The Warren Hills Regional Board of Education met in Regular Meeting on March 15, 2016 at 6:35 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Richard Havrisko, President.

Roll Call

Roll call was taken by Estrella Molinet. Members present were Daniel Brundage, Linda Feller, Donna Golda, Kathleen Halpin, Richard Havrisko, Lisa Marshall and Richard Young. Also present were Gary R. Bowen, Estrella Molinet and Earl C. Clymer.

Executive Session

Moved by Kathleen Halpin and seconded by Daniel Brundage to go into Executive Session as indicated below:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) Superintendent’s Harassment, Intimidation and Bullying (“HIB”) update/recent matters and investigations, if any; and

2) Pending Litigation

3) Personnel Matters

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 7 Nayes 0

The Board entered into Executive Session at 6:35 p.m.

Reconvene

Moved by Kathleen Halpin and seconded by Lisa Marshall to reconvene into open session at 6:55 p.m.

Ayes 7 Nayes 0

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to The Express-Times, Warren-
Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Moved by Daniel Brundage and seconded by Lisa Marshall to approve the Minutes of the Regular and Executive Session meetings of March 1, 2016.

Ayes 6
Nayes 0
Abstain 1 (Halpin)

Communications: Mrs. Molinet read the letter for the open board seat.

Citizens Participation: None.

Student Report – Student Council Representatives:

<table>
<thead>
<tr>
<th>Middle School</th>
<th>High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kharissa Muhammad</td>
<td>Amanda Elbassiouny</td>
</tr>
<tr>
<td>Christopher Fluta</td>
<td>Samantha Thompson</td>
</tr>
</tbody>
</table>

The above student representatives reported on:

- Middle School:
  - Builders Club
  - National Junior Honor Society
  - Pillar recognition recipients
  - International Club Festival
  - Opening of Spring Sports
- High School:
  - Select Choir
  - J. Bamford and A. Veneziano scoring 1,000 point for the boys basketball team
  - Winter Pep Rally
  - National Honor Society Coat and Food Drive
  - Cheerleaders to Florida
  - Debate Team at Harvard Model Congress
  - DECA trip
  - Best Buddies Library Showcase
  - Ski Club trip to Vermont
Superintendent’s Report:

Superintendent’s Report - Dr. Gary R. Bowen

Recognition/Presentation – Peer Leadership Group – Jennifer Giamoni, Advisor

Progress Report of District Goals for the 2015-2016 School Year

- Review, research, assess, and recommend fiscal efficiencies in the instructional and operational/ non-instructional components or the 2016-2017 district budget. (Goal Completed March 2016)
- The middle school Gifted & Talented program for grades 7-8 will be reviewed, assessed, researched for optimal methodologies resulting in recommendations for modification as may be appropriate. (Goal Completed March 2016)
- Resources in time and outside expert consultation will be made available to the Middle and High School Bell Schedule (EBD) committees so that each may fully and fairly consider future modifications to their respective daily instructional schedules in grades 7-8 and 9-12 independently. (Goal Completed January 2016)

Good News and Progress

- This year’s annual Prism Concert theme was Once Upon a Time and featured performances by the concert band, jazz band, choir, and student-led vocal and instrumental ensembles. The groups performed “Prism” style from various locations around the perimeter of the auditorium. In addition to the band and choir performances, the Drama Club performed a sneak-peak of their upcoming spring production, Guys and Dolls. Proceeds from the concert helped support the band’s trip to Music in the Parks, an annual competition held at Hershey Park.

- Corinne Antonelli’s animated film Small Fry won another award. Her film was named BEST HIGH SCHOOL FILM at this year’s RTF MediaFest at Rowan University. She was honored at this year’s film festival March 4, 2016 at the King Auditorium of Bozorth Hall at Rowan University. The RTF Department Char Dr. Keith Brand and Dean of the College of Communication and Creative Arts Dr. Lorin Arnold presented her with a prize and certificate at the event. This is the first time we entered this festival and her film was selected from hundreds of entries. [Update: Corinne Antonelli’s film, “Small Fry” that was selected as a finalist in this year’s Delta Moon Student Film Festival did not win for best film, but it was one of only 23 films to be accepted in the festival over 400 submissions. This was a great accomplishment for her.]
Two more Warren Hills film students won awards at the Radio, Television & Film MediaFest at Rowan University! Congratulations to Holly Grobholz and Ann Marie Ciulla for their file “Hue.” Their film won BEST HIGH SCHOOL NEW MEDIA PROJECT at this year’s festival. They will also be honored in a ceremony at Rowan University. If you see them, please feel free to congratulate them as they worked very hard on this project.

