Warren Hills Regional  
Board of Education  
Regular Meeting  
August 26, 2014

The Warren Hills Regional Board of Education met in Regular Meeting on August 26, 2014 at 6:00 p.m. in the Middle School Cafeteria.

Call to Order  
The meeting was called to order by Donna Golda, President.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to “The Express-Times”, “The Warren-Reporter,” “The Star Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Board Training  
NJSBA Field Representative, Robyn Meehan, held a training session for Board Members.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Administration of oath of office – Christopher Hamler

Roll Call  
Roll call was taken by Maureen Joyce. Members present were Daniel Brundage, John Bell, Linda Feller, Kristin Fox, Donna Golda, Kathleen Halpin, Christopher Hamler, Richard Havrisko, and Lisa Marshall. Also present were Thomas Altonjy and Maureen Joyce.

Minutes  
Moved by John Bell and seconded by Linda Feller to approve the Minutes of the Regular and Executive Session meetings of June 24, 2014.

Ayes 7  Nayes 0  
Abstain 2 (Feller and Hamler)

Comm. Communications:  
Thank you notes were received from Mrs. Alway and Mr. Bamford.
Mr. William Schroeder, of Nisivocca & Company, LLP, discussed the Washington Township tax issue and provided a handout to attendees. The meeting was open for questions from residents. In addition to questions on the debt service deferral, residents asked about or commented on the school budget, possible ways to save or reduce costs, how to locate the minutes and budget on the website, attendance at meetings and the public budget hearing.

Citizens Participation:

Mr. Young thanked Ms. Unangst for her years of service to the Special Education students and their parents.

Superintendent’s Report:

Dr. Altonjy reported on the following:

1. Several administrators facilitated the district’s Substitute Teacher Training Program in August. Attendees learned their roles, responsibilities, and expectations and they were provided important information on a variety of topics.

2. All new staff were welcomed during a three-day New Staff Orientation Program. On Day One, 19 August, the Administrative Council reviewed several topics, such as “Go to Pics,” technology, expectations, human resources, ATLAS, and ended the day with building tours. Also, the mentors received training in the NJDOE’s new mentoring regulations and met their mentees. Thank you to the WHREA for providing lunch. On Day Two, 20 August, the novice teachers received training on the new teacher evaluation system, Marzano’s Domains 1, 2, 3, and 4, along with an overview of Professional Development Plans and Student Growth Objectives. On Day Three, 21 August, several administrators and the new staff traveled to Kean University to attend a presentation by Harry and Rosemary Wong and Chelonnda Seroyer, “The Keys to a Successful Classroom,” highlighting classroom management strategies.

3. District administrators, along with the cluster administrators, attended a Marzano teacher evaluation inter-rater reliability [IRR] training yesterday by a Learning Sciences International professional development instructor. The IRR training is to be held annually.

4. Earlier today, our Seventh and Ninth Grade Orientation programs were held for our students and their families. Teams of teachers and peer leaders welcomed our students at these transitional grades to make the opening of school smooth for them and relieve any anxiousness, while at the same time helping to form relationships and positive experiences. Thank you to our faculty, staff, students, and administrators for all their
hard work and effort to make these programs a memorable experience for our students!

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

5. Our Opening Convocation is set for tomorrow morning for all employees of the district. This day gives us a wonderful opportunity to gather as a large group to share successes, show appreciation, talk about future plans, continue to build our relationship, and prepare for the arrival of students. Mrs. Kathy Halpin will be with us to provide some opening remarks from the Board of Education.

6. On the following day we are very excited about our full day of professional development opportunities, including staff training on updates regarding AchieveNJ, curriculum, law, and Middle States.

7. The first day of classes is on Tuesday, 2 September! All details have been sent home to parents with lots of important information contained within for families to review carefully.

8. Mrs. Moore and the supervisors are readying the ATLAS curriculum mapping software program for its initial launch to the public by the end of September. The public site will offer the viewers an overview of the curriculum standards, essential questions, content, and skills for the courses being offered during the 2014-2015 school year.

9. Congratulations to high school softball player Madey Smith who was named First Team All-State in the Star Ledger. This award, which was published after the last Warren Hills Regional District Board of Education meeting, puts her in the highest echelon of softball players in the state of New Jersey.

10. The Athletic Department, which manages the use of facilities in the district is introducing an on-line facilities registration component called rSchool Today. This program is an extension of the rSchool Today athletic scheduler, which has already been in use for athletic activities. The new facilities scheduler enables outside groups wishing to use Warren Hills Regional facilities to now register on-line. New users can simply log on to the High School main page at www.warrenhills.org and look for the link that says “Book a Facility.”

