

WARREN HILLS REGIONAL BOARD OF EDUCATION

June 25, 2019

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Sam Knutson, Christine Pi, Christopher Cannavo, Lisa Marshall, Paula Merrill, Eric Walls and Christopher Hamler. Also present were Earl Clymer, Donnamarie Palmiere, Dennis Mack, Dawn Moore and Marc Zitomer, Esq. Joseph Bodenschatz and Corey Piasecki were absent.

C. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Motion by Mr. Hamler and seconded by Mrs. Merrill to enter into Executive Session at 6:35 p.m. with full board consent.

D. Reconvene:

Motion by Mrs. Marshall and seconded by Mrs. Merrill to go into open session at 7:00 p.m. with full board consent.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Mrs. Merrill and seconded by Mr. Cannavo to approve the Minutes of the June 11, 2019, Regular and Executive Session meetings.

MOTION: Paula Merrill		SECOND: Christopher Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				X
Christopher Cannavo	X			
Sam Knutson	X			
Lisa Marshall	X			
Paula Merrill	X			
Christine Pi	X			
Eric Walls	X			
Corey Piasecki				X
Christopher Hamler	X			

F. Communications – Mrs. Donnamarie Palmiere, Business Administrator

G. Superintendent’s Report – Earl C. Clymer, III

Mr. Clymer thanked Mr. Kavcak and Mr. Remondelli for the graduations. He also thanked the custodial staff.

Mr. Clymer shared the following:

Discipline/Suspension Reports: 6/1/19 - 6/14/19
 MS - ISD - 6 OSS - 2
 HS - ISD - 10 OSS - 7

He then shared the HIB grade for the year which was an increase of the overall score from 61 to 74.

Mr. Clymer attended a workshop at Centenary University for Northwest NJ Consortia Equity in Education on Monday, June 24, 2019. He shared information regarding trainings to be held at Centenary University in the Fall of 2019. The training cost of \$7,500 for seven sessions and two planning sessions, for Superintendents only, can be paid for out of Title I and II funds.

H. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.

2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

I. Committee Reports

There is a need for Technology, Personnel and Finance meetings to be held prior to July 10, 2019.

Wall of Fame is done until September 2019

J. Old Business - None

K. New Business- None

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other

person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Mr. Knutson, Board Member, is looking into getting a grant from Comcast for microphones
Mrs. Merrill, Board Member, questioned #9 under Budget and Finance regarding the addition of another 403b and St. Luke’s contracts.

M. ACTION ITEMS

I. PERSONNEL

Mr. Clymer administratively withdrew **I.6 through I.12** for minor modification and under I.14, noted Volleyball and Bowling to be on the July 10, 2019 agenda.

Motion by Mr. Cannavo and seconded by Mrs. Merrill to accept the recommendation of the Superintendent to approve and adopt motions **I.1 through I.5** and **I.13 through I.20** as described below:

The Superintendent of Schools recommends action on the following:

*1. Motion to approve/accept the following appointments / resignations / retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Tammy Mornick	Accept	Custodian	\$34,100.00	High School	6/30/19	6/30/19	Resignation
2	Nicholas Sarlo	Amend	Business Teacher	\$70,225.00	High School	9/1/18	6/30/19	Amend board motion of 6/11/19 I. Personnel, 1. #10 – Corrected salary
3	Dawn Peluso	Amend	Paraprofessional Aide HR BA 2	\$26.61	High School	8/27/19	6/30/20	Salary amended to reflect receipt of Bachelor’s Degree
4	Joseph Bamford	Approve	Special Education Teacher	\$54,620.00	High School	8/26/19	6/30/20	Step A, BA, pending receipt of certification
5	Elizabeth Meehan	Approve	Biology Teacher	\$69,640.00	High School	8/26/19	6/30/20	Step H, M+15, pending receipt of all paperwork
6	Lauren Driscoll	Approve	Biology Teacher	\$61,540.00	High School	8/26/19	6/30/20	Step H, BA, pending receipt of all paperwork
7	Stephanie Jacobs	Approve	Maternity Replacement Gifted & Talented	\$54,870.00, prorated	Middle School	8/26/19	On or about 3/2/20	Replaces #35774603 – All paperwork complete & on file
8	Laura Wengel	Approve	Special Education Maternity Replace	\$60,695.00, prorated	High School	8/26/19	On or about 12/4/19	Step A, MA Step Pending receipt of all paperwork
9	Steven Tighe	Approve	School Security Personnel	\$32,470.00	High School	8/27/19	6/11/20	Replaces James Blackford – all paperwork complete & on file