The Advanced Placement United States Government and Politics class traveled to the New Jersey Supreme Court on February 29, 2016 to observe the judiciary at work. In particular, they observed oral arguments in front of the Supreme Court. Prior to the start of arguments, Associate Justice Anne Patterson greeted our students and spoke to them about what they were going to witness, what their plans for post-secondary education are, and how their chosen majors can lead them into a successful career in law. She also individually greeted and welcomed each student. The point of law argued was relevant to all of the students’ lives: Do cell phone call records require a search warrant if they are part of a grand jury investigation? Oral arguments lasted two hours, and the Warren Hills students represented our district well. Students were attentive and demonstrated exemplar courtroom decorum. As he adjourned the court for a brief recess the Chief Justice of New Jersey, Stuart Rabner, recognized and thanked Warren Hills’ students from the bench. It was a wonderful day and the students were talking about the merits of the legal arguments and question for the rest of the day.

The New Jersey FFA Association held the Horticultural Exposition Friday, March 11, 2016 and Saturday, March 12, 2016 at Mercer County Community College. Visitors viewed 775+ high/middle school student horticulture and floral entries in 100 classes. All entries were designed by agricultural education students throughout the State.

Ninth grade Horizons student Jason Teets won two awards for his poetry submitted to the Scholastic Art & Writing Awards. Jason received a Silver Key for his poem Hope and an Honorable Mention for his poem Apocalypse.

Concert Band students assisted in the annual Warren County 6th Grade All Star Band day and performance on March 2, 2016 at the high school. This All Star Band is a collection of the most outstanding sixth grade band students from each school in Warren County. These county students were selected based on an audition and participated in both a rehearsal at Warren Hills, as well as a concert on the same night. The host school rotates every 3 years, with Warren Hills proud to host and assist this year.

Streak Nation hosted a Senior Citizen Technology Forum on Wednesday, February 24, 2016 in the high school library. Members of
Streak Nation, Key Club and our Computer Science classes worked together to provide technology help to the senior citizens of our community. Many seniors brought their own tablets, laptops and cell phones, while others used the resources in the high school library. Both the senior citizens and our students thoroughly enjoyed their time together and have requested more classes in the future.

- A recent musical Library Showcase featured Ryan Connors, Warren Hills Alumni, along with a couple of his band mates of Dynamo, who performed in the high school library and talked about music and making a living as a musician. The band tours the United States and their music fuses jazz, rock, and funk with elements of soul and R&B.

- Another high school Library Showcase was held on Thursday, February 25, 2016, Undoing Hatred through Understanding. The Warren Hills Human Rights Club and the Warren Hills Gay/Straight Alliance explained the Pyramid of Hate and its devastating effects. Students had an opportunity to participate in the Pyramid of Hate Clothesline project, which will be showcased in the library.

- The Warren Hills Chapter of Best Buddies offered a Library Showcase presentation, People’s First Language: Spread the Word to End the R-Word which talked about changing the conversation by eliminating the demeaning use of the R-word from today’s popular speech and replace it with RESPECT. Best Buddies presented this Library Showcase on March 4, 2016 for National Day of Awareness to promote tolerance, acceptance, and inclusion. The goal was to create awareness a more accepting world for people with intellectual disabilities, and for people who may appear to be different but who have unique talents to share with the world.

- Senator Doherty’s office presented us with a Senate Resolution recognizing the students’ efforts with the Traffic Awareness Project from the Driver Education classes. His Constituent Liaison, Dawn Higgins, presented this honor February 24, 2016.

- World Language teachers in the entire Warren Hills cluster assembled on March 25, 2016 for a workshop on “Teaching in the Target Language” by Ms. Laura McClintock, a session that addressed best practices and methods for instructing our courses in the target language, regardless of the age or level of the learner. Research shows that this means of instruction is most effective and how we learn our first language. Participants role played students learning French and experienced a variety of engaging activities, as well as opportunities to reflect and brainstorm.