11. High School fall sports began their pre-season practices this month as coaches and athletes alike have been working diligently since 11 August. The first games for all sports except football begin Friday, 5 September and Saturday, 6 September, while the varsity football team opens the following Friday, 12 September at Cranford. Middle School students should look for announcements regarding fall sports, which will
begin their tryouts the week of September 8th. The Athletic Department would also like to welcome its newest head coach, Amanda Nicol, who will coach Cheerleading.

12. Beginning this week, any Warren Hills Regional student who wishes to register for a middle school or high school club can now do so before the start of the school year. Registrants may access their respective school, look under “Arts/Activities,” and then “information for club membership.” Each school’s web site will also have a list of available clubs for students to join. Similar to athletics, information will be asked of each registrant and will be processed by the Athletic Department.

13. Preparations and planning continue to progress ahead of the upcoming Community Day, which will be held on Saturday, 20 September. The day will include activities and events for all and will feature an opening parade and athletic events to be held throughout the day. All are invited! Mark your calendars!

14. Mrs. Joyce and Mrs. Hetrick met several times with Maschio’s Food Service regarding the Middle School breakfast program which will be introduced at the Middle School on 1 October. Details will follow on the website and upcoming communications from the Middle School.

15. Our staff has worked diligently throughout the summer to prepare our buildings for the opening of school. Our facilities projects are progressing, with the Middle School boiler/HVAC replacement project continuing after school hours for completion prior to the heating season. Upon completion and submission of all grant documentation, we will receive payment of 43% of the project as a result of our approved Schools Development Authority (SDA) grant. The balance of the cost of this project was funded through the district’s capital reserve fund. In addition, two roofing projects at the Middle School and High School have been successfully completed and we will be receiving 43% of the project cost back from the SDA.

Comm. Committee Reports:

Mrs. Marshall reported on the Ed & Policy Committee meeting for their on-going review of policies.

Mr. Havrisko reported that members of the Facility Committee did a walkthrough of the Middle School and High School, and we are ready to open the schools.

Dr. Altonjy recommended all personnel items.
I. PERSONNEL

Retire C. Hogan
Moved by Lisa Marshall and seconded by Kathleen Halpin to accept, with regret, the retirement of Mrs. Christine Hogan, high school English teacher, effective October 1, 2014.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Retire F. Fenimore
Moved by Lisa Marshall and seconded by Kathleen Halpin to accept, with regret, the retirement of Mr. Frank Fenimore, high school Technology Education teacher, effective January 1, 2015.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Retire K. Unangst
Moved by Lisa Marshall and seconded by Kathleen Halpin to accept, with regret, the retirement of Ms. Kim Unangst, Director of Special Education, effective October 1, 2014.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Resign N. Viebrock
Moved by Lisa Marshall and seconded by Kathleen Halpin to accept, with regret, the resignation of Mr. Norman Viebrock, School Resource Personnel, effective September 1, 2014.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Employ A. Nicol

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Employ K. Throckmorton
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of Ms. Kerry Throckmorton as a high school Mathematics teacher for the 2014-2015 school year on Step C-3, BA, with an annual salary of $51,218, effective September 1, 2014.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

ROLL CALL VOTE:  Ayes 8   Nayes 0
                Abstain 1 (Hamler)

Employ E. Kablis: Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of Ms. Emily Kablis as a high school English teacher for the 2014-2015 school year on Step C-3, BA, with an annual salary of $51,218, prorated, effective October 1, 2014.

ROLL CALL VOTE:  Ayes 8   Nayes 0
                Abstain 1 (Hamler)

Employ S. Montano: Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of Ms. Suzanna Montano as a maternity replacement Science teacher at the middle school from August 27, 2014 through November 3, 2014, with a per diem salary of $253.59.

ROLL CALL VOTE:  Ayes 8   Nayes 0
                Abstain 1 (Hamler)

Employ E. Watts: Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of Mrs. Elaine Watts as a high school 10-month secretary for the 2014-2015 school year on Step 3, Column 1, with an annual salary of $29,358.

ROLL CALL VOTE:  Ayes 8   Nayes 0
                Abstain 1 (Hamler)

Degree Status: Moved by Lisa Marshall and seconded by Kathleen Halpin to approve a change in degree status and prorated salary for the following individuals, effective September 1, 2014.

