

**Warren Hills Regional
Board of Education
Regular Meeting
June 26, 2018**

The Warren Hills Regional Board of Education met in Regular Meeting on June 26, 2018 at 6:30 p.m. in the Board Meeting Room.

A. Call to Order

The meeting was called to order by Lisa Marshall, President.

B. Roll Call

Roll call was taken by Estrella Molinet. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Jennifer Knittel, Lisa Marshall, Paula Merrill, Corey Piasecki, Eric Walls and Richard Young. Also present were Earl Clymer, Estrella Molinet, Dawn Moore and Attorney John Geppert.

C. Executive Session

Motion by Paula Merrill and seconded by Christopher Cannavo to go into Executive Session at 6:31 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene

Motion by Jennifer Knittel and seconded by Paula Merrill to reconvene into open session at 7:12 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Paula Merrill and seconded by Corey Piasecki to approve the Minutes of the May 22, 2018 and June 5, 2018, Regular and Executive Session meetings.

MOTION: Paula Merrill		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X		As to 6/5	
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X		As to 6/5	
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

F. Communications - None

G. Superintendent’s Report – Earl C. Clymer, III

High School:

“Streaks Have You Heard” Finale

<https://bluestreaknews.com/1272/video/the-storm/streaks-have-you-heard-may-2018/>

Middle School:

Outside Promotion Ceremony - Thanks

Superintendent’s Report:

Items added to the agenda:

P. 4 #1, # 8 S. Jacobs – Mat Lv MS ELA

P. 4 #2, #6 N. Tauriello – Salary adjustment

P. 8 #37, Amanda Best MS Drama Club Assistant – Not T. Paulus

P. 12 #3, #5 PD for LinkIt – Title II funds

P. 12 #4 – Attachment “A” revised to meet QSAC requirement – Original Attachment “A” removed

P. 13 #3 Negative Transfer amount

P. 14 #11, Received an Additional \$10,000.00 under Title IV Grant – notified 6/26

P. 17 #22 Accept allocation of IDEA Basic Grant Amount – Deadline prior to next regularly scheduled meeting.

H. Goals:

Warren Hills Regional School District Goals for 2017-2018 School Year

1. Research and assess strategies to improve student achievement for ALL students, including but not limited to Advanced Placement, Vocational Education, Gifted & Talented, General Education, and Special Education. [*Administrative retreat rescheduled for September 4th meeting.*]
2. Support Phase II of the implementation of the PLCs.
3. Improve communication to the community at large, especially regarding District initiatives.

Warren Hills Regional Board of Education Goals for 2017-2018 School Year

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Establish a two-pronged Board of Education training plan:
 - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
 - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

I. Committee Reports

Negotiations Committee met on June 21, 2018 and will be discussed in Executive Session.

J. Old Business

K. New Business

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public

comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

M. ACTION ITEMS

I. PERSONNEL

Motion by Paula Merrill and seconded by Corey Piasecki to accept the recommendation of the Superintendent to approve and adopt motions **I.1** through **I.9**, as described below:

1. Motion to approve/accept the following appointment, (salaries pending negotiations), / resignations / retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Kathleen Morgan	Accept	French Teacher	\$87,523	Middle School	6/30/18	6/30/18	Resignation
2	Rebecca Billera	Amend	Guidance Counselor	\$52,112, prorated	Middle School	8/27/18	On or about 1/25/19	Amend start date – Maternity Replacement #52992328
3	Kristina Polachak	Amend	Guidance Counselor	\$52,112	High School	8/27/18	6/30/19	Amend degree status
4	Jacqueline Gibbs	Approve	Gifted & Talented Teacher	\$59,146	Middle School	8/27/18	6/30/19	Replaces Michael Perruso
5	Shawna Guikema	Approve	French Teacher	\$75,061	Middle School	8/27/18	6/30/19	M, Step K, pending receipt of background check - Replaces Kathleen Morgan
6	Tasjaana Miraglia	Approve	English Teacher	\$52,112	Middle School	8/27/18	6/30/19	BA, Step A, Replaces Nancy Terhune
7	Raul Aguilar	Approve	German Teacher	\$52,112, prorated	High School	8/27/18	On or about 1/25/19	Maternity Replacement for #52940632