- The MS International Club ran its 3rd annual festival on March 11th after school. Students enjoyed international foods, time to visit with
friends, volleyball and basketball, watching a movie and enjoying karaoke! Thank you to all the staff who helped and especially to those who contributed the delicious international foods!

- The MS MD program had a donation of twenty tickets for our students, staff, nurse, and bus drivers who attended the Big Apple Circus on Thursday, 3/3/16. This was a wonderful community based instructional trip for our students and we thank those at the circus, who made this possible.

- Members of the Warren County Prosecutors Office recently spent time in small group settings with our 8th grade students to review topics on drug and alcohol awareness and prevention. This was a good reminder and reinforcement of information presented to students through the 7th grade Health curriculum, especially before they move on up to the high school level. We thank the presenters and members of the Municipal Alliance for their efforts to bring this important program to our students.

- Currently our Builders Club is collecting donations in the “Pennies for Patients” fundraiser to support leukemia research, while our NJHS is running a drive to collect needed items for our service troops stationed abroad. We are proud of our students efforts in helping others!

- Over 45 middle school students were recently recognized for displaying the character trait of “Responsibility.” We congratulate them and are proud to have so many extremely responsible students in our middle school!

Committee Reports:

Education & Policy Committee met this evening. They discussed the trying to get movement on PARCC through delegate assembly, audit of our policies, AP scores good report.

Budget and Finance Committee met on March 14, 2016.

Buildings and Grounds Committee met on March 8, 2016.

Richard Young left at 8:00 p.m.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Moved by Kathleen Halpin and seconded by Daniel Brundage to approve/accept the following appointments/adjustments/resignations/retirements:
<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Nature of Action</th>
<th>Position</th>
<th>Salary</th>
<th>Location</th>
<th>Date Effective</th>
<th>Date Terminated</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Patrick Murphy</td>
<td>Resignation</td>
<td>Director of Plants &amp; Facilities</td>
<td>N/A</td>
<td>District</td>
<td>3/11/16</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Karen Jurkowski</td>
<td>Resignation</td>
<td>School Nurse</td>
<td>N/A</td>
<td>High School</td>
<td>6/30/16</td>
<td>6/30/16</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Jeremy Willis</td>
<td>Appoint</td>
<td>Technology Education Teacher</td>
<td>$2,600</td>
<td>High School</td>
<td>9/1/15</td>
<td>6/30/16</td>
<td>Fifth preparation assignment per WHREA, Article VIII, A.9</td>
</tr>
<tr>
<td>4</td>
<td>Kevin Call</td>
<td>Appoint</td>
<td>Head Athletic Trainer</td>
<td>$96,382</td>
<td>District</td>
<td>7/1/15</td>
<td>6/30/16</td>
<td>Retroactive to July 1, 2015</td>
</tr>
<tr>
<td>5</td>
<td>Courtney Zywicki</td>
<td>Appoint</td>
<td>Social Studies Teacher</td>
<td>$255.61 per diem</td>
<td>High School</td>
<td>On or about 4/7/16</td>
<td>6/30/16</td>
<td>Maternity Replacement Laura Filan</td>
</tr>
<tr>
<td>6</td>
<td>William Adams</td>
<td>Appoint</td>
<td>Substitute Driver As Assigned</td>
<td></td>
<td>District</td>
<td>3/16/16</td>
<td>6/30/16</td>
<td>Not included in WHREA-CBA: Weekdays $19/hour Weekends $19.50/hour Midday $20.50/hour</td>
</tr>
<tr>
<td>7</td>
<td>Joseph Werner</td>
<td>Approve</td>
<td>Centenary College Student</td>
<td>N/A</td>
<td>High School</td>
<td>TBD</td>
<td>N/A</td>
<td>6 Hours of Observation required for Centenary College student</td>
</tr>
<tr>
<td>8</td>
<td>Kimber Barr</td>
<td>Approve</td>
<td>Volunteer Softball Coach</td>
<td>N/A</td>
<td>Middle School</td>
<td>3/16/16</td>
<td>6/30/16</td>
<td>Background Check Complete &amp; On File</td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:** Ayes 6 Nayes 0