<table>
<thead>
<tr>
<th>Name</th>
<th>Step</th>
<th>Degree</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brigitte Burstein</td>
<td>H</td>
<td>M</td>
<td>$63,868</td>
</tr>
<tr>
<td>Lawrence Cascio</td>
<td>N</td>
<td>M+45</td>
<td>$89,373</td>
</tr>
<tr>
<td>Jeffrey Case</td>
<td>D</td>
<td>B+15</td>
<td>$53,493</td>
</tr>
<tr>
<td>Ilona DiCosmo</td>
<td>N</td>
<td>B+15</td>
<td>$79,248</td>
</tr>
<tr>
<td>Heather Dilts</td>
<td>E</td>
<td>B+30</td>
<td>$56,013</td>
</tr>
<tr>
<td>Teresa Fahy</td>
<td>J</td>
<td>B+30</td>
<td>$67,018</td>
</tr>
<tr>
<td>David Garcia</td>
<td>G</td>
<td>M</td>
<td>$61,368</td>
</tr>
<tr>
<td>Jarrett Hosbach</td>
<td>N</td>
<td>M</td>
<td>$83,298</td>
</tr>
<tr>
<td>Kenneth Kurpat</td>
<td>H</td>
<td>M+15</td>
<td>$65,893</td>
</tr>
<tr>
<td>Patrick O’Brien</td>
<td>K</td>
<td>M+15</td>
<td>$74,223</td>
</tr>
<tr>
<td>Nicholas Sarlo</td>
<td>C</td>
<td>B+15</td>
<td>$53,243</td>
</tr>
<tr>
<td>Adam Slack</td>
<td>G</td>
<td>M</td>
<td>$61,368</td>
</tr>
<tr>
<td>Mark Smith</td>
<td>H</td>
<td>M</td>
<td>$63,868</td>
</tr>
</tbody>
</table>
Coach
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of Ms. Amanda Nicol as the Head Cheerleading coach for the 2014-2015 school year on Step 1, with a stipend of $5,772.

Rescind/Approve
Moved by Lisa Marshall and seconded by Kathleen Halpin to rescind the board motion of June 24, 2014, to employ Ms. Shannon McDowell as the Best Buddies Advisor for the 2014-2015 school year and to approve employment of Ms. Shannon McDowell and Ms. Toni Manfra as Co-Advisors of the Best Buddies Club for the 2014-2015 school year with a stipend of $1,250 each.

Advisors
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of the following advisors and stipends for the 2014-2015 school year:

- Teresa Fahy, International Club, $2,500
- Jessica Morgan, HS Yearbook – Business, $2,700

7th Grade Academy
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of the following individuals for 3 hours each for 7th Grade Academy at $45/hour:

- Amanda Best
- Renee Smola
- Jennifer Feldman

Weight Room
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of Jeffrey Case as a summer weight room substitute advisor @ $30/hour for 4 hours per day on an as needed basis.
Substitute Teachers
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of the attached list of substitute teachers for the 2014-2015 school year.

ROLL CALL VOTE:  Ayes 8  Nayes 0  Abstain 1 (Hamler)

Curriculum Work
Moved by Lisa Marshall and seconded by Kathleen Halpin to rescind previous approval for payment of curriculum hours for the following individuals and to approve the hours for the new individuals listed:

<table>
<thead>
<tr>
<th>Rescind</th>
<th>Hours</th>
<th>Course</th>
<th>New</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daryl Detrick</td>
<td>10</td>
<td>Honors Computer Science</td>
<td>Trisha Nunnenkamp</td>
</tr>
<tr>
<td>Shannon McDowell</td>
<td>7</td>
<td>Autistic Program 9-12</td>
<td>Cindy Bamford</td>
</tr>
<tr>
<td>Adam Slack</td>
<td>6</td>
<td>Intro to Engineering</td>
<td>Jeremy Willis - 3 hrs</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mark Smith - 3 hrs</td>
</tr>
<tr>
<td>Adam Slack</td>
<td>6</td>
<td>Advancements in Engineering</td>
<td>Jeremy Willis - 3 hrs</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mark Smith - 3 hrs</td>
</tr>
<tr>
<td>Adam Slack</td>
<td>3</td>
<td>Computer Animation</td>
<td>Jeremy Willis</td>
</tr>
<tr>
<td>Rebecca Becker</td>
<td>5</td>
<td>Math 7</td>
<td>MaryKaye Bartek - 1.6 hrs.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Jackie Gibbs - 1.6 hrs.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>McKenzie Laubach - 1.6 hrs.</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE:  Ayes 8  Nayes 0  Abstain 1 (Hamler)