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
8	Stephanie Jacobs	Approve	English Teacher	\$52,112	Middle School	8/27/18	6/30/19	Full year Maternity Replacement for 64157597
9	Kimberly Yapoola	Approve	Paraprofessional	\$23.94/hour	High School	8/27/18	6/30/19	Not to exceed 20 hours per week
10	Joseph Duarte	Approve	Security Personnel	\$30,635	Middle School	9/1/18	6/30/19	Step 2 - Replaces Michael Exley
11	Daniela Cleveland	Approve	Substitute Teacher	\$85/day	District	8/27/18	6/30/19	All paperwork complete & on file

2. Motion to approve employment and salaries of the following individuals:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Cheryl Zarra	Approve	Admin. Ass't to Business Admin.	\$65,400	District	On or about 7/30/18	6/30/19	Replaces Diane Gogal
2	Tiffany Miller	Approve	Custodian	\$1,100 Stipend	Middle School	7/1/18	6/30/19	Black Seal License
3	Rita Katresky	Amend	Custodian	\$31,440	Middle School	7/1/18	6/30/19	Payroll Correction of 5/8/18
4	Allen Osmun	Amend	Custodian	\$33,800	District	7/1/18	6/30/19	Payroll Correction of 5/8/18
5	Deborah Paulus	Amend	Custodian	\$31,440	High School	7/1/18	6/30/19	Payroll Correction of 5/8/18
6	Nicholas Tauriello	Approve	Maintenance Personnel	\$58,085	Middle School	7/1/18	6/30/19	Replaces Joseph Matey
7	Tammy Mornick	Approve	Custodian	\$30,200	High School	7/1/18	6/30/19	Replaces William Kayal
8	Vincent Palazzolo	Approve	Custodian	\$30,200	High School	7/1/18	6/30/19	Replaces Daniel Fregans

3. Motion to approve/accept the following summer appointments:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Mary Kaye Bartek	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
2	Lee Ann Kubbishun	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
3	Lourdes Garcia	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/2//18	8/24/18	Not to exceed 3 hours
4	L. Jeannie Zamora	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
5	Elizabeth McKeown	Approve	7 th Grade Academy Planner	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
6	Lee Ann Kubbishun	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
7	Alivya Jacobson	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
8	Jessica Rader	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
9	Sherry Anderson	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
10	McKenzie Laubach	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
11	Michelle Gaffney	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
12	Lourdes Garcia	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
13	L. Jeannie Zamora	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
14	Linda Kastr	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
15	Mary Kaye Bartek	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
16	Christine Tyburczy	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
17	Elizabeth McKeown	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
18	Jessica Cahill	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
19	Rebecca Becker	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
20	Jennifer Feldman	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
21	Tara Paulus	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
22	Tasjaana Miraglia	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
23	Stephanie Jacobs	Approve	7 th Grade Academy Orientation	\$30/hour	Middle School	7/2/18	8/24/18	Not to exceed 3 hours
24	Gabriela Harris	Approve	9 th Grade Academy Planner & Orientation	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 5 hours
25	Toni Manfra	Approve	9 th Grade Academy Planner & Orientation	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 5 hours
26	Teresa Fahy	Approve	9 th Grade Academy Planner & Orientation	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 5 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
27	Jennifer Giamoni	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 5 hours
28	Brittany Catalano	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 5 hours
29	Andrew Oakley	Approve	9th Grade Academy Planner & Orientation	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 5 hours
30	Brigitte Burstein	Approve	PLC Summer In-House PD	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 8 hours
31	David Garcia	Approve	PLC Summer In-House PD	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 8 hours
32	Elizabeth Nicolosi	Approve	PLC Summer In-House PD	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 8 hours
33	Iona DiCosmo	Approve	PLC Summer In-House PD	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 8 hours
34	Renee Smola	Approve	PLC Summer In-House PD	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 8 hours
35	Jodi Edmonds	Approve	PLC Summer In-House PD	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 8 hours
36	Jacqueline Gibbs	Approve	PLC Summer In-House PD	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 8 hours
37	Jeremy Willis	Approve	PLC Summer In-House PD	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 8 hours
38	Kimberly Kavcak	Approve	PLC Summer In-House PD	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 8 hours
39	Alison Frey	Approve	PLC Summer In-House PD	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 8 hours
40	Kerry Throckmorton	Approve	PLC Summer In-House PD	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 8 hours
41	Courtney Flowers	Approve	PLC Summer In-House PD	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 8 hours
42	Margaret Devine	Approve	Summer Library Work	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
43	Elizabeth McKeown	Approve	Summer Library Work	\$45/hour	Middle School	7/2/18	8/24/18	Not to exceed 24 hours
44	Amanda Best	Approve	Teacher	\$45/hour	Middle School	7/2/18	8/24/18	Rescind Paraprofessional Motion of 5/22/18
45	Jesse Damiano	Approve	Summer Technology	\$16/hour	District	7/1/18	Upon completion	Not to exceed 300 hours
46	Ryan Stanbury	Approve	Summer Band Camp	\$50/half day \$100/full day	High School	8/20/18	8/24/18	Pending receipt of background check

