WARREN HILLS REGIONAL BOARD OF EDUCATION
REORGANIZATION & REGULAR MEETING

January 6, 2015

A. Call to order - Mrs. Maureen Joyce

Motion to nominate Maureen Joyce as president pro tem.
(Motion__________ Second __________ /Yes _____ No _____ Abstain____)

Election of president pro tem.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Warren Reporter,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Report on Election Results - Mrs. Maureen Joyce

C. Administration of oath of office - Christopher Hamler, Richard Havrisko, Kathleen Halpin and Lisa Marshall

D. Roll Call - Ms. Maureen Joyce

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<th>John Bell</th>
<th>Kristin Fox</th>
<th>Lisa Marshall</th>
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<td>Daniel Brundage</td>
<td>Kathleen Halpin</td>
<td>Christopher Hamler</td>
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<td>Linda Feller</td>
<td>Richard Havrisko</td>
<td>Donna Golda</td>
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Motion to nominate_________________________ president of the Warren Hills Regional Board of Education for the administrative year 2015.

Election of president.

(Newly elected president assumes chair)
Motion to nominate vice president of the Warren Hills Regional Board of Education for the administrative year 2015.

E. Board Reorganization Motions for the period ending January 6, 2016:

*1. Motion to appoint Design Resources Group as school Architects.
(Motion__________ Second__________/Yes____No____ Abstain____)

*2. Motion to appoint Nisivocca & Company, Auditor/Public School Accountant.
(Motion__________ Second__________/Yes____No____ Abstain____)

*3. Motion to appoint Fogarty & Hara, General Counsel.
(Motion__________ Second__________/Yes____No____ Abstain____)

*4. Motion to approve Nathanya G. Simon of Schwartz, Simon, Edelstein & Celso, LLC, as Special Education counsel.
(Motion__________ Second__________/Yes____No____ Abstain____)

*5. Motion to appoint Wilentz, Goldman and Spitzer, P.A., as bond and construction attorneys for the building projects.
(Motion__________ Second__________/Yes____No____ Abstain____)

*6. Motion to appoint Brown and Brown Insurance as Risk Managers for School Alliance Insurance Fund, New Jersey Schools Insurance Group and Willis of New Jersey as our health insurance brokers.
(Motion__________ Second__________/Yes____No____ Abstain____)

*7. Motion to approve AXA Equitable and Oppenheimer as 403B providers.
(Motion__________ Second__________/Yes____No____ Abstain____)

*8. Motion to approve Horizon Blue Cross/Blue Shield as Flexible Spending Account provider.
(Motion__________ Second__________/Yes____No____ Abstain____)

(Motion__________ Second__________/Yes____No____ Abstain____)

(Motion__________ Second__________/Yes____No____ Abstain____)

*11. Motion to appoint Maureen Joyce as Public Agency Compliance Officer.
(Motion__________ Second__________/Yes____No____ Abstain____)
*12. Motion to appoint Maureen Joyce as the Qualified Purchasing Agent with a bid
threshold of $36,000.
(Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*13. Motion to approve procurement of goods and services through state contracts.
(Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*14. Motion to appoint Dr. Thomas J. Altonjy, Superintendent, as Affirmative Action
Officer. (Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*15. Motion to appoint Jaclyn Russo, Director of Guidance, as 504 Committee
Coordinator. (Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*16. Motion to appoint Jaclyn Russo, Director of Guidance, as Homeless Liaison.
(Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*17. Motion to appoint Patrick J. Murphy, Director of Plants & Facilities, as Asbestos
Management Officer, Safety and Health Designee, Integrated Pest Management Coordinator,
Right to Know Officer and Air Quality Designee. (Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*18. Motion to adopt the following resolution:
RESOLVED, That the PNC Bank, Washington Office; Wells Fargo Bank, Washington, NJ
Offices; Investors Savings Bank be designated the depositories for the Warren Hills Regional
Board of Education accounts and certificates and, be it further
RESOLVED, That all checks, drafts, notes or warrants drawn against said accounts be signed
and, be it further
RESOLVED, That the Investors Bank, Washington NJ offices, be designated the depository for
the payroll and agency accounts and, be it further
RESOLVED, That no checks, drafts or warrants drawn against said accounts be valid unless so
signed. (Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*19. Motion to designate the Express-Times as the official newspaper to carry legal ads.
(Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*20. Motion that the 2015 Warren Hills Regional Board of Education meetings be held
at the Board Office, Bowerstown Campus at 7:00 p.m., as listed on the attached schedule.
(Motion___________ Second_____________ /Yes_____ No_____ Abstain____)

