

WARREN HILLS REGIONAL BOARD OF EDUCATION

January 26, 2021

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mr. Corey Piasecki, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Sam Knutson	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Christine Pi	

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District’s website. The link can also be found within the posted agenda for this meeting, which is on the District’s website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board’s public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary. Electronic notice of this meeting was posted on the district website.

Join Zoom Meeting

<https://us02web.zoom.us/j/89750475094?pwd=MG1tdXZob0VoNEhnL0ZGeGg2QTFFdz09>

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

D. Reconvene: 7:00 p.m.

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

President’s Announcement: Adequate and electronic notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington. Also, an electronic notice of this meeting was posted on the WHRSD website.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- January 5, 2021 Reorganization and Executive Session Meetings

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Superintendent’s Report – Mr. Earl C. Clymer, III

G. Presenter(s):

H. Goals:

Warren Hills Board of Education District Goals 2020-2021

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology Initiative and enhanced PLC's.
2. Establish the Focus for Diversity Group to review, revise and implement best practices related to racial equity by forming subcommittees to review current hiring practices, district curriculum and policy.
3. Ensure effective communication with the School Community prior to, during and following the 2020-21 school year as it pertains to the reopening of schools and Remote & Hybrid Learning during the pandemic.

Warren Hills Board of Education Board Goal for 2020-2021

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education & Policy	No meeting held	By Chair: Mr. Piasecki
Personnel & Student Activities	No meeting held	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	January 14, 2021	By Chair: Mr. Cannavo

AD Hoc Reopening	No meeting held	By Chair: Mr. Clymer
Focus Group for Diversity	January 20, 2021	Mr. Clymer

J. Old Business

- Oxford students participating in middle school sports

K. New Business

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

- *1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Dawn Moore	Accept	Assistant Superintendent for Curriculum & Instruction	\$141,440	District	6/30/21	6/30/21	Retirement
2	Theresa Chapman	Approve	Testing Coordinator	\$4,000 Stipend	High School	1/27/21	6/30/21	N/A
3	Geri McKelvey	Approve	Testing Coordinator	\$4,000 Stipend	Middle School	1/27/21	6/30/21	N/A
4	Kyle Watt	Approve	Substitute Teacher	\$90/day	District	1/27/21	6/30/21	All paperwork complete & on file

*2. Resolved, upon the recommendation of the Superintendent that the Board of Education appoints the following coaches for the Winter, 2020-21 athletic season;

Be it further resolved, that said appointment is contingent on there being a regular athletic season in light of the current COVID-19 pandemic:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Elizabeth Horvath	Approve	Assistant Cheerleading Coach	\$6,883.00	High School	1/27/21	End of Season	Tier 3, Step 4
2	Daniel Montgomery	Approve	Head Boys Swim Coach	\$7,404.00	High School	1/27/21	End of Season	Tier 3, Step 3
3	Elise Tooker	Approve	Head Girls Swim Coach	\$8,720.00	High School	1/27/21	End of Season	Tier 3, Step 4
4	David Rader	Approve	Co-Assistant Swim Coach	\$3441.50	High School	1/27/21	End of Season	Tier 3, Step 4
5	Hunter Page	Approve	Co-Assistant Swim Coach	\$2,437.00	High School	1/27/21	End of Season	Tier 3, Step 2
6	Kimberly Kavcak	Approve	Head Winter Track Coach	\$8,720.00	High School	1/27/21	End of Season	Tier 3, Step 4
7	Robert Carroll	Approve	Assistant Winter Track Coach	\$6,883.00	High School	1/27/21	End of Season	Tier 3, Step 4
8	Mark Smith	Approve	Archery Club Advisor	\$4,100.00	High School	1/27/21	End of Season	Tier 1
9	Adam Slack	Approve	Archery Club Co-Advisor	\$2,050.00	High School	1/27/21	End of Season	Tier 1

Approval of Personnel Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				

Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

II. EDUCATION AND POLICY

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 20-21 – None
 HS - 20-21 - #003

*2. Motion to approve the following conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Eric Herner, Kyla Tietz & Hunter Page	NJSIAA Course Training	Virtual	\$100.00 each	NJSIAA requirement for 1 st & 2 nd year coaches
2	Donnamarie Palmiere	NJASBO Google Sheets Series	Virtual	\$150.00	N/A
3	Donnamarie Palmiere	NJASBO Budget Guidelines & Software Review	Virtual	\$50.00	N/A

Approval of Education & Policy Motions

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the December, 2020 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of December, 2020; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period January 7, 2020 through January 27, 2021, in the amount of \$2,070,504.68.

*3. Motion to approve Student Activities bill list for the period December 1, 2020 through December 31, 2020 in the amount of \$7,830.92.

*4. Motion to approve Athletic bill list for the period December 1, 2020 through December 31, 2020 in the amount of \$430.00.

*5. Motion to approve transfers in the amount of \$13,216.00 for the month of December, 2020.

*6. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #3501662512, commencing January 4, 2021 until further notice, in the amount of \$41.00 per hour for a total of 10 hours per week.

*7. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #3185003317, commencing January 6, 2021 until further notice, in the amount of \$41.00 per hour for a total of 10 hours per week.

*8. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #4639798820, commencing January 7, 2021 until further notice, in the amount of \$41.00 per hour for a total of 10 hours per week.

*9. Motion to approve Home/Bedside Instruction Agreement with Brookfield Educational Services Program for Student #3660352689, commencing January 7, 2021 until further notice, in the amount of \$45.00 per hour for a total of 10 hours per week.

*10. Motion to approve the following Special Education Tuition Contracts for the 2020-2021 regular school year:

Student	School	Amount	Aide	Effective
6006202566	Mercer County Special Services	\$47,338.00	N/A	12/1/20-6/30/21

*11. Motion to accept the FIRST Robotics Team Grant in the amount of \$500 for the High School Student Activity Robotics Program.

*12. Motion to approve the following Transportation Contract renewal for the 2020-2021 school year (Late Bus Routes):

Snyder Bus Service, Inc.

<u>Route #</u>	<u>Amount</u>
102	\$ 140.48 per diem
103	\$ 13,553.56

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

N. Public Comment

O. Interviews for vacant Board seat

P. Second Executive Session (If Necessary)

Executive Session- 6:30 p.m. (If Necessary)

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Approval to go into Second Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Motion to appoint _____ to the open Washington Borough Board of Education seat for the term 2021-2022.

Appointment to Vacant Board Seat

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

Q. Adjournment_____p.m.

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Hamler				
Sam Knutson				
Lisa Marshall				
Christine Pi				
Eric Walls				
Christopher Cannavo				
Corey Piasecki				

***Roll Call**