

WARREN HILLS REGIONAL BOARD OF EDUCATION

February 11, 2020

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mr. Corey Piasecki, Vice-President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

| | | |
|---------------------|---------------|----------------|
| Joseph Bodenschatz | Sam Knutson | Christine Pi |
| Christopher Cannavo | Lisa Marshall | Corey Piasecki |
| Christopher Hamler | Sherri Musick | Eric Walls |

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Student Matters*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the January 28, 2020, Regular and Executive Session meetings.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Goals:

Warren Hills Board of Education District Goals for 2019-20

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, the 1:1 technology initiative, and enhanced PLCs.
2. Continue vertical articulation within the WHRSD cluster with a focus on increased achievement for students in grades 6-9.
3. Ensure effective implementation of Phases II & III of the Future Ready Schools initiative.

Warren Hills Board of Education Board Goals for 2019-20

1. Utilize resources to ensure the support of District Goals.
2. Recognize student achievement through student presentations at Board meetings.
3. Work towards building optimal Board communication and trust.

I. Committee Reports

| Committee | Date | Discussion |
|--------------------------------------|-------------------|---------------------------|
| Finance, Facilities & Transportation | No meeting held | By Chair: Mr. Hamler |
| Education & Policy | February 4, 2020 | By Chair: Mr. Piasecki |
| Personnel & Student Activities | February 4, 2020 | By Chair: Mr. Bodenschatz |
| Technology | February 10, 2020 | By Chair: Mr. Walls |
| Negotiations | No meeting held | By Chair: Mr. Cannavo |
| Wall of Fame | monthly | By Chair: Mr. Walls |

J. Old Business

K. New Business

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

| Code No. | Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|----------|------------------|------------------|-------------------------------------|-------------------------------|---------------|----------------|----------------------|-----------------------------------|
| 1 | Gabriela Harris | Approve | Mathematics Teacher | \$70,075.00, prorated | High School | 2/1/20 | N/A | Movement on Guide Step I-9, M |
| 2 | Michelle Gaffney | Approve | School Nurse | \$93,660.00, prorated | Middle School | 2/1/20 | N/A | Movement on Guide Step O-20, M+45 |
| 3 | Renee Smola | Approve | Health/PE Teacher | \$93,660.00, prorated | Middle School | 2/1/20 | N/A | Movement of Guide Step O-22, M+45 |
| 4 | Elizabeth Meehan | Approve | Biology Teacher | \$71,665.00, prorated | High School | 2/1/20 | N/A | Movement on Guide Step H-8, M+30 |
| 5 | Nicholas Sarlo | Approve | Assistant Boys Lacrosse Coach | \$4,874.00 | High School | 2/12/20 | End of Season | Tier 3, Step 2 |
| 6 | Amy Haines | Approve | Leave Replacement English Teacher | \$273.10/diem, retroactive to | High School | 2/1/20 | On or about 06/05/20 | BA, Step 1 |
| 7 | Luanne Ferenci | Approve | Leave Replacement Health/PE Teacher | \$273.10/diem, retroactive to | High School | 2/3/20 | TBD | Replaces #52998119 |
| 8 | Robert Bachman | Approve | Leave Replacement Math Teacher | \$273.10/diem | High School | 2/5/20 | On or about 05/11/20 | Replaces #54945662 |

| Code No. | Name | Nature of Action | Position | Salary | Location | Date Effective | Date Terminated | Discussion |
|----------|----------------|------------------|-----------------------------------|---------------|---------------|---------------------|---------------------|---------------------------------------|
| 9 | Cheryl O'Melia | Approve | Leave Replacement Math Teacher | \$273.10/diem | Middle School | On or about 2/25/20 | On or about 5/18/20 | Replaces #35480300 |
| 10 | Evan Moran | Approve | Leave Replacment Paraprofessional | \$26.61/hour | High School | 1/13/20 | 4/24/20 | 5.75 hours/day - 5 days per week |
| 11 | Diane DeVivo | Approve | Teacher Mentor | \$440.00 | High School | 2/4/20 | 2/4/21 | Mentoring Sarah Reichard – Chemistry |
| 12 | Georgina Dilts | Approve | Substitute Teacher | \$90.00/day | District | 2/12/20 | 6/30/20 | Pending receipt of required paperwork |
| 13 | Luanne Ferenci | Approve | Substitute Teacher | \$90.00/day | District | 2/12/20 | 6/30/20 | All paperwork complete & on file |

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following Resolution:

RESOLVED, the Warren Hills Regional Board of Education hereby ratifies the suspension of Employee #52998119, effective January 30, 2020 through Friday, February 7, 2020.

BE IF FURTHER RESOLVED, the Warren Hills Regional Board of Education hereby ratifies the unpaid suspension of Employee #52998119, effective Monday, February 10, 2020 through Friday, February 14, 2020.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following observations/internships/volunteers:

| Code No. | Name | Position | Degree/Step No. of Hrs. | Salary/ Stipend | Location | Date Effective | Date Terminated | Discussion |
|----------|------------------|--------------------|-------------------------|-----------------|-------------|----------------|-----------------|--|
| 1 | Darryl Wright | Volunteer | N/A | N/A | High School | 2/12/20 | End of Season | JV Baseball |
| 2 | Kimberly Broking | Hitting Instructor | N/A | N/A | High School | 2/12/20 | Upon completion | Under the direction of Mr. Jones & Mrs. Longo for Softball program |

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. EDUCATION AND POLICY

*1. Motion to approve the 2020-2021 school year calendar as recommended by the Education and Policy Committee and the Superintendent.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the **first reading** of the following revised policies/regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5530 Regs Substance Abuse
8600.1 P Hazardous Policy for Courtesy Busing

(Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to approve the **second and final reading** of the following revised policies/regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

8600 P&R Student Transportation

(Motion_____Second_____/Yes_____No_____Abstain_____)

*4. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 19-20 - 014
 HS - 19-20 - None

(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approve the following field trip requests in accordance with Policy 2340:

| Code | Requested by: | Trip | Board of Education Cost | Discussion |
|------|--|---|--|-------------------------------------|
| 1 | Cheryl Yanoff, Michele McGann & Toni Manfra | MD/AU Best Buddies to event to prepare for semi-formal | Transportation & 1 -1/2 day substitute | Curriculum |
| 2 | Mark Smith, Timothy Zavacki & Adam Slack | WHR TSA Club to 2020 N.J. TSA State Conference | Transportation | Competition |
| 3 | Alison Frey & TBD | D.E.C.A. students to state competition | Transportation, Accommodations & Substitutes | Student cost \$200.00 – Competition |
| 4 | Renee Smola, Josephine Potter & Heather Heslin | MS & HS Adapted PE Classes to apply skills learned in gym class | Transportation + Substitutes | Curriculum |

(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve the following travel and conference request:

| Code No. | Name | Title | Location | Cost/Mileage | Date and Discussion |
|----------|---------------|---------------------------|-------------------|--|---------------------|
| 1 | Michael Jones | DAANJ Leadership Training | Atlantic City, NJ | \$750.00 Registration, Hotel, Mileage & Incidentals | March 16-20, 2020 |

| Code No. | Name | Title | Location | Cost/Mileage | Date and Discussion |
|----------|------------------|---|---------------|------------------------------------|---|
| 2 | Keith Dennison | Equity and Modern CR: APD Event for Education | Lincroft, NJ | \$199.00 Registration + Mileage | March 31, 2020 – Paid through Title II funds |
| 3 | Timothy Zavacki | 2020 ITEEA Award for Teacher Excellence | Baltimore, MD | \$440.00 Registration + Mileage | March 13, 2020 |
| 4 | Elizabeth Meehan | Process Oriented Guided Inquiry Learning Workshop | Allentown, PA | \$475.00 Registration + Mileage | July 7, 8 & 9, 2020 – Paid through Title II funds |

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the January, 2020 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of January, 2020; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the bill list for the period January 29, 2020 through February 11, 2020 in the amount of \$2,526,351.75.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve transfers in the amount of \$337,493.00 for the month of January, 2020.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Student Activities bill list for the period January 1, 2020 through January 31, 2020 in the amount of \$50,292.79.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to amend January 28, 2020 resolution III. Budget and Finance #12:

*12. Motion to approve a contract with Princeton Hydro to provide the following:

| | |
|--|-----------|
| Task 1 Dam Safety Communications | \$ 10,500 |
| Task 2 Survey Base Mapping | \$ 2,000 |
| Task 3 Wetland Delineation | \$ 3,500 |
| Task 4 Site Investigation and Sediment Probing | \$ 5,500 |
| Task 5 Sediment Sampling, Analysis & Management Plan | \$ 17,500 |
| Task 6 Engineering Design | \$ 33,000 |
| Task 7 Permitting | \$ 27,000 |
| Task 8 Construction Management & Oversight | \$ 28,000 |
| Task 9 Construction | \$245,870 |

Revised Resolution:

*12. Motion to approve a contract with Princeton Hydro to provide the following for the Dam Removal Emergent Project:

| | |
|--|-----------|
| Task 1 Dam Safety Communications | \$ 10,500 |
| Task 2 Survey Base Mapping | \$ 2,000 |
| Task 3 Wetland Delineation | \$ 3,500 |
| Task 4 Site Investigation and Sediment Probing | \$ 5,500 |
| Task 5 Sediment Sampling, Analysis & Management Plan | \$ 17,500 |
| Task 6 Engineering Design | \$ 33,000 |
| Task 7 Permitting | \$ 27,000 |
| Task 8 Construction Management & Oversight | \$ 28,000 |

(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve a contract with River Logic Solutions for construction of the decommission of the Dam as an Emergent Project at a cost of \$245,870.
(Original Design/Build proposal included with Princeton Hydro).

(Motion_____Second_____/Yes_____No_____Abstain_____)

*7. Motion to approve an alternate revenue projection for SEMI for the 2020-2021 school year from the Executive County Superintendent in the amount of \$22,205.00.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*8. Motion to approve Home/Bedside Instruction Agreement with Professional Education Services for Student #6181385027, commencing February 5, 2020 until further notice, in the amount of \$45.00 per hour for a total of 2 hours per day.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*9. Motion to approve a contract with American Protective Systems Corporation(APS) for security, access control and CCTV for the new security office at a cost of \$35,137.50.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*10. Motion to accept, with gratitude, a donation of notebooks, pencils, pens, etc. from Staples Office Supplies with an approximate retail value of \$300.00, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

(Motion_____Second_____/Yes_____No_____Abstain_____)

N. Public Comment

O. Second Executive Session (If Necessary)

P. Adjournment_____p.m.

(Motion_____Second_____/Yes_____No_____Abstain_____)

***Roll Call**