

**Warren Hills Regional
Board of Education
Regular Meeting
February 21, 2017**

The Warren Hills Regional Board of Education met in Regular Meeting on February 21, 2017 at 6:34 p.m. in the Board Meeting Room.

Call to Order The meeting was called to order by Lisa Marshall, President

Roll Call Roll call was taken by Estrella Molinet. Members present were Kathleen Halpin, Christopher Hamler, Jennifer Knittel, Lisa Marshall, Paula Merrill, Patrick O'Malley and Richard Young. Linda Feller was absent and Richard Havrisko arrived at 6:40. Also present were Dennis Mack and Estrella Molinet.

Executive Session Moved by Kathleen Halpin and seconded by Patrick O'Malley to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters. BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 7 Nays 0

The Board entered into Executive Session at 6:34 p.m.

Reconvene Moved by Kathleen Halpin and seconded by Paula Merrill to reconvene into open session at 7:00 p.m.

Ayes 8 Nays 0

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *The Warren-*

Reporter, Newark Star-Ledger, and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Minutes Moved by Paula Merrill and seconded by Patrick O’Malley to approve the Minutes of the Regular and Executive Session meetings of February 7, 2017.

Ayes 7 Nays 0
Abstain 1 (Havrisko)

Comm. Communications: None.

Public Public Comment: None.
Comment

Presenters Lt. Colonel Ed Croot, Special Forces Officer and his staff of five made a presentation to the Board on what the army and all the forces can do for schools. He would like to present to the Junior and Senior classes.

Student Student Report – Student Representatives:
Report

Middle School:

Student Representative Rebecca Anema

- This past Thursday was one of the most memorable days of the year – Our Annual Spirit Rally! Students were all decked out in their Extreme Blue Streak gear, received all kinds of awards and participated in a number of exciting events. The students even got to compete against some of our middle school staff members in events like the Beach Ball Relay, Cup Stacking, Donut Eating Contest, Warren Hills Trivia and unwrapping Hershey Kisses with ski gloves! Everyone had a fun time and proved once again that “It’s a great day to be a Blue Streak!”
- Speaking of the Spirit Rally, Mr. Turkowski & Mrs. Tyburczy wanted me to show you the new Spirit Rally Staff Shirt that was designed using the quote that Sarah Korcukowski came up with during our first Activity Day this past September. The quote is” “IN THE DARKEST OF TIMES, A STREAK WILL SHINE.” The staff wore these shirts during our Spirit Rally last week!

- Our staff donated \$115 to American Heart Association when they participated in the National Go Red Day, two weeks ago!
- Mrs. Tyburczy took 50 of our 7th and 8th grade students to the high school on February 15th to compete in Challenge Day with the High School Peer Leaders. The HS Peer Leaders taught our middle schoolers some great leadership skills through activities including some fun icebreakers, the human web and the skittles/spoon challenge!
- Our Builder's Club's annual Middle School Valentine's Dance was a great success. Our students had a great time dancing, snacking and taking pictures in the photo booth.

High School:

Student Representative Alyssa Duart

- On Friday, February 10th, Computer Science students had a chance to learn about cyber security from 2 FBI agents. The students learned about this branch of our national security and found how the increase in the number of devices connected to the internet increases the need for students to enter this branch of computer science. This was a great opportunity for our students.
- Our DECA members are currently traveling to Atlantic City to compete in the state competitions. We had 11 place winners at the Regional Competition and we wish them the best as they compete in states.
- Our peer leadership students lead Challenge Day with students from our middle school. The peer leaders facilitated a number of different activities and workshops to help support a safe learning environment in our schools. The students also help the middle school students learn how to make better decisions. This is a very positive experience for both the high school and the middle school students.
- Congratulations to Mrs. Giamoni, who was honored at a lunch for her work to guide students to make good decisions. Throughout her career, Mrs. Giamoni committed herself to the prevention of the use of drugs and alcohol. Together with the Peer Leaders, she has supported programs to help students understand the risks of drugs and drinking. Thank you to the Warren County Coalition for recognizing the work of Mrs. Giamoni.
- Our Select Choir hosted their Cabaret Night on February 14th and our students did a wonderful job entertaining the crowd with songs from Broadway Plays. It was a very enjoyable way to spend your Valentine's Night.
- Our FFA and our agriculture science sold beautiful flowers for Valentine's Day. This is a great way for students to apply the concepts they learn in class and see how it applies to a career. The FFA will be celebrating FFA Week this week and there are

activities planned to help students see the value and the need for the agricultural sciences.