Staff Training
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of the following individuals for Microsoft Office Certification training for staff at $45 per hour:

- Sharyn Setzer  8 hours
- Alison Frey  16 hours
- Julia Henning  24 hours

ROLL CALL VOTE:  Ayes 8  Nayes 0  Abstain 1 (Hamler)

Mentor Tutoring
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of the following individuals for mentor training at $30 per hour for 2 hours each:
Jesse O’Neill  
Gabriela Harris  
Jeremy Willis  
Courtney Hoffman  
Kimberly Kavcak  
Michael Quinto  
Andrew Oakley  
Kimberly Roost  

ROLL CALL VOTE:  Ayes 8  Nayes 0  
Abstain 1 (Hamler)

Homework Club  
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve the following individuals to serve as the middle school student assistant advisors and/or substitute advisors [Homework Club/Project Care] for the 2014-2015 school year for up to 3 days per week, 45 minutes per day @ $45.00 per hour:  

Sherry Anderson  
Patricia Corvino  
Jennifer Feldman  
McKenzie Laubach  
Tammy Muffley  
Marshall Wiemer  
Rebecca Becker  
Lourdes Garcia  
John Heine  
Gina Legora  
Michael Perruso  
Cindy Wiseburn  
Kathe Coopersmith  
Jacqueline Gibbs  
Courtney Hoffman  
Elena McCormick  
Nancy Terhune  
L. Jeannie Zamora  

ROLL CALL VOTE:  Ayes 8  Nayes 0  
Abstain 1 (Hamler)

Additional Prep  
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve the following individuals for a $1,300 stipend per semester for assignment of a fifth preparation:  

Jodi Edmonds  
MacKenzie Holguin  
Marilyn Siano  
Jeffrey Balas  
Jessica Rader  
Kimberly Roost  
Heather Heslin  
John Heine  
Shannon McDowell  

ROLL CALL VOTE:  Ayes 8  Nayes 0  
Abstain 1 (Hamler)

Substitute Grounds  
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve employment of Mr. Brian Patane as a substitute grounds/maintenance/custodial person for the 2014-2015 school year at $13.50/hour.  

ROLL CALL VOTE:  Ayes 8  Nayes 0  
Abstain 1 (Hamler)

Volunteer Assistant Coach  
Moved by Lisa Marshall and seconded by Kathleen Halpin to approve Mr. Andrew VanderHorn as a Volunteer assistant coach for our football program.  

ROLL CALL VOTE:  Ayes 8  Nayes 0  
Abstain 1 (Hamler)
II. EDUCATION AND POLICY

Travel & Conference

Moved by Linda Feller and seconded by Lisa Marshall to approve the following Travel and Conference Requests.

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>LOCATION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keith Dennison</td>
<td>National Council of Social Studies Annual</td>
<td>Boston, MA</td>
<td>$260. Registration Lodging/Meals/Incidentals + Mileage</td>
</tr>
<tr>
<td>D.</td>
<td>Convention</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dawn Moore &amp; Dr. Thomas</td>
<td>New Jersey Leadership Academy</td>
<td>Monroe Twsp., NJ</td>
<td>$750. Registration each + mileage</td>
</tr>
<tr>
<td>Altony</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dawn Moore, Keith Dennison &amp; Amanda Brown</td>
<td>School Law Update – Legal One</td>
<td>Voorhees HS Annandale, NJ</td>
<td>$150. Registration + Mileage</td>
</tr>
<tr>
<td>Sandra Young</td>
<td>New Jersey Science Convention</td>
<td>Princeton, NJ</td>
<td>$170. Registration + Mileage</td>
</tr>
<tr>
<td>Lisa Marshall, Kristin Fox &amp; Kathleen Halpin</td>
<td>NJSBA Workshop Preparing for Bargaining</td>
<td>Monroe Twsp., NJ</td>
<td>$149. Registration each + Mileage</td>
</tr>
<tr>
<td>Lisa Marshall &amp; Kristin Fox</td>
<td>NJSBA Bargaining Workshop Part II</td>
<td>Monroe Twsp., NJ</td>
<td>$149. Registration each + Mileage</td>
</tr>
<tr>
<td>Maggie Devine</td>
<td>NJ Association of School Librarians</td>
<td>Long Branch, NJ</td>
<td>$95. Registration + Accommodations + Mileage</td>
</tr>
<tr>
<td>Keith Dennison</td>
<td>PARCC Workshop</td>
<td>Monroe Twsp., NJ</td>
<td>$149. Registration + Mileage</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)

Field Trip

Moved by Linda Feller and seconded by Lisa Marshall to approve the following Field Trip Requests.

