

**WARREN HILLS REGIONAL BOARD OF EDUCATION
REORGANIZATION & REGULAR MEETING**

January 6, 2015

A. Call to order - Mrs. Maureen Joyce

Motion to nominate Maureen Joyce as president pro tem.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

Election of president pro tem.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Report on Election Results - Mrs. Maureen Joyce

C. Administration of oath of office - Christopher Hamler, Richard Havrisko, Kathleen Halpin and Lisa Marshall

D. Roll Call - Ms. Maureen Joyce

John Bell	Kristin Fox	Lisa Marshall
Daniel Brundage	Kathleen Halpin	Christopher Hamler
Linda Feller	Richard Havrisko	Donna Golda

Motion to nominate _____ president of the Warren Hills Regional Board of Education for the administrative year 2015.

Election of president.

(Newly elected president assumes chair)

Motion to nominate _____ vice president of the Warren Hills Regional Board of Education for the administrative year 2015.

Election of vice president.

E. Board Reorganization Motions for the period ending January 6, 2016:

*1. Motion to appoint Design Resources Group as school Architects.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to appoint Nisivoccia & Company, Auditor/Public School Accountant.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to appoint Fogarty & Hara, General Counsel.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Nathanya G. Simon of Schwartz, Simon, Edelstein & Celso, LLC, as Special Education counsel.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to appoint Wilentz, Goldman and Spitzer, P.A., as bond and construction attorneys for the building projects.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to appoint Brown and Brown Insurance as Risk Managers for School Alliance Insurance Fund, New Jersey Schools Insurance Group and Willis of New Jersey as our health insurance brokers.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve AXA Equitable and Oppenheimer as 403B providers.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve Horizon Blue Cross/Blue Shield as Flexible Spending Account provider.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to appoint Dr. James Goodwin of St. Luke's Warren Physician Group, School Physician.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to appoint Dr. Nicholas Avallone, St. Luke's Orthopaedic Specialists, Athletic Physician.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to appoint Maureen Joyce as Public Agency Compliance Officer.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to appoint Maureen Joyce as the Qualified Purchasing Agent with a bid threshold of \$36,000.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve procurement of goods and services through state contracts.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to appoint Dr. Thomas J. Altonjy, Superintendent, as Affirmative Action Officer.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to appoint Jaclyn Russo, Director of Guidance, as 504 Committee Coordinator.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*16. Motion to appoint Jaclyn Russo, Director of Guidance, as Homeless Liaison.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*17. Motion to appoint Patrick J. Murphy, Director of Plants & Facilities, as Asbestos Management Officer, Safety and Health Designee, Integrated Pest Management Coordinator, Right to Know Officer and Air Quality Designee.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*18. Motion to adopt the following resolution:

RESOLVED, That the PNC Bank, Washington Office; Wells Fargo Bank, Washington, NJ Offices; Investors Savings Bank be designated the depositories for the Warren Hills Regional Board of Education accounts and certificates and, be it further

RESOLVED, That all checks, drafts, notes or warrants drawn against said accounts be signed and, be it further

RESOLVED, That the Investors Bank, Washington NJ offices, be designated the depository for the payroll and agency accounts and, be it further

RESOLVED, That no checks, drafts or warrants drawn against said accounts be valid unless so signed.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion to designate the Express-Times as the official newspaper to carry legal ads.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*20. Motion that the 2015 Warren Hills Regional Board of Education meetings be held at the Board Office, Bowerstown Campus at 7:00 p.m., as listed on the attached schedule.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*21. Motion to authorize Maureen Joyce, Business Administrator, to pay bills the third week of each month.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*22. Motion that the existing bylaws and policies be approved, adopted and continued in use unless and until amended by action of the Board.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*23. Motion to appoint Maureen Joyce, Business Administrator/Board Secretary, as custodian of government records and to appoint Dr. Thomas J. Altonjy, Superintendent, as custodian of student and personnel records, in compliance with the Open Public Records Act.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*24. Motion to appoint _____ as Delegate of the New Jersey School Boards Association.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*25. Motion to appoint _____ as Alternate Delegate to the New Jersey School Boards Association.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*26. Motion to appoint _____ as Delegate to the Warren County School Boards Association.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*27. Motion to appoint _____ as Legislative Representative to the New Jersey School Boards Association.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Minutes of the previous Regular and Executive Session meetings- Ms. Maureen Joyce

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

G. Communications – Ms. Joyce

H. Citizens Participation – concerning action items.

I. Student Report – Student Council Representative

J. Superintendent’s Report – Dr. Thomas J. Altonjy

K. Committee Reports

L. Action Items:

I. Personnel

*1. Motion to accept, with regret, the retirement of Mrs. Marilyn Siano, effective July 1, 2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to accept, with regret, the retirement of Mrs. Lois Amato, effective July 1, 2015.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve an extension of a child care leave of absence, without pay, for Mrs. Ingrid Garofalo to reflect a change in her return date to be approximately April 1, 2015 or the beginning of the fourth marking period.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve an extension of employment as a maternity leave replacement for Ms. Lyandra Ross, high school Social Studies teacher, through approximately March 31, 2015 or the end of the third marking period.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the attached list of spring coaching positions and salaries.
[attached]
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve employment of Mr. Shane Fischetti as the Choreographer for the Spring Musical with a stipend of \$2,500.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve employment of the following individuals for addition to our substitute teachers list:

Matthew DeMicco	Seth E. Bittner	Robert Hom	Ashley Anastasio
Jeff Holzman	Catherine Golden	Janine Horber	Makensie Lindaberry
Grace Ahn-Murphy	Joseph Rogers, Jr.	Taylor Rush	Stephen Scovell
Leah Hall	Daniel Diveny Jr.		