- Our wrestling team had a very successful day at the District 12 tournament. We crowned 6 champions, had two place 2nd and two place 3rd. In addition to winning districts, Matt Valli picked up his 100th career victory, Zach Nauta was named Outstanding Wrestler, and Mr. Hosbach was named Coach of the Year! It was a great day for the Blue Streaks!
- On Friday, February 10th, our Girls Bowling team captured the Group 3 Team Championship, and went on to be overall STATE CHAMPIONS! Our team of Elizabeth Hudock, Jenna Henderson, Kelcie Mannon, Katie Winch and Jessica Yerance, is the BEST IN THE STATE! This is the 1st Tournament of Champion win in school history. Jenna Henderson bowled the 2nd best game in the championships!
- Our cheerleaders had a very successful trip to Orlando! Our JV team placed 11th in the nation and 3rd in the World competition. Our Varsity Team placed 3rd (best in school history), and only trailed the top team by 1.05 pts. Great job to all our athletes and coaches!
- Last week we celebrated National School Counselor Week. Thank you to our counselors for all they do to support our students and our programs.
- Last week the archery team won their tournament in West Morris Central. Warren Hills came in first over all; Jackie Farkas came in first individual and Dylan Hourihan came in second.
- Robotics finished building their robot tonight, putting about 4,000 hours into it. Their first competition will be March 18th in Mount Olive.

Supt's
Report

Superintendent's Report: Dennis Mack, Interim Assistant
Superintendent

Discipline Reports:

RMDT Reports for both Middle School and High School.

Middle School – February 8th screening. Total 15 students – 1 absent, 13 negative, 1 positive for opiates (student on prescribed migraine medication caused the positive).

High School – For the 2016-17 school year, 74 students have been tested with 2 positive results.

Facilities – Update

Professional Learning Communities:

Mr. Clymer and 12 staff members are in Arizona at a workshop on P.L.C.'s. It is an initiative that the district will embark on next year.

Board Goals Board of Education Goals for the 2016-2017 School Year

- *Research and assess strategies to improve student achievement for ALL students, e.g. Advanced Placement, Vocational Education, Special Education, Gifted & Talented, General Education, etc.,*
 - *Supplemented by Center for Public Education Checklist*
- *Improve communication from the Board of Education to the community at large, specifically educating stakeholders on Board roles, responsibilities, and limitations*
- *Establish a two-pronged Board of Education training plan,*
 - *For each newly elected or appointed member, see Policy 0144 – Board Member Orientation and Training, and*
 - *For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members*

Comm. Reports

Committee Reports:

Budget and Finance Committee will meet on Monday, February 27th. Finance members will discuss budget items on the preliminary budget.

Education and Policy Committee met tonight. They discussed the following topics:

- Reviewed the school calendar
- Gifted and talented policy
- AP data came back this week
- Minutes for the last meeting on policy were changed to reflect “first reading”
- Action plan for 7th grade math classes

Lisa Marshall attended the Legislative Committee meeting sponsored by School Boards and reported as follows:

- Charter schools
- 2% cap going forward
- Students with opiate problems will be sent out
- Looking for input on special education costs from low performing districts
- ESSA new regulations – stakeholder committee in place by June and report to the State

Personnel Committee met on February 13, 2017.

Old Business None.

New Business None.

Mr. Mack recommended all personnel items.

I. PERSONNEL

Appoint- Moved by Kathleen Halpin and seconded by Patrick O’Malley to
ments approve/accept the following appointments/adjustments/resignations/
retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Cynthia Wiseburn	Approve	Maternity Replacement Social Studies Teacher	\$259.02/diem	Middle School	On or about 5/22/17	6/30/17	Replaces Maria Forsythe
2	Eric McCauley	Approve	Substitute Teacher	\$85/day	District	2/22/17	6/30/17	Pending receipt of County Substitute Certificate

ROLL CALL VOTE: Ayes 8 Nays 0

Stipends Moved by Kathleen Halpin and seconded by Patrick O’Malley to
approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Anthony Bonelli	Volunteer Baseball	N/A	N/A	High School	Start of Season	End of Season	At the request of Geri McKelvey
2	Michael Bloom	Volunteer Baseball	N/A	N/A	High School	Start of Season	End of Season	At the request of Geri McKelvey

