

WARREN HILLS REGIONAL BOARD OF EDUCATION

March 27, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall

B. Roll Call - Mrs. Estrella Molinet

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the March 13, 2018, Regular and Executive Session meetings and March 20, 2018 Special and Executive Session meetings.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Communications – Mrs. Estrella Molinet

G. Superintendent’s Report – Earl C. Clymer, III

- Presentation by Kathy Helewa

H. Goals:

Warren Hills Regional Board of Education Goals for 2017-2018 School Year

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Establish a two-pronged Board of Education training plan:
 - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
 - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

I. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mr. Young
Buildings & Grounds	March 19, 2018	By Chair: Mr. Hamler
Education & Policy	March 27, 2018	By Chair: Mrs. Marshall
Personnel	March 26, 2018	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	March 22, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

J. Old Business

1. Crosswalk buttons

K. New Business

L. Public Comment – concerning action items.

M. ACTION ITEMS

I. PERSONNEL

***1. Motion to approve/accept the following appointments / resignations / retirements:**

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Georgina Dilts	Accept	Paraprofessional	\$23.94/hour	High School	6/30/18	6/30/18	Retirement
2	Peter Polizzano	Rescind	MS Head Baseball Coach	\$3,463, prorated	Middle School	3/27/18	3/27/18	Board Motion of 1/2/18, Personnel #6
3	Zachary Fisher	Approve	MS Head Baseball Coach	\$3,463, prorated	Middle School	3/28/18	End of Season	Tier 3, Step 1
4	Susan Rader	Amend	Acting Middle School Principal	\$3,500/Stipend	Middle School	1/24/18	6/30/18	Adjusted stipend amount
5	Tasjaana Miraglia	Approve	Substitute	\$85/day	District	3/28/18	6/30/18	All paperwork complete & on file
6	Tasjaana Miraglia	Approve	Maternity Replacement	\$52,112, prorated	Middle School	On or about 4/12/18	6/08/18	Replaces #94283835
7	Lisa-Ann Smith	Approve	Special Education Teacher	\$52,612, prorated	Middle School	As soon as practical	6/30/18	Replaces #52993268
8	Joseph Duart	Approve	Security Personnel	\$16/hour	District	3/28/18	6/30/18	6:00-10:00 p.m. – paid by outside organizations
9	David Brewster	Approve	Substitute	\$85/day	District	3/28/18	6/30/18	All paperwork complete & on file
10	Erica Hoff	Approve	Substitute Nurse	\$125/day	District	3/28/18	6/30/18	Pending receipt of background check
11	George DiGrande	Approve	Volunteer	N/A	High School	3/28/18	End of Season	HS Weight Room
12	Stephen Fritts	Approve	Volunteer	N/A	High School	3/28/18	End of Season	HS Weight Room
13	Marshall Cuomo	Approve	Volunteer	N/A	Middle School	3/28/18	End of Season	Baseball Program
14	Lawrence Cascio	Approve	Volunteer	N/A	High School	3/28/18	End of Season	Boys Tennis Program
15	Taylor Cox	Approve	Field Experience	N/A	High School	3/28/18	End of program	Under the direction of Christopher Kavcak
16	Joseph Bamford	Approve	Observation Hours	N/A	High School	3/28/18	Completion of hours	Under the direction of Ingrid Garofalo

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. EDUCATION AND POLICY

*1. Motion to approve a change in the 2017-2018 school year calendar to reflect Tuesday, April 3, 2018, as a regular school day.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the **first reading** of the following revised policies for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

7440 P&Regs School District Security
7441 P&Regs Electronic Surveillance in School Buildings and on School Grounds
5516.01 P Student Tracking Devices
7522 Regs Tech Turn-In Procedure
8630 Regs Emergency School Bus Procedures
9150 Regs School Visitors
9242 P Use of Electronic Signatures

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the Bilingual/ESL Three-Year Program Plan for the Warren Hills Regional School District for School Years 2017-2020.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 17-18 – None

HS - 17-18 – None

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Alison Frey	DECA Competition	\$260.00 Registration & lodging	Student accompanied by parents
2	Adam Slack & Ari Eisner	Robotics	Transportation	S.T.E.M. Event/Competition
3	Amy Kline	NJ State 4-H Evaluation Competition	Transportation	Competition
4	Jason Graf	Jazz Ensemble	Transportation	Competition/Performance
5	Cynthia Bamford	MD/AU Life Skills Classes – CBI	Transportation + \$136.00 Tickets	Community Based Instruction
6	L. Jeannie Zamora	Spanish I Classes to experience authentic Mexican food	N/A	\$13.00/student – Transportation added to already scheduled runs
7	Laura Muroski	8 th Grade Students – Math & Science Day	Substitute & Nurse	\$65.00/student – Ticket and transportation
8	Christine Tyburczy & Nicholas Remondelli	MS Peer Leaders to local elementary school	N/A	Cross age teaching prevention program

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the Warren Hills Regional School District Extended School Year Program, Employment Orientation Program and Summer Boost Program for the period July 2, 2018 through July 30, 2018, with July 4, 2018 closed for Independence Day holiday.

(Motion_____Second_____/Yes_____No_____Abstain_____)

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the February, 2018 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of February, 2018; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*2. Motion to approve the bill list for the period February 1, 2018 through February 28, 2018, including February, 2018 payrolls, in the amount of \$5,085,894.05.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*3. Motion to approve transfers in the amount of \$32,367.50 for the month of February, 2018.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*4. Motion to approve a Parent Contract for Student Transportation to transport Warren Hills Student #5895878105 from Dover, NJ (CP&P Placement) to Warren Hills High School for the remainder of the 2017/2018 school year, commencing March 12, 2018, in the amount of \$67.00 per day.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approve a Contract Agreement for Employment Services with Employment Pathways, Division of Abilities of Northwest Jersey, Inc., for Student #6648975335, commencing April 1, 2018 through June 5, 2018, in the amount of \$2,090.00.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve a Contract Agreement for Employment Services with Employment Pathways, Division of Abilities of Northwest Jersey, Inc., for Student #8669669242, commencing April 1, 2018 through June 5, 2018, in the amount of \$4,400.00.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a Resolution to Purchase natural Gas Services through the Alliance for Competitive Energy Services (ACES) from March 27, 2018 through May, 2023.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve a Resolution to Purchase Electric Generation Services through the Alliance for Competitive Energy Services (ACES) from March 27, 2018 through May, 2023.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve submittal of the preliminary tentative 2018-2019 budget to the Executive County Superintendent for advertising and compliance review with QSAC and New Jersey Student Learning Standards as follows:

	Budget	Local Tax Levy
General Fund	\$38,376,458	\$21,988,883
Special Revenue	527,306	0
Debt Service	2,260,297	\$2,243,148
Total Base Budget	\$41,164,061	

A Healthcare adjustment of \$194,072 is included in