

- FFA created centerpieces are being displayed throughout the community.
- Our DECA students have qualified for the state event.
- The STEM Alumni showcase was held last week and there was a tremendous response from our alumni.
- Our Computer Science students hosted *Kids Coding with Kids*, this program focused on students in grades 3-6.
- The Peer Holiday celebration was a huge success. Over 300 people participated at the in-school event.
- The Debate team defeated Phillipsburg in the County Round and will move on to the regional round.
- The Inauguration Activity on Friday January 20th was very successful.
- Recognition of our Fall and Winter athletes and teams:
 - Lexi Westley/Brian Spolarich – Cross-Country
 - Cheerleaders to Nationals in February
 - Girls Basketball has 8 wins in a row
 - Our wrestlers have experienced great tournament success since the start of the season
 - Our Boys & Girls Bowling teams are undefeated on the season
 - Our swimmers are having a fantastic season
- The robotics team is preparing for the FIRST Robotics season. This year's theme is STEAM works
- The incoming 9th Grade orientation was a great success. Peer leaders were in attendance to support parents and students during the program. Clubs/Activities tables were available for parents to stop and see the different activities available to students at the HS.
- The Peer group is promoting the social norm campaign of *be the 83%*. This program is run in collaboration with the coalition for healthy and safe communities.
- The Peer Challenge Day will be held in February. Students from the MS will come to the HS and participate in Peer leadership-led events to begin the transition to the HS.
- Peer leaders are planning for BIONIC DAY and SADD Day for later this spring.
- Peer Leaders have been visiting sending district elementary schools as an outreach program. The HS students enjoy returning to the elementary schools and working with the students.

Supt's
Report

Superintendent's Report: Earl C. Clymer, III

District News and Information:

Mr. Clymer attended the second of a 3-part legal series at NJASA on Tuesday. The focus of the second part was related to personnel, job rights, benefits, negotiations, Chapter 78, tenure, seniority and legal cases surrounding personnel and benefit issues.

The presenters were Andrew Babiak (NJASA Assistant Counsel), Frank Cavallo and Andrew Li from the law firm of Parker-McKay. PPT packets were provided to members of the board for review and reference.

Discipline Reports:

MS & HS monthly reports

Facilities – Update

Board Goals Board of Education Goals for the 2016-2017 School Year

- *Research and assess strategies to improve student achievement for ALL students, e.g. Advanced Placement, Vocational Education, Special Education, Gifted & Talented, General Education, etc.,*
 - *Supplemented by Center for Public Education Checklist*
- *Improve communication from the Board of Education to the community at large, specifically educating stakeholders on Board roles, responsibilities, and limitations*
- *Establish a two-pronged Board of Education training plan,*
 - *For each newly elected or appointed member, see Policy 0144 – Board Member Orientation and Training, and*
 - *For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members*

Comm. Reports

Committee Reports:

Budget and Finance Committee met on January 17, 2017.

Buildings and Grounds Committee met on January 17, 2017. Capital projects were discussed as well as trying to rent the house on Bowerstown Road.

Personnel Committee met on January 18, 2017.

Education and Policy Committee met tonight. They discussed Physical Education and Health, and Gifted and Talented Programs.

Old Business None.

New Business None.

Mr. Clymer recommended all personnel items.

I. PERSONNEL

Appoint- Moved by Kathleen Halpin and seconded by Patrick O'Malley to
ments approve/accept the following appointments/adjustments/resignations/
retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Michael O'Krepka	Accept	Part-time custodian	N/A	Middle School	11/16/16	N/A	Resignation
2	Tery Gochmonsky	Accept	Substitute custodian	N/A	High School	1/10/17	N/A	Resignation
3	Jennifer Gonzalez	Accept	Part-time custodian	N/A	High School	1/25/17	N/A	2 hours per day - Resignation
4	Richard Laubach	Approve	Part-time custodian	\$14/hour	Middle School	1/25/17	6/30/17	4 hours per day – replaces Michael O'Krepka
5	Jacob Gilby	Approve	Part-time custodian	\$14/hour	Middle School	1/25/17	6/30/17	4 hours per day
6	Jennifer Gonzalez	Approve	Part-time custodian	\$14/hour	High School	2/15/17	6/30/17	4 hours per day – replaces Geraldine Congdon
7	Joseph Duart	Approve	Security Personnel	\$16/hour	High School	1/17/17	3/1/17	6:00-10:00 p.m.
8	Robert Lockhart	Approve	Substitute teacher	\$85/day	District	1/25/17	6/30/17	All paperwork complete & on file
9	Desiree Davila	Approve	Substitute teacher	\$85/day	District	1/25/17	6/30/17	Pending background check transfer
10	Courtney O'Connor	Approve	Substitute teacher	\$85/day	District	1/25/17	6/30/17	All paperwork complete & on file
11	Kristy Romanowski	Approve	Centenary College Student	N/A	Middle School	Fall of 2017	Upon completion	600-hour counseling practicum under the direction of Leeann Kubbishun

