Warren Hills Regional
Board of Education
Regular Meeting
December 9, 2014

The Warren Hills Regional Board of Education met in Regular Meeting on December 9, 2014 at 7:00 p.m. in the Board Meeting Room.

Holiday Presentation – Mrs. Voight and the high school Select Choir.

Call to Order — The meeting was called to order by Donna Golda, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Warren- Reporter," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call — Roll call was taken by Maureen Joyce. Members present were John Bell, Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Kathleen Halpin, Christopher Hamler, and Richard Havrisko. Also present were Thomas Altonjy and Maureen Joyce.

Minutes — Moved by Linda Feller and seconded by Kathleen Halpin to approve the Minutes of the Regular and Executive Session meetings of November 11, 2014.

Ayes 8 Nayes 0

Comm. — Communications: None.

Citizens Part — Citizens Participation: None.

Student Report — Student Report:

The student representatives reported on:

Drama Club presented Harvey
Key Club blood drive
Concert Band December 3rd
Choir tomorrow
Students decorate their lockers
Peer holiday party
Yearbook sales are high – only about 100 left
Amanda running for Student Council

Audit Presentation

Audit Presentation: Mr. William Schroeder of Nisivoccia and Co.

Mr. Schroeder discussed the audit results for the 2013-2014 school year. He commended the financial staff and administration and stated that again there were no audit recommendations.

Supt's Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. Recently eighteen teams from all over the county competed in the Warren County Grade 7/8 **Battle of the Minds competition**, which was hosted by Warren Hills Regional. Our 8th grade team – *Warren Hills Blue* – won first place during an exciting final round against Hackettstown. Our team consisted of eighth graders Gigi Ali, Ronni Hom, Rachel Stone, Jason Teets, Edwin Mathew, and Braedon Laffan. Thanks to Ms. Devine for all her efforts with our Gifted & Talented program.

2. Several English and Special Services faculty met on 4 December to continue their work on the **PARCC Core Team ELA Pilot** in order to provide students with ample opportunities to be successful on the PARCC, as well as to consistently monitor the shifts in instruction and curriculum required by the Common Core State Standards.

3. Five **Ninth Grade Academy** teachers – Mr. Horn, Ms. Manfra, Mr. Oakley, Ms. Blackwell and Ms. Filan – developed interdisciplinary lessons as part of a joint curricular venture. Students will be demonstrating reading of a news-related article of the week as they examine textual evidence to support analysis of the text. Additional paired English/Social Studies titles include *Tale of Two Cities*/The French Revolution and *Romeo and Juliet*/Renaissance. More cross-curricular units are being planned. Stay tuned!

4. The Supervisors have conducted several **cluster articulation meetings** with teachers from the Warren Hills Regional School District, Oxford, Washington Township and Borough, Franklin Township and Mansfield Township. The English Language Arts Articulation meeting was productive and collegial in which the participants shared best practices, as well as what they are doing in their classrooms to implement

Common Core State Standards. All in attendance reported that the younger students are more familiar with Common Core vocabulary and teaching methods. The Middle School staff also had high praise for the elementary schools on the preparation and demeanor of our current 7th and 8th grade students. At the district's math cluster articulation meeting, attendees discussed PARCC preparation, the 6th grade placement test, and Mr. Detrick did a computer science presentation. Highlights from the cluster articulation meeting in World Languages included best-practices discussion on using scales and other means of student self-assessment toward class learning goals as well as creating meaningful and relevant SGOs. Comparisons of curricula and student proficiency were discussed as the group contemplated the elevated levels of language skills of incoming students in Spanish. Highlights from the cluster articulation meeting in Music included discussions about skills students need for PARCC testing and the many ways that Music Education helps prepare students. The group also worked on plans for the upcoming Elementary Fine Arts Showcase as a means to bolster student participation in the Arts. Ongoing goals of streamlining the recommendation process for 6th graders and considering the performance levels for both Band and Chorus in the Middle School were addressed as well.

5. The Business Department's **Microsoft Office Specialist Certification Course I** students have recently completed the first round of official Microsoft testing for the school year. During this first round of testing, students achieved a 95% passing rate, thereby earning Microsoft Certifications on their first unit of the year.

6. Warren Hills Regional High School student Kaeli Lange has earned a spot at the **All-Eastern Band** performance in Rhode Island. Additionally, she participated in the All-National Honor Band in Nashville and in the All-State Orchestra.

