

**Warren Hills Regional
Board of Education
Regular Meeting
February 10, 2015**

The Warren Hills Regional Board of Education met in Regular Meeting on February 10, 2015 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Richard Havrisko, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Warren-Reporter," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Maureen Joyce. Members present were John Bell, Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Kathleen Halpin, Christopher Hamler, Richard Havrisko and Lisa Marshall. Also present were Thomas Altonjy and Maureen Joyce.

Minutes

Moved by Lisa Marshall and seconded by Donna Golda to approve the Minutes of the Regular and Executive Session meetings of January 20, 2015.

Ayes 8 Nays 0
Abstain 1 (Havrisko)

Comm.

Communications: None.

Citizens Part

Citizens Participation: None.

Student Report

Student Report:

The student council representatives reported on:

Annual Volleyball tournament
Key Club blood drive
Feed the Need – preparing meals to go to South Africa
Peer leaders will be meeting with the Middle School students and
volunteer at Port Colden school.

Supt's
Report

Superintendent's Report:

Dr. Altonjy reported on the following:

1. The **District PARCC website** has been launched and is available on the district, middle school, and high school pages, along with the side bar and "Quick Links." The PARCC Core Teams of English Language Arts and Mathematics teachers, the district and school test coordinators, the Supervisors, the technology staff—all have been part of a vast network of collaboration among many to provide the school community pertinent information on PARCC.
2. The **Cluster Articulation Meeting** for Technology, Business and Industrial Technology was held on 15 January. The meeting was well-attended and focused on instructional practices, technology applications, and PARCC testing preparations.
3. Our high school **choral program** had a great performance season this winter. Along with their regular winter concert on 10 December 2014, choir students were invited to sing choral repertoire and Carols at the Mansfield Shop Rite and the Washington Township tree lighting ceremony. The Select Choir participated in the annual Somerville Caroling Festival sponsored by Somerville High School and included choirs from Basking Ridge, Bernardsville, Somerville, Hanover Park and Watchung. The Warren Hills Rock and Pop Choir participated in a highly energized workshop presented by the A Cappella singing group "All of the Above" from Drew University. Students learned to make "beat box" sounds and how to break down a song into parts for this complex style of ensemble singing.
4. Congratulations to our latest middle school "**Staffulty Spotlight**" recipients: Mrs. Jacqueline LaFrance and Mr. Brian DeBoer.
5. The first Warren Hills Regional High School **RAD Basic Self-Defense** class in the state of New Jersey concluded its semester by participating in a culminating simulation activity on 20 January, which brought certified monitors and aggressors to engage students in the skills that they had learned throughout the course. Each one of our thirty-three students completed two scenarios that required them to employ the program's strategies to allow them to safely escape a dangerous situation. The students were enthusiastically supported by each other, as well as by

their team of teachers – Mrs. Eilenberger, Ms. Kerr, and Mrs. Wintersteen. Each scenario was filmed for a reflection activity the following day. WFMZ TV was also there to document this one of a kind learning experience for our Warren Hills students. Congratulations to this first class and the staff whose vision brought this program to our district!

6. Choir students Clinton Cudworth, Alex Tamburro, David Blyd, Kaitlin Rock, Kenneth Wilson and Emily Quinn participated in a rigorous audition to win a place in the **North Jersey Region I Chorus**. All six students earned a coveted place representing the top vocal students from high schools encompassing up to five counties. Additionally, Emily Quinn scored within the top four scores out of 111 students in the Soprano II section! The students will be conducted by selected college professors or highly regarded high school directors. Region students will meet for several rehearsals at various high schools for several weeks. Region choruses will perform a concert for the public this Saturday, 14 February at 3:00PM at Morris Knolls High School.

