

WARREN HILLS REGIONAL BOARD OF EDUCATION

January 23, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall

B. **Oath of Office administered to the newly appointed Board of Education member by Board Secretary on January 11, 2018, during his orientation:**

DISTRICT	NAME	TERM
Mansfield Township	Corey Piasecki	1/11/18 – 12/31/2018

C. Roll Call - Mrs. Estrella Molinet

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

D. **Executive Session**- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

E. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

F. Motion to approve the Minutes of the January 2, 2018, Reorganization, Regular and Executive Session meetings.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

G. Communications – Mrs. Estrella Molinet

H. Superintendent’s Report – Earl C. Clymer, III

I. Goals:

Warren Hills Regional Board of Education Goals for 2017-2018 School Year

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Develop a Resolution for one of the next two New Jersey School Boards Association Delegate Assemblies that addresses controls on out-of-district expenses to school districts.
3. Establish a two-pronged Board of Education training plan:
 - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
 - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

J. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mr. Young
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	January 23, 2018	By Chair: Mrs. Marshall
Personnel	No meeting held	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	January 18, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

K. Old Business

1. Crosswalk buttons

L. New Business

M. Public Comment – concerning action items.

N. ACTION ITEMS

I. PERSONNEL

***1. Motion to approve the following Leave of Absence:**

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	19308162	Maternity Leave	Mathematics Teacher	High School	On or about 4/16/18	33	On or about 6/1/18	On or about 6/1/18	N/A	9/1/18	N/A

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve/accept the following appointments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Lee Turkowski	Accept	Principal	\$117,300	Middle School	3/16/18	N/A	Resignation
2	Rebecca Nugent	Accept	ICS/Science Teacher	\$77,086	Middle School	3/2/18	N/A	Resignation
3	Billie Blackwell	Rescind	Substitute Event Security Staff	\$40/hour	District	N/A	N/A	Board motion of 1/2/18, Personnel - #2 - 12.
4	Billie Blackwell	Approve	Substitute Security	\$16/hour	District	As soon as practical	6/30/18	Pending receipt of background check
5	Annette Walters	Approve	Assistant Superintendent	\$140,000, prorated	District	1/17/18	6/30/18	Title- Assistant Superintendent for Personnel, Guidance & Special Education
6	Dennis Mack	Approve	Master Scheduler	\$10,000, Stipend	District	1/17/18	6/30/18	Stipend position 2018-2019 Master Schedule
7	Susan Rader	Approve	Acting Principal	\$2,500, Stipend	Middle School	1/24/18	6/30/18	Acting Middle School Principal
8	Natalia Tavares	Approve	Paraprofessional	\$22.42/hour	High School	As soon as practical	6/30/18	Amend salary to reflect official transcripts with Associate's Degree
9	Michael Hayes	Approve	Athletic Event Staff	Various rates as per schedule	District	1/17/18	6/30/18	All paperwork complete & on file
10	Jonathan Slack	Approve	Athletic Event Staff	Various rates as per schedule	District	As soon as practical	6/30/18	Pending receipt of background check

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
11	Keith Wanamaker	Approve	Volunteer Wrestling Coach	N/A	District	1/17/18	End of Season	N/A
12	Jacqlyn Olecki	Approve	Volunteer for HS Spring Musical	N/A	High School	1/17/18	End of Performance	As needed basis
13	Meaghan Pereiras	Approve	College Externship Program	N/A	High School	9/1/18	6/30/19	Montclair State University student under the direction of high school psychologist
14	Toni Manfra	Approve	Chaperone	\$30/hour	High School	1/27/18	1/27/18	Independent Fencer to compete at North Hunterdon

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***3. Motion to authorize the Superintendent to post for Acting High School Assistant Principal.**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve a change in the 2017-2018 school year calendar to reflect February 16, 2018, as a regular school day.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 17-18 – None