10	Maureen Falzone	Approve	School Security Personnel	\$31,770.00	Middle School	8/27/19	6/11/20	Open Position – All paperwork complete & on file
11	Thomas Kline, Jr.	Approve	School Security Personnel – part-time	\$16.00/hour	High School	8/27/19	6/11/20	All paperwork complete & on file
12	Nicole Bayer	Approve	Teacher	\$45.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:15 AM-12:30 PM
13	Theresa Chapman	Approve	Teacher	\$45.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:15 AM-12:30 PM
14	Heather Heslin	Approve	Teacher	\$45.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:15 AM-12:30 PM
15	Cheryl Yanoff	Approve	Teacher	\$45.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:15 AM-12:30 PM
16	Cynthia Bamford	Approve	Substitute Teacher	\$45.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:15 AM-12:30 PM
17	Tammy Brundage	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
18	Donna DeMicco	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
19	Joanne Hibbett	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
20	Mary Ann Higgins	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
21	Barbara Kostelansky	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
22	Joelle Lucenti	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
23	Barbara Merritt	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
24	Brielle Sigafoos	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
25	Sheila Smith	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
26	Renee Smola	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
27	Kyla Tietz	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
28	Carolyn Tauriello	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
29	Janice Thompson	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM

30	Andrea Biasi	Approve	Substitute Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
31	Maria Halloran	Approve	Substitute Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
32	Barbara Nelson	Approve	Substitute Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
33	Colleen Roth	Approve	Substitute Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
34	Nancy Turello	Approve	Substitute Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
35	Richard Card	Approve	Substitute Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
36	Maria McHugh	Approve	Substitute Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
37	Michael Quinto	Approve	Teacher	\$45.00/hour	High School	7/1/19	7/29/19	Summer Boost Program 8:15 AM – 12:00 PM
38	Danielle Miksch	Approve	Teacher	\$45.00/hour	High School	7/1/19	7/29/19	Summer Boost Program 8:15 AM – 12:00 PM
39	Nicole Latino	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	Summer Boost Program 8:15 AM – 12:00 PM
40	Toni Manfra	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	Summer Boost Program 8:15 AM – 12:00 PM
41	Jennifer Jessen	Approve	Teacher	\$45.00/hour	High School	7/1/19	7/29/19	Employment Orientation Program 8:15 AM – 12:30 PM
42	Cheryl Weissman	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	Employment Orientation Program 8:15 AM – 12:30 PM
43	Kimberly Yapaola	Approve	Paraprofessional	\$30.00/hour	High School	7/1/19	7/29/19	Employment Orientation Program 8:15 AM – 12:30 PM
44	Lauren Voight	Approve	Teacher	\$45.00/hour	High School	7/1/19	7/29/19	Music Class – One day/week; two sessions/day
45	Bonita Duryea	Approve	Nurse	\$45.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
46	Karen Jurkowski	Approve	Nurse	\$45.00/hour	High School	7/1/19	7/29/19	MD ESY 2019-2020 Program 8:30 AM – 12:30 PM
47	Joseph Bamford	Approve	ESY substitute teacher	\$45.00/hour	High School	7/1/19	7/29/19	ESY 2019-2020
48	Vittoria Busardo	Approve	5 th Prep	\$1,300.00/semester	High School	2 nd semester	6/30/19	2 nd semester
49	Melissa Rush	Approve	Part-time Custodian	\$14.25/hour	District	6/26/19	6/30/20	4 hours per day – Pending receipt of background check
50	Fernando Torres	Approve	Part-time Custodian	\$15.25/hour [Black Seal]	District	6/26/19	6/30/20	4 hours per day – Pending receipt of background check

51	Christina Astacio	Approve	Substitute Custodian	\$14.25/hour	District	6/26/19	6/30/20	Pending receipt of background check
52	Lisa Bourke	Approve	Substitute Custodian	\$14.25/hour	District	6/26/19	6/30/20	All paperwork complete & on file
53	Tammy Mornick	Approve	Substitute Custodian	\$14.25/hour	District	7/1/19	6/30/20	All paperwork complete & on file

*2. Motion to amend the Staff Help stipend rate approved on June 11, 2019 agenda, page 5, from \$40.00 to \$42.50 per event.