7. The Warren Hills Regional **Marching Band** had an excellent season this fall. Highlights included winning the distinction of "Best Music" at the North Warren and Bloomfield competitions, and they competed in a total of five competitions. This year's show was entitled "Space: Beyond and Back," and featured 59 students in the Band and Color Guard.

8. The **fall play**, *Harvey*, was presented by the Warren Hills Regional High School Drama Club in late November. Students took part onstage and behind the scenes to share the story of Elwood Dowd and his imaginary friend Harvey, a six-and-a-half-foot rabbit. The show was directed by theater arts teacher and Drama Club advisor Mr. Platt. Senior Peter Depres starred as Elwood, sophomore Aubrey Holzman played Veta and junior Emily Depres played Myrtle Mae. The cast also featured seniors David Blyd and Simran Patel; juniors Kaitlyn Andreas, Kristen

Ahman, A. J. Lewis, and C. J. Knorr, and sophomores Jake Jackson and J. J. Catala.

9. Two top producers from Lou Reda Productions came to WHRHS to speak to the Film program students about **film production**. Lou Reda Productions is a full-scale television production company located in Easton, PA and New York City. The company has produced more than 500 hours of programming for US and international television networks, including A&E, The History Channel, BIO, Discovery, Military Channel, CBS, HDNet and Viacom, while garnering immense praise in the form of a People's Choice Award, eight Emmy Nominations, five Cine Golden Eagles and nine Telly Awards. Students that attended were able to watch a variety of clips produced by the company, and learn about the process involved. The producers also provided time for Warren Hills students to "pitch" their proposals for television or film, and provided valuable feedback on the ideas.

10. The **High School Yearbook staff** won top honors in the Herff Jones "Harry & Randall Costume Contest." This nationwide contest allowed students the opportunity to creatively capture "Harry and Randall," the founders of the company, costumed in a unique way celebrating Halloween. The Warren Hills entry showed the characters as "two peas in a pod", and was voted the best entry in this national competition! In addition to this distinction, the yearbook staff received a box of gifts and prizes to be shared by the team. The High School Yearbook is produced by Warren Hills Yearbook classes, under the direction of advisors Mrs. Roost and Mrs. Morgan.

11. Seventh-grade students in Jeannie Zamora's Spanish classes at Warren Hills Regional Middle School, recently observed the **Mexican holiday** Día de los Muertos, or Day of the Dead. The holiday serves as an opportunity for people to remember and honor their deceased family members. Students took part in the holiday by creating altars, an ancient tradition in which the favorite foods and objects of the deceased loved one are collected and displayed. Students brought in fruits, candles, flowers, and cut-out objects, such as skeletons, to create their altar displays.

12. As part of the transition to our newly adopted grading scale and **GPA 4.0 conversion scale**, a frequently asked questions (FAQ) document has been developed and posted on both the high school and middle school websites. The September 2014 adopted 4.0 GPA scale is not retroactive. However, a recalculation worksheet with instructions has been created for those who would like to recalculate their prior years' GPA using the newly adopted scale. This information may be utilized should a student and/or parent wish to recalculate the GPA and share the recalculated GPA with colleges and/or when applying for scholarships. This worksheet was placed on the high school website.

13. The guidance department held a **Naviance information session** for parents at the high school. The presentation consisted of a comprehensive informational PowerPoint, as well as a "hands-on" session where parents were able to access Naviance and its various features.

14. The high school guidance department met with a representative from a company called Catalyst, who provides an **SAT weekend Boot Camp**. The decision was made to schedule this available resource for our students for a weekend in the Spring. There is a $175 fee for the weekend session. The session will run for four hours on Saturday and four hours on Sunday, the weekend prior to the SAT administration at Warren Hills Regional.

15. The Random Mandatory **Drug Testing** program at the high school has tested 42 students to date, with one student testing positive. The Voluntary Drug Testing program at the Middle School has tested 10 students, all of whom tested negative.

16. Thank you to the middle school staff who donated to the **Helping Hands Fund**. $127.00 was raised to help needy families in our community celebrate the Thanksgiving holiday!

17. The middle school **after school mentoring program** for specific students who need extra one-on-one help has begun under the supervision of Mrs. Rader, with assistance from HS counselor, Mr. Arminio. High School sophomores and juniors give special attention to students that need the help and we are thankful for this continued collaboration!

