

**Warren Hills Regional
Board of Education
Regular Meeting
February 2, 2016**

The Warren Hills Regional Board of Education met in Regular Meeting on February 2, 2016 at 6:30 p.m. in the Board Meeting Room.

Call to Order The meeting was called to order by Richard Havrisko, President.

Roll Call Roll call was taken by Estrella Molinet. Members present were Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Kathleen Halpin, Christopher Hamler, Richard Havrisko, Lisa Marshall and Richard Young. Also present were Gary R. Bowen, Estrella Molinet and Earl C. Clymer.

Executive Session Moved by Lisa Marshall and seconded by Kathleen Halpin to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Superintendent's Harassment, Intimidation and Bullying ("HIB") update/recent matters and investigations, if any; and*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 9 Nays 0

The Board entered into Executive Session at 6:35 p.m.

Reconvene Moved by Christopher Hamler and seconded by Kathleen Halpin to reconvene into open session at 7:02 p.m.

ROLL CALL VOTE: Ayes 9 Nays 0

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting

one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to “The Express-Times”, “The Warren- Reporter,” “The Star Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Minutes

Moved by Donna Golda and seconded by Kathleen Halpin to approve the Minutes of the Special and Executive Session meetings of January 14, 2016 and Regular and Executive Session meetings of January 19, 2016.

Ayes 9 Nays 0

Comm.

Communications: None.

Citizens
Part

Citizens Participation: None.

Supt’s
Report

Superintendent’s Report:

Superintendent’s Report - Dr. Gary R. Bowen

Progress Report of District Goals for the 2015-2016 School Year

- *Review, research, assess, and recommend fiscal efficiencies in the instructional and operational/ non-instructional components or the 2016-2017 district budget.*
- *The middle school Gifted & Talented program for grades 7-8 will be reviewed, assessed, researched for optimal methodologies resulting in recommendations for modification as may be appropriate.*
- *Resources in time and outside expert consultation will be made available to the Middle and High School Bell Schedule (EBD) committees so that each may fully and fairly consider future modifications to their respective daily instructional schedules in grades 7-8 and 9-12 independently. (Goal completed January, 2016)*

Good News and Progress

- Middle School Students of the Month for November & December:

7th Grade –

Academics	Emma Mele & Robert Delghiaccio
Athletics	Meghan Dufner & Tommy Torkos
The Arts	Hannah DeVoe & Michael Fama
Perseverance	Emily Gilligan & Sean Cleary

8th Grade –

Academics	Michelle Escobar & Aidan McHenry
Athletics	Caroline Larsen & Alan Freeman
The Arts	Molly Vatuna & Andrew Petrone
Perseverance	Addison Hart & Antonio Furlano

- Warren Hills Middle School Spelling Bee winners from January 13, 2016

Christopher (CJ) Pettie – 1st place
Christopher Casella – 2nd place
Olivia McCurdy – 3rd place

- Mr. Dennison and Ms. Devine sponsored a **College, Career, and Civil Life (C3) Framework Study Group** to examine social studies curricula for inclusion of C3/Guided Inquiry models. This C3 Framework for social studies helps to prepare students for college, career, and civic life and emphasizes skills and practices as preparation for democratic decision-making.

- **The Wallkill Valley’s Annual Invitational Art Show** on January 22, 2016 was a great success for our students. Artistic works were submitted from high schools in Passaic, Sussex and Warren County and listed below are the students who placed and received awards. Congratulations to these students and their Fine Arts teachers!

KATIE ROSS: 1st Place in Mixed Media category – BEST IN SHOW (!) - \$10,000 scholarship to Marywood University/

William Paterson University offered an amount, also;

ABBY CUFF: 1st Place in Digital Media category;

JESSICA REID: 1st Place in Drawing/Illustration B+W category - \$10,000 scholarship to Marywood University; and

BRIANNE GENTHE: 2nd Place in Mixed Media Category.