4. Motion to approve the following Leaves of Absence:

Code No.	Name	Reason	Position	Location	Leave Start Date	Sick Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Childcare Leave without Benefits	Return Date	Discussion
1	50016096	Maternity	English Teacher	High School	8/27/18	0	8/27/18	8/27/18	N/A	On or about 11/5/2018	N/A

5. Motion to approve the following high school and middle school advisors and stipends pending contract negotiations, for the 2018-2019 school year:

Code No.	Name	Position	Club/Sport	Tier	Step	2017-2018 Stipend
	HIGH SCHOOL					
1	Kevin Horn	Co-Advisor	Gay/Straight Alliance	4	N/A	\$1,450.00
2	Margaret Devine	Co-Advisor	Gay/Straight Alliance	4	N/A	\$1,450.00
3	Mark Smith	Co-Advisor	TSA	4	N/A	\$1,450.00
4	Timothy Zavacki	Co-Advisor	TSA	4	N/A	\$1,450.00
5	Cynthia Bamford	Co-Advisor	Key Club	3	N/A	\$2,145.00, prorated
6	Kristen Chiara	Co-Advisor	Key Club	3	N/A	\$1,055.00, prorated
7	Carmello Chiara	Co-Advisor	NHS	3	N/A	\$3,300.00, prorated
8	Lisa Weisenstein	Advisor	Freshman Class	5	N/A	\$2,700.00
9	Lourdes Garcia	Advisor	International Club	5	N/A	\$2,700.00
10	Toni Manfra	Advisor	Sophomore Class	5	N/A	\$2,700.00
11	Daryl Detrick	Advisor	Chess Club	4	N/A	\$2,900.00
12	Debra Rokosny	Advisor	Diversity Club	4	N/A	\$2,900.00
13	Toni Manfra	Advisor	Unified Friends -Best Buddies	3	N/A	\$3,300.00
14	Teresa Fahy	Advisor	Culinary Club with Unified Friends	3	N/A	\$2,700.00
15	Margaret Devine	Advisor	Horizons	3	N/A	\$3,300.00
16	Kimberly Eilenberger	Advisor	H.O.T.T. Club	3	N/A	\$3,300.00
17	Jason Graf	Advisor	Jazz Ensemble	3	N/A	\$3,300.00
18	Jesse O'Neill	Advisor	S.A.V.E. Club	3	N/A	\$3,300.00
19	Adam Slack	Advisor	Archery Club	2	N/A	\$3,500.00
20	Mark Smith	Assistant Advisor	Archery Club	2	N/A	\$2,000.00
21	Alison Frey	Advisor	FBLA/DECA	2	N/A	\$3,500.00
22	Cedric Hickerson	Advisor	Junior Class	3	N/A	\$3,300.00
23	Sharon Fretz	Advisor	Outdoor Unlimited	2	N/A	\$3,500.00
24	Jennifer Giamoni	Advisor	Debate Club	1	N/A	\$4,100.00
25	Patricia Smith	Advisor	FFA Club	1	N/A	\$4,100.00
26	Mary Ann McKinney	Advisor	Newspaper	1	N/A	\$4,100.00
27	Heather Wight	Advisor	Senior Class	1	N/A	\$4,100.00
28	Lauren Voight	Advisor	Chorus Club	1	N/A	\$4,100.00
29	Daryl Detrick	Advisor	Computer Science Club	3	N/A	\$2,700.00
30	Lauren Voight	Advisor	Drama Chorus Director	2	N/A	\$3,500.00/per play
31	Richard Patricia	Advisor	TV Show	4	N/A	\$2,900.00
	MIDDLE SCHOOL					
32	Heather Heslin	Co-Advisor	Kids Connection	3	N/A	\$1,650.00

