

WARREN HILLS REGIONAL BOARD OF EDUCATION

July 10, 2019

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mr. Corey Piasecki, Vice-President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Sam Knutson	Christine Pi
Christopher Cannavo	Lisa Marshall	Corey Piasecki
Christopher Hamler	Paula Merrill	Eric Walls

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

(Motion _____ Second _____)

D. Reconvene: 7:00 p.m.

(Motion _____ Second _____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the June 25, 2019, Regular and Executive Session meetings.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Communications – Mrs. Donnamarie Palmiere, Business Administrator

G. Superintendent’s Report – Earl C. Clymer, III

H. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.
2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	July 2, 2019	By Chair: Mrs. Merrill
Education & Policy	July 10, 2019	By Chair: Mr. Piasecki
Personnel & Student Activities	July 2, 2019	By Chair: Mr. Bodenschatz
Technology	July 8, 2019	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo
Wall of Fame	monthly	By Chair: Mr. Walls

J. Old Business

K. New Business

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

The Superintendent of Schools recommends action on the following:

*1. Motion to approve/accept the following appointments / resignations / retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Daniel Montgomery	Approve	Health & PE Teacher	\$60,695.00	High School	10/1/19	6/30/20	Step A-1, MA. Replaces Stanley Kubbishun
2	Kayla Parker	Rescind	Assistant Volleyball Coach	\$4,302.00	High School	7/10/19	7/10/19	Rescind board motion of 5/14/19, I. Personnel, #13 – Attachment L
3	Mary Kaye Bartek	Rescind	Builders Club Co-Advisor	\$1,750.00	Middle School	7/10/19	7/10/19	Rescind board motion of 6/25/19, I. Personnel, #14 – Attachment D
4	Christina Angebrandt	Approve	Builders Club Advisor	\$3,500.00	Middle School	7/10/19	6/30/20	Rescind board motion of 6/25/19 approving co-advisor

5	John Schaffer	Approve	Custodian	\$33,000.00, prorated	High School	7/16/19	6/30/20	All paperwork complete & on file
6	Elizabeth McKeown	Approve	7 th Grade Academy Planner	\$45.00/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
7	Geri McKelvey	Approve	MS Intramural Bowling Advisor	\$2,700.00	Middle School	9/1/19	6/30/20	Tier 5
8	Kristyn Sbriscia	Approve	ESY Substitute Nurse	\$45.00/hour	High School	7/11/19	8/23/19	As needed basis
9	Jeremy Onorato	Approve	1:1 Paraprofessional	\$25.19/hour	High School	8/26/19	6/30/20	Not to exceed 5.75 hours/day, 5 days/week, Step 1, BA, pending completion of all paperwork

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Renee Hart	Administrative Internship	N/A	N/A	High School	Fall of 2019	Upon completion	Seton Hall University student under the direction of Mr. Kavcak
2	Amy Alpaugh	Volunteer	N/A	N/A	High School	Start of Season	End of Season	Volleyball Program

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve salaries for the attached personnel list “A” tenured central office personnel for the 2019-2020 school year. (Attachment A)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve salaries for the attached personnel list “B” non-tenured central office personnel for the 2019-2020 school year. (Attachment B)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve salaries for the attached personnel list “C” custodial / maintenance staff for the 2019-2020 school year. (Attachment C)

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the following Independent Studies with a stipend of \$195.00 for the first student and \$100.00 stipend for each additional student in the same subject:

Course Name	Credits	Teacher	Block	Course Code	Room	Seats Available
Ind. Stdy – Civic Journalism	Full Year (5 credits)	McKinney	9	10000.78	Study Hall	10
Ind. Stdy – Architecture III	Full Year (5 credits)	Willis	9	10000.79	Study Hall	10

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve Anthony Sbriscia as Director of Facilities for the 2019-2020 school year, with an annual salary of \$93,689.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve David Guth as School Security Program Director for the 2019-2020 school year, with an annual salary of \$69,409.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve Kevin Call as Head Athletic Trainer for the 2019-2020 school year, with an annual salary of \$106,284.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve Dennis Mack as Director of Human Resources for the 2019-2020 school year, with an annual salary of \$94,648.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve Timothy Jaw as Technology Coordinator for the 2019-2020 school year, with an annual salary of \$103,062.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve Dawn Moore, Assistant Superintendent for Curriculum & Instruction for the 2019-2020 school year, with an annual salary of \$141,440.00, as approved by the Executive County Superintendent of Schools.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve Donnamarie Palmiere, Business Administrator/Board Secretary for the 2019-2020 school year, with an annual salary of \$148,915.00, as approved by the Executive County Superintendent of Schools.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to approve revisions for the following job description as recommended by the Superintendent and Personnel Committee [Attachment D]:

Assistant Superintendent for Curriculum & Instruction

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Laura Muroski	8 th Grade Class Students – Math & Science Day @ Dorney Park	Substitutes & Nurse	\$67.00 student cost – Ticket and transportation

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the Warren Hills Regional School District joining the *Northwest New Jersey Consortia for Excellence Through Equity* for the 2019-2020 school year at a cost of \$7,500 for up to 5 staff members to attend professional development throughout the school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. Motion to approve the bill list for the period June 26, 2019 through June 29, 2019, in the amount of \$522,047.21

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following Special Education Tuition Contracts for the 2019-2020 extended and regular school year:

Student	School	Amount	Aide	Effective
6001523607	Celebrate the Children	\$73,179.00	\$27,000.00	9/5/19-6/30/19
3891762614	Roxbury High School	\$31,865.68	N/A	9/5/19-6/30/20
5895878105	Bonnie Brae	\$9,840.00	N/A	7/18/19 – 8/15/19
5895878105	Bonnie Brae	\$73,800.00	N/A	9/5/19 – 6/24/19

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following individuals as American Sign Language Interpreters for the 2019-2020 school year:

Christina M. DiCosmo Tiffany Mosquera

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve a Joint Transportation Agreement with Delaware Valley Regional High School for the 2019-2020 school year to provide various field/ athletic trips at the rate of \$79.00 per hour for the first four hours, then \$56.00 per hour for each additional hour billed in quarter hour increments, plus tolls and parking where applicable.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve a Joint Transportation Agreement with Franklin Township School District for the 2019-2020 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH11	\$19,730.59
WH17	\$19,730.59
WH18	\$19,730.59
WH40	\$19,730.59
WH19	\$19,730.59
WH5	\$19,730.59

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the renewal of the Student Accident Insurance for the period August 1, 2019 through July 31, 2020 in the amount of \$79,041.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a one-year renewal with Waste Management at the current 18-19 rate for the 2019-2020 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve settlement of Case No. 3:18-CV-03195 in the amount of \$82,000.00.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to authorize the Business Administrator to re-bid for the revised addition of a security office at the high school.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve the disposal of the following assets per district policy 7300,
Disposition of Property:

- Desktop: 34
- PC Laptops: 24
- Mac Laptops: 23
- Printers: 23
- Projectors: 16
- DVD Players: 2
- Mics and Receivers: 2
- Document Cameras: 1

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

N. Public Comment

O. Second Executive Session

EXECUTIVE SESSION (If Necessary)

P. Reconvene _____ p.m.
(Motion _____ Second _____)

Q. Adjourn _____ p.m.
(Motion _____ Second _____)

***Roll Call**