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve the 2015-2016 "Program of Studies" for Warren Hills Regional High School and Warren Hills Regional Middle School.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the second and final reading of the following revised policy and regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5530 Substance Abuse + Regulations

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the first reading of the following revised policy for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5450 – Athletic Awards

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to affirm the administrative decisions regarding the following HIB cases:

MS - 14-15 - 008

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the following Travel and Conference Requests:

NAME	TITLE	LOCATION	COST
Dr. Thomas J. Altonjy & Brian DeBoer	TECHSPO – NJ Educational Technology Training Conference	Atlantic City, NJ	\$385. Regist. per person + hotel, incidentals & mileage
Jacqueline Gibbs & Lindsey Callander	Maximizing Essential Math Skills for Students with Disabilities	Monroe Twsp., NJ	\$375. Regist. per person + Mileage

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the following Field Trip Requests:

Requested by:	Trip	Location
Nicole Silvis, Lisa Weisenstein, Alexandra Helle	HS & MS Student Council Members to NJASC Winter Convention	The College of New Jersey, Ewing, NJ
Penny Giamoni	Debate Team to compete in NJSBF Mock Trial	Lopatcong Municipal Court & Phillipsburg Municipal Bldg., Phillipsburg, NJ, possibly NJSBA, New Brunswick, NJ
Mary Kaye Bartek	MS Ski Club to Shawnee Mountain	East Stroudsburg, PA

Daryl Detrick	Computer Science students to present at NJ Association of Gifted & Talented Conference	Bridgewater, NJ
Alison Loro	English III classes to Medieval Times	Lyndhurst, NJ
Cedric Hickerson	DECA/FBLA conference	Kean University

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

M. Citizens Participation

N. Executive Session – as indicated by items **a.**, **c.** and **i.** below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule**
- b. Individual privacy
- c. Collective bargaining agreements**
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is anticipated.

O. Convene to Executive Session - _____ p.m.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

P. Reconvene - _____ p.m.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

Q. Adjournment - _____ p.m.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***Roll Call**

**WARREN HILLS REGIONAL
BOARD OF EDUCATION MEETING CALENDAR
2015**

January 6th and 20th

February 10th

March 10th and 24th

April 28th (Budget Public Hearing)

May 12th and 26th

June 9th (Retreat) and 23rd

August 18th

September 8th and 22nd

October 6th and 20th

November 10th

December 8th

January 5th (2016) (reorganization)

Unless otherwise indicated, Board meetings start at 7:00 p.m.

SPORT	STEP	YEARS		SALARY BASE	LONGEVITY
Baseball					
Mike Quinto	4	14	Head	8220.00	1000.00
Jeff Balas	4	10	Asst Var	6383.00	600.00
Mike Farrell	4	7	Asst JV	6383.00	300.00
Joe Blackford	4	3	Asst Fresh.	6383.00	0.00
Paul Irzinski	4	16	MS	4932.00	900.00
Boys' Track					
Stan Kubbishun	4	20	Head	8220.00	2000.00
Andrew Oakley	3	2	Asst	5444.00	0.00
Laura Filan [and girls]	1		Asst	4302.00	0.00
Dan Diveny	4	18	MS	4932.00	900.00
Golf					
Bryan Klinder	4	7	Head	6717.00	500.00
Boys' Tennis					
TBD					
Tom Powers	4	10	Asst	5256.00	600.00
Softball					
Luanne Ferenci	4	23	Head	8220.00	2000.00
Craig Green	4	13	Asst Var.	6383.00	600.00
Renee Smola	4	13	Asst JV	6383.00	600.00
Jeremy Willis	4	7	Asst. Fresh.	6383.00	300.00
Patricia Wintersteen	3		MS	4442.00	0.00
Girls' Track					
Ken Kurpat	4	7	Head	8220.00	500.00
Josie Potter	4	3	Asst	6383.00	0.00
Kim Kavcak	4	6	MS	4932.00	300.00
Girls' Lacrosse					
Laurie Kerr	4	3	Head	8220.00	0.00
Jen Cavo	3	2	Asst	5444.00	0.00

Boys' Lacrosse					
Pat Kablis	4	3	Head	8220.00	0.00
Joe Besser	4	3	Asst	6383.00	0.00
Spring Weight Room					
Split Position –				\$1,375 each	
Larry Dubiel & Jarrett Hosbach					