*21. Motion to authorize Maureen Joyce, Business Administrator, to pay bills the third
week of each month. (Motion___________ Second_____________ /Yes_____ No_____ Abstain____)
*22. Motion that the existing bylaws and policies be approved, adopted and continued in use unless and until amended by action of the Board.
(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*23. Motion to appoint Maureen Joyce, Business Administrator/Board Secretary, as custodian of government records and to appoint Dr. Thomas J. Altonjy, Superintendent, as custodian of student and personnel records, in compliance with the Open Public Records Act.
(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*24. Motion to appoint ______________________ as Delegate of the New Jersey School Boards Association.
(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*25. Motion to appoint ______________________ as Alternate Delegate to the New Jersey School Boards Association.
(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*26. Motion to appoint ______________________ as Delegate to the Warren County School Boards Association.
(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

*27. Motion to appoint ______________________ as Legislative Representative to the New Jersey School Boards Association.
(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

F. Minutes of the previous Regular and Executive Session meetings- Ms. Maureen Joyce
(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)

G. Communications – Ms. Joyce

H. Citizens Participation – concerning action items.

I. Student Report – Student Council Representative

J. Superintendent’s Report – Dr. Thomas J. Altonjy

K. Committee Reports

L. Action Items:

I. Personnel

*1. Motion to accept, with regret, the retirement of Mrs. Marilyn Siano, effective July 1, 2015.
(Motion ___________ Second ___________ /Yes _____ No _____ Abstain _____)
*2. Motion to accept, with regret, the retirement of Mrs. Lois Amato, effective July 1, 2015.
(Motion___________ Second_____________ /Yes____ No____ Abstain____)

*3. Motion to approve an extension of a child care leave of absence, without pay, for Mrs. Ingrid Garofalo to reflect a change in her return date to be approximately April 1, 2015 or the beginning of the fourth marking period.
(Motion___________ Second_____________ /Yes____ No____ Abstain____)

*4. Motion to approve an extension of employment as a maternity leave replacement for Ms. Lyandra Ross, high school Social Studies teacher, through approximately March 31, 2015 or the end of the third marking period.
(Motion___________ Second_____________ /Yes____ No____ Abstain____)

*5. Motion to approve the attached list of spring coaching positions and salaries.
[attached]
(Motion___________ Second_____________ /Yes____ No____ Abstain____)

*6. Motion to approve employment of Mr. Shane Fischetti as the Choreographer for the Spring Musical with a stipend of $2,500.
(Motion___________ Second_____________ /Yes____ No____ Abstain____)

*7. Motion to approve employment of the following individuals for addition to our substitute teachers list:

Matthew DeMicco               Seth E. Bittner               Robert Hom               Ashley Anastasio
Jeff Holzman                   Catherine Golden              Janine Horber            Makensie Lindaberry
Grace Ahn-Murphy               Joseph Rogers, Jr.              Taylor Rush              Stephen Scovell
Leah Hall                      Daniel Diveny Jr.              
(Motion___________ Second_____________ /Yes____ No____ Abstain____)

II. Education and Policy

*1. Motion to approve the 2015-2016 “Program of Studies” for Warren Hills Regional High School and Warren Hills Regional Middle School.
(Motion___________ Second_____________ /Yes____ No____ Abstain____)

*2. Motion to approve the second and final reading of the following revised policy and regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5530 Substance Abuse + Regulations

(Motion___________ Second_____________ /Yes____ No____ Abstain____)
3. Motion to approve the first reading of the following revised policy for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5450 – Athletic Awards

(Motion_____________ Second_____________/Yes_____ No_____ Abstain______)
Daryl Detrick | Computer Science students to present at NJ Association of Gifted & Talented Conference | Bridgewater, NJ
---|---|---
Alison Loro | English III classes to Medieval Times | Lyndhurst, NJ
Cedric Hickerson | DECA/FBLA conference | Kean University

(Motion_________ Second_________ /Yes_____ No_____ Abstain______)

M. Citizens Participation

N. Executive Session – as indicated by items a., c. and i. below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items(s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. **Matters rendered confidential by Federal Law, State Law, or Court Rule**
   b. Individual privacy
   c. **Collective bargaining agreements**
   d. Purchase or lease of real property if public interest could be adversely affected
   e. Investment of public funds if public interest could be adversely affected
   f. Tactics or techniques utilized in protecting public safety and property
   g. Pending or anticipated litigation
   h. Attorney-client privilege
   i. **Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is anticipated.

O. Convene to Executive Session - ________p.m.
(Motion____________ Second____________/Yes_____ No_____ Abstain______

7
P. Reconvene - ________ p.m.
(Motion__________ Second____________ /Yes____ No____ Abstain____)

Q. Adjournment - ________ p.m.
(Motion____________ Second____________ /Yes____ No____ Abstain____)

*Roll Call
WARREN HILLS REGIONAL
BOARD OF EDUCATION MEETING CALENDAR
2015

January 6th and 20th
February 10th
March 10th and 24th
April 28th (Budget Public Hearing)
May 12th and 26th
June 9th (Retreat) and 23rd
August 18th
September 8th and 22nd
October 6th and 20th
November 10th
December 8th
January 5th (2016) (reorganization)

Unless otherwise indicated, Board meetings start at 7:00 p.m.

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**Spring Weight Room**

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| Larry Dubiel & Jarrett     |
| Hosbach                    |