ROLL CALL VOTE: Ayes 9 Nays 0

Stipends Moved by Kathleen Halpin and seconded by Patrick O'Malley to
approve the following adjustments, stipends:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Sandra Young	Tutoring Coordinator	N/A	\$45/per hour	High School	2016-17 school year	6/30/17	Tuesdays/Thursdays, not to exceed 2 coordinators per session. Acc't #11-190-100-100-1210-03
2	Alexandra Helle	Tutoring Coordinator	N/A	\$45/per hour	High School	2016-17 school year	6/30/17	Tuesdays/Thursdays, not to exceed 2 coordinators per session. Acc't #11-190-100-100-1210-03

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
3	Danielle Miksch	Tutoring Coordinator	N/A	\$45/per hour	High School	2016-17 school year	6/30/17	Tuesdays/Thursdays, not to exceed 2 coordinators per session. Acc't #11-190-100-100-1210-03

ROLL CALL VOTE: Ayes 9 Nayes 0

Coaches/
Advisor

Moved by Kathleen Halpin and seconded by Patrick O'Malley to approve the following coaching/advisor staff appointments, tiers, salaries & adjustments:

Code No.	Name	Coaching Position	Tier	Step	Stipend
1	Lauren Voight	Chorus Director Spring Musical	3	4	\$3,500
2	Jeffrey Case	Spring Weight Room Advisor	N/A	N/A	\$2,750
3	Robert Miller	Assistant Boys Lacrosse Coach	3	1	\$4,302
4	Paul Irzinski	MS Assistant Track Coach	3	1	\$3,000
5	Sharon Fretz	HS Outdoor Unlimited Advisor	2	N/A	\$3,500, prorated, effective 1/3/17
6	Toni Manfra	Best Buddies Advisor	3	N/A	\$1,900, prorated, effective 1/3/17
7	Shannon McDowell	Rescind Co-Advisor of HS Outdoor Unlimited	N/A	N/A	
8	Shannon McDowell	Rescind Co-Advisor of Best Buddies	N/A	N/A	
9	Marshall Cuomo	Volunteer	N/A	N/A	MS Volunteer Softball Coach

ROLL CALL VOTE: Ayes 9 Nayes 0

II. EDUCATION AND POLICY

Travel &
Conference

Moved by Kathleen Halpin and seconded by Linda Feller to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Toni Manfra	Writing Workshop & PARCC Writing	Monroe Twsp, NJ	\$149. Regist. + Mileage	2/13/17
2	Alison Loro	N.J. Literacy Consortium	Kean University	\$145. Regist. + Mileage	3/31/17
3	Nicholas Remondelli, Christine Tyburczy, Hope Ranalli, LeeAnn Kubbishun, Courtney Hoffman	Section 504 and I&RS Review	Robert Wood Johnson Health Institute for Prevention	\$75. Regist. Each + Mileage	2/2/17
4	Dawn Moore, Jeffrey Steele, Mary Kaye Bartek, Rebecca Becker, Jacqueline Gibbs, Courtney Hoffman, Mckenzie Laubach, Tammy Muffley & Todd Solecitto	Analyzing PARCC Evidence Statement & Performance Level Summaries Workshop	WHR District Office Conference Room	\$2,000 for presentation	1/30/17

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
5	Dawn Moore, Jeffrey Steele, Brittany Catalano, Marshal Cuomo, Ilona DiCosmo, Gabrielle Harris, Cynthia Laws, Amanda Nicol, Trisha Nunnenkamp, Lisa Pysher, Lindsey Rasczyk, Kerry Throckmorton & Lisa Weisenstein	Analyzing PARCC Evidence Statements & Performance Level Summaries Workshop	WHR District Office Conference Room	\$2,000 for presentation	1/31/17
6	Geri McKelvey	National Cheerleading Competition	Orlando, Florida	Mileage, Lodging & Incidentals	2/9/17-2/13/17
7	Lisa Marshall & Kathleen Halpin	Board Presidents Meeting	Montville, NJ	\$50. Regist. Each + Mileage	2/4/17

ROLL CALL VOTE: Ayes 9 Nayes 0

Field Trip Moved by Kathleen Halpin and seconded by Linda Feller to
 Requests approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education cost	Discussion/Destination
1	Heather Heslin	MD classes to Raritan Valley Community College Planetarium	Transportation + Nurse	\$8.00 per person
2	Jason Graf	WHRHS Jazz Ensemble to perform	Transportation	AAFTL
3	Jason Graf	WHRHS Jazz Ensemble to perform	Transportation	AAFTL
4	Amy Kline	FFA to Horticultural Expo	N/A	Floral Design Contest & Show
5	Amy Kline	FFA members	Transportation	State Officer Candidates School
6	Deborah Rokosny	AP Government & Politics classes to New Jersey Supreme Court	Transportation	AAFTL
7	Jennifer Giamoni	Debate Team to NJSBF Mock Trial Competition	Transportation	AAFTL

ROLL CALL VOTE: Ayes 9 Nayes 0

ESEA Moved by Kathleen Halpin and seconded by Linda Feller to
 Waiver approve the 2016-2017 Action Plan Assurances for the Progress Target Results under the Elementary and Secondary Education Act [ESEA] flexibility waiver requirements.

