

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**December 10, 2019**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

**A. Call to Order** - Mr. Christopher Hamler, President

**B. Roll Call** - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Sam Knutson, Christopher Cannavo, Corey Piasecki, Christopher Hamler, Paula Merrill, and Eric Walls. Also present were Donnamarie Palmiere and Dennis Mack.

Christine Pi and Lisa Marshall were absent.

**C. Executive Session**- 6:30 p.m

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Motion by Mr. Cannavo and seconded by Mr. Piasecki to enter into Executive Session at 6:32 p.m. with full board consent.

**D. Reconvene**: 7:00 p.m.

Motion by Mr. Bodenschatz and seconded by Mr. Knutson to go into open session at 6:58 p.m. with full board consent.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to The Express-Times, Warren-Reporter, Newark Star-Ledger and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Mrs. Merrill and seconded by Mr. Piasecki to approve the Minutes of the November 19, 2019, Regular and Executive Session meetings.

MOTION: Paula Merrill		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall				X
Paula Merrill	X			
Christine Pi				X
Eric Walls	X			
Corey Piasecki	X			
Christopher Hamler	X			

F. Communications – Mrs. Palmiere

G. Superintendent’s Report – Mr. Mack

Mr. Mack gave the discipline report for the High School and the Middle School. He thanked Mrs. Merrill for her many years of service as a Board Member on the Warren Hills Regional Board of Education. He gave an overview of the Glamour Gals and introduced Mrs. Henning.

H. Presenter(s):

- Julia Henning – Glamour Gals

I. Goals:

**Warren Hills Board of Education District Goals for 2019-20**

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, the 1:1 technology initiative, and enhanced PLCs.
2. Continue vertical articulation within the WHRSD cluster with a focus on increased achievement for students in grades 6-9.
3. Ensure effective implementation of Phases II & III of the Future Ready Schools initiative.

**Warren Hills Board of Education Board Goals for 2019-20**

1. Utilize resources to ensure the support of District Goals.

2. Recognize student achievement through student presentations at Board meetings.
3. Work towards building optimal Board communication and trust.

Board goals for Goal 2:

- Glam Girls student presentation

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	12/3/19	By Chair: Mrs. Merrill
Education & Policy	No meeting held	By Chair: Mr. Piasecki
Personnel & Student Activities	No meeting held	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo
Wall of Fame	monthly	By Chair: Mr. Walls

Mr. Hamler also thanked Mrs. Merrill for her many years of service as a Board Member on the Warren Hills Regional Board of Education.

Finance, Facilities & Transportation – Mrs. Merrill

The committee met on December 3<sup>rd</sup> and discussed the following:

- 2020-21 Budget
- Substitute Increase to \$90 per day effective Jan 2, 2020
- Facility projects including the dam, turf field and security doors
- Transportation included adding a third late bus in an effort to minimize the route times
- Lunch coverage to be paid using cafeteria funds

Mr. Walls reported that he spoke with Mr. Jaw regarding Chrome Book repairs and was told that most repairs are being done in-house.

**K. Old Business**

**L. New Business**

**M. Public Comment – concerning action items.**

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

None.

**N. ACTION ITEMS**

**I. PERSONNEL**

Motion by Mr. Piasecki and seconded by Mr. Bodenschatz to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.2 as described below:

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Sarah Reichard	Approve	Chemistry Teacher	\$ 69,640.00	High School	On or about 2/10/20	6/30/20	MA+15, Step-8 (Replaces K.Beers) Pending receipt of all required paperwork
2	Sarah Hanshaw	Approve	Substitute Teacher	\$85.00/day	District	12/11/19	6/30/20	Pending receipt of all required paperwork
3	Ruth Ann Huntington	Approve	Substitute Teacher / Home Instructor	\$85.00/day \$45.00/hour	District	12/11/19	6/30/20	All paperwork complete & on file
4	George Saunders	Approve	Substitute Custodian	\$14.25/hour	District	12/11/19	6/30/20	Pending receipt of all required paperwork
5	Toni Manfra	Approve	Unified Bowling Coach	\$3,034.00	HS	1/13/20	3/11/20	50% Head Coach Tier 4 Step 3, 2x per week
6	Erica (Russell) Chesniak	Approve	Co-Assistant Boys Basketball Coach	\$2,268.00	HS	12/11/2019	6/30/20	Split - Tier 2, Step 1
7	Eric Herner	Approve	Co-Assistant Boys Basketball Coach	\$2,268.00	HS	12/11/2019	6/30/20	Split - Tier 2, Step 1 Pending receipt of all required paperwork

\*2. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Justin Mahoney	Observation	N/A	N/A	High School	12/11/19	Upon completion	40 Observation hours under the direction of Mrs. Slane
2	Nicholas DeTore	Observation	N/A	N/A	High School	12/11/19	Upon completion	Observe an inclusion class In Health/PE under the direction of Mr. Kablis
3	Camerin Savacool	Observation	N/A	N/A	High School	12/11/19	Upon completion	2 hours of observation in an ESL class under the direction of Ms. Wilson
4	Michael Ferroni	Approve	Volunteer Weight Room Assistant	N/A	HS	12/11/19	6/30/20	Volunteer

MOTION: Corey Piasecki		SECOND: Scott Bodenschatz		
Name	Ayes	Naves	Abstain	Absent
Joseph Bodenschatz	X			
Christine Pi				X
Eric Walls	X			
Christopher Cannavo	X			
Lisa Marshall				X
Paula Merrill	X			
Sam Knutson	X			
Corey Piasecki	X			
Christopher Hamler	X			

**II. EDUCATION AND POLICY**

Motion by Mr. Piasecki and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.3.

\*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 – 009, 010 & 011  
 HS - 19-20 – 001 & 002

\*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	D. Rokosny & K. Dennison	AP Government students to hear an appeal/case at NJ Supreme Court	1 Substitute + Transportation	Curriculum
2	H. Heslin & N. Bayer	MD Classes for Community Based Instruction	Transportation	Curriculum
3	K. Yapaola, E. Horvath, & K. Tietz	HS Cheerleading Team to National Competition in Orlando, Florida	2 Substitutes + Transportation to/from airport	National Cheerleading Competition
4	D. Sbriscia, M. Arminio, Z. Fisher, & K. Wanamaker	Jack Welch Wrestling Tournament Moorestown, NJ	Transportation	Wrestling Competition
5	B. Russo	Warren Hills High School Washington, NJ	Transportation	Dress rehearsal for winter concert
6	L. Voight	Abilities Washington, NJ	Transportation	Perform holiday songs for disabled adults.
7	L.Kubbishun, H.Ranalli, N.Silvis, and J.Heine	Oakwood Lanes Washington, NJ	Bowling, Lunch, and Transportation (approx.\$300)	Incentive Trip for students
8	C. O'Melia	Twisted Escapes Easton, PA	Transportation	Problem solving, enrichment thinking, interdisciplinary activities.
9	J.Graf	Warren Hills High School Washington, NJ	Transportation	Middle School Concert Band participate in Fine Arts Presentation
10	J.Graf	Warren Hills High School Washington, NJ	Transportation	Middle School Band combined dress rehearsal for concert
11	P.Smith	Harrisburg Farm Show Harrisburg, PA	N/A	Agricultural Show- specifically rabbit show to go with new animal science rabbits.

\*3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Abigail Makoski	Making Best Use of Google Classroom to Strengthen Your Math Instruction	Allentown, PA	\$279. Registration + Mileage	January 29, 2020
2	Tim Jaw & Keith Dennison	NJASA TECHSPO '20	Atlantic City	Registration fee \$475 + Hotel & Mileage	January 30 & 31, 2020
3	Nicole Labrit-Petrewski	Montclair State - Theatre Day for Teachers	Montclair, NJ	Registration fee \$175	January 8, 2020
4	Donnamarie Palmiere	NJASBO – Grants Overview & Preschool Expansion	Rockaway, NJ	Registration fee \$100 + Mileage	January 22, 2020

MOTION: Corey Piasecki		SECOND: Chris Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christine Pi				X
Eric Walls	X			
Christopher Cannavo	X			
Lisa Marshall				X
Paula Merrill	X			
Sam Knutson	X			
Corey Piasecki	X			
Christopher Hamler	X			

### III. BUDGET AND FINANCE

Motion by Mrs. Merrill and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions III.1 through III.12 as described below:

\*1. The Warren Hills Regional Board of Education approves the November, 2019 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of November, 2019; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period November 20, 2019 through December 10, 2019 in the amount of \$ 1,747,405.29.

\*3. Motion to approve transfers in the amount of \$ 35,654.00 for the month of November, 2019.

\*4. Motion to approve the Student Activities bill list for the period November 1, 2019 through November 30, 2019 in the amount of \$15,737.00.

\*5. Motion to approve the Athletic bill list for the period November 1, 2019 through November 30, 2019 in the amount of \$6,439.00.

\*6. Motion to accept, with gratitude, a donation of \$875.00 from the WH Wrestling Booster Club for transportation & tickets for wrestlers to see Lehigh vs. Penn State wrestling match, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

\*7. Motion to accept, with gratitude, a donation of \$5,000.00 from the Friends of the Blue Streaks for Volt App for the weight room and student athletes, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

\*8. Resolved, the Warren Hills Regional Board of Education authorizes:

Design Resource Group, Architects  
200 Franklin Square Drive  
Somerset, NJ 08873

To "Amend" the district's currently approved LRFP and  
To submit all required and appropriate documents to the New Jersey Department  
of Education for the:

Warren Hills Excel Building  
NJDOE Project No: 5465-050-20-1000

The district is submitting this project to the Department of Education for approval as an "other capital project and the district understands there will be no funding available from the state for this project.

\*9. Motion to approve Substitute Teacher/Paraprofessional daily pay rate from \$85.00 per day to \$90.00 per day, effective January 2, 2020.

\*10. Motion to approve Wrestling Coaches stipend adjustment from Tier 2 to Tier 1 for the 2019-2020 wrestling season. Adjustment to cover girls wrestling tournaments.

Revised Stipends as follows:

Head Coach – David Sbriscia	(Tier 1, Step 4)	\$9,722.00
Assist. Coach - Michael Arminio	(Tier 1, Step 4)	\$7,636.00
Assist. Coach – Zachary Fisher	(Tier 1, Step 3)	\$6,068.00
Assist. Coach – Keith Wanamaker	(Tier 1, Step 2)	\$5,419.00

\*11. Motion to approve contract with GST Transport for Central late bus route effective January 7, 2020 through June 4, 2020 at a cost of \$4,680.00.

\*12. Motion to approve the Special Education Tuition agreement provided by The Midland School, 94 Readington Road, Branchburg, New Jersey 08876 for student

(#9871385677). Tuition agreement for the 2019/2020 school year to commence on December 9, 2019. Tuition based on \$357.55 per diem rate.

MOTION: Paula Merrill		SECOND: Sam Knutson		
Name	Ayes	Nays	Abstain	Absent
Paula Merrill	X	#10	Bill # 052058	
Sam Knutson	X			
Corey Piasecki	X			
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Lisa Marshall				X
Christine Pi				X
Eric Walls	X			
Christopher Hamler	X			

**O. Public Comment**

Mrs. Wintersteen asked the Board if they would meet with her and three other former para professionals for five minutes after the meeting in an executive session. Mr. Hambler explained that this was not possible and she had the opportunity to speak now if she chose. She stated she wanted the board to put a name with a face and said they all wanted to come back and put everything behind them and move forward.

**P. Second Executive Session (If Necessary)**

**Q.** Motion by Mr. Piasecki and seconded by Mr. Cannavo to adjourn at 7:30 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Admin./Bd. Secretary