ROLL CALL VOTE: Ayes 8 Nays 0

II. EDUCATION AND POLICY

Policies Moved by Kathleen Halpin and seconded by Patrick O’Malley to
approve the **second and final reading** of the following revised policies
for inclusion in the district’s policy manual, as recommended by the
Education and Policy Committee and the Superintendent:

- 1510 P&R** Americans with Disabilities Act
- 2415.30 P** Title I – Educational Stability for Children in Foster Care
[New]
- 2418 P&R** Section 504 of the Rehabilitation Act of 1973 – Students
[New]
- 5116 P&R** Education of Homeless Children
- 8330 P&R** Student Records

ROLL CALL VOTE: Ayes 8 Nays 0

HIB Moved by Kathleen Halpin and seconded by Patrick O’Malley to acknowledge the administrative decision regarding the following HIB case:

MS – 16-17 – 007, 008 & 009
 HS – 16-17 – None

ROLL CALL VOTE: Ayes 8 Nays 0

Calendar Change Moved by Christopher Hamler and seconded by Patrick O’Malley to amend the 2017-2018 calendar with the addition of I & RS.

ROLL CALL VOTE: Ayes 8 Nays 0

Administrative Law Moved by Jennifer Knittel and seconded by Paula Merrill to authorize the administration to implement the Administrative Law Decision, Docket No. EDS-08486-16.

ROLL CALL VOTE: Ayes 8 Nays 0

Calendar Moved by Patrick O’Malley and seconded by Paula Merrill to approve the 2017-2018 school year calendar. [Attachment “A”]

ROLL CALL VOTE: Ayes 8 Nays 0

Travel & Conference Moved by Patrick O’Malley and seconded by Paula Merrill to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Jennifer Knittel & Lisa Marshall	NJSBA Technology Conference	West Windsor, NJ	\$99. Registration each + Mileage	3/2/17
2	Cesar Mendes	2017 FLENJ Annual Conference	Iselin, NJ	\$165. Registration + Mileage	3/31/17 & 4/1/17
3	Patrick O’Brien	Successfully Flip Your Social Studies/History Instruction 6-12	Newark, NJ	\$245. Registration + Mileage	3/27/17
4	Amanda Brown	Preparing the Next Generation of World Language Teachers	Monroe Twsp., NJ	\$125. Registration + Mileage	3/16/17
5	Amanda Brown	FLENJ Annual Conference	Iselin, NJ	\$100. Registration + Mileage	3/31/17
6	Anthony Sbriscia	NJSBGA Expo	Atlantic City, NJ	\$200. Registration, Mileage, Accommodations & Incidentals	3/13-15/17

ROLL CALL VOTE: Ayes 8 Nays 0

Field Trip Requests Moved by Patrick O’Malley and seconded by Paula Merrill to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education cost	Discussion/Destination
1	Christine Tyburczy	Peer Leaders to cross-age teaching program for drug/alcohol prevention	Transportation	AAFTL – Peer Program to Mansfield Elementary
2	Margaret Devine	Horizons 7/8 Grade Debate Team	Transportation	AAFTL
3	Margaret Devine	7 th Grade Horizons to Warren County Consortium for Student Enrichment	Transportation	AAFTL
4	L. Jeannie Zamora	Spanish Classes to taste authentic Mexican food	Transportation	AAFTL – 2 different days, \$13/student
5	Mary Louise Rowlin	MD/AU Classes to Papermill Playhouse	Transportation + \$8.50 for 11 adult tickets	AAFTL - \$8.50 per student
6	Alison Frey & Marshall Cuomo	DECA State Conference	Transportation	AAFTL - \$184. per student for lodging

ROLL CALL VOTE: Ayes 8 Nayes 0

III. BUDGET AND FINANCE

Financial Reports Moved by Christopher Hamler and seconded by Patrick O’Malley to approve the January, 2017 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of January, 2017; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Bills Moved by Christopher Hamler and seconded by Patrick O’Malley to approve the bill list for the period January 1, 2017 through January 31, 2017, including January payrolls, in the amount of \$3,123,803.61.