*3. Motion to approve employment of the attached personnel list "A" tenured central office personnel for the 2019-2020 school year, all current 2018-2019 salaries remain in effect pending contract negotiations. (Attachment A)

*4. Motion to approve employment of the attached personnel list "B" non-tenured, with eligibility on the appropriate date, and non-tenured central office personnel for the 2019-2020 school year, all current 2018-2019 salaries remain in effect pending contract negotiations. (Attachment B)

*5. Motion to approve employment of the attached personnel list "C" custodial/maintenance staff for the 2019-2020 school year, all current 2018-2019 salaries remain in effect pending contract negotiations. (Attachment C)

~~*6. Motion to approve Anthony Sbriscia as Director of Facilities for the 2019-2020 school year, with an annual salary of \$93,689.00.~~

~~*7. Motion to approve David Guth as School Security Program Director for the 2019-2020 school year, with an annual salary of \$69,409.00.~~

~~*8. Motion to approve Kevin Call as Head Athletic Trainer for the 2019-2020 school year, with an annual salary of \$106,284.00.~~

~~*9. Motion to approve Dennis Mack as Director of Human Resources for the 2019-2020 school year, with an annual salary of \$94,648.00.~~

~~*10. Motion to approve Timothy Jaw as Technology Coordinator for the 2019-2020 school year, with an annual salary of \$103,062.00.~~

~~*11. Motion to approve Dawn Moore, Assistant Superintendent for Curriculum & Instruction for the 2019-2020 school year, with an annual salary of \$141,440.00, as approved by the Executive County Superintendent of Schools.~~

~~*12. Motion to approve Donnamarie Palmiere, Business Administrator/Board Secretary for the 2019-2020 school year, with an annual salary of \$148,915.00, as approved by the Executive County Superintendent of Schools.~~

*13. Motion to approve the following individuals as summer Strength & Conditioning Coaches through August 9, 2019 @ \$45.00 per hour not to exceed a total of 175 hours:

Kenneth Kurpat Patrick Kablis David Sbriscia [substitute]

*14. Motion to approve the attached list of high school and middle school advisors and stipends for the 2019-2020 school year. [Attachment D]

*15. Motion to approve the attached list of high school and middle school coaching staff and stipends for the 2019-2020 school year. [Attachment E]

*16. Motion to approve the following Independent Studies with a stipend of \$195.00 for the first student and \$100.00 stipend for each additional student in the same subject:

Course Name	Credits	Teacher	Block	Course Code	Room	Seats Available
Ind. Stdy – Advanced French	Full Year (5 credits)	Cornec	9	10000.78	Study Hall	10
Ind. Stdy – Directing	Full Year (5 credits)	Labrit-Petrewski	9	10000.79	Study Hall	10
Ind. Stdy – Equine Studies	Full Year (5 credits)	Smith, Patricia	9	10000.8	Study Hall	10

*17. Motion to amend the Curriculum Improvement Projects for 2019-2020 school year:

Department	Course #	Course	Hours	Teacher
HS Special Education	998.421	Social Studies – US I	20 hours @ \$45/hour	Lyandra Ross
HS Special Education	998.431	Social Studies – US II	20 hours @ \$45/hour	Lyandra Ross

*18. Motion to approve/accept the following summer appointments:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Jeremy Willis	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/1/19	8/23/19	Not to exceed 5 hours
2	Toni Manfra	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/1/19	8/23/19	Not to exceed 5 hours
3	Teresa Fahy	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/1/19	8/23/19	Not to exceed 5 hours
4	Jennifer Giamoni	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/1/19	8/23/19	Not to exceed 5 hours
5	Brittany Catalano	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/1/19	8/23/19	Not to exceed 5 hours
6	Andrew Oakley	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/1/19	8/23/19	Not to exceed 5 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
7	Marshall Cuomo	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/1/19	8/23/19	Not to exceed 5 hours
8	Jennifer Cavo	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/1/19	8/23/19	Not to exceed 5 hours
9	Elena Tuxhorn	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
10	Tasjaana Miraglia	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
11	LeeAnn Kubbishun	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
12	L. Jeannie Zamora	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
13	Jessica Cahill	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
14	Tasjaana Miraglia	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
15	Elena Tuxhorn	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
16	Susan DeYoung	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
17	Robin Bloom	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
18	Mary Kaye Bartek	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
19	Kimberly Kavcak	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
20	Courtney Hoffman	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
21	Mackenzie Laubach	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
22	Lourdes Garcia	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
23	L. Jeannie Zamora	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
24	Hope Ranalli	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
25	Todd Solecitto	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
26	Jacqueline Solecitto	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours
27	Jennifer Feldman	Approve	7 th Grade Academy Orientation Day	\$30/hour	Middle School	7/1/19	8/23/19	Not to exceed 3 hours