18. Good News from the **MS MD program**:

- 25 November was the first activity day with Washington Township Elementary School. Students from their MD class visited the middle school and took part in various activities to aid in the transition process for the incoming seventh graders who will be joining our class in the upcoming year.
- Throughout the month of December, the students in the MD programs will be taking part in activities that focus on giving back to the community. This month the students are making ornaments that are going to be donated to Meals on Wheels in order to send a little holiday cheer to the elderly and shut-ins.
- We were invited by Senior Pastor Jean of United Trinity Methodist Church to use their kitchen to bake holiday treats with some of the elderly from their congregation.
- In December the students will be hosting a Holiday Breakfast for the parents, so the parents can see their children perform all the functional life skills associated with preparing and serving a breakfast up close and first hand!

19. The **fall athletic season** drew to a close in very exciting fashion. The Varsity Field Hockey team won the Group 3 State Championship with a 5-4 overtime victory over Ocean City. Senior Captain Amanda Crampton scored in overtime what may have been the most important goal in the history of the program. The team finished with a record of 23-4 and was ranked Number Four in the entire state of New Jersey. Head Coach Ms. Kerr was named the New Jersey Coach of Year.
The fall sports awards ceremonies were recently held at the Middle School and High School respectively. Individual successes as well as team successes were celebrated along with the long standing traditions of achievement and success of Warren Hills Athletics. Highlights included three teams, Volleyball, Girls' Soccer, and Field Hockey all having the best seasons in the history of their respective programs. In addition to the successes of the Field Hockey team, the Girls' Soccer team set a team record for most wins in a season with 13, while the Volleyball team had a superb season with a record of 18-3 while winning their first-ever New Jersey State Tournament game. Congratulations to all of the fall sports teams and athletes for representing Warren Hills with such class and success!

20. Recent **Ninth Grade Academy Students of the Month** include:

<u>October</u>

- Female Student of the Month – Jenna Smith
- Male Student of the Month – Logan Wallace
- Athlete of the Month – Tali Popinko
- Artist of the Month – Amanda Fitz
- Pillar of the Month – Jeremy Slaven

<u>November</u>

- Female Student of the Month – Stephanie Veneziano
- Male Student of the Month – Eric Lawson
- Athlete of the Month – Brandon Humphrey
- Artist of the Month – Giulia Kean
- Pillar of the Month – Emanuel Meza.

21. **High School Students of the Month** for November are:

Derrick Anton
Emma Fink
Nikki Profita
Henna Shethia.

22. Through the efforts of the High School nurse's office, the **Helping Hands Fundraiser** held recently raised $453.00 to help needy families in our community during the holidays.

23. Congratulations to Mr. Eisner and the **Robotics team** who submitted and received a $1,250.00 grant from BASF. The Robotics team

has been diligently preparing for the upcoming season and this generous donation will certainly assist in them reaching their goal.

24. This week has been designated **Computer Science Education Week**. We have several programs planned for our students. Monday and Tuesday about 400 students were involved in the Hour of Code in the HS Library. The middle school students will complete the Hour of Code in math classes throughout the week. Wednesday will be the 10th annual CS Library showcase. This will take place every period with about 600 students attending. Also, on Wednesday afternoon a few Advanced CS students will go to MD class to assist students with the Hour of Code.

25. Congratulations to **November Bolt Buck** recipient Saige Ziadie. Saige was honored for her academic responsibility as part of the Ninth Grade Academy. She is a member of Key Club, the Softball team and plays flute in the band.

26. I'd like to thank Mrs. Dawn Moore, our Director of Curriculum & Instruction, who has worked diligently with various stakeholders over the last two-plus months to arrive at the content of our **Program of Studies for 2015-2016**. Thank you to all of the stakeholders who have spent many hours in the revision and preparation of the 2015-2016 Program of Studies for the middle school and the high school: administrators, content area department members, guidance counselors, child study team members, and the BOE's Education and Policy Committee were all involved in the collaboration and production. I would like to introduce Dawn who will provide the BOE with all the details.

Mrs. Moore presented the proposed Program of Studies. She addressed questions/clarifications from the Board and public.

Comm. Reports

Committee Reports:

Mrs. Golda reported that Personnel met.

Mr. Bell reported that the Technology Committee met with Mr. DeBoer to develop a plan and budget dollars required to fund upcoming technology needs and PAARC.

Mr. Havrisko reported that Facilities Committee met to tour the middle school boiler project. He stated that there were many benefits and options available in the new system and we should share this "good news" with the public. He added that Mrs. Joyce obtained a grant for over 40% of the project cost.

He also reported that the Wall of Fame Committee met.

