

WARREN HILLS REGIONAL BOARD OF EDUCATION

February 20, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall

B. Roll Call - Mrs. Estrella Molinet

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the February 6, 2018, Regular and Executive Session meetings.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Communications – Mrs. Estrella Molinet

G. Superintendent’s Report – Earl C. Clymer, III

H. Goals:

Warren Hills Regional Board of Education Goals for 2017-2018 School Year

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Establish a two-pronged Board of Education training plan:
 - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
 - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

I. Committee Reports

Committee	Date	Discussion
Budget & Finance	February 12, 2018	By Chair: Mr. Young
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	February 20, 2018	By Chair: Mrs. Marshall
Personnel	No meeting held	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	February 8 & 15, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

J. Old Business

1. Crosswalk buttons

K. New Business

L. Public Comment – concerning action items.

M. ACTION ITEMS

I. PERSONNEL

***1. Motion to approve the following Leave of Absence:**

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	53046975	Amended Child Care Leave	Special Education Teacher	High School	Beginning of 2018-19 school year	N/A	N/A	N/A	N/A	Beginning of 3 rd marking period 1/2019	N/A
2	11526365	Amended Maternity Leave	Custodian	Middle School	2/23/2018	N/A	N/A	N/A	N/A	3/9/2018	State re-calculation of FMLA allowance

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve/accept the following appointments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Joseph Matey	Accept	Custodian	\$55,868	Middle School	7/1/18	7/1/18	Retirement
2	Kerryn Bakken	Approve	German Teacher	\$1,300/per semester	Middle & High Schools	9/1/17	6/30/18	Travel
3	Margaret Flynn	Approve	Substitute	\$85/day	District	2/21/18	6/30/18	All paperwork complete & on file.
4	Michael O'Connor	Approve	Substitute Custodian	\$14.25/hour \$15.25/hr.w/ boiler license	District	2/21/18	6/30/18	All paperwork complete & on file.
5	Vincent Palazzolo	Approve	Substitute Custodian	\$14.25/hour \$15.25/hr.w/ boiler license	District	2/21/18	6/30/18	Pending receipt of background check

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. EDUCATION AND POLICY

*1. Motion to approve the **second and final reading** of the following revised regulation for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5530 R Substance Abuse
5533 Student Smoking

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the **first reading** of the following revised policies for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 3437** Military Leave
- 4437** Military Leave
- 5460.1** High School Transcripts
- 7101** Educational Adequacy of Capital Projects
- 7425** Lead Testing of Water In Schools
- 8507** Breakfast Offer Versus Serve (OVS)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 17-18 – 011

HS - 17-18 – 009

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Nicole Silvis, Vittoria Busardo & Emily Kablis	MS & HS Student Councils to NJASC Spring Conference	N/A	Approximately \$60/student Substitutes & transportation paid by club
2	Nicole Silvis, Hope Ranalli & Michael Arminio	8 th Grade Alternative Class to Camp Mohican	Transportation	\$15/student for meals
3	Craig Green	Bowling Clinic for middle school	N/A	2/22/18 through 3/1/18 [Tues. & Thurs.] Paid through athletic department funds.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Susan Rader	NJ Association for Gifted Children (NJAGC)	Bridgewater, NJ	\$184. Registration + Mileage	March 23, 2018 – Paid through Title II Funds
2	Iona DiCosmo & Cynthia Laws	Rutgers/AMTNJ Precalculus Conference	Rutgers University	\$175. Registration each + Mileage	March 16, 2018 (Title II Funds)
3	Heather Apple	Next Generation Science Standards Conference	Piscataway, NJ	\$259. Registration + Mileage	March 12, 2018 (Title II Funds)
4	Geri McKelvey	DAANJ Leadership Trainings	Atlantic City, NJ	\$750. Registration, Lodging, Mileage & Incidentals	March 13-16, 2018
5	Anthony Sbriscia	NJ Buildings & Grounds Conference	Atlantic City, NJ	\$200. Registration, Lodging, Mileage & Incidentals	March 11-13, 2018 – Registration fee of \$200.00 reimbursed by NJSBGA

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the January, 2018 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of January, 2018; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*2. Motion to approve the bill list for the period January 1, 2018 through January 31, 2018, including January, 2018 payrolls, in the amount of \$3,356,802.07.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to approve transfers in the amount of \$122,268.59 for the month of January, 2018.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*4. Motion to approve an agreement with Brookfield Schools/Summit Oaks Program for home instruction for Student No. 5976235043, commencing February 6, 2018, and continuing until further notice, at the rate of \$41.00 per hour for a maximum of 5 hours per week.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approve Professional Education Services, Inc. to provide educational instruction services for student #3492372731 currently at Penn Medicine Princeton House Behavioral Health Women’s Program, commencing February 6, 2018, and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to accept a Volunteer Grant from ExxonMobil Foundation for the Assistant Superintendent of Curriculum and Instruction in the amount of \$1,000.00, to be used for curricular projects at the middle school and high school, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

(Motion_____Second_____/Yes_____No_____Abstain_____)

N. Public Comment

O. Second Executive Session

EXECUTIVE SESSION (If Necessary)

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(Motion_____Second_____)

P. Reconvene_____p.m.

(Motion_____Second_____)

Q. Adjourn_____p.m.

***Roll Call**