<table>
<thead>
<tr>
<th>Requested by:</th>
<th>Trip</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amanda Nicol</td>
<td>Cheerleading Squad for safety training</td>
<td>Beach Lake, PA</td>
</tr>
<tr>
<td>Sherry Anderson</td>
<td>Best Buddies Leadership Conference</td>
<td>Indianapolis, Indiana</td>
</tr>
<tr>
<td>Maggie Devine</td>
<td>HS Horizons to Poetry Village</td>
<td>NJPAC, Newark, NJ</td>
</tr>
<tr>
<td>Jason Graf</td>
<td>WHR Marching Band to performances</td>
<td>Various high school locations</td>
</tr>
<tr>
<td>Marilyn Siano</td>
<td>WHR FFA to compete in state competition</td>
<td>Rutgers University</td>
</tr>
<tr>
<td>Marilyn Siano</td>
<td>WHR FFA to local nursing home for service project</td>
<td>Warren Haven, Oxford, NJ</td>
</tr>
<tr>
<td>Name</td>
<td>Event Description</td>
<td>Location</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>--------------------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Marilyn Siano</td>
<td>WHR FFA to learn farm management</td>
<td>Farm Show Complex, Harrisburg, PA</td>
</tr>
<tr>
<td>Cliff Platt</td>
<td>Advanced Theatre to view professional production</td>
<td>Princeton, NJ</td>
</tr>
<tr>
<td>Heather Heslin, Mackenzie Holguin, Shannon McDowell, Karen Menke &amp; Cindy Bamford</td>
<td>MS &amp; HS BD/MD classes for community based instruction</td>
<td>Various locations</td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:**

Ayes 8  Nayes 0  Abstain 1 (Hamler)

Admin.

**Internship**

Moved by Linda Feller and seconded by Lisa Marshall to approve Seton Hall University student, Jessica McKinney for an administrative internship during the 2014-2015 school year under the direction of Mr. Clymer and Mrs. Hetrick.

**ROLL CALL VOTE:**

Ayes 8  Nayes 0  Abstain 1 (Hamler)

Practicum

Moved by Linda Feller and seconded by Lisa Marshall to approve New Jersey City University student, Mrs. Kristyn Sbriscia, to complete her school nurse/health education practicum during the 2014-2015 school year under the supervision of Ms. Bonita Duryea.

**ROLL CALL VOTE:**

Ayes 8  Nayes 0  Abstain 1 (Hamler)

Class

**Waiver**

Moved by Linda Feller and seconded by Lisa Marshall to approve a waiver for classes in which the enrollment exceeds 30:

**High School**

- Peer Leadership – One Section
- Basic Self-Defense – Two Sections

**ROLL CALL VOTE:**

Ayes 8  Nayes 0  Abstain 1 (Hamler)

Class

**Waiver**

Moved by Linda Feller and seconded by Lisa Marshall to approve a waiver for classes in which the enrollment falls under 15:

**High School**

- English I – Three Sections
- Discrete Math – One Section
- Environmental Science – Two Sections
- Agri-Science – One Section
- Microsoft Office II – One Section
- Graphic Art & Design II – One Section
- Advanced Art – One Section
- AP Studio Art – One Section
- Film Design II – Two Sections
- Film III – One Section
- Principles of Engineering – Two Sections
- Wood Tech IV – One Section
- Wood Carving – One Section
- Alternative Health – One Section
- Honors French IV – One Section
- Honors Accounting – One Section
- AP Chemistry – One Section
- AP World History – One Section
- AP Spanish – One Section

**Middle School**
- French 8 – Two Sections
- German 8 – One Section
- Health 8 Male – One Section
- Alternative Health – Two Sections

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)

### III. BUDGET AND FINANCE

**Financial Reports**
Moved by Kristin Fox and seconded by Lisa Marshall to approve the June, 2014 Board Secretary and Treasurer’s Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of June, 2014; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)
Transfers  Moved by Kristin Fox and seconded by Lisa Marshall to approve transfers.

ROLL CALL VOTE:  Ayes 8  Nayes 0  Abstain 1 (Hamler)

Bills  Moved by Kristin Fox and seconded by Lisa Marshall to approve the regular list of bills.