Code No.	Name	Position	Club/Sport	Tier	Step	2017-2018 Stipend
33	Rebecca Flanery	Co-Advisor	Kids Connection	3	N/A	\$1,650.00
34	Elizabeth McKeown	Co-Advisor	Yearbook	2	N/A	\$2,050.00
35	Brigitte Burstein	Co-Advisor	Yearbook	2	N/A	\$2,050.00
36	Elena McCormick	Advisor	Drama Club	1	N/A	\$4,100.00
37	Amanda Best	Advisor	Drama Club Assistant	1	N/A	\$2,000.00
38	Barbara Russo	Advisor	Chorus Club	5	N/A	\$2,700.00
39	Jason Graf	Advisor	Jazz Ensemble	5	N/A	\$2,700.00
40	Christine Tyburczy	Advisor	Peer Leaders	4	N/A	\$2,900.00
41	Susan DeYoung	Advisor	Highlights	3	N/A	\$3,300.00
42	Margaret Devine	Advisor	Horizons	3	N/A	\$3,300.00
43	Christine Angebrandt	Co-Advisor	Builders Club	2	N/A	\$1,750.00
44	Mary Kaye Bartek	Co-Advisor	Builders Club	2	N/A	\$1,750.00
45	Nicole Silvis	Advisor	Student Council	2	N/A	\$3,500.00
46	Heather Garcia	Advisor	Computer	5	N/A	\$2,700.00
47	Mary Kaye Bartek	Advisor	Ski Club	2	N/A	\$3,500.00
48	Tammy Muffley	Advisor	Junior NHS	3	N/A	\$3,300.00
49	Renee Smola	Advisor	Intramurals Fall – Volleyball	N/A	N/A	\$30/hour- Not to exceed 20 hours

6. Motion to approve/amend the following high school and middle school coaching staff and stipends, pending contract negotiations, for the 2018-2019 school year:

Code No.	Name	Position / Sport	Tier	Step	2017-2018 Stipend
1	Jason Graf	Band Director	2	4	\$9,221.00
2	Nicholas Rizzo	Band Assistant	4	4	\$7,260.00
3	Nicole Clark	Color Guard	2	3	\$5,756.00
4	Steven Fritts	Assistant Football	1	4	\$7,636.00
5	Marshall Cuomo	Assistant Football	1	3	\$6,068.00
6	Michael Howey	Assistant Football	1	4	\$7,636.00
7	Jordan Schreffler	Assistant Football	1	2	\$5,419.00
8	David Lance	Assistant Football	1	2	\$5,419.00
9	Erica Russell	Assistant Field Hockey	3	3	\$5,444.00
10	Courtney Hoffman	Assistant Field Hockey	3	4	\$5,432.00
11	Joseph Besser	Assistant Girls Soccer	3	4	\$6,883.00
12	Megan Bublitz	Assistant Girls Soccer	3	3	\$5,444.00
13	Toni Manfra	Assistant Girls Soccer (Head MS)	3	4	\$5,432.00
14	Daniel Diveny	Head Coach Boys Soccer	3	4	\$8,720.00
15	Zachary Fisher	Assistant Boys Soccer	3	1	\$4,302.00
16	David Garcia	Assistant Boys Soccer (Head MS)	3	4	\$5,432.00
17	Craig Green	Assistant Girls Volleyball	3	4	\$6,883.00
18	Paul Irzinski	Assistant (Head MS) Cross Country	4	2	\$4,300.00
19	Maria Forsythe	Assistant (Head MS) Cross Country	4	2	\$3,720.00
20	Kimberly Yapoala	Assistant Cheerleading-Fall	3	3	\$5,444.00

Code No.	Name	Position / Sport	Tier	Step	2017-2018 Stipend
21	Kimberly Kavcak	Assistant Cheerleading-Fall	3	2	\$4,874.00
22	Linda Doherty	Assistant Girls Tennis	4	2	\$4,510.00
23	Stephen Jost	Assistant Boys Basketball	2	4	\$7,260.00
24	Todd Solicetto	Assistant Boys Basketball	2	4	\$7,260.00
25	Michael Howey	Assistant Girls Basketball	2	4	\$7,260.00
26	Joseph Blackford	Assistant Girls Basketball	2	4	\$7,260.00
27	Megan Bublitz	Assistant (Frosh) Girls Basketball	2	1	\$4,536.00
28	Renee Smola	Assistant (Head MS) Girls Basketball	2	4	\$5,733.00
29	David Garcia	Amend motion of 5/8/2018 to Head Coach Girls Bowling	4	2	\$5,419.00
30	Adam Zimmer	Head Coach Boys Bowling	4	1	\$4,769.00
31	Michael Arminio	Assistant Wrestling	2	2	\$5,756.00
32	Zachary Fisher	Assistant Wrestling	2	2	\$5,148.00
33	Kimberly Yapoala	Assistant Cheerleading-Winter	2	3	\$5,756.00
34	Kimberly Kavcak	Assistant Cheerleading-Winter	2	2	\$5,148.00
35	Adam Slack	Head Coach Robotics	4	1	\$4,769.00
36	Ari Eisner	Assistant Robotics	4	1	\$3,601.00
37	Jennifer Feldman	Volunteer Volleyball Coach – through 8/26/18	N/A	N/A	N/A

7. Motion to approve employment of John Boreman as Interim Business Administrator for the period July 1, 2018 through October 31, 2018, at a salary of \$550 per day, as approved by the Executive County Superintendent and compensated at his prorated daily rate for transition days, prior to July 1, 2018.

8. Motion to approve an administrative internship for Timothy Jaw commencing August 27, 2018 through June 30, 2019, under the direction of Mr. Clymer.

9. Motion to approve the following list of Curriculum Improvement Projects for 2018-2019 school year and employment of the teaching staff, not to exceed designated hours @ \$45 per hour:

Department	Course #	Course	Hours	Teacher
HS Business	690	Fashion Merchandising	5	Julia Henning
HS Business	690	Fashion Merchandizing	5	Alison Frey
HS Social Studies	207	Genocide: Betrayal of Humanity	10	Debra Rokosny
HS Social Studies	208	Criminal Justice	10	Zachary Fisher
HS Social Studies	235	AP European History	20	Ingrid Garofalo
HS Social Studies	244	AP U.S. Government & Politics	20	Debra Rokosny
HS Technology Ed	801	Foundations of Robotics	10	Adam Slack
HS Technology Ed	802	Foundations of Electronics	10	Timothy Zavacki
HS Technology Ed	803	Foundations of Green Energy	5	Jeremy Willis

