

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**June 5, 2018**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

**A. Call to Order** - Mrs. Jennifer Knittel, Vice President

**B. Roll Call** - Mrs. Estrella Molinet

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

**C. Executive Session**- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

**D. Reconvene:** 7:00 p.m.

(Motion\_\_\_\_\_Second\_\_\_\_\_)

**President’s Announcement:** Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

**Our Mission Statement**

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

**Pledge of Allegiance**

E. Communications – Mrs. Estrella Molinet

F. Superintendent’s Report – Earl C. Clymer, III

G. Presenter(s)

- PLC Institute – Administrative Presentation

H. Goals:

**Warren Hills Regional School District Goals for 2017-2018 School Year**

1. Research and assess strategies to improve student achievement for ALL students, including but not limited to Advanced Placement, Vocational Education, Gifted & Talented, General Education, and Special Education.
2. Support Phase II of the implementation of the PLCs.
3. Improve communication to the community at large, especially regarding District initiatives.

**Warren Hills Regional Board of Education Goals for 2017-2018 School Year**

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Establish a two-pronged Board of Education training plan:
  - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
  - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

I. Committee Reports

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Budget & Finance	No meeting held	By Chair: Mr. Young
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	June 5, 2018	By Chair: Mrs. Marshall
Personnel	June 4, 2018	By Chair: Mrs. Knittel
Student Activities & Transportation	May 29, 2018	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	May 31, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

J. Old Business

**K. New Business**

**L. Public Comment – concerning action items.**

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**M. ACTION ITEMS**

**I. PERSONNEL**

**\*1. Motion to approve/accept the following appointments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Robert Cacchio	Approve	Assistant Principal	\$96,500	Middle School	7/1/18	6/30/19	Replaces Nicholas Remondelli
2	Sarah Kaufman	Rescind	Health/PE Teacher	\$58,937	High School	8/27/18	6/30/19	R.I.F. of May 22, 2018 – Upon approval of Robert Cacchio
3	Zachary Fisher	Approve	Social Studies Teacher	\$52,112	High School	8/27/18	6/30/19	Maternity replacement for 58572538
4	Patricia Smith	Approve	Agriculture Teacher	\$52,112	High School	8/27/18	6/30/19	Pending receipt of background check - Replaces Amy Kline
5	Kristina Polachak	Approve	Guidance Counselor	\$58,187	High School	8/27/18	6/30/19	Replaces Joanne Huffman
6	Rebecca Billera	Approve	Guidance Counselor	\$52,112, prorated	Middle School	On or about 10/22/18	On or about 1/28/19	Replaces #52992328

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
7	Penelope Atkinson	Approve	Paraprofessional	\$23.94/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
8	Andrea Biasi	Approve	Paraprofessional	\$23.94/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
9	Tammy Brundage	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
10	Maureen Buhowski	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
11	Kimberly Celentano	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
12	Donna DeMicco	Approve	Paraprofessional	\$21.99/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
13	Marie Halloran	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
14	Robert Hart	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
15	Joanne Hibbett	Approve	Paraprofessional	\$21.99/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
16	Mary Ann Higgins	Approve	Paraprofessional	\$21.99/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
17	Barbara Kostelansky	Approve	Paraprofessional	\$21.41/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
18	Joelle Lucenti	Approve	Paraprofessional	\$21.99/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
19	Barbara Merritt	Approve	Paraprofessional	\$21.99/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
20	Barbara Nelson	Approve	Paraprofessional	\$22.42/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
21	Dawn Peluso	Approve	Paraprofessional	\$23.94/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
22	Laurie Perkalis	Approve	Paraprofessional	\$23.94/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
23	Colleen Roth	Approve	Paraprofessional	\$23.94/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
24	Sheila Smith	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
25	Carolyn Tauriello	Approve	Paraprofessional	\$21.99/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
26	Natalia Tavares	Approve	Paraprofessional	\$22.42/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
27	Janice Thompson	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
28	Kyla Tietz	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
29	Nancy Turello	Approve	Paraprofessional	\$21.41/hr Pending contract negotiations	Middle School	8/27/18	6/30/19	Not to exceed 29 hours per week
30	Ashley Turkowski	Approve	Paraprofessional	\$21.41/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
31	Wallace Tyburczy	Approve	Paraprofessional	\$23.94/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
32	Cheryl Weissman	Approve	Paraprofessional	\$25.46/hr Pending contract negotiations	High School	8/27/18	6/30/19	Not to exceed 29 hours per week
33	Heather Garcia	Approve	Curriculum Writing	\$45/hour	Middle School	N/A	N/A	ELA 8 – 7 hours completed during 2017-2018
34	Lourdes Garcia	Approve	Preparing PD for teachers	\$45/hour	District	7/2/18	8/24/18	Not to exceed 25 hours Paid through ESSA/Title III Funds
35	Jeremy Willis	Approve	Independent Study	\$490 [\$195./\$100 for student in same subject area]	High School	9/1/17	6/14/18	2 students-Architecture & Design III 1 student – Computer Animation
36	Amy Kline	Approve	Independent Study	\$292.50	High School	9/1/17	6/14/18	1 student-Advanced Agricultural Studies 1 student – half year Teaching Equine Education