ROLL CALL VOTE:  Ayes 8  Nayes 0  Abstain 1 (Hamler)

Student Activities  Moved by Kristin Fox and seconded by Lisa Marshall to approve Student Activity transactions for the months of June and July, 2014.

ROLL CALL VOTE:  Ayes 8  Nayes 0  Abstain 1 (Hamler)

Tuition Contracts  Moved by Kristin Fox and seconded by Lisa Marshall to approve the following 2014-2015 Extended School Year and Regular School Year Special Education tuition contracts:

<table>
<thead>
<tr>
<th>Student</th>
<th>School</th>
<th>Amount</th>
<th>Aide</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>02-15</td>
<td>Celebrate the Children</td>
<td>$65,907.00</td>
<td>$27,000</td>
<td>9/4/14</td>
</tr>
<tr>
<td>03-15</td>
<td>Celebrate the Children</td>
<td>$65,907.00</td>
<td>$27,000</td>
<td>9/4/14</td>
</tr>
<tr>
<td>16-15</td>
<td>Stepping Stone School</td>
<td>$44,085.50</td>
<td></td>
<td>9/3/14</td>
</tr>
<tr>
<td>17-15</td>
<td>WCSSSD</td>
<td>$ 3,000.00</td>
<td></td>
<td>7/1/14</td>
</tr>
<tr>
<td>18-15</td>
<td>WCSSSD</td>
<td>$ 3,000.00</td>
<td></td>
<td>7/1/14</td>
</tr>
<tr>
<td>19-15</td>
<td>Hunterdon Learning Ctr</td>
<td>$43,200.00</td>
<td></td>
<td>9/4/14</td>
</tr>
<tr>
<td>20-15</td>
<td>Hunterdon Learning Ctr</td>
<td>$43,200.00</td>
<td></td>
<td>9/4/14</td>
</tr>
<tr>
<td>21-15</td>
<td>Hunterdon Learning Ctr</td>
<td>$43,200.00</td>
<td></td>
<td>9/4/14</td>
</tr>
<tr>
<td>22-15</td>
<td>Hunterdon Learning Ctr</td>
<td>$43,200.00</td>
<td></td>
<td>9/4/14</td>
</tr>
<tr>
<td>23-15</td>
<td>Hunterdon Learning Ctr</td>
<td>$43,200.00</td>
<td></td>
<td>9/4/14</td>
</tr>
<tr>
<td>24-15</td>
<td>Somerset County ESC</td>
<td>$ 5,540.00</td>
<td></td>
<td>7/1/14</td>
</tr>
<tr>
<td>25-15</td>
<td>Hunterdon County ESC</td>
<td>$38,750.00</td>
<td></td>
<td>9/1/14</td>
</tr>
<tr>
<td>26-15</td>
<td>Hunterdon County ESC</td>
<td>$38,750.00</td>
<td></td>
<td>9/1/14</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE:  Ayes 8  Nayes 0  Abstain 1 (Hamler)

Tuition Contract  Moved by Kristin Fox and seconded by Lisa Marshall to approve a tuition contract with Oxford Township School District to accept one student to the Warren Hills Regional High School Extended Year MD program for the 2014-2015 school year, commencing July 7, 2014 through August 1, 2014, at a tuition rate of $2,300.00.

ROLL CALL VOTE:  Ayes 8  Nayes 0  Abstain 1 (Hamler)
Tuition Contract

Moved by Kristin Fox and seconded by Lisa Marshall to approve a tuition contract with Oxford Township School District to accept one student to the Warren Hills Regional High School MD program for the 2014-2015 school year, at a tuition rate of $23,000.00.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Tuition Contract

Moved by Kristin Fox and seconded by Lisa Marshall to approve a Regular Education Tuition Contract Agreement with Warren County Technical School for 61 students for the 2014-2015 school year in the amount of $3,000.00 per student, commencing September 1, 2014.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Tuition Contract

Moved by Kristin Fox and seconded by Lisa Marshall to approve a Special Education Tuition Contract Agreement with Warren County Technical School for 14 students for the 2014-2015 school year in the amount of $5,000.00 per student, commencing September 1, 2014.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Tuition Contract

Moved by Kristin Fox and seconded by Lisa Marshall to approve a tuition contract for one Warren Hills student to attend Hunterdon County ESC, Sawmill Campus, for the 2014-2015 school year at a tuition rate of $17,500 per annum.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Nursing Services

Moved by Kristin Fox and seconded by Lisa Marshall to approve an agreement with Pediatric Services of America, Inc., d/b/a PSA Healthcare for nursing services for the 2014-2015 school year at the rate of $45.00 per hour.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Sharing Services

Moved by Kristin Fox and seconded by Lisa Marshall to approve a Shared Services Agreement with Oxford Township Board of Education for the purpose of sharing a paraprofessional for the 2014-2015 school year for an amount not to exceed $13,000 for the full year.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)
Moved by Kristin Fox and seconded by Lisa Marshall to approve an agreement with Summit Speech School for Itinerant Teacher services for one Warren Hills student for the 2014-2015 school year at the rate of $150.00 per hour.