7. In an effort to make young sending district students aware of Fine and Performing Arts opportunities at both the middle and high school, our Fine Arts Department recently provided a fantastic **Elementary Showcase** for future Warren Hills Regional students. Sixth grade music and art students and their teachers from all five sending districts, Mansfield, Franklin, Oxford, Washington Township, and Washington Boro elementary schools, were able to attend! Activities consisted of performances and workshops from our Fine and Performing Arts students and teachers. Choirs and bands from both the middle and high school presented live performances of recent concert repertoire while theatre arts presented a scene from a recent production. Visual arts students spoke about the spectrum of offerings in the field of visual arts. High school students from each group talked about how participating in Fine Arts programs changed them for the better and challenged them to be outstanding individuals. After lunch, the elementary students participated in a number of workshops facilitated by high school students and teachers that engaged them in hands-on activities in the areas of Choir, Theatre, Band, and Visual Arts. It was a successful and fun day, and special thanks to all of the Music and Art teachers throughout the cluster for their dedication to this program!

8. On 11 January, high school art students participated once again in the **Walkill Valley High School Annual Art Show**. Pieces were submitted for categories including Drawing, Painting, and Graphics. Participants included Sophomore Corinne Antonelli, Juniors Jenna Hoag, Abby Cuff, Tahlia Smith, Katie Ross, Gianna Orecchio, and Senior Rachel Schmieder. Tahlia Smith attended the show and received a portfolio review from the Art Director of Marywood University. This was a great

opportunity to showcase the talents of our art students, coordinated by Mrs. Busardo.

9. **7th Grade Academy News:**

- The merit program is underway. Deserving students received their first merit cards and all names were entered into the prize drawing. The following prizes were awarded to the lucky students (Thank you again, to the PTSA for their support of this program through the MAGIC grants!):

\$23.00 movie ticket plus snack - Leah Longo

\$15.00 bowling ticket - Malcolm Mullan

\$10.00 GC at QuickCheck - Veronica Hom

\$10.00 GC at our school store (courtesy of Mr. Garcia) - Isaac Porras.

- Congratulations to our students who are recognized for the character trait of “Responsibility.”

7th Grade:

Kelly Banfield
Jacob Haas
Kaitlyn Marsh
Panagiota Georgoutsos
Jessica Howley
Aiden McHenry
Chris Fluta
Alina Pringle
Danyal Khan
Thomas Krajczynski
Addisan Hart
Sophia Foster
Travis Coughlin
Nicolas Veliz
Daniel Mason
Angie Riedinger
Jordan Haytaian
Kayla McLagan
Jamison Piatt
Advika Thandoni

Nirvani Mangru
Amber Ali
Kein Dimaculangan
Eric Hardy
Jordan Haytaian
Sofia Senesie
Jackie Boden
Kaitlyn Gaston
Kyler Rodgers
Sofie Schaffer
Aaliyan Khan
Julia Zandomenega
NeNe Uwaomah
Leila Novljakovic
Sofia Arana
Justice Denmon
Nina Fitzsimmons
Dan Anderson
Kharissa Muhammad
Sabina Tetteh
Tyler Olexa

8th Grade:

Kailey Dorsch
Erin Flynn
Ashley DeVoe
Jessica Smith
Alex Shulman
Corimar Perez
Ayse Bayram

Gigi Jehane
Dominic Palazzolla
Salvatore Montero
Nicholas Gorman
Mickayla Garrecht
Maddie Warmuth
Maddie Hamas
Peter Nichols

Branden Graf
Jared Dolobach
Jada Dos Santos
Jacob Strojan
Richard Smith
Bria Grater

Robert Warsen
Alexa Westley
Paola Benavides
Nicole Mallard
Amanda Kilyk

- Members of the committee are currently implementing the new Middle School Merit Program where honor roll students with excellent behavior and attendance are eligible for a prize drawing and receive a “rewards” card allowing them some special privileges (i.e. reduced price tickets to athletic events, homework passes, etc.).
- Planning of the annual Student Recognition Spirit Rally has begun, which is scheduled for this Friday, 13 February.