Leave of Absence Moved by Kathleen Halpin and seconded by Daniel Brundage to approve the following Leave of Absence:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Reason</th>
<th>Position</th>
<th>Location</th>
<th>Leave Start Date</th>
<th>Sick Days to be used</th>
<th>Unpaid FMLA Start Date</th>
<th>Unpaid NJFLA Start Date</th>
<th>Unpaid Leave without Benefits</th>
<th>Return Date</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Laura Filan</td>
<td>Maternity Leave</td>
<td>Social Studies Teacher</td>
<td>High School</td>
<td>On or about 4/11/16</td>
<td>30.5</td>
<td>5/23/16 [Half Day]</td>
<td>5/23/16 [Half Day]</td>
<td>N/A</td>
<td>9/1/16</td>
<td>Revision to 1/19/16 motion</td>
</tr>
</tbody>
</table>

**ROLL CALL VOTE:** Ayes 6 Nayes 0

Job Description Moved by Kathleen Halpin and seconded by Daniel Brundage to approve the following job descriptions [Documents 1 & 2]:

- School Security Personnel
- District News and Information Coordinator

**ROLL CALL VOTE:** Ayes 6 Nayes 0

**II. EDUCATION AND POLICY**

Calendar Moved by Lisa Marshall and seconded by Donna Golda to approve the 2016-2017 School Year Calendar. [Attachment A]

**ROLL CALL VOTE:** Ayes 6 Nayes 0

ROLL CALL VOTE: Ayes 6 Nayes 0

HIB Moved by Lisa Marshall and seconded by Donna Golda to affirm the administrative decision regarding the following HIB case:

MS – 011
HS – None

ROLL CALL VOTE: Ayes 6 Nayes 0

Field Trip Requests Moved by Lisa Marshall and seconded by Donna Golda to approve the following field trip requests in accordance with Policy 2340:

<table>
<thead>
<tr>
<th>Code</th>
<th>Requested by:</th>
<th>Trip</th>
<th>Board of Education cost</th>
<th>Discussion/Destination</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Adam Slack &amp; Mark Smith</td>
<td>Archery Club to compete in Regional Tournament</td>
<td>Substitute &amp; Transportation</td>
<td>Keansburg High School</td>
</tr>
<tr>
<td>2</td>
<td>Kathleen Morgan</td>
<td>Middle School French Classes to Zimmerli Art Museum &amp; Dining at Sophie’s Bistro</td>
<td>Substitute &amp; Transportation</td>
<td>New Brunswick &amp; Somerset, NJ, not to exceed $30 per student cost [Transportation paid by board]- Learning about French Art &amp; Tasting French Cuisine</td>
</tr>
<tr>
<td>3</td>
<td>Barbara Russo &amp; Michael Perruso</td>
<td>Middle School Chorus Club &amp; Jazz Band Music in the Parks Competition</td>
<td>Substitutes</td>
<td>Dorney Park - $54 per student cost – Transportation + Admission</td>
</tr>
<tr>
<td>4</td>
<td>Nicole Silvis, Vittoria Busardo &amp; Josephine Potter</td>
<td>HS &amp; MS Student Councils to attend NJASC Spring Awards Ceremony</td>
<td>Substitutes</td>
<td>Great Adventure, Jackson, NJ – Not to exceed $60 per student cost – Transportation</td>
</tr>
<tr>
<td>5</td>
<td>Nicole Silvis, Hope Ranalli &amp; Michael Arminio</td>
<td>8th grade ALC students to participate in problem solving &amp; confidence building activities</td>
<td>Substitute &amp; Transportation</td>
<td>Overnight trip to Camp Mohican, Blairstown, NJ - $15 per student cost for meals</td>
</tr>
<tr>
<td>6</td>
<td>Kimberly Roost, Richard Patricia &amp; Vittoria Busardo</td>
<td>Fine Art Students to Warren County Teen Arts Festival</td>
<td>Substitutes &amp; Transportation</td>
<td>Washington, NJ – Students will display art work and view other Warren County students’ art work</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 6 Nayes 0