HS - 17-18 – 008

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Jennifer Giamoni	Peer Leaders to visit local elementary schools	N/A	Various dates throughout school year, leaving last period of the day
2	Christine Tyburczy	Middle School students to HS for Challenge Day	Transportation	Peer Leaders from HS participating
3	Cynthia Bamford	Key Club to participate in fund raising for OutReach	N/A	Key Club covering costs
4	Jarrett Hosbach, David Sbriscia, Michael Armino & Zachary Fisher	Wrestling Team to Tournament requiring overnight stay	Transportation + ½ day substitutes	Competition
5	Adam Slack & Mark Smith	Archery Club to Competition	Transportation & Substitutes	Competition

Code	Requested by:	Trip	Board of Education Cost	Discussion
6	Cynthia Bamford	Key Club to state convention	N/A	\$295/student, transportation cost & substitutes paid by Student Activity Account

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Sarah Kaufman, Megan Bublitz, Todd Solecitto, Joseph Bamford, & Robert Miller	Fundamentals of Coaching.	Robbinsville, NJ	\$75. Registration Each, Mileage & Substitutes	January 30, 2018 – NJSIAA requirement
2	Earl Clymer & Annette Walters	NJASA Legal Seminar	Monroe Township, NJ	\$149. Each Registration + Mileage	February 14, 2018
3	Stephen Fritts & Nicholas Sarlo	Championship Football Clinic 19th Annual Offensive Line Clinic	Clifton, NJ	\$45. Registration Each	January 15, 2018
4	Debra Rokosny	“Betrayal of Humanity” Workshop	Center for Holocaust Education	Substitute	January 11, 2018
5	David Guth	Techspo – School Security & Lock Down Emergency Notification Systems	Atlantic City, NJ	Mileage	January 26, 2018
6	Heather Garcia & Craig Green	Educate 2B: Tools for Engaged Learning & Living	Park Ridge, NJ	\$219. Each Registration, Mileage & Substitutes	January 25, 2018
7	Kimberly Eilenberger & Amanda Brown	NJASPERD Conference - Presenters	Long Branch, NJ	Hotel, Mileage, Incidentals + Substitute	February 26 – 28, 2018 – Kim February 27 & 28, 2018 – Amanda – PLC State Aid Funds
8	Renee Smola & Josephine Potter	NJASPERD Conference	Long Branch, NJ	\$120. Each Registration, Mileage + Substitutes	February 27, 2018 – PLC State Aid Funds
9	Craig Green & Laurie Kerr	NJASPERD Conference	Long Branch, NJ	\$120. Each Registration, Mileage + Substitutes	February 28, 2018 – PLC State Aid Funds
10	Geri McKelvey	Bullying & Athletics: Understanding the New HIB Regulations	Robbinsville, NJ	\$100. Registration + Mileage	January 29, 2018
11	Earl C. Clymer, III	NJASA 2 nd & 3 rd year Superintendent Institute	Trenton, NJ	N/A	January 18, 2018 date postponed until April 17, 2018
12	Geri McKelvey	DAANJ Leadership Training	Atlantic City, NJ	\$750. Registration + mileage, hotel & incidentals	March 13, 14, 15 & 16, 2018

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the December, 2017 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of December, 2017; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the bill list for the period December 1, 2017 through December 31, 2017, including December, 2017 payrolls, in the amount of \$3,523,974.27.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve transfers in the amount of \$0.00 for the month of December, 2017.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Louis R. Centolanza, Ed.D., Professional Expert Witness for middle school legal case, for a fee of \$1,500.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve a Resolution for Participation in Coordinated Transportation with Warren County Special Services School District for the 2018-2019 school year, plus a 4% administration fee.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

O. Public Comment

P. Second Executive Session

EXECUTIVE SESSION (If Necessary)

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BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

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- 3) *Personnel Matters*

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(Motion_____Second_____)

Q. Reconvene_____p.m.

(Motion_____Second_____)

R. Adjourn_____p.m.

***Roll Call**