10. **Athletic News:**

- Wrestlers Maxwell Nauta and Andrew Pacheco each won the Hunterdon-Warren-Sussex wrestling tournament at 138 pounds and Heavyweight respectively.
- The Boys Basketball team earned the number 3 seed in the Hunterdon-Warren-Sussex Basketball Tournament and will face Vernon in the opening round.
- The Girls’ Basketball Team earned the number 4 seed in the Hunterdon-Warren-Sussex Tournament and will face Wallkill Valley in the first round.
- The Girls’ Bowling Team won the Skyland Conference Bowling Tournament while the boys team finished second.
- The Boys’ Swim Team won the Raritan Division of the Skyland Conference and now have a conference dual meet win streak of 35 wins in a row.
- Our Varsity Cheerleaders placed 12th in the nation, just returning from the United Cheerleading Association national competition in Orlando, Florida!

11. **The 9th Grade Scheduling night** at the high school for 8th grade students from Warren Hills Regional Middle School and Oxford was held recently. This evening included a great deal of important information for parents regarding course selection, a typical 9th grade schedule, elective course offerings, as well as a basic overview on departmental course progression, Advanced Placement (AP) courses, Dual Enrollment, and *Naviance*. The evening was presented by the director of guidance, supervisors, and high school guidance counselors.

12. The following is an update regarding the finalized number of incidences of **Harassment, Intimidation, and Bullying** this school year. Each month I will provide a comparison from the previous month and a

cumulative summary for the year in progress. The following is the information for January:

Cases	December 2014			January 2015		Total District Cases 2014-2015
	MS	HS		MS	HS	
Total Cases Investigated	5	1		4	0	13
Cases resulting in: NO HIB	0	0		2	0	5 (38%)
Cases resulting in: HIB	5	1		2	0	8 (62%)

13. In December 2014 the administration assisted the Family Guidance Center of Warren County with submitting for renewal of the **School Based Youth Services Program** (SBYSP) annual grant from the NJ Department of Children and Families. SBYSP had another busy year in 2014 supporting the well-being of students at both the high school and the middle school. At the high school, SBYSP counselors provided one hundred different students with individual and/or family counseling and a total of 454 different students participated in one or more services including counseling, recreational activity, and educational support. The middle school SBYSP served seventy-five students in counseling and 258 in one or more services. If anyone has any questions regarding the SBYSP at Warren Hills Regional School District or would like to learn about joining its community advisory board please feel free to contact Director Jeffrey Greenfield at 908.835.3350, extension 3618 or at greenfieldj@warrenhills.org.

14. Congratulations to the **Debate Team** on their accomplishments in the New Jersey State Bar Foundation Mock Trial County Competition. They are officially county champions!

15. Tonight we have a **PARCC presentation** provided by three of our administrators – Mrs. Moore, Ms. Russo, and Mr. DeBoer. The administration of the PARCC is one of three cogs working together with the implementation of the Common Core State Standards and the use of technology. These three areas now all come together and work simultaneously with testing beginning in about three weeks. I want to thank these administrators, our two school test coordinators (Mrs. Rader and Mr. Smith), and our faculty and staff who have been preparing our students for this first round of testing. As I shared in August with everyone, flexibility is key as we here at Warren Hills Regional – along with the entire state – experience this for the first official time.

Comm.
Reports

Committee Reports:

Mr. Bell congratulated the Junior Streaks Cheerleaders team who placed first in the nation.

Mrs. Marshall reported that Ed and Policy met tonight regarding Policy 2622. The next meeting is March 10th at 4:15. She also reported on the Warren County School Board Association meeting on School Finance.

There also was a legislative update on supplying epipens and rules for denying breakfast to students owing money (without parent/guardian notification).

Mr. Bell reported that the Technology Committee met with Mr. DeBoer regarding PAARC readiness. Also discussed were technology department budget, pros and cons of leasing equipment vs. buying, data retention and off-site storage and the 3 or 5 year Technology Plan.

Dr. Altonjy recommended all personnel items.

