The Warren Hills Regional Board of Education met in Regular Meeting on February 16, 2016 at 6:34 p.m. in the Board Meeting Room.

Call to Order
The meeting was called to order by Richard Havrisko, President.

Roll Call
Roll call was taken by Estrella Molinet. Members present were Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Christopher Hamler, Richard Havrisko, Lisa Marshall and Richard Young. Kathleen Halpin was absent. Also present were Gary R. Bowen, Estrella Molinet and Earl C. Clymer.

Executive Session
Moved by Lisa Marshall and seconded by Kristin Fox to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.
BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:
1) Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and
2) Pending Litigation
3) Personnel Matters
BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and
BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 8 Nayes 0

The Board entered into Executive Session at 6:34 p.m.

Reconvene
Moved by Christopher Hamler and seconded by Linda Feller to reconvene into open session at 6:58 p.m.

Ayes 8 Nayes 0

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to The Express-Times, Warren-
Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Minutes

Moved by Donna Golda and seconded by Linda Feller to approve the Minutes of the Regular and Executive Session meetings of February 2, 2016.

Ayes 8 Nayes 0

Communications: None.

Citizens Participation: None.

Superintendent’s Report:

Superintendent’s Report - Dr. Gary R. Bowen

Progress Report of District Goals for the 2015-2016 School Year

- Review, research, assess, and recommend fiscal efficiencies in the instructional and operational/non-instructional components or the 2016-2017 district budget.

- The middle school Gifted & Talented program for grades 7-8 will be reviewed, assessed, researched for optimal methodologies resulting in recommendations for modification as may be appropriate.

- Resources in time and outside expert consultation will be made available to the Middle and High School Bell Schedule (EBD) committees so that each may fully and fairly consider future modifications to their respective daily instructional schedules in grades 7-8 and 9-12 independently. (Goal Completed January 2016)

Good News and Progress

- The National Center for Women & Information Technology (NCWIT) is thrilled to recognize Daryl Detrick with the 2016 NCWIT Aspirations in Computing Educator Award! The Educator Award is conferred upon educators that have demonstrated a commitment to encouraging young women’s aspirations in computing. As a recipient of
the Educators Award, Daryl will receive two engraved commemorative trophies: one for himself, and one for the school. Also, he will receive a $250 cash award, up to $750 of expense reimbursement for computing-related professional development activities, a bag of NCWIT resources, as well as NCWIT branded items. Educator Award winners are honored at the regional Affiliate ceremonies of the NCWIT Award for Aspirations in Computing.

- **Family STEM (Science, Technology, Engineering, and Math) Night** will be held Wednesday, February 17, 2016 at the Warren Hills Regional Middle School beginning at 7:00 p.m. Sending schools are invited to participate, along with our 7th and 8th grade students.

- **Reported in the Lehigh Valley News online article, Top PARCC scores in Warren County, the Warren Hills Regional High School is reported having 17.7% of our grade 11 students earning Level 5 in the Language Arts category.**

- **Articulation meetings have been held with the cluster sending schools in several content areas over the past several weeks with the focus on curriculum standards and best practices.**

- **The second RAD (Rape Aggressive Defense) Self-Defense Worksite Wellness class is being held the month of February to promote awareness and safety among the Warren Hills staff.**

- **Acknowledgement for participation in New Jersey SmartStart Buildings Program, a renewable energy initiative, and for receiving an incentive check for $6,650.**

- **The MS nursing staff held a “Go Red” day to highlight Women’s Heart Health and raised $95.00 for the cause.**

- **The MS Builders Club held a very successful Valentines Dance on 2/5/16.**

- **The MS “Staffulty Spotlight” is currently highlighting Ms. Smola, Health and PE teacher and Ms. Feldman, Special Education teacher. Did you know that Ms. Feldman tried out for the MS basketball team when she was a student here but Coach Smola did not choose her for the team? This inspired Ms. Feldman to go out for the bowling team in high school where she excelled! Two great teachers! To find out more about them, stop by and see the bulletin board in the MS cafeteria hallway!**

- **The 5th annual MS Student Recognition/Spirit Rally took place on Thursday, 2/11/16. The Student Council, along with their advisor, Mrs. Silvis, ran this fun event for the students! The MS band and chorus performed, many students were recognized for their contributions to the**
school and community, and students along with faculty engaged in many games and events.