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)

Moved by Kristin Fox and seconded by Lisa Marshall to approve Memorandum of Agreement with Warren County Special Services School District to provide fourteen (14) full time aides for the 2014-2015 school year at the rate of $36,750.00 per aide and thirteen (13) part time aides [20 hours per week] for the 2014-2015 school year at the rate of $16,913.00 per aide.

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)

Moved by Kristin Fox and seconded by Lisa Marshall to approve Memorandum of Agreement with Warren County Special Services School District to provide a part time Behavioral Specialist for the 2014-2015 school year at the rate of $540.00 per month.

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)

Moved by Kristin Fox and seconded by Lisa Marshall to approve the following transportation contract renewals for the 2014-2015 school year:

<table>
<thead>
<tr>
<th>Route #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>102</td>
<td>$131.25 per diem</td>
</tr>
<tr>
<td>103</td>
<td>$12,659.65</td>
</tr>
<tr>
<td>25SP</td>
<td>$38,777.29</td>
</tr>
<tr>
<td>23</td>
<td>$24,599.87</td>
</tr>
<tr>
<td>01/F</td>
<td>$40,031.42</td>
</tr>
<tr>
<td>02/KL</td>
<td>$41,587.54</td>
</tr>
<tr>
<td>03/A</td>
<td>$40,126.35</td>
</tr>
<tr>
<td>04/C</td>
<td>$42,285.38</td>
</tr>
<tr>
<td>12/D</td>
<td>$39,948.53</td>
</tr>
<tr>
<td>14/AB/IM</td>
<td>$42,484.59</td>
</tr>
<tr>
<td>15AB/G</td>
<td>$39,054.16</td>
</tr>
<tr>
<td>16AB/E</td>
<td>$40,185.14</td>
</tr>
<tr>
<td>21/H</td>
<td>$42,832.18</td>
</tr>
<tr>
<td>22/VAN 1</td>
<td>$34,928.59</td>
</tr>
<tr>
<td>VAN2</td>
<td>$39,047.48</td>
</tr>
</tbody>
</table>
moved by kristin fox and seconded by lisa marshall to approve the following transportation contract renewals for the 2014-2015 school year:

<table>
<thead>
<tr>
<th>gst transport corp.</th>
<th>amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>route #</td>
<td></td>
</tr>
<tr>
<td>62sp</td>
<td>$93.40 / $20.88 aide</td>
</tr>
<tr>
<td>63sp</td>
<td>$25.05 / $5.22 aide</td>
</tr>
<tr>
<td>3 sp</td>
<td>$93.40 / $20.88 aide</td>
</tr>
<tr>
<td>3md</td>
<td>$45.92 / $14.61 aide</td>
</tr>
<tr>
<td>61sp</td>
<td>$124.19 / $25.05 aide</td>
</tr>
</tbody>
</table>

moved by kristin fox and seconded by lisa marshall to approve 2014-2015 joint transportation agreements with washington township to transport their elementary school students as follows:

<table>
<thead>
<tr>
<th>route</th>
<th>cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/f</td>
<td>$18,193.54</td>
</tr>
<tr>
<td>02/kl</td>
<td>$15,572.59</td>
</tr>
<tr>
<td>03/a</td>
<td>$16,247.04</td>
</tr>
<tr>
<td>04/c</td>
<td>$21,201.50</td>
</tr>
<tr>
<td>12/d</td>
<td>$19,013.04</td>
</tr>
<tr>
<td>14ab/im</td>
<td>$20,829.89</td>
</tr>
<tr>
<td>15ab/g</td>
<td>$14,976.44</td>
</tr>
<tr>
<td>16ab/e</td>
<td>$23,010.29</td>
</tr>
<tr>
<td>21/h</td>
<td>$21,063.81</td>
</tr>
<tr>
<td>22/van 1</td>
<td>$17,281.75</td>
</tr>
<tr>
<td>van 2</td>
<td>$39,047.48</td>
</tr>
<tr>
<td>3sp</td>
<td>$20,570.26</td>
</tr>
<tr>
<td>3md</td>
<td>$10,896.49</td>
</tr>
</tbody>
</table>

moved by kristin fox and seconded by lisa marshall to approve a joint transportation agreement with franklin township school district for the 2014-2015 school year to transport our combined student population as follows:

<table>
<thead>
<tr>
<th>route</th>
<th>wh cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>wh11</td>
<td>$18,742.58</td>
</tr>
<tr>
<td>wh17</td>
<td>$18,742.58</td>
</tr>
<tr>
<td>wh18</td>
<td>$18,742.58</td>
</tr>
</tbody>
</table>
Joint Transportation
Moved by Kristin Fox and seconded by Lisa Marshall to approve a Joint Transportation Agreement with Mansfield Township School District for the 2014-2015 school year to transport our combined student population as follows:

<table>
<thead>
<tr>
<th>Route</th>
<th>WH Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>WH29</td>
<td>$23,207.90</td>
</tr>
<tr>
<td>WH13</td>
<td>$19,429.90</td>
</tr>
<tr>
<td>WH9</td>
<td>$19,429.90</td>
</tr>
<tr>
<td>WH26</td>
<td>$19,429.90</td>
</tr>
<tr>
<td>WH7</td>
<td>$19,429.90</td>
</tr>
<tr>
<td>WH20</td>
<td>$19,429.90</td>
</tr>
<tr>
<td>WH6</td>
<td>$19,429.90</td>
</tr>
<tr>
<td>WH10</td>
<td>$20,669.90</td>
</tr>
<tr>
<td>WH8</td>
<td>$21,637.38</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)

Food Services
Moved by Kristin Fox and seconded by Lisa Marshall to approve food services account transactions for the months of April through June, 2014.

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)

Equipment Rental
Moved by Kristin Fox and seconded by Lisa Marshall to approve an Equipment Rental Agreement with Snyder Bus Service, Inc. to lease six Warren Hills’ busses at the annual rate of $3,500 per bus for the period September 1, 2014 through June 30, 2015.

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)

Student Insurance
Moved by Kristin Fox and seconded by Lisa Marshall to approve the Student Accident Insurance policy for Interscholastic Athletics/Football and student body accident coverage with Bollinger, Inc. for the period August 1, 2014 through July 31, 2015.

ROLL CALL VOTE: Ayes 8 Nayes 0 Abstain 1 (Hamler)
Worker’s Comp Ins

Moved by Kristin Fox and seconded by Lisa Marshall to approve the Resolution Indemnity and Trust Renewal Agreement to join New Jersey Schools Insurance Group for Worker’s Compensation Insurance for a three year period commencing July 1, 2014 and ending July 1, 2017.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

SAIF Renewal

Moved by Kristin Fox and seconded by Lisa Marshall to approve the Indemnity and Trust Renewal Agreement with School Alliance Insurance Fund (SAIF) for a three year period commencing July 1, 2014 and ending July 1, 2017.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Nonpublic Services

Moved by Kristin Fox and seconded by Lisa Marshall to approve Nonpublic Services Agreement for Chapter 192/193 with Sussex County Educational Services Commission for the 2014-2015 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Hamler)

Citizens Participation:

Mrs. Harrison asked about posting of minutes on-line.

Another resident asked about looking at the budget detail.

Mr. Magnusen, Superintendent of Oxford, addressed the Board regarding the Middle School sports programs. Two parents also addressed the Board regarding participation by Oxford students in Middle School sports.

Executive Session

Moved by Lisa Marshall and seconded by Kathleen Halpin to go into Executive Session as indicated by item i. below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
  
g. Pending or anticipated litigation
h. Attorney-client privilege
i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 9  Nayes 0

The Board entered into Executive Session at 9:02 p.m.

Reconvene  

Moved by Lisa Marshall and seconded by John Bell to reconvene into open session at 10:30 p.m.

Ayes 9  Nayes 0

Discussion of Oxford students’ participation in Middle School sports. Since they are not Warren Hills students until 9th grade, the Board agreed this was not permitted by school policy.

Adjournment  

Moved by Lisa Marshall and seconded by Linda Feller to adjourn at 10:55 p.m.

Ayes 9  Nayes 0

Maureen Joyce
Business Administrator/Bd. Sec’y.

dmg