I. PERSONNEL

Status/Salary Change Moved by Kathleen Halpin and seconded by Lisa Marshall to approve a change in degree status and prorated salary for the following individuals, effective February 1, 2015:

Jeffrey Balas	Step K	M+15	\$74,223
Jill Okladek	Step M	M+15	\$81,423
Jesse O’Neill	Step L	M+30	\$79,748

ROLL CALL VOTE: Ayes 9 Nays 0

Affirmative Action Moved by Kathleen Halpin and seconded by Lisa Marshall to appoint Ms. Annette Walters as the 2015 Affirmative Action Officer.

ROLL CALL VOTE: Ayes 9 Nays 0

Teacher Mentor Moved by Kathleen Halpin and seconded by Lisa Marshall to approve the following new teacher mentor at the mentor rate of \$220, 50% payment for the 2014-2015 school year:

Maggie Devine for Timothy Zavacki

ROLL CALL VOTE: Ayes 9 Nays 0

Rescind Coach Moved by Kathleen Halpin and seconded by Lisa Marshall to rescind the January 6, 2015 board motion employing Thomas Powers as the assistant boys tennis coach and approving Thomas Powers as the head

boys tennis coach for the 2014-2015 school year on Step 4, with a stipend of \$6,717.

ROLL CALL VOTE: Ayes 9 Nayes 0

Approve Moved by Kathleen Halpin and seconded by Lisa Marshall to
Coach approve employment of Ms. Alexandra Helle as the assistant boys tennis
coach for the 2014-2015 school year on Step 1, with a stipend of \$3,601.

ROLL CALL VOTE: Ayes 9 Nayes 0

Substitute Moved by Kathleen Halpin and seconded by Lisa Marshall to
Teacher approve employment of Nancy Jenkins for addition to our substitute
teachers list.

ROLL CALL VOTE: Ayes 9 Nayes 0

Student Moved by Kathleen Halpin and seconded by Lisa Marshall to
Observation approve Warren County Community College student, Nicole Dehron, to
complete 40 hours of observation of an OT/OTA, under the direction of
Mr. Earl Clymer, Principal for the 2015 spring semester.

ROLL CALL VOTE: Ayes 9 Nayes 0

Volunteer Moved by Kathleen Halpin and seconded by Lisa Marshall to
Assistant approve Mr. Anthony Bonelli as a Volunteer assistant baseball coach for
Coach the 2014-2015 spring season.

ROLL CALL VOTE: Ayes 9 Nayes 0

II. EDUCATION AND POLICY

School Moved by Lisa Marshall and seconded by Christopher Hamler to
Calendar approve a change in the school year calendar to reflect Friday, February
13, 2015 as a regular school day.

ROLL CALL VOTE: Ayes 9 Nayes 0

Policy Moved by Lisa Marshall and seconded by Christopher Hamler to
approve the second and final reading of the following revised policy and
regulations for inclusion in the district's policy manual, as recommended
by the Education and Policy Committee and the Superintendent:

- 6111** Special Education Medicaid Initiative (SEMI) Program + regulations
- 6141** Tax Revenues
- 6510** Payroll Authorization
- 6520** Payroll Deductions

- 6620** Petty Cash + regulations
- 6650** Scholarship Fund
- 6660** Student Activity Fund
- 6810** Financial Objectives + regulations
- 6830** Audit and Comprehensive Annual Financial Report
- 6831** Withholding or Recovering State Aid
- 6832** Conditions of Receiving State Aid

ROLL CALL VOTE: Ayes 9 Nayes 0

Policies

Moved by Lisa Marshall and seconded by Christopher Hamler to approve the first reading of the following revised policy and regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 2622** Student Assessment
- 6210** Fiscal Planning + regulations
- 6230** Budget Hearing
- 6320** Purchases Subject to Bid + regulations
- 6340** Multiple Year Contracts + regulations
- 6421** Purchases Budgeted + regulations
- 6422** Budget Transfers + regulations
- 6440** Cooperative Purchasing
- 6471** School District Travel + regulations
- 6630** Athletic Fund
- 6640** Cafeteria Fund
- 6700** Investments
- 6740** Reserve Accounts + regulations