Department	Course #	Course	Hours	Teacher
HS Technology Ed	803	Foundations of Green Energy	5	Timothy Zavacki
HS Technology Ed	804	Foundations of Civil Engineering	5	Jeremy Willis
HS Technology Ed	804	Foundations of Civil Engineering	5	Timothy Zavacki
HS Technology Ed	805	Foundations of Mechanical Engineering	5	Jeremy Willis
HS Technology Ed	805	Foundations of Mechanical Engineering	5	Timothy Zavacki
HS Technology Ed	841	Computer Animation	10	Jeremy Willis
HS Technology Ed	850	Basic Home Maintenance	20	Mark Smith
HS Technology Ed	865	Principles of Engineering	20	Adam Slack
HS Technology Ed	873	Architectural Design & Technology I	20	Jeremy Willis
HS Technology Ed	874	Architectural Design & Technology III	20	Jeremy Willis
HS Technology Ed	881	Woodworking I	20	Adam Slack
HS Technology Ed	882	Woodworking II	20	Timothy Zavacki
HS Technology Ed	883	Woodworking III	20	Timothy Zavacki
HS Technology Ed	884	Woodworking IV	20	Mark Smith
HS Technology Ed	886	Woodcarving	10	Mark Smith
HS Technology Ed	892	Advanced Topics in Engineering, Honors	10	Adam Slack
HS Technology Ed	892	Advanced Topics in Engineering, Honors	10	Jeremy Willis
HS World Languages/ESL	500	English as a Second Language	20	Theresa Wilson
HS World Languages/ESL	500.3	ESL English	20	Lourdes Garcia
HS World Languages/ESL	550	ESL Supplemental	20	Lourdes Garcia
		MIDDLE SCHOOL		
MS World Languages/ESL	5300	ESL Supplemental	20	Lourdes Garcia
MS Gifted & Talented	N/A	Gifted & Talented	20	Jacqueline Gibbs
SPECIAL EDUCATION:				
Special Education		BD Math	10	Michael Quinto
Special Education		BD Math	10	Jennifer Jessen
Special Education		BD English	10	Michael Quinto
Special Education		BD English	10	Jennifer Jessen
Special Education		Pro Social	10	Michael Quinto
Special Education		Pro Social	10	Jennifer Jessen

MOTION: Paula Merrill		SECOND: Corey Piasecki		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

II. EDUCATION AND POLICY

Motion by Christopher Cannavo and seconded by Paula Merrill to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.4**, as described below:

1. Motion to approve the **first reading** of the following revised policies for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 1550 P&R** Equal Employment /Anti-Discrimination
- 2431.2 R** Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
- 2431.8 P** Varsity Letters for Interscholastic Extracurricular Activities
- 5350 P&R** Student Suicide Prevention
- 5533 P** Student Smoking
- 5561 P&R** Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
- 7523 P** School District Provided Technology Devices to Students
- 8462 P** Reporting Potentially Missing or Abused Children
- 8561 P** Procurement Procedures for School Nutrition Programs

2. Motion to acknowledge the administrative decision regarding the following HIB cases:

MS – 17-18 – 025 & 026
HS - 17-18 – None

3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Jacqueline Gibbs	“Confratute: In Depth Training in Schoolwide Enrichment Model	University of Connecticut	\$1,670. Registration + Mileage	July 8-13, 2018 – Registration covers room & meals
2	Patricia Smith	Introduction to Agriculture, Food & Natural Resources Conference	University of Kentucky	\$3,000. Registration + Transportation	Paid through CASE Curriculum Grant Funds

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
3	Ingrid Garofalo, Lyandra Ross & Patrick O'Brien	N.J. Conference for Social Studies	Rutgers University	\$80. Registration each + Transportation	October 22, 2018
4	Vittoria Busardo	Social Media Marketing	Fashion Institute of Technology	\$105. Registration + Lodging, Mileage & Incidentals	July 11 & 12, 2018
5	Dawn Moore, Keith Dennison & Heather Apple	LinkIt's Annual Data Forward Summer Institute	Rutgers University	\$200. Registration each + Mileage	July 16 & 17, 2018 – Paid through Title II Grant Funds