- Middle School January/February Students of the Month:

<table>
<thead>
<tr>
<th>8th Grade</th>
<th>7th Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academics</strong></td>
<td><strong>Academics</strong></td>
</tr>
<tr>
<td>Phoenix Dougherty</td>
<td>Ava Johnston</td>
</tr>
<tr>
<td>Simon Ribeiro</td>
<td>Connor Ferris</td>
</tr>
<tr>
<td><strong>Athletics</strong></td>
<td><strong>Athletics</strong></td>
</tr>
<tr>
<td>Advika Thandoni</td>
<td>Brynn Smith</td>
</tr>
<tr>
<td>Jake Smith</td>
<td>Eddie Conklin</td>
</tr>
<tr>
<td><strong>The Arts</strong></td>
<td><strong>The Arts</strong></td>
</tr>
<tr>
<td>Carly Moyer</td>
<td>Emma Sloan</td>
</tr>
<tr>
<td>Cristian Gallardo</td>
<td>Michael Finke</td>
</tr>
<tr>
<td><strong>Perservance</strong></td>
<td><strong>Perservance</strong></td>
</tr>
<tr>
<td>Diana Perrine</td>
<td>Dayana Bonilla-Funes</td>
</tr>
<tr>
<td>Kevin Nichols</td>
<td>Tyler Montero</td>
</tr>
</tbody>
</table>

- Congratulations to Girls Basketball Coach Meghan McGeehan who recorded her 100th career victory against Belvidere.

Comm. Committee Reports:

Personnel Committee met on February 12, 2016.

Education & Policy Committee met this evening. They discussed the policies on the agenda, ADA compliance, affirmative action and PARCC.

Technology Committee met and discussed the update on the Master Schedule, Genesis, and data analysis on AP Courses.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Moved by Daniel Brundage and seconded by Linda Feller to approve/accept the following appointments/adjustments/resignations/retirements:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
<th>Location</th>
<th>Date Effective</th>
<th>Date Terminated</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>James Reynolds</td>
<td>Health/PE Teacher</td>
<td>N/A</td>
<td>High School</td>
<td>41/2016</td>
<td>N/A</td>
<td>Retirement</td>
</tr>
<tr>
<td>2</td>
<td>David Guth</td>
<td>School Security Program Director</td>
<td>$47,942</td>
<td>District</td>
<td>Upon release from current position</td>
<td>N/A</td>
<td>10 month position</td>
</tr>
<tr>
<td>3</td>
<td>Tara Paulus</td>
<td>Assistant Drama Club Advisor</td>
<td>$2,000</td>
<td>Middle School</td>
<td>Retroactive to 11/1/2015</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Code</td>
<td>Name</td>
<td>Position</td>
<td>Black Seal Stipend</td>
<td>Discussion</td>
<td></td>
<td></td>
<td></td>
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<td>--------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Nicole Bogli</td>
<td>HS 2nd shift custodian</td>
<td>$1,100, prorated</td>
<td>Certificate received 10/14/15 and accordingly prorated</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Corrie Powers</td>
<td>HS 2nd shift custodian/</td>
<td>$1,100, prorated</td>
<td>Certificate received 10/14/15 and accordingly prorated</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## II. EDUCATION AND POLICY

### HIB

Moved by Lisa Marshall and seconded by Kristin Fox to affirm the administrative decisions regarding the following HIB case:

- MS – none
- HS – 006-007

**ROLL CALL VOTE:**     Ayes 8   Nayes 0

### Policies

Moved by Lisa Marshall and seconded by Kristin Fox to approve the first reading of the following revised policies for inclusion in the district’s policy manual as recommended by the Education and Policy Committee and the Superintendent [Document A]:

- **P-5615**   Suspected Gang Activity
- **P-8820**   Opening Exercises/Ceremonies

**ROLL CALL VOTE:**     Ayes 8   Nayes 0

### Travel & Conference

Moved by Lisa Marshall and seconded by Kristin Fox to approve the following travel and conference requests:
<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
<th>Title</th>
<th>Location</th>
<th>Cost/Mileage</th>
<th>Date and Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Amanda Brown</td>
<td>Foreign Language Workshop</td>
<td>Monroe Township, NJ</td>
<td>$165. Membership, Registration &amp; Mileage</td>
<td>3/16/2016 - $40. Foreign Language Educators of NJ + FLENJ workshop $125. registration</td>
</tr>
<tr>
<td>3</td>
<td>Lee Turkowski</td>
<td>Character Education Training</td>
<td>Baton Rouge, LA</td>
<td>No cost to district. Approved by county office</td>
<td>2/26/2016 – Expenses paid by Character Development &amp; Leadership</td>
</tr>
<tr>
<td>4</td>
<td>Amanda Brown, Laurie Kerr &amp; Craig Green</td>
<td>Implementing 21st Century Skills in Health &amp; Physical Education</td>
<td>Monroe Township, NJ</td>
<td>$149. Registration each + Mileage</td>
<td>Supervisor’s registration free using Star Advantage benefit</td>
</tr>
<tr>
<td>5</td>
<td>Toni Manfra, Kristen Chiara &amp; Theresa Wilson</td>
<td>Using &amp; Interpreting PARCC ELA Data</td>
<td>Monroe Township, NJ</td>
<td>$149. Registration each + Mileage</td>
<td>2/26/2016</td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:** Ayes 8  Nayes 0

**Field Trip**

Moved by Lisa Marshall and seconded by Kristin Fox to approve

**Requests**

the following field trip requests in accordance with Policy 2340:

<table>
<thead>
<tr>
<th>Code</th>
<th>Requested by:</th>
<th>Trip</th>
<th>Board of Education cost</th>
<th>Discussion/Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Penny Giamoni</td>
<td>Debate Team to NJSBA Mock Trial Regional Competition</td>
<td>Substitute + Transportation</td>
<td>Qualified for the Regional Competition held 2/3/2016</td>
</tr>
<tr>
<td>2</td>
<td>Louise Zamora &amp; Jessica Wallace</td>
<td>MS Spanish I classes to experience authentic Mexican food</td>
<td>Substitutes +&amp; Transportation</td>
<td>Students ordering meals in target language, Washington, NJ (Day 1)</td>
</tr>
<tr>
<td>3</td>
<td>Louise Zamora &amp; Jessica Wallace</td>
<td>2nd Group MS Spanish I classes to experience authentic Mexican food</td>
<td>Substitutes + Transportation</td>
<td>Students ordering meals in target language, Washington, NJ (Day 2)</td>
</tr>
<tr>
<td>4</td>
<td>Penny Giamoni &amp; Timothy Downs</td>
<td>Debate Team to Moot Court Tournament 2016</td>
<td>Substitutes + Transportation</td>
<td>Princeton University</td>
</tr>
<tr>
<td>5</td>
<td>Heather Heslin &amp; Renee Smola</td>
<td>MD classes to Big Apple Circus Grand Tour</td>
<td>Substitutes + Transportation</td>
<td>Bridgewater, NJ</td>
</tr>
<tr>
<td>6</td>
<td>Penny Giamoni, Noelie Baldwin &amp; MaryAnn McKinney</td>
<td>English IV CP classes to view film to compare and contrast essays &amp; movie reviews</td>
<td>Substitutes + Transportation</td>
<td>Regal Cinema, Phillipsburg, NJ</td>
</tr>
<tr>
<td>7</td>
<td>Margaret Devine &amp; Kevin Horn</td>
<td>Horizons Academic Team to compete in academic meet</td>
<td>Substitutes + Transportation</td>
<td>North Hunterdon Regional High School, Clinton, NJ</td>
</tr>
<tr>
<td>8</td>
<td>Margaret Devine</td>
<td>Middle School Horizons to County-wide Battle of the Books – after school</td>
<td>Transportation</td>
<td>North Warren Regional High School, Blairstown, NJ</td>
</tr>
<tr>
<td>9</td>
<td>Margaret Devine</td>
<td>Middle School Horizons to Warren County Robotics Tournament – after school</td>
<td>Transportation</td>
<td>Brass Castle Elementary School, Washington, NJ</td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:** Ayes 8  Nayes 0

**III. BUDGET AND FINANCE**

**Financial**

Moved by Donna Golda and seconded by Christopher Hamler to approve the January, 2016 Board Secretary and Treasurer’s Report as follows:
BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of January, 2016; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Bills Moved by Donna Golda and seconded by Christopher Hamler to approve the bill list for the period January 20, 2016 through February 16, 2016 in the amount of $4,766,503.63. Bill list item 043735 was withdrawn for further clarification.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Young for Delta Dental only)

Transfers Moved by Donna Golda and seconded by Christopher Hamler to approve transfers in the amount of $678,780.00 for the month of January.

ROLL CALL VOTE: Ayes 8 Nayes 0

Student Activities Moved by Donna Golda and seconded by Christopher Hamler to approve Student Activity Transactions for the month of January, 2016.

ROLL CALL VOTE: Ayes 8 Nayes 0

Tuition Contract Moved by Donna Golda and seconded by Christopher Hamler to approve a Special Education Tuition Contract, as amended, for Student 07-16 who attends The Midland School for the 2015-2016 school year, to include an aide commencing on November 19, 2015 at the rate of $140.00 per day [$18,480.00, prorated]. The original contract was approved on May 26, 2015.

ROLL CALL VOTE: Ayes 8 Nayes 0

Ancillary Services Moved by Donna Golda and seconded by Christopher Hamler to approve Agreement for Ancillary Educational Services with Sussex County Educational Services Commission for the 2015-2016 school year. This agreement includes a Professional Development Workshop on April 13, 2016 in the amount of $405.00.
ROLL CALL VOTE: Ayes 8 Nayes 0

Citizens Part. Citizens Participation: None.

Executive Session

Moved by Linda Feller and seconded by Donna Golda to go into Executive Session.

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and

2) Pending Litigation

3) Personnel Matters

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 8 Nayes 0

The Board entered into Executive Session at 7:30 p.m.

Reconvene

Moved by Linda Feller and seconded by Daniel Brundage to reconvene into open session at 8:10 p.m.

Ayes 8 Nayes 0

Adjournment

Moved by Christopher Hamler and seconded by Linda Feller to adjourn at 8:10 p.m.

Ayes 8 Nayes 0

Estrella M. Molinet
Business Administrator/Bd. Sec’y.

dmg