

WARREN HILLS REGIONAL BOARD OF EDUCATION

February 6, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall

B. Roll Call - Mrs. Estrella Molinet

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the January 23, 2018, Regular and Executive Session meetings.

(Motion_____Second_____ /Yes_____No_____Abstain_____)

F. Communications – Mrs. Estrella Molinet

G. Superintendent’s Report – Earl C. Clymer, III

- Student Reporters
- GEOY Recognition
- Gifted & Talented Presentation – Dawn Moore & Michael Perruso

H. Goals:

Warren Hills Regional Board of Education Goals for 2017-2018 School Year

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Develop a Resolution for one of the next two New Jersey School Boards Association Delegate Assemblies that addresses controls on out-of-district expenses to school districts.
3. Establish a two-pronged Board of Education training plan:
 - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
 - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

I. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mr. Young
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	February 6, 2018	By Chair: Mrs. Marshall
Personnel	February 5, 2018	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	January 30, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

J. Old Business

1. Crosswalk buttons

K. New Business

L. Public Comment – concerning action items.

M. ACTION ITEMS

I. PERSONNEL

***1. Motion to approve/accept the following appointments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Estrella Molinet	Accept	Business Administrator	\$147,737	District	7/1/2018	7/1/2018	Retirement
2	Daniel Fregans	Accept	High School Custodian	\$40,316	High School	6/1/2018	6/1/2018	Retirement
3	Nicholas Sarlo	Approve	Business Teacher	\$64,812 prorated	High School	2/1/2018	N/A	Movement on guide to Step F-6 , M+30
4	Alexandra Helle	Approve	Biology Teacher	\$62,762 prorated	High School	2/1/2018	N/A	Movement on guide to Step G-7, M
5	Renee Smola	Approve	Health & PE Teacher	\$89,548, prorated	Middle School	2/1/2018	N/A	Movement on guide to Step N-19, M+30
6	Michelle Gaffney	Approve	School Nurse	\$89,548, prorated	Middle School	2/1/2018	N/A	Movement on guide to Step N-18, M+30
7	Deborah Dubord	Approve	Substitute School Nurse	\$125/day	District	As soon as practical	6/30/18	Pending receipt of background check
8	Nancy Turello	Approve	Paraprofessional	\$21.41/hour	High School	9/28/17	6/30/18	Additional services for student per IEP - one hour per day on days 1, 2 & 3
9	Stephanie Jacobs	Approve	Substitute Teacher	\$85/day	District	2/7/18	6/30/18	All paperwork complete & on file
10	Stephanie Jacobs	Approve	Maternity Replacement English	\$260.56	Middle School	On or about 3/23/18	6/30/18	Step A, BA, Replacing #53033015
11	Jamie Hall	Approve	Substitute Custodian	\$14.25/hour	District	As soon as practical	6/30/18	Pending receipt of background check
12	Linda Andreoli	Approve	Substitute Secretary	\$14.00/hour	District	As soon as practical	6/30/18	Pending receipt of background check
13	Toni Manfra	Approve	Unified Bowling Coach	\$2,384, Stipend	District	1/24/18	3/30/18	Step 1, Tier 4 (50% of Head Coach Stipend)
14	Joseph Besser	Approve	Assistant Boys Lacrosse Coach	\$6,883	High School	3/1/18	End of Season	Tier 3, Step 4
15	Marshall Cuomo	Approve	Volunteer	N/A	Middle School	3/1/18	End of Season	Girls Softball
16	Ryan Gill	Approve	Observation -20 Hours	N/A	High School	2/7/18	Upon completion	WCCC Student under the direction of Mr. Kavcak

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve the following adjustments, stipends:**

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Geri McKelvey	Administrative Coverage	N/A	\$823.84	Orlando, Florida	2/10/18	2/11/18	Per diem rate total for 2 weekend days at Cheerleading Competition

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 17-18 – None

HS - 17-18 – 010

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Mark Smith	NJ TSA High School State Conference Competition	Transportation	Competition
2	Emily Kablis	NJASC state officer meeting	Substitute	Club pays transportation
3	Alison Frey	DECA State Competition	\$700. Registration, Transportation + Hotel	\$155/student for hotel - Club pays substitute - Competition
4	Hope Ranalli, LeeAnn Kubbishun, Nicole Silvis & John Heine	Alternative Class Incentive Trip	Transportation + 2 half day substitutes	Curricular

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	David Guth	L.E.A.D. Conference	Atlantic City, NJ	Hotel, Mileage & Incidentals	March 18, 19 & 20, 2018
2	Geri McKelvey	National Cheerleading Competition	Orlando, FL	Transportation, Hotel & Incidentals	February 7, 8, 9, 10 & 11, 2018

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. Motion to approve the purchase order list dated January 1, 2018 through January 31, 2018 in the amount of \$197,477.31.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve a Parent Contract for Student Transportation to transport Warren Hills Special Education Student #9922647153 to Developmental Learning Center for the remainder of the 2017/2018 school year, commencing February 7, 2018, in the amount of \$6,300 (84 days @\$75.00 per day).

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve a Special Education Tuition Contract for Student No. 3891762614 to attend Roxbury High School for the 2017/2018 school year, commencing January 22, 2018, in the amount of \$24,897.88.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve a Special Education Tuition Contract for Student No. 9922647153 to attend Morris-Union Jointure Developmental Learning Center-Warren for the 2017/2018 school year, commencing February 7, 2018, in the amount of \$90,414.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the disposition of old equipment, having a value of \$466.00, pursuant to Policy 7300, DISPOSITION OF PROPERTY.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

O. Public Comment

P. Second Executive Session

EXECUTIVE SESSION (If Necessary)

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(Motion _____ Second _____)

Q. Reconvene _____ p.m.

(Motion _____ Second _____)

R. Adjourn _____ p.m.

***Roll Call**

