6/30/21
2158802789	RR Program	\$19,000.00	8/31/20-6/30/21
3313416356	RR Program	\$19,000.00	8/31/20-6/30/21
3486594482	RR Program	\$19,000.00	8/31/20-6/30/21
5051809550	RR Program	\$19,000.00	8/31/20-6/30/21
9730373140	RR Program	\$19,000.00	8/31/20-6/30/21

\*7. Motion to approve the donation of Bus #5 2003 Bluebird to Stewartsville Volunteer Fire Department to be used for training purposes. (Bus has aged out – 15-year life)

\*8. Motion to approve a Joint Transportation Agreement with Franklin Township School District for the 2020-2021 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH11	\$20,066.01
WH17	\$20,066.01
WH18	\$20,066.01
WH40	\$20,066.01
WH19	\$20,066.01
WH5	\$20,066.01

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

N. Public Comment

O. Second Executive Session (If Necessary)

Approval to go into Second Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

**P. Adjournment \_\_\_\_\_ p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

**\*Roll Call**