- The annual **Fine Arts Elementary Showcase** on January 13, 2016 brought almost 200 sixth grade students from the cluster sending districts to the high school to enjoy and be inspired by their future opportunities in Vocal Music, the Band, Theatre, the Arts, and Film. Presentations in each area were coordinated by high school students, and hands-on workshops followed for the sixth graders to be able to delve deeper and make connections to the Fine Arts. This was an excellent job by the high school and middle school Fine Arts teachers, as well as the Art and Music teachers from our five sending districts!

- Congratulations to Kaitlin Rock, Morgan Thomas, Clinton Cudworth and Victoria Senesie for their outstanding performance at the Region I choir concert held this past weekend. They will all perform this Thursday, February 4th at 7:00 p.m. at the high school in “Cabaret Night.”
- The Debate Team won first place in the New Jersey State Bar Foundation Mock Trial County Competition and will advance to the Regional Competition on Wednesday, February 3rd.
- The wrestling team earned the 700th victory in the history of the program, which dates back to the 1936-1937 season when the team earned victory number 1 against the Passaic County Boys Club. Victory number 700 came against North Hunterdon in dramatic fashion with a 28-27 win. Kurt Nemeth recorded a pin in :42 seconds at 182 lbs, while Matt Valli at 126 and Cody Harrison at 106 each recorded technical falls.
- The boys swim team competed in the Hunterdon/Warren/ Sussex Tournament on Sunday at Raritan Valley Community College where Hunter Page won the 50 freestyle for the 3rd year in a row and broke the meet record. Hunter also won the 100 butterfly and place 2nd along with teammates, Ethan Smith, Justin Lewis & Micha’l Breslin in the medley relay to advance to the State Meet of Champions.
- The boys bowling team finished in first place at the Skylands Conference Tournament on January 29th and placed 3rd in the Hunterdon/Warren/Sussex Tournament on January 27th and will compete in the sectionals this weekend. The boys have a record of 11-1.
- The girls bowling team also finished in first place at the Skylands Conference Tournament for the third year in a row! Abby Laws finished in first place with a high game of 278 and high series of 676. They are undefeated [8-0] and will compete in the sectionals this weekend.
- The boys’ basketball team earned the 3rd seed in the Hunterdon/Warren/Sussex Tournament and as a result has earned a “bye” through to the quarter-finals, a game which will be played here at Warren Hills on February 13th (time TBD).
- The girls’ basketball team beat Walkill Valley on Saturday, January 30th in the Hunterdon/Warren/Sussex Tournament and will advance to play Belvidere on Saturday, February 6th.
- NCWIT represents the **National Center for Women in Information Technology**. We would like to congratulate Katarina Martucci for being named a *NCWIT Aspiration in Computing Winner* for the New Jersey chapter, along with Sarah Fontana and Jackie Farkas for being *NCWIT Aspiration in Computing Runners-Up*. All three will be honored at a

ceremony at Kean University on April 6, 2016. There are a total of 62 girls from New Jersey being honored.

- The Administrative Team is pleased to announce the completion of the **2016-2017 Warren Hills Regional School District Program of Studies**. After approval by the WHRSD BOE, the document will be made available on the district's website.

Comm. Reports

Committee Reports:

Facilities Committee met to tour the high school and middle school to determine the most critical needs. They also discussed the possibility of using the Excel building and house.

Ed & Policy met to review the Program of Studies which will be approved with two minor edits. They also discussed the PARCC graduation issues and how to proceed. The next meeting is February 16th.

Personnel Committee met to discuss new positions to be included in the budget.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Appoint-ments

Moved by Kathleen Halpin and seconded by Linda Feller to approve/accept the following appointments/adjustments/resignations/retirements:

Code No.	Name	Position	Salary-	Location	Date Effective	Date Terminated	Discussion
1	Klinder, Bryan	Head Golf Coach	\$7,217	High School	3/1/2016	5/31/2016	Tier 4, Step 4
2	Solecitto, Todd	Volunteer Golf Coach	\$	High School	3/1/2016	5/31/2016	N/A
3	Carroll, Robert	Assistant Boys Track Coach	\$6,883	High School	3/1/2016	5/31/2016	Corrected to Step 4; supersedes Board action on 1/5/16 (Step 1)