*19. Motion to approve the following individuals for Homework Club/Project Care at the rate of \$45.00/hour for 45 minute sessions as scheduled by the Middle School Principal, not to exceed the budgeted amount of \$14,000.00:

Sherry Anderson	Rebecca Becker	Kerryn Bakken
Jacqueline Solecitto	Courtney Hoffman	Elizabeth McKeown
Gina Legora	Nicole Latino	Tammy Muffley
Jessica Cahill	L. Jeannie Zamora	Heather Garcia
Robin Bloom	Lourdes Garcia	

*20. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Erin McCormick	Internship/Student Teaching	N/A	N/A	High School	9/1/19	Upon Completion	Under the direction of Catherine O'Neal
2	Adam Slack	Principal Internship	N/A	N/A	High School	9/1/19	Upon Completion	Under the direction of Christopher Kavcak

Motion by Mr. Cannavo and seconded by Mrs. Merrill to approve motions **I.1** through **I.5** and **I.13** through **I.20**.

MOTION: Christopher Cannavo		SECOND: Paula Merrill		
Name	Ayes	Naves	Abstain	Absent
Corey Piasecki				X
Lisa Marshall	X			
Christopher Cannavo	X			
Joseph Bodenschatz				X
Sam Knutson	X			
Paula Merrill	X			
Christine Pi	X			
Eric Walls	X			
Christopher Hamler	X			

II. Education and Policy

Motion by Mrs. Marshall and seconded by Mrs. Merrill to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.7**, as described below:

*1. Motion to amend the 2019-2020 school calendar to reflect a change in the middle school and high school Back-To-School Night dates. The high school will be Thursday, September 19, 2019, and the middle school Thursday, September 12, 2019.

*2. Motion to approve the **second and final reading** of the following policy & regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 0169** Board Member Use of Electronic Mail/Internet
- 0174** Legal Services
- 5530 Regs** Substance Abuse
- 5533** Student Smoking
- 5600 Regs** Pupil Discipline/Code of Conduct
- 5701** Academic Integrity/Plagiarism

*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 18-19 – None
HS - 18-19 – None

*4. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Jason Graf & Lauren Voight	WHR Band & Choir to competition performance	Substitutes, Nurse & Transportation	Competition
2	Jason Graf, Nicholas Rizzo & Nicole Clark	Marching Band Competitions	Transportation	Various area high schools on 9/21, 10/5, 10/12 & 10/19/19
3	Jason Graf, Nicholas Rizzo & Nicole Clark	Marching Band Competitions	Transportation	Competition at college venue
4	Nicole Bayer, Cheryl Yanoff, Heather Heslin, Theresa Chapman & Jennifer Jessen	ESY - HS & MS MD/AU classes for Community Based Instruction	Transportation	2 different trips

*5. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Keith Dennison & Patrick O'Brien	New Jersey Conference for the Social Studies	Rutgers University	\$195. Registration + Mileage	October 21, 2019

*6. Motion to approve the completed curriculum revisions for Phase III courses in the 2016-2021 Five-Year Curriculum Renewal Plan during the 2018-2019 school year. [Attachment F]

*7. Motion to approve enrollment and participation in the New Jersey State Interscholastic Athletic Association for the 2019-2020 school year and to be governed by their Constitution, Bylaws, Rules and Regulations.

MOTION: Lisa Marshall		SECOND: Paula Merrill		
Name	Ayes	Nayes	Abstain	Absent
Corey Piasecki				X
Lisa Marshall	X		#6	
Christopher Cannavo	X			
Joseph Bodenschatz				X
Sam Knutson	X			
Paula Merrill	X			
Christine Pi	X			
Eric Walls	X			
Christopher Hamler	X			

III. BUDGET AND FINANCE

Motion by Mrs. Merrill and seconded by Mr. Knutson to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III.17** as described below:

*1. The Warren Hills Regional Board of Education approves the May, 2019 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of May, 2019; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

*2. Motion to approve the bill list for the period June 11, 2019 through June 25, 2019, in the amount of \$2,882,591.46.