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Financial Moved by Christopher Hamler and seconded by Patrick O'Malley
 Reports to approve the December, 2016 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no

line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of December, 2016; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 9 Nayes 0

Bills Moved by Christopher Hamler and seconded by Patrick O'Malley to approve the bill list for the period December 1, 2016 through December 31, 2016, including December payrolls, in the amount of \$3,152,996.85.

ROLL CALL VOTE: Ayes 9 Nayes 0
 Abstain 1 (Young – Delta Dental only)

Transfers Moved by Christopher Hamler and seconded by Patrick O'Malley to approve transfers in the amount of \$194,173.41 for the month of December, 2016.

ROLL CALL VOTE: Ayes 9 Nays 0

Change Order Moved by Christopher Hamler and seconded by Patrick O'Malley to approve Change Order No. 1 with Aero Plumbing & Heating for the Toilet Renovations at the high school and middle school for a reduction of \$200.00 representing the unused allowance balance.

ROLL CALL VOTE: Ayes 9 Nayes 0

Change Order Moved by Christopher Hamler and seconded by Patrick O'Malley to approve Change Order No. 1 with Nickerson Corp. for the Gymnasium Bleacher Replacement at the high school and middle school for a reduction of \$5,000.00 representing the unused allowance.

ROLL CALL VOTE: Ayes 9 Nayes 0

Transfer of funds Moved by Christopher Hamler and seconded by Patrick O'Malley to approve the following Resolution for transfer of funds from Capital Reserve Account to Budget Line Items for Capital Projects:

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.1, the Warren Hills Regional Board of Education may withdraw funds from its Capital Reserve Account and transfer same to budget line items in the capital

outlay major account/fund to fund necessary capital projects included in the Board's Long Range Facilities Plan; and

WHEREAS, based on the advice of the Board's administration, the Board of Education deems it to be in the best interest of the District to withdraw and transfer funds in the total amount of \$3,296,600.00 from its Capital Reserve Account to the appropriate budget line items to fund the capital projects listed below;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the immediate transfer of funds from the District's Capital Reserve Account to the following line items in the capital outlay major account/fund in the following amounts:

ACCOUNT #	PROJECT	AMOUNT BUDGETED
12-000-400-450-0000-03	High School highest priority Roof Replacement Plan	\$1,077,000
12-000-400-450-0000-02	Middle School highest priority Roof Replacement plan	\$755,000
12-000-400-450-0000-03	High School roof HVAC system Renovations	\$168,500
12-000-400-450-0000-03	High School Trench Drain #2 repair	\$112,000
12-000-400-450-0000-03 12-000-400-450-0000-02	High School and Middle School Toilet Room Renovations	\$592,000
12-000-400-450-0000-03	High School Interior Door Swipe System	\$592,100
	Total	\$3,296,600

ROLL CALL VOTE: Ayes 9 Nayes 0

Transfer of funds Moved by Christopher Hamler and seconded by Patrick O'Malley to approve the following Resolution for transfer of funds from Maintenance Reserve Account to Budget Line Items for Maintenance Projects:

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.2, the Warren Hills Regional Board of Education may withdraw funds from its Maintenance Reserve Account and transfer same to the appropriate budget line items to fund necessary maintenance projects as reported on the District's Comprehensive Maintenance Plan; and

WHEREAS, based on the advice of the Board’s administration, the Board of Education deems it to be in the best interest of the District to withdraw and transfer funds in the total amount of \$411,000.00 from its Maintenance Reserve Account to the appropriate budget line items to fund the maintenance projects listed below;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the immediate transfer of funds from the District’s Maintenance Reserve Account to the following budget line items in the following amounts:

ACCOUNT #	PROJECT	AMOUNT BUDGETED
12-000-260-730-0000-02	Replace Middle School Ventilators in the 7 th grade wing	\$100,000
12-000-260-730-0000-01	District LED replacement project	\$280,000
12-000-260-730-0000-02	Update Middle School Electrical Panel and add 12 outlets, 7 th grade wing	\$31,000
12-000-260-730-0000-03	Refurbish High School Boys Locker Room Lockers, 400 wing	\$40,000
	Total	\$411,000

ROLL CALL VOTE: Ayes 9 Nayes 0

Citizens Citizens Participation: None.
Part.

Executive Moved by Patrick O’Malley and seconded by Kathleen Halpin to
Session go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*

2) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 9 Nayes 0

The Board entered into Executive Session at 8:10 p.m.

Reconvene Moved by Paula Merrill and seconded by Patrick O'Malley to reconvene into open session at 9:18 p.m.

Ayes 9 Nays 0

Adjournment Moved by Paula Merrill and seconded by Jennifer Knittel to adjourn at 9:18 p.m.

Ayes 9 Nays 0

Estrella M. Molinet
Business Administrator/Bd. Sec'y.

dmg