4. Motion to approve the completed curriculum revisions for Phase III courses in the Five-Year Curriculum Renewal Plan 2016-2017 during the 2017-2018 school year. [Attachment A]

MOTION: Christopher Cannavo		SECOND: Paula Merrill		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

III. BUDGET AND FINANCE

Motion by Richard Young and seconded by Paula Merrill to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III.22**, as described below:

1. The Warren Hills Regional Board of Education approves the May, 2018 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of May, 2018; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

2. Motion to approve the bill list for the period May 1, 2018 through May 31, 2018, including May, 2018 payrolls, in the amount of \$3,133,226.59.

3. Motion to approve transfers in the amount of \$-9,183.00 for the month of May, 2018.

4. Motion to approve Tuition Contracts with Washington Borough School District to accept Student #5069252966 into the Autistic Program at the middle school for the 2018-2019 Extended School Year Program, in the amount of \$5,075.40 and 2018-2019 school year in the amount of \$46,000.00.

5. Motion to approve an Independent Contractor Agreement with Kerri Bataille, Special Education/Teacher of the Deaf and Hard of Hearing, for the 2018-2019 school year at the rate of \$55.00 per hour.

6. Motion to approve the following Special Education Tuition Contracts for the 2018-2019 extended and regular school year:

Student	School	Amount	Aide	Effective
6006202566	Stepping Stone	\$52,647.00	\$47,250.00	7/5/18-6/30/19
1044132204	Stepping Stone	\$52,647.00	\$47,250.00	7/5/18-6/30/19
4303924409	Stepping Stone	\$52,647.00	N/A	7/5/18-6/30/19
5982807363	Stepping Stone	\$52,647.00	\$47,250.00	7/5/18-6/30/19
9355083049	Midland School	\$69,094.20	N/A	7/5/18-6/30/19
8075894259	Hunterdon Preparatory	\$54,978.00	N/A	7/2/18-6/30/19
3664901687	Montgomery Academy	\$60,942.60	N/A	9/6/18-6/30/19
3891762614	Roxbury High School	\$36,845.04	N/A	9/6/18-6/30/19
8041576755	Cornerstone Day School	\$84,662.60	N/A	7/16/18-6/28/19

7. Motion to approve the Special Education One-to-One Paraprofessional Agreement for the 2018 Extended School Year for Student #2612772623, per student's IEP provided by the Morris-Union Jointure Commission's Developmental Learning Center in the amount of \$10,635.50.

8. Motion to approve the Special Education One-to-One Paraprofessional Agreement for the 2018-2019 school year for Student #2612772623, per student's IEP provided by the Morris-Union Jointure Commission's Developmental Learning Center in the amount of \$70,900.00.

9. Motion to approve a change of placement for Student #4246095483 from Warren Hills Regional High School to New Jersey Project Teach/Tech, Warren Campus, effective September 6, 2018, in the amount of \$36,247.00.

10. Motion to approve a Parent Contract for Student Transportation to transport Warren Hills Special Education Student #9922647153 to Developmental Learning Center for the 2018-2019 school year in the amount of \$13,500.00.

11. Motion to accept from the New Jersey Department of Education the Elementary and Secondary Education Act (ESEA) Consolidated Formula Subgrant allocation for the 2018-2019 school year as follows:

Title I, Part A	\$162,922.00
Title II, Part A	\$ 41,494.00
Title III	\$ 6,710.00
Title III Immigrant	\$ 3,089.00
Title IV	<u>\$ 10,000.00</u>
TOTAL:	\$234,215.00

12. Motion to approve the following Resolution for transfer of funds from Capital Reserve Account to Budget Line Items for Capital Projects:

WHEREAS, pursuant to N.J.A.C. 6A:23A-14.1, the Warren Hills Regional Board of Education may withdraw funds from its Capital Reserve Account and transfer same to budget line items in the capital outlay major account/fund to fund necessary capital projects included in the Board’s Long Range Facilities Plan; and