*3. Motion to approve transfers in the amount of \$637,413.96 for the month of May, 2019.

*4. Motion to authorize the Business Administrator to do account transfers that may be needed to close the fiscal year with the Board confirmation at the next regular meeting.

*5. Motion to authorize the Business Administrator to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

*6. Motion to approve the following Special Education Tuition Contracts for the 2019-2020 extended and regular school year:

Student	School	Amount	Aide	Effective
6001523607	DCCF, LLC	\$5,535.00	\$2,295.00	7/1/19-8/9/19
9679529533	The Banyan School	\$56,743.20	N/A	9/4/19-6/30/20
5472980813	Montgomery Academy	\$65,260.80	N/A	9/5/19-6/30/20
3664901687	Montgomery Academy	\$65,260.80	N/A	9/5/19-6/30/20
3664901687	Montgomery Academy	\$7,251.20	N/A	7/1/19 – 7/30/19
7440048319	Midland School	\$64,359.00	N/A	9/5/19 – 6/30/20
7440048319	Midland School	\$10,726.50	N/A	7/8/19 – 8/16/20
9355083049	Midland School	\$64,359.00	N/A	9/5/19 – 6/30/20
9355083049	Midland School	\$10,726.50	N/A	7/8/19 – 8/16/20

*7. Motion to approve purchase of wireless microphone systems for the HS auditorium at the cost of \$16,100 to replace non-FCC compliant wireless microphones and replace them with updated units.

*8. Motion to authorize the district to continue to participate in the Co-Op purchasing program for the 2019-2020 school year with ESCNJ, Educational Services Commission of New Jersey, formerly MRESC.

*9. WHEREAS, the District, heretofore has maintained the Warren Hills School District 43(b), ROTH 403 (b), and 457 (“the Plan”) for the benefit of its eligible employees; and

WHEREAS, the District has reserved the right to amend the Plan at any time; and

WHEREAS, the Board of Education of the District has determined that it would be in the best interest of the district to amend the Plan;

NOWTHEREFORE, be it:

RESOLVED, that the Plan shall be amended to add security Benefit as an approved vendor effective as soon as administratively possible after the signature date.

And be it further:

RESOLVED, that the officers of the District hereby are authorized to execute such document and to take other additional actions as they shall deem necessary or appropriate to effect the foregoing resolutions.

*10. Motion to approve entering into an Agreement with Schenck, Price, Smith & King, LLP, as general legal counsel for the 2019-2020 school year at the following rates:

Partners/Counsel	\$175/hr
Senior Associates	\$170/hr
Junior Associates	\$165/hr
Law Clerks/Paralegals	\$125/hr

*11. Motion to approve C&M Door Controls, Inc. to replace Security Office interior windows at the Warren Hills High School and Warren Hills Middle School, at the cost of \$10,200.00 per school.

*12. Motion to approve an Athletic Trainer Services Agreement between the Warren Hills Regional School District and Saint Luke’s Physician Group, Inc. for the period July 1, 2019 through June 30, 2024 in the amount of \$27,900.00 per year.

*13. Motion to approve a Resident Athletic Trainer Services Agreement between the Warren Hills Regional School District and Saint Luke’s Physician Group, Inc. for the period July 1, 2019 through June 30, 2024 in the amount of \$18,000.00 per year.

*14. Motion to approve a Team Physician Services Agreement between Warren Hills Regional School District and Saint Luke’s Physician Group, Inc. for the period July 1, 2019 through June 30, 2024 at no cost to the district.

*15. Motion to approve the settlement, per Docket #TBD, in the amount of \$82,000.00.

*16. Motion to accept payment in the amount of \$174,747 from A Team Recyclers for sale of obsolete MacBook Pro and iMac computers.

*17. Motion to approve the purchase of ProBook computers to replace the obsolete MacBook Pro and iMac computers from GovConnection, Inc, contract NJ HP NASPO State Contract #MO483-89974, in the amount of \$151,118.70. (Paid from the proceeds of the sale of the obsolete computers)

MOTION: Paula Merrill		SECOND: Sam Knutson		
Name	Ayes	Naves	Abstain	Absent
Paula Merrill	X			
Sam Knutson	X			
Corey Piasecki				X
Joseph Bodenschatz				X
Christopher Cannavo	X			
Lisa Marshall	X			
Christine Pi	X			
Eric Walls	X			
Christopher Hamler	X			

N. Public Comment - None

O. Second Executive Session

Motion by Mrs. Marshall and seconded by Mr. Cannavo to go into Executive Session at 7:35 p.m. with full board consent.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action will be taken.