ROLL CALL VOTE: Ayes 9 Nayes 0

Teacher Stipend

Moved by Kathleen Halpin and seconded by Linda Feller to approve the following teachers for a \$1,300 stipend per semester for assignment of a fifth preparation in accordance with WHREA contract, Article VIII, A.9, *Time Requirements*:

Jeffrey Balas John Heine Heather Heslin

ROLL CALL VOTE: Ayes 9 Nayes 0

District Office Moved by Kathleen Halpin and seconded by Linda Feller to approve the district office staff contracts, as edited, for the 2015-2016 school year. [Document A]

ROLL CALL VOTE: Ayes 9 Nays 0

Middle States Moved by Kathleen Halpin and seconded by Linda Feller to approve no more than 24 hours or 6 hours @ \$45/hour for each of the following Middle States Internal Coordinators for after school planning purposes:

Luanne Ferenci Mary Kaye Bartek
Christal Barr Geri McKelvey

ROLL CALL VOTE: Ayes 9 Nays 0

II. EDUCATION AND POLICY

HIB Moved by Lisa Marshall and seconded by Donna Golda to affirm the administrative decisions regarding the following HIB case:

MS – 15-16 – 008
HS – none

ROLL CALL VOTE: Ayes 9 Nays 0

Regulation Moved by Lisa Marshall and seconded by Donna Golda to approve the second and final reading of revised Regulation #5440, HONORING PUPIL ACHIEVEMENT, for inclusion in the district’s policy manual, effective July 1, 2016, as recommended by the Education and Policy Committee and the Superintendent. [Document B]

ROLL CALL VOTE: Ayes 9 Nays 0

Nursing Services Moved by Lisa Marshall and seconded by Donna Golda to approve the Nursing Services Plan for the 2015-2016 school year as per N.J.A.C. 6A:16-2.18 (B).

ROLL CALL VOTE: Ayes 9 Nays 0

Program of Studies Moved by Lisa Marshall and seconded by Donna Golda to approve the 2015-2016 “Program of Studies” for Warren Hills Regional High School and Warren Hills Regional Middle School, with minor edits to be completed by the February 16, 2016 Board of Education meeting. [available upon approval online @ www.warrenhills.org]

ROLL CALL VOTE: Ayes 9 Nays 0

Travel & Conference Moved by Lisa Marshall and seconded by Donna Golda to approve the following travel and conference requests:

Name	Title	Location	Cost/Mileage	Date and Discussion
Morgan, Kathleen	2016 FLENJ Spring Conference	New Brunswick, NJ	\$180. Registration + Mileage	2/26/2016 & 2/27/2016
Cole, Deborah	Intervention & Referral Services Workshop	NJPSA, Monroe Township, NJ	\$149. Registration + Mileage	4/21/2016
Murphy, Patrick	N.J. Buildings & Grounds Annual Conference	Atlantic City, NJ	Mileage & Incidentals	3/14/2016 & 3/15/2016 – Required to maintain the CEFM certification
Walters, Annette	NJASA Academy	Trenton, NJ	\$1,750 program fee	2/24/2016, 3/15/2016 & 5/5/2016, Maintenance of certification requirements
Devine, Margaret	N.J. Assoc. for Gifted Children Conference	Somerset, NJ	\$199. Registration + Mileage	4/15/2016

ROLL CALL VOTE: Ayes 9 Nays 0

Field Trip Requests Moved by Lisa Marshall and seconded by Donna Golda to approve the following field trip requests subject to administrative review:

Code	Requested by:	Trip	Board of Education cost	Discussion/Destination
1	WHRHS: Deborah Rokosny & Keith Dennison	AP Government classes to hear an appeal case at the New Jersey Supreme Court	Substitutes & Transportation	Trenton, NJ
2	WHRMS: LeeAnn Kubbishun, Hope Ranalli, Nicole Silvis, John Heine, Maria Forsythe	7 th & 8 th grade ALC students who achieved passing grades for 2 nd marking period.	Substitutes & Transportation	Alternative budget will pay trip costs, see Policy 2340, (N.J.S.A. 18A:36-21) Whitehall, PA
3	WHRHS: Jason Graf	WHR Jazz Ensemble to participate in three festivals	Substitute & Transportation	2 at Arts Quest Café, Bethlehem, PA & 1 at North Warren Regional High School
4	WHRHS: Alison Loro, Kristen Chiara, Patricia Corvino, Emily Kablis, Heather Wight, Cynthia Bamford, Lourdes Garcia, Patrick Kablis, Joseph Besser & Theresa Wilson	English Literature Classes to Medieval Times Dinner & Tournament	Substitutes	Supplements English Literature program Lyndhurst, NJ
5	WHRHS: Amy Kline	WHR FFA to participate in Advocacy and Legislative Leadership Day	Substitute & Transportation	New Jersey FFA sponsored leadership event – Trenton, NJ
6	WHRHS: Amy Kline	WHR FFA to participate in Leadership Conference at Delaware Valley College	Transportation	Annual conference hosted by Collegiate FFA members – Doylestown, PA

ROLL CALL VOTE: Ayes 9 Nays 0

III. BUDGET AND FINANCE

IEP Direct Software Moved by Donna Golda and seconded by Christopher Hamler to acknowledge the anticipated purchase of IEP Direct, which is copyrighted, proprietary software at an annual cost of \$24,225.37, with a start up fee of \$12,650.00 inclusive. The setup/implementation for the 2016-2017 school year will commence no later than April 1, 2016. Purchase of this software

is anticipated to be appropriated in the 2016-2017 budget, effective July 1, 2016.

ROLL CALL VOTE: Ayes 9 Nayes 0

Settlement Moved by Donna Golda and seconded by Christopher Hamler to approve the settlement agreement and release between Warren Hills Regional Board of Education and W.H. and T.H. o/b/o P.H.K., OAL Dkt. No.: EDS 15445-2014N in the amount of \$13,000 to the law firm of Benbrook & Benbrook, LLC.

ROLL CALL VOTE: Ayes 9 Nayes 0

Affiliation Agreement Moved by Donna Golda and seconded by Christopher Hamler to approve the revised Affiliation Agreement for Clinical Practice Internship and Use of a Facility as an Athletic Training Internship Site with East Stroudsburg University for the 2015-2016 school year in the amount of \$20,825.

ROLL CALL VOTE: Ayes 9 Nayes 0

School Physician Moved by Donna Golda and seconded by Christopher Hamler to approve the School Physician Contract for the 2015-2016 school year, in the amount of \$4,000, prorated from start date, for Dr. Jeffrey Merkle, effective February 3, 2016.

ROLL CALL VOTE: Ayes 9 Nayes 0

Tuition Contract Moved by Donna Golda and seconded by Christopher Hamler to approve a Special Education Tuition Contract for Student 31-16 to attend Hackettstown High School for the 2015-2016 school year, commencing September 1, 2016 in the amount of \$14,949.00 per annum, together with Extra Ordinary Services Contract in the amount of \$51,730.11 per annum.

ROLL CALL VOTE: Ayes 9 Nayes 0

NCLB Amendment Moved by Donna Golda and seconded by Christopher Hamler to approve the NCLB Consolidated Grant Amendment to carryover the NCLB funds for the 2016-2017 school year in the amount of \$8,025.

ROLL CALL VOTE: Ayes 9 Nayes 0

Set Design Moved by Donna Golda and seconded by Christopher Hamler to approve Envision Productions LLC to construct the set design for the spring musical, *Guys & Dolls*, in the amount of \$3,857.00

ROLL CALL VOTE: Ayes 9 Nayes 0

Citizens Citizens Participation: None.
Part.

Executive Moved by Kathleen Halpin and seconded by Linda Feller to
Session go into Executive Session as indicated below:

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BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 9 Nays 0

The Board entered into Executive Session at 7:32 p.m.

Reconvene Moved by Linda Feller and seconded by Kathleen Halpin to
reconvene into open session at 8:15 p.m.

Ayes 9 Nays 0

Adjournment Moved by Linda Feller and seconded by Christopher Hamler to
adjourn at 8:16 p.m.

Ayes 9 Nays 0

Estrella M. Molinet
Business Administrator/Bd. Sec'y.

dmg