ROLL CALL VOTE: Ayes 8 Nayes 0
Abstain 1 (Young – Delta Dental only)

Transfers Moved by Christopher Hamler and seconded by Patrick O'Malley to approve transfers in the amount of \$358,001.60 for the month of January, 2017.

ROLL CALL VOTE: Ayes 8 Nays 0

Sports Moved by Christopher Hamler and seconded by Patrick O'Malley
Medicine to approve the Sports Medicine Services Agreement between the Warren Hills Regional School District and Saint Luke's Physician Group for the Resident Athletic Trainer for the period July 1, 2017 through August 31, 2017, for 8 hours per day for 45 days at \$15.00 per hour, not to exceed \$5,400.00.

ROLL CALL VOTE: Ayes 8 Nays 0

State Aid Moved by Christopher Hamler and seconded by Patrick O'Malley
Audit to approve the resolution for the state aid audit findings from 2014-15 for Extraordinary Aid 192-193 in the amount of \$10,489.

ROLL CALL VOTE: Ayes 8 Nays 0

Donation Moved by Christopher Hamler and seconded by Patrick O'Malley to accept a donation in the amount of \$847.92 from Village Supermarkets, Inc. for the Combo Bottle Filling Station at the high school, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

ROLL CALL VOTE: Ayes 8 Nays 0

Demographic Moved by Christopher Hamler and seconded by Patrick O'Malley
Study to approve Whitehall Associates, Inc. to perform the demographic study for the school district in the amount of \$5,000.00.

ROLL CALL VOTE: Ayes 8 Nays 0

Capital Moved by Christopher Hamler and seconded by Patrick O'Malley
Projects to approve the attached Resolution authorizing the submission of Other Capital Project Documents to the Department of Education. [Attachment "B"]

ROLL CALL VOTE: Ayes 8 Nays 0

Teacher Moved by Christopher Hamler and seconded by Patrick O'Malley
Assistant to approve a Contract with Morris-Union Jointure Commission for a full-time teacher assistant for Special Education Student 32-17 (SID #2612772623) for the remainder of the 2016-2017 school year, in the amount of \$68,150.00.

ROLL CALL VOTE: Ayes 8 Nays 0

Hipp Grant Moved by Christopher Hamler and seconded by Patrick O'Malley to authorize Kimberly Eilenberger and Amanda Best to apply for the Frederick L. Hipp Foundation Grant in the amount of \$10,000 for the purpose of funding Self Defense Education as recommended by the Superintendent and Middle School Principal.
ROLL CALL VOTE: Ayes 8 Nays 0

Teacher of Deaf Moved by Christopher Hamler and seconded by Patrick O'Malley to approve an Independent Contractor Agreement between Warren Hills Regional School District and Kerri Batailla, Special Education Teacher of the Deaf, for the 2016-2017 school year, commencing March 1, 2017, at the rate of \$50.00 per hour for 4 hours per week. Additional fees may be charged for meetings in excess of 15 minutes.
ROLL CALL VOTE: Ayes 8 Nays 0

Instruction Services Moved by Christopher Hamler and seconded by Patrick O'Malley to approve Professional Education Services, Inc. to perform educational instruction services for Student #3314035814, commencing February 10, 2017 and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.
ROLL CALL VOTE: Ayes 8 Nays 0

Disposition of Property Moved by Christopher Hamler and seconded by Patrick O'Malley to approve the disposition of the district's obsolete 2002 International 54 passenger bus, Vin No. 1HVBRAAN02A942720 for \$1,000.00, pursuant to Policy 7300, DISPOSITION OF PROPERTY.
ROLL CALL VOTE: Ayes 8 Nays 0

Citizens Part. Citizens Participation: None.

Executive Session Moved by Paula Merrill and seconded by Patrick O'Malley to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters. BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

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- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be anticipated.

Ayes 8 Nays 0

The Board entered into Executive Session at 8:45 p.m.

The Board Secretary was asked to leave Executive Session at 9:37 p.m. The Interim Assistant Superintendent recorded the rest of the meeting minutes and times.

Reconvene Moved by Richard Havrisko and seconded by Christopher Hamler to reconvene into open session at 10:58 p.m.

Ayes 8 Nays 0

Adjournment Moved by Kathleen Halpin and seconded by Paula Merrill to adjourn at 10:58 p.m.

Ayes 8 Nays 0

Estrella M. Molinet
Business Administrator/Bd. Sec'y.

dmg