P. Reconvene

Motion by Mr. Cannavo and seconded by Mrs. Merrill to reconvene into open session at 7:55 p.m.

Q. Adjourn

Motion by Mrs. Merrill and seconded by Mrs. Marshall to adjourn at 7:57 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere
Business Admin./Bd. Secretary

cz

6/25/2019

Attachment: A		Position	18-19 Salary	
Tenured, Central Office Staff				
Sbriscia	Michele	Administrative Assistant to the Superintendent	Base	\$ 59,655.00
			ED & Policy Stipend	\$ 2,500.00
			Longevity	\$ 3,750.00
Brandt-Phillippe	Rebecca	Payroll Specialist		\$ 58,997.00
Durham	Joanne	Accountant		\$ 65,450.00
Finn	Charlene	Benefits/Payroll Specialist		\$ 57,389.00

Attachment: B		Position	18-19 Salary	
Non-Tenured, Central Office Staff with eligibility for tenure on the appropriate date:			Eligible Tenure on:	
Buhowski	Lauren	Confidential Secretary to the Assistant Superintendent	9/29/2019	\$ 52,377.00
Hayes	Kelly	Buildings & Grounds Secretary	7/2/2019	\$ 27,058

Non-Tenured, Central Office Staff			18-19 Salary
Zarra, Cheryl		Administrative Assistant to the School Business Administrator	\$ 65,400
Favino, Judith		Treasurer of School Monies	\$ 5,120

*18-19 Salaries remain in effect for the 19-20 school year, pending contract negotiations

CUSTODIAN

		BASE	LONG	LEAD	IPM	BLACK SEAL	TOTAL
Bernard	Arnold	\$ 33,000					\$ 33,000
Nicole	Bogli	\$ 36,000				\$ 1,100	\$ 37,100
Scott	Carolus	\$ 37,500				\$ 1,100	\$ 38,600
Maureen	Eick	\$ 48,000	\$ 1,500	\$ 5,000		\$ 1,100	\$ 55,600
Jacob	Gilby	\$ 33,000					\$ 33,000
Lori	Johnson	\$ 36,000				\$ 1,100	\$ 37,100
Deborah	Kahutka	\$ 45,000	\$ 2,050				\$ 47,050
Rita	Katrensky	\$ 34,500				\$ 1,100	\$ 35,600
Corrie	Kutzler	\$ 36,000				\$ 1,100	\$ 37,100
Richard	Laubach	\$ 33,000					\$ 33,000
Tammy	Mornick	\$ 33,000				\$ 1,100	\$ 34,100
Deborah	Paulus	\$ 34,500					\$ 34,500
William	Phillips	\$ 54,000		\$ 5,000		\$ 1,100	\$ 60,100
Jonathan	Powers	\$ 39,000	\$ 1,500			\$ 1,100	\$ 41,600
James	Wallace	\$ 34,500		\$ 1,000		\$ 1,100	\$ 36,600

MAINTENANCE SKILLED WORKERS

		BASE	LONG	LEAD	IPM	BLACK SEAL	TOTAL
Michael	O'Connor	\$ 58,085					\$ 58,085
Richard	Riccardi	\$ 68,885	\$ 2,050			\$ 1,100	\$ 72,035
Nicholas	Tauriello	\$ 58,085				\$ 1,100	\$ 59,185

GROUNDS WORKERS

		BASE	LONG	LEAD	IPM	BLACK SEAL	TOTAL
Jerry	Bamford	\$55,550	\$2,050		\$1,110		\$58,650
Paul	Jacobson	\$37,500					\$37,500
Allen	Osmun	\$36,000					\$36,000

*18-19 Salaries remain in effect for the 19-20 school year, pending contract negotiations