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**\*2. Motion to approve/accept the following summer appointments:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Nicholas Rizzo	Approve	Summer Band Camp	\$50/half day \$100/full day	High School	8/20/18	8/24/18	N/A
2	Kline Kaufer	Approve	Summer Band Camp	\$50/half day \$100/full day	High School	8/20/18	8/24/18	N/A
3	Robert Hom	Approve	Summer Band Camp	\$50/half day \$100/full day	High School	8/20/18	8/24/18	N/A
4	Cristal Barr	Approve	Summer Guidance	\$50.90/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
5	Toni Ioffredo	Approve	Summer Guidance	\$58.32/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
6	Catherine O'Neal	Approve	Summer Guidance	\$60.38/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
7	Michael Arminio	Approve	Summer Guidance	\$41.45/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
8	LeeAnn Kubbishun	Approve	Summer Guidance	\$62.46/hour	Middle School	7/2/18	8/24/18	Not to exceed 25 hours
9	Rebecca Flannery	Approve	Summer CST	\$58.32/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
10	Theresa Anecchiarico	Approve	Summer CST	\$58.32/hour	Middle School	7/2/18	8/24/18	Not to exceed 30 hours
11	Deborah Archer-Cole	Approve	Summer CST	\$61.08/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
12	Alissa Creegan	Approve	Summer CST	\$42.62/hour	Middle School	7/2/18	8/24/18	Not to exceed 30 hours
13	Lorraine Morris	Approve	Summer CST	\$58.32/hour	Middle School	7/2/18	8/24/18	Not to exceed 30 hours
14	Sharon Fretz	Approve	Summer CST	\$49.52/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
15	Gina Riccardo-Regan	Approve	Summer CST	\$62.46/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
16	Kimberly Tomasino	Approve	Summer CST	\$44.21/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
17	Jennifer Giamoni	Approve	Summer Peer Leadership	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
18	Timothy Downs	Approve	Summer Peer Leadership	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 15 hours
19	Jennifer Giamoni	Approve	Peer Leadership Curriculum	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 30 hours
20	Michael Arminio	Approve	WHRSD Excel Program	\$45/hour	High School	7/2/18	8/24/18	Not to exceed 12 hours
21	Richard Patricia	Approve	Summer Custodian	\$14.25/hour	District	6/18/18	8/15/18	Summer Custodial Work
22	Daniel Diveny	Approve	Summer Custodian	\$14.25/hour	District	6/18/18	8/15/18	Summer Custodial Work
23	Joseph Duart	Approve	Summer Security	\$16.00/hour	District	7/2/18	7/31/18	One month
24	Steven Andeoli	Approve	Summer Security	\$16.00/hour	District	8/1/18	8/31/18	One month
25	Donna DeMicco	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY Program 8:30AM-1:30PM
26	Marie Halloran	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY Program 8:30AM-1:30PM
27	Robert Hart	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY Program 8:30AM-1:30PM