Mrs. Golda asked the Board members to select the committees they are interested in.

Mrs. Feller reported that Ed and Policy met on the changes to Program of Studies. Next they will be focusing on financial policies.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Employ A. Walters

Moved by Kathleen Halpin and seconded by John Bell to approve employment of Ms. Annette Walters at the Director of Special Education, with an annual salary of $105,750, prorated, effective as soon as practical.

ROLL CALL VOTE: Ayes 8 Nayes 0

Employ C. Comerro-Page

Moved by Kathleen Halpin and seconded by John Bell to approve employment of Ms. Christina Comerro-Page as the Secretary to the Director of Athletics and Extra-Curricular Activities, on Step 6, Level II, with an annual salary of $39,315, prorated, effective January 1, 2015.

ROLL CALL VOTE: Ayes 8 Nayes 0

Employ T. Zavacki

Moved by Kathleen Halpin and seconded by John Bell to approve employment of Mr. Timothy Zavacki, as an Industrial Arts teacher for the 2014-2015 school year on Step L-12, M+15, with an annual salary of $77,723, prorated, effective as soon as practical.

ROLL CALL VOTE: Ayes 8 Nayes 0

Leave of Absence

Moved by Kathleen Halpin and seconded by John Bell to approve an unpaid FMLA leave of absence for Ms. Theresa Annecchiarico for 24 intermittent days during January and February, 2015.

ROLL CALL VOTE: Ayes 8 Nayes 0

Leave of Absence

Moved by Kathleen Halpin and seconded by John Bell to approve a maternity disability leave of absence for Mrs. Alison Frey, effective date 2/2/2015 through 2/24/2015 and a FMLA leave of absence, without pay, for the period 2/25/2015 through 5/20/2015. Alison plans to return to WHR on May 21, 2015.

ROLL CALL VOTE: Ayes 8 Nayes 0

Student Teacher

Moved by Kathleen Halpin and seconded by John Bell to approve Centenary College student, Nicolette Duhigg, to serve her student teacher placement for the period 1/20/15 through 5/11/15, under the direction of Mrs. Kristen Chiara and Ms. Danielle Miksch at the high school.

ROLL CALL VOTE: Ayes 8 Nayes 0

Student Teacher

Moved by Kathleen Halpin and seconded by John Bell to approve Centenary College student, Taylor Rudd, to serve her student teacher placement for the period 1/20/15 through 5/11/15, under the direction of Mrs. Penny Giamoni and Mrs. Jodi Edmonds at the high school.

ROLL CALL VOTE: Ayes 8 Nayes 0

Guidance Internship

Moved by Kathleen Halpin and seconded by John Bell to approve Gwynedd Mercy University student, Cody Quinto, to serve his guidance internship placement for the period 1/12/15 through 4/19/15, under the direction of Mrs. Joanne Huffman and Ms. Jaclyn Russo at the high school.

ROLL CALL VOTE: Ayes 8 Nayes 0

Student Observation

Moved by Kathleen Halpin and seconded by John Bell to approve Warren County Community College student, Kaitlyn Smith, to serve a one day observation in December, 2014 under the direction of Mr. Clymer.

ROLL CALL VOTE: Ayes 8 Nayes 0

Student Observation

Moved by Kathleen Halpin and seconded by John Bell to approve Rutgers University student, Keith Crosby, to serve a one day observation in December, 2014 under the direction of Mr. Clymer.

ROLL CALL VOTE: Ayes 8 Nayes 0

Substitute Teachers

Moved by Kathleen Halpin and seconded by John Bell to approve the following individuals for addition to our substitute teacher list:

Jeffrey White Robert Carroll

ROLL CALL VOTE: Ayes 8 Nayes 0

Substitute Secretary

Moved by Kathleen Halpin and seconded by John Bell to approve Ms. Jill O'Malley for addition to our substitute secretaries list.

ROLL CALL VOTE: Ayes 8 Nayes 0

Substitute Custodian

Moved by Kathleen Halpin and seconded by John Bell to approve Ms. Jenny Gonzalez for addition to our substitute/special events custodial list at the rate of $13.50/hour.