ADVISORS	19-20			
				COST
Tier 1				
	Archery Club	Mark Smith		4,100.00
	Archery Club - Asst Advisor	Adam Slack		2,000.00
	Debate Club	Jennifer Giamoni		4,100.00
	Drama Club (2 plays)	Nicole Labrit-Petrewski		4,100.00 per production
	Drama Club - Middle School	Elena Tuxhorn		4,100.00
	Drama Club MS - Assistant	Amanda Best		2,000.00
	FFA Advisor	Patricia Smith		4,100.00
	Middle School Yearbook Co-Advisor	Elizabeth McKeown		2,050.00
	Middle School Yearbook Co-Advisor	Brigitte Burstein		2,050.00
	Newspaper	Mary Ann McKinney		4,100.00
	Senior Class	Heather Wight		4,100.00
	Student Council - Co-Advisor	Emily Kabis		2,050.00
	Student Council - Co-Advisor	Jodi Edmonds		2,050.00
	Yearbook	Genevieve deBoer		4,100.00
	Chorus Club	Lauren Voight		4,100.00
Tier 2				
	Blue Streak Nation	Julia Henning		3,500.00
	FBLA/DECA	Alison Frey		3,500.00
	Outdoor Unlimited	Sharon Fretz		3,500.00
	Drama Chorus Director (2plays)	Lauren Voight		3,500.00 per play
	MS Drama			
	MS Builders Club - Co-Advisor	Christine Angebrandt		1,750.00
	MS Builders Club - Co-Advisor	Mary Kaye Bartek		1,750.00
	MS Student Council	Nicole Silvis		3,500.00
	MS Ski Club	Mary Kaye Bartek		3,500.00
Tier 3				
	Key Club	Kristen Chiara		3,300.00
	Culinary Club	Teresa Fahy		2,700.00
	NHS	Carmello Chiara		3,300.00
	Horizon Advisor	Margaret Devine		3,300.00
	H.O.T.T. Club	Kimberly Eilenberger		3,300.00
	Jazz Ensemble	Jason Graf		3,300.00
	S.A.V.E. Club	Jesse O'Neil		3,300.00
	Yearbook Business	Vittoria Busardo		3,300.00
	Junior Class Advisor	Cedric Hickerson		3,300.00
	MS Horizons	Margaret Devine		3,300.00
Tier 4				
	Best Buddies Advisor	Toni Manfra		2,900.00
	Gay/Straight Alliance -Co Advisor	Kevin Horn		1,450.00
	Gay/Straight Alliance -Co Advisor	Margaret Devine		1,450.00
	Jazz Ensemble Middle School	Jason Graf		2,900.00
	Kids Connection - Co Advisor	Heather Heslin		1,450.00
	Kids Connection - Co Advisor	Rebecca Flanery		1,450.00
	TSA - Co-Advisor	Mark Smith		1,450.00
	TSA - Co-Advisor	Timothy Zavacki		1,450.00
	Chess Club Advisor	Daryl Detrick		2,900.00
	Diversity Club Advisor	Debra Rokosny		2,900.00
	Drama Choreographer (per play)			
	TV Show	Richard Patricia		2,900.00
	MS Peer Leaders	Christine Tyburczy		2,900.00
Tier 5				
	Freshman Advisor	Lisa Welsenstein		2,700.00
	Glamour Girls	Julia Henning		2,700.00
	International Club Advisor	Lourdes Gracia		2,700.00
	Sophomore Advisor	Toni Manfra		2,700.00
	International Club Advisor			
	Junior NHS	Tammy Muffley		2,700.00
	MS Chorus	Barbara Russo		2,700.00
	MS Jazz Ensemble			
	MS Cognetics			
	Middle School Store	David Garcia		2,700.00
	HS Computer Science	Daryl Detrick		2,700.00
	MS Computer Science	Heather Garcia		2,700.00
VOLUNTEERS				
	Woodworking Club	Timothy Zavacki		