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
28	Barbara Merritt	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY Program 8:30AM-1:30PM
29	Joanne Hibbett	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY Program 8:30AM-1:30PM
30	Carolyn Tauriello	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY Program 8:30AM-1:30PM
31	Barbara Kostelansky	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY Program 8:30AM-1:30PM
32	Tammy Brundage	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY Program 8:30AM-1:30PM
33	Sheila Smith	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	Summer BOOST 8:30 AM-1:30 PM
34	Andrea Biasi	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	SLE Program 8:30AM-1:30 PM
35	Kyla Tietz	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	SLE Program 8:30AM-1:30 PM
36	MaryAnn Higgins	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	ESY Substitute 8:30AM-1:30 PM
37	Joelle Lucenti	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	ESY Substitute 8:30AM-1:30 PM
38	Colleen Roth	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	ESY Substitute 8:30AM-1:30 PM
39	Joseph Bamford	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	ESY Substitute 8:30AM-1:30 PM

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**\*3. Motion to approve the following observations/internships/volunteers:**

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Matthew DellElba	Student Teacher	N/A	N/A	High School	9/1/18	12/31/18	Under the direction of Cynthia Laws & Christopher Kavcak

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**II. Education and Policy**

**\*1. Motion to affirm the administrative decision regarding the following HIB cases:**

MS – 17-18 – 023 & 024  
 HS - 17-18 – None

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Ari Eisner	Robotics Competition	N/A	Club pays transportation
2	Jason Graf	July 4 <sup>th</sup> Parade	Transportation	N/A

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Keith Dennison	NJCSS Annual Conference	Rutgers University	\$95. Registration + Mileage	October 22, 2018
2	Marshall Cuomo	AP Summer Institute for AP Statistics	Rutgers University	\$1,025. Registration + Mileage	July 16-19, 2018 – Paid Title II Funds

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

### III. BUDGET AND FINANCE

\*1. Motion to approve the purchase order list dated May 1, 2018 through May 31, 2018 in the amount of \$173,934.81.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*2. Motion to approve a Parent Contract for Student Transportation to transport Warren Hills Special Education Student #9922647153 to Developmental Learning Center for the Extended School Year Program, commencing June 27, 2018 and ending August 8, 2018, in the amount of \$2,250.00 (30 days @ \$75.00 per day).

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*3. Motion to approve the Special Education One-to-One Paraprofessional Agreement for the 2018-2019 school year for Student #9922647153, per students IEP provided by the Morris-Union Jointure Commission's Developmental Learning Center (DLC) in the amount of \$70,900.00.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*4. Motion to approve the Special Education One-to-One Paraprofessional Agreement for the extended school year for Student #9922647153, per students IEP provided by the Morris-Union Jointure Commission's Developmental Learning Center (DLC) in the amount of \$10,635.50.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)



\*5. Motion to approve Tuition Contracts with Oxford Township School District to accept Student #9553159645 into the MD Program at the high school for the 2018-19 extended school year program, in the amount of \$3,268.80.

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*6. Motion to approve the following Special Education Tuition Contracts for the 2018-2019 extended and regular school year:

Student	School	Amount	Effective
5164612461	Sage Day School	\$3,325.00	6/25/18-7/27/18
5164612461	Sage Day School	\$60,300.00	9/4/18 – 6/30/19

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

\*7. Motion to approve a Shared Services Transportation Agreement with Washington Township School District for the 2018-2019 school year, commencing July 1, 2018 and ending June 30, 2019, in the amount of \$104,648.00

(Motion \_\_\_\_\_ Second \_\_\_\_\_ /Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_)

**N. Public Comment**

**O. Second Executive Session**

**EXECUTIVE SESSION** (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
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BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

(Motion \_\_\_\_\_ Second \_\_\_\_\_)

**P. Reconvene \_\_\_\_\_ p.m.**

(Motion \_\_\_\_\_ Second \_\_\_\_\_)

**Q. Adjourn \_\_\_\_\_ p.m.**

**\*Roll Call**