Travel & Conference Requests Moved by Lisa Marshall and seconded by Donna Golda to approve the following travel and conference requests:
<table>
<thead>
<tr>
<th>Code</th>
<th>Name</th>
<th>Title</th>
<th>Location</th>
<th>Cost/Mileage</th>
<th>Date and Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Earl C. Clymer</td>
<td>NJASA Spring Leadership Conference</td>
<td>Atlantic City, New Jersey</td>
<td>Registration- $525</td>
<td>May 11-13, 2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Lodging- $210 Plus Mileage, Meals and Incidentals</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Lourdes Garcia</td>
<td>2016 Bilingual Educators Spring Conference</td>
<td>New Brunswick, NJ</td>
<td>$59 Membership Renewal, $229 Registration + Mileage</td>
<td>June 3, 2016</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 6  Nayes 0

III. BUDGET AND FINANCE

Financial Reports

Moved by Donna Golda and seconded by Linda Feller to approve the February, 2016 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of February, 2016; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 6  Nayes 0

Bills

Moved by Donna Golda and seconded by Linda Feller to approve the bill list for the period February 17, 2016 through March 11, 2016 in the amount of $2,321,494.02.

ROLL CALL VOTE: Ayes 6  Nayes 0

Transfers

Moved by Donna Golda and seconded by Linda Feller to approve transfers in the amount of $428,210.64 for the month of February.

ROLL CALL VOTE: Ayes 6  Nayes 0

Student Activities

Moved by Donna Golda and seconded by Linda Feller to approve Student Activity Transactions for the month of February, 2016.

ROLL CALL VOTE: Ayes 6  Nayes 0

Minutes March 15, 2016 9
Moved by Donna Golda and seconded by Linda Feller to approve a Related Services Contract with Morris-Union Jointure Commission to be administered at the Developmental Learning Center [DLC] in New Providence, for Student 03-16 for the 2015-2016 school year for the period February 2, 2016 through June 13, 2016, for 30-minute sessions per week, at a rate of $245.00 per hour.

ROLL CALL VOTE: Ayes 6 Nayes 0

Moved by Donna Golda and seconded by Linda Feller to approve an Agreement with Saint Clare’s Hospital for Tutoring Services for student 2017071 for one hour per day at the rate of $55.00 per hour, as may be required for the remainder of the 2015-2016 school year.

ROLL CALL VOTE: Ayes 6 Nayes 0

Moved by Donna Golda and seconded by Linda Feller to approve submittal of the preliminary tentative 2016-2017 budget to the Executive County Superintendent for advertising and compliance review with QSAC and Core Content Standards as follows:

<table>
<thead>
<tr>
<th>Budget</th>
<th>Local Tax Levy</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$36,753,305</td>
</tr>
<tr>
<td>Special Revenue</td>
<td>547,440</td>
</tr>
<tr>
<td>Debt Service</td>
<td>2,173,009</td>
</tr>
<tr>
<td>Total Base Budget</td>
<td>$39,473,754</td>
</tr>
</tbody>
</table>

A transfer from the Capital Reserve account to the Capital Projects account in the amount of $1,388,000 will fund the capital projects included in the preliminary tentative 2016-2017 budget above.

ROLL CALL VOTE: Ayes 6 Nayes 0

Moved by Donna Golda and seconded by Linda Feller to approve a tuition contract with Oxford Township School District to accept 85 regular education students to attend Warren Hills Regional High School for the 2016-2017 school year at a tuition rate of $15,717 per student.

ROLL CALL VOTE: Ayes 6 Nayes 0

Geri McKelvey asked about a revised calendar and when staff members would be notified [putting 2 snow days back in calendar].

Citizens Participation:

Citizens Participation:

Executive Session

Moved by Kathleen Halpin and seconded by Donna Golda to go into Executive Session.
WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjours to closed session to discuss:

1) Personnel Matters

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Ayes 6 Nayes 0

The Board entered into Executive Session at 8:08 p.m.

Reconvene Moved by Lisa Marshall and seconded by Kathleen Halpin to reconvene into open session at 8:25 p.m.

Ayes 6 Nayes 0

Adjournment Moved by Linda Feller and seconded by Daniel Brundage to adjourn at 8:25 p.m.

Ayes 6 Nayes 0

Estrella M. Molinet
Business Administrator/Bd. Sec’y.