WHEREAS, based on the advice of the Board’s administration, the Board of Education deems it to be in the best interest of the District to withdraw and transfer funds in the amount of \$175,000.00 from its Capital Reserve Account to the appropriate budget line items to fund the addition for a security office at the Warren Hills Regional High School;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the immediate transfer of funds from the District’s Capital Reserve Account to the following line item in the capital outlay major account/fund:

ACCOUNT # BUDGETED	PROJECT	AMOUNT
12-000-400-450-0000-03	Addition for a Security Office At the high school	\$175,000

13. Motion to accept, with gratitude, the donation of an outdoor shed with a value of \$1,500.00 from Geri McKelvey, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

14. Motion to approve an Athletic Trainer Services Agreement between the Warren Hills Regional School District and Saint Luke’s Physician Group, Inc. for the period July 1, 2018 through June 30, 2019 in the amount of \$27,900.00.

15. Motion to approve a Resident Athletic Trainer Services Agreement between the Warren Hills Regional School District and Saint Luke’s Physician Group, Inc. for the period July 1, 2018 through June 30, 2019 in the amount of \$18,000.00.

16. Motion to approve a Team Physician Services Agreement between Warren Hills Regional School District and Saint Luke’s Physician Group, Inc. for the period July 1, 2018 through June 30, 2019 at no cost to the district.

17. Move that the Business Administrator be authorized to close the Business Office petty cash accounts as of June 30, 2018 and reopen the Business Office petty case accounts in the amount of \$200.00 as of July 1, 2018.

18. Move that the Business Administrator be authorized to do account transfers that may be needed to close the fiscal year with the Board confirmation at the next regular meeting.

19. Move that the Business Administrator be authorized to process additional invoices for payment for the current fiscal year with Board confirmation at the next regular meeting.

20. Motion to approve the following Resolution for Capital Reserve Account:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and WHEREAS, the Warren Hills Regional Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve Account at year end, and WHEREAS, the Warren Hills Regional Board of Education has determined that up to \$500,000 is available for such purpose of transfer, NOW THEREFORE BE IT RESOLVED by the Warren Hills Regional Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

21. Motion to approve the following resolution:

Pursuant to PL 2015, Chapter 47, the Warren Hills Regional Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq, NJAC Chapter 23 and Federal Uniform Administrative Requirements 2 CFR, Part 200. 317 et. Seq. [Attachment B]

22. Motion to accept the allocation of the IDEA Basic grant for the 2018-2019 School Year as follows:

Basic	\$ 401,746
<u>Non Public Share</u>	<u>\$ 0</u>
Total	\$ 401,746

MOTION: Richard Young		SECOND: Paula Merrill		
Name	Ayes	Naves	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X		As to Verizon	
Richard Young	X		As to Delta Dental	

N. Public Comment

Meloney Garrett asked about Policy 561 (restraining students). Wanted to know what is the procedure, name of the restraint, crisis prevention person who is certified.

Marlene from Franklin Township was asking what the \$175,000 was for. An explanation was then given.

Meloney Garrett asked if the new security doors at the high school would affect use of facilities fees. The answer was no.

Marlene spoke about Athletic Director's job and how they opened a can of worms for nothing.

Vivian Ortiz wanted to know when we will have a new Athletic Director.

Daryl Detrick congratulated Mrs. Molinet on her retirement.

O. Second Executive Session

Motion by Paula Merrill and seconded by Jennifer Knittel to go into Executive Session at 7:50 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Personnel*
- 3) *Pending Litigation*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

P. Reconvene

Motion by Corey Piasecki and seconded by Christopher Hamler to reconvene into open session at 11:45 p.m.

Q. Adjournment

Motion by Corey Piasecki and seconded by Paula Merrill to adjourn at 11:50 p.m.

Respectfully submitted,

Estrella M. Molinet
Business Administrator/Bd. Sec'y.

dmg