			Approval Date	Step 1	Step 2	Step 3	Step 4
Tier 2							
Head Coach				\$ 6,105.00	\$ 6,977.00	\$ 7,850.00	\$ 9,221.00
Assistant Coach				\$ 4,536.00	\$ 5,148.00	\$ 5,756.00	\$ 7,260.00
MS Coach				\$ 3,663.00	\$ 4,186.00	\$ 4,710.00	\$ 5,793.00
MS Asst Coach				\$ 3,000.00	\$ 3,500.00	\$ 3,900.00	\$ 4,400.00
Basketball Girls							
Head Coach	Meghan McGeehan						\$9,221.00
Assistant Coach	Michael Howey						\$7,260.00
Assistant Coach	Joseph Blackford						\$7,260.00
MS Coach	Renee Smola						\$5,793.00
FROSH	Megan Bublitz			\$ 5,148.00			
Wrestling							
Head Coach	David Sbriscia						\$9,221.00
Assistant Coach	Michael Arrinlo						\$7,260.00
Assistant Coach	Zachary Fisher					\$ 5,756.00	
Assistant Coach	Keith Wanamaker			\$ 5,148.00			
Tier 3							
Head Coach				\$ 5,772.00	\$ 6,588.00	\$ 7,404.00	\$ 8,720.00
Assistant Coach				\$ 4,302.00	\$ 4,874.00	\$ 5,444.00	\$ 6,883.00
MS Coach				\$ 3,463.00	\$ 3,953.00	\$ 4,442.00	\$ 5,432.00
MS Asst Coach				\$ 3,000.00	\$ 3,500.00	\$ 3,700.00	\$ 4,200.00
Cheerleading - Winter							
Head Coach	Elizabeth Horvath						\$8,720.00
Assistant Coach	Kimberly Yapola						\$6,883.00
Assistant Coach	Kayla Tietz						\$6,883.00
Winter Track							
Head Coach	Kenneth Kurpat						\$8,720.00
Assistant Coach	Robert Carroll						\$6,883.00
Swimming - Boys							
Head Coach	David Rader						\$8,720.00
Assistant Coach	Jennifer Cavo						\$6,883.00
Swimming - Girls							
Head Coach	Elise Tooker						\$8,720.00
Assistant Coach	Jennifer Cavo						Shared w/ Boys
Tier 4							
Head Coach				\$ 4,769.00	\$ 5,419.00	\$ 6,068.00	\$ 7,217.00
Assistant Coach				\$ 3,601.00	\$ 4,055.00	\$ 4,510.00	\$ 5,756.00
MS Coach				\$ 3,250.00	\$ 3,720.00	\$ 4,174.00	\$ 4,300.00
MS Asst Coach							
Bowling - Boys							
Head Coach	Jennifer Feldman						\$7,217.00
Bowling - Girls							
Head Coach	David Garcia					\$6,068.00	
Robotics							
Head Coach	Adam Slack			\$ 4,769.00			
Assistant Coach	Ari Eisner			\$ 3,601.00			
MS Coach	Lawrence Cascio			\$ 3,250.00			
MISCELLANEOUS POSITIONS							
Nurse Clearance HS - Summer		Bonita Duryea					\$ 2,700.00
Nurse Clearance MS - Summer		Michelle Gaffney					\$ 1,125.00
Nurse Clearance HS - Fall		Bonita Duryea					\$ 800.00
Nurse Clearance MS - Fall		Michelle Gaffney					\$ 300.00
Nurse Clearance HS - Winter		Bonita Duryea					\$ 800.00
Nurse Clearance MS - Winter		Michelle Gaffney					\$ 300.00
Strength & Conditioning Trainer		Kenneth Kurpat					\$45 per hour
Strength & Conditioning Trainer		Patrick Kablis					\$45 per hour
Strength & Conditioning Trainer - Winter		Patrick Kablis					\$ 3,000.00
Volunteer Coaches:							
Volunteer Bowling Coach		Ronald Heft					

Curriculum Improvement Projects Completed 2018-2019

Department	Course #	Course
HIGH SCHOOL		
HS - Business	690	Fashion Merchandising
HS - Social Studies	207	Genocide: Betrayal of Humanity
HS - Social Studies	208	Criminal Justice
HS - Social Studies	235	AP European History
HS - Technology Education	801	Foundations of Robotics
HS - Technology Education	802	Foundations of Electronics
HS - Technology Education	803	Foundations of Green Energy
HS - Technology Education	804	Foundations of Civil Engineering
HS - Technology Education	805	Foundations of Mechanical Engineering
HS - Technology Education	841	Computer Animation
HS - Technology Education	850	Basic Home Maintenance
HS - Technology Education	865	Principles of Engineering
HS - Technology Education	873	Architectural Design & Technology I
HS - Technology Education	874	Architectural Design & Technology II
HS - Technology Education	882	Woodworking II
HS - Technology Education	883	Woodworking III
HS - Technology Education	884	Woodworking IV
HS - Technology Education	886	Woodcarving
HS - Technology Education	892	Advanced Topics in Engineering, Honors
HS - World Languages/ESL	500	English as a Second Language
MIDDLE SCHOOL		
MS - Gifted & Talented	N/A	Gifted & Talented
SPECIAL EDUCATION:		
Special Education		BD Math
Special Education		BD English
Special Education		Pro Social