ROLL CALL VOTE: Ayes 9 Nayes 0

Travel &
Conference

Moved by Lisa Marshall and seconded by Christopher Hamler to approve the following Travel and Conference Requests:

NAME	TITLE	LOCATION	COST
Keith Dennison & Dawn Moore	Rubicon Atlas Workshop	Princeton, NJ	\$400 registration each + mileage
Earl Clymer	The Summit on Professional Learning Communities at Work	Phoenix, AZ	\$948 registration + lodging/ transportation/ meals/ incidentals
Iiona DiCosmo	PreCalculus Conference	Rutgers University	\$165 registration + mileage
Maggie Devine	NJAGC Annual Conference	Somerset, NJ	\$159 registration + mileage

ROLL CALL VOTE: Ayes 9 Nayes 0

Field Trip
Requests

Moved by Lisa Marshall and seconded by Christopher Hamler to
approve the following Field Trip Requests:

Requested by:	Trip	Location
Jason Graf	WHR Jazz Ensemble to perform & additional trip if participating in finals	ArtsQuest Musikfest Café, Bethlehem, PA
Heather Heslin	MD classes for Community Based Instruction	Bridgewater, NJ
Cedric Hickerson	FBLA/DECA Convention	Cherry Hill, NJ
Cedric Hickerson	DECA/FBLA/Wings to explore business careers	Jackson, NJ
Daryl Detrick	Computer Science students to programming competition	Widener University, Chester, PA
Penny Giamoni	Debate Team to competition	Princeton University, Princeton, NJ

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Student
Activities

Moved by Donna Golda and seconded by John Bell to approve
Student Activity transactions for the month of January, 2015.

ROLL CALL VOTE: Ayes 9 Nayes 0

Tuition
Contract

Moved by Donna Golda and seconded by John Bell to approve a
tuition contract for one Warren Hills student to attend Millstone Township
High School for the 2014/2015 school year, commencing December 10,
2014, at a tuition rate of \$8,350, prorated.

ROLL CALL VOTE: Ayes 9 Nayes 0

SEMI
Waiver

Moved by Donna Golda and seconded by John Bell to approve a
Waiver of Requirements for the Special Education Medicaid Initiative
(SEMI) Program for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 9 Nayes 0

Coordinated
Transport-
ation

Moved by Donna Golda and seconded by John Bell to approve a
Resolution for Participation in Coordinated Transportation with Warren
County Special Services School District for the 2015/2016 school year,
including a 4% administration fee.

ROLL CALL VOTE: Ayes 9 Nayes 0

Tuition
Contract

Moved by Donna Golda and seconded by John Bell to approve Special Education Tuition Contract for Student 34-15 to attend Morris-Union Jointure Commission for the 2014/2015 school year, commencing February 1, 2015, in the amount of \$85,282.00, prorated.

ROLL CALL VOTE: Ayes 9 Nayes 0

Hipp
Grant

Moved by Donna Golda and seconded by John Bell to authorize Ms. Amanda Best and Ms. Jessica Rader to apply for the Frederick L. Hipp Foundation Grant in the amount of \$2,500 for the purpose of educating students of the need of organ and tissue donation to their school peers and community as recommended by the Superintendent and Middle School Principal.

ROLL CALL VOTE: Ayes 9 Nayes 0

Citizens
Part.

Citizens Participation: None.

Executive
Session

Moved by Lisa Marshall and seconded by John Bell to go into Executive Session as indicated by items **a. and i.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule

- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege

i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

Ayes 9 Nayes 0

The Board entered into Executive Session at 8:12 p.m.

Reconvene Moved by Lisa Marshall and seconded by John Bell to reconvene into open session at 11:05 p.m.

Ayes 9 Nays 0

Adjournment Moved by John Bell and seconded by Lisa Marshall to adjourn at 11:07 p.m.

Ayes 9 Nays 0

Maureen Joyce
Business Administrator/Bd. Sec'y.

dmg