ROLL CALL VOTE: Ayes 8 Nayes 0

Volunteer Assistant Coach

Moved by Kathleen Halpin and seconded by John Bell to approve Ms. Lindsay Callander as a Volunteer Assistant coach for the girls basketball program for the 2014-2015 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Volunteer Assistant Coach

Moved by Kathleen Halpin and seconded by John Bell to approve Mr. Joseph Bamford as a Volunteer Assistant coach for the boys basketball program for the 2014-2015 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Volunteers

Moved by Kathleen Halpin and seconded by John Bell to approve the following individuals as volunteers for ticket taking at winter sports events:

Renee Morris	Anita Smith	Terri Smith
Marie Walker	Pat Mannon	Bill Heerwagon
Renaye Wimmer	Ladd Wimmer	Russ Catisano
Dave Beaudoin	Suzanne Beaudoin	Kathy Kohansby
Andrea Blackwood	Gwen Wain	Anne Lewis
Jamie Weisley	Karen Ahman	Michelle Gardner
Christian Sloan	Cheryl Weissman	Dan Weissman
Melissa Flynn	Nate Detrick	Patrick Jacobson

ROLL CALL VOTE: Ayes 8 Nayes 0

Athletic Workers

Moved by Kathleen Halpin and seconded by John Bell to approve the following individuals to work athletic and extra-curricular events on an as needed basis:

Joanne Hibbett	Bill Lunger	Amy Slack
Margaret Kennedy	Adam Zimmer	Jon Slack
Kyle Purdy	Mike Weilamann	

ROLL CALL VOTE: Ayes 8 Nayes 0

II. EDUCATION AND POLICY

Policies

Moved by Linda Feller and seconded by Kathleen Halpin to approve the second and final reading of the following revised policy and regulations for inclusion in the district's policy manual, as recommended [endorsed] by the Education and Policy Committee and the Superintendent:

5512 Harassment, Intimidation and Bullying + Regulations

ROLL CALL VOTE: Ayes 8 Nayes 0

Policies

Moved by Linda Feller and seconded by Kathleen Halpin to approve a first reading of the following revised policy and regulations for inclusion in the district's policy manual, as recommended [endorsed] by the Education and Policy Committee and the Superintendent:

5530 Substance Abuse + Regulations

ROLL CALL VOTE: Ayes 8 Nayes 0

HIB Case

Moved by Linda Feller and seconded by Kathleen Halpin to affirm the administrative decisions regarding the following HIB cases:

MS-14-15 – 002-006
HS-14-15 – 003

ROLL CALL VOTE: Ayes 8 Nayes 0

Travel & Conference

Moved by Linda Feller and seconded by Kathleen Halpin to approve the following Travel and Conference Requests.

NAME	TITLE	LOCATION	COST
Mackenzie Holguin	Autism Conference	Mt. Laurel, NJ	$195. Registration + Mileage
Toni Manfra & Laura Blackwell	Common Core State Standards writing workshop	Allentown, PA	$239. Registration each + Mileage
Jeffrey Steele	Math skills for students with disabilities [3 dates]	NJPSA, Monroe Twsp., NJ	$375. Registration + Mileage

ROLL CALL VOTE: Ayes 8 Nayes 0

Field Trip Requests

Moved by Linda Feller and seconded by Kathleen Halpin to approve the following Field Trip Requests.

Requested by:	Trip	Location
Hope Ranalli	MS students interested in attending Warren Tech	Warren County Technical School, Washington, NJ
Jason Graf	Marching Band to perform for holiday	Washington Borough Fire Hall, Washington, NJ
Lauren Voight	WHR Select Choir to perform for holiday	St. Lukes Church, Washington, NJ
Penny Giamoni	CP English IV & Honors English IV classes to view movie to write reviews	Regal Cinema, Phillipsburg, NJ

Theresa Wilson	English IV & AP Literature classes to view movie to write reviews	Regal Cinema, Phillipsburg, NJ
Lauren Voight	WHR Select Choir to participate in choral festival	Roxbury High School, Succasunna, NJ
Heather Heslin	MD classes to do holiday baking with elderly	Methodist Church, Washington, NJ
Penny Giamoni	Peer Leaders to Teen Summit	Centenary College, Hackettstown, NJ
Heather Heslin	Best Buddies End of Year Activity	Oakwood Lanes, Washington, NJ
Amanda Nicol	Cheerleading Squad to National Competition	Walt Disney World, Orlando, Florida
Mackenzie Holguin	MS MD classes to Kiwanis Luncheon	Sports Scene, Washington, NJ
Lisa Weisenstein	HS Student Council Student interview for NJASC Office	Hamilton High School, Trenton, NJ
Sharon Fretz	Outdoors Unlimited Club/Ski Club to Camelback Mountain	Tannersville, PA

ROLL CALL VOTE: Ayes 8 Nayes 0

III. BUDGET AND FINANCE

Financial Reports

Moved by Kristin Fox and seconded by John Bell to approve the October, 2014 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of October, 2014; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Transfers

Moved by Kristin Fox and seconded by John Bell to approve transfers.

ROLL CALL VOTE: Ayes 8 Nayes 0

Bills	Moved by Kristin Fox and seconded by John Bell to approve the regular lists of bills. ROLL CALL VOTE: Ayes 8 Nayes 0
Student Activities	Moved by Kristin Fox and seconded by John Bell to approve Student Activity transactions for the month of November, 2014. ROLL CALL VOTE: Ayes 8 Nayes 0
Tuition Contract	Moved by Kristin Fox and seconded by John Bell to approve a Special Education Tuition Contract for Student 33-15 to attend Hunterdon Preparatory School for the 2014/2015 school year, commencing December 10, 2014, for 118 days at the rate of $240.00 per diem. ROLL CALL VOTE: Ayes 8 Nayes 0
Transition Program	Moved by Kristin Fox and seconded by John Bell to approve a contract with Employment Pathways for one Warren Hills student to attend their transition program commencing January 1, 2015 through June 30, 2015, in the amount of $9,255.00. ROLL CALL VOTE: Ayes 8 Nayes 0
Nursing Services	Moved by Kristin Fox and seconded by John Bell to approve a Student Agreement with Loving Care Agency, Inc. for the 2014-2015 school year, commencing November 17, 2014 through June 30, 2015, for substitute medical care for one Warren Hills student, at the rate of $55.00 per hour for Registered Nurse, $45.00 per hour for Licensed Practical Nurse and $24.00 per hour for Certified Home Health Aide. ROLL CALL VOTE: Ayes 8 Nayes 0
OT/PT Services	Moved by Kristin Fox and seconded by John Bell to approve a Memorandum of Agreement with Warren County Special Services School District for an Occupational Therapist and Physical Therapist for Student #11-15, who attends Stepping Stone School, for the period September 1, 2014 through June 30, 2015, at the rate of $85.00 per hour. ROLL CALL VOTE: Ayes 8 Nayes 0
Change Order #1	Moved by Kristin Fox and seconded by John Bell to approve Change Order No. 1 with WHL Enterprises, Inc. [Bill Leary Air Conditioning and Heating] in the amount of $1,697.95 [which will be deducted from the General Allowance of $20,000, leaving a credit balance of $18,302.05] for the Middle School Boiler Replacement project, to convert existing circuits to 120 for unit ventilators.

ROLL CALL VOTE: Ayes 8 Nayes 0

Change Order #2

Moved by Kristin Fox and seconded by John Bell to approve Change Order No. 2 with WHL Enterprises, Inc. [Bill Leary Air Conditioning and Heating] in the amount of $9,342.14 [total amount is $27,644.19 less the credit balance of $18,302.05 from the General Allowance] for the Middle School Boiler Replacement project, to provide and install heating infrastructure in administrative spaces as per their drawing.

ROLL CALL VOTE: Ayes 8 Nayes 0

Audit

Moved by Kristin Fox and seconded by John Bell to accept the 2013-2014 Audit and Management Report and to approve the 2013-2014 Comprehensive Annual Financial Report and Corrective Action Plan indicating that there were no audit recommendations and no corrective action required. [attached]

ROLL CALL VOTE: Ayes 8 Nayes 0

Citizens Part.

Citizens Participation:

A resident from Oxford presented a petition regarding allowing participation in Warren Hills Middle School sports.

Mark Ostir of Warren Hills Wrestling Club and others commented on the need to allow 5th and 6th grade elementary and Oxford students to participate in Middle School sports.

Executive Session

Moved by Kathleen Halpin and seconded by Kristin Fox to go into Executive Session as indicated by item **a., c., g. and i.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
g. Pending or anticipated litigation
h. Attorney-client privilege

i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 8 Nayes 0

The Board entered into Executive Session at 8:30 p.m.

Reconvene

Moved by Kathleen Halpin and seconded by John Bell to reconvene into open session at 10:05 p.m.

Ayes 8 Nayes 0

Mr. Brundage asked about the new course proposals.

Adjournment

Moved by Daniel Brundage and seconded by John Bell to adjourn at 10:10 p.m.

Ayes 8 Nayes 0

Maureen Joyce
Business Administrator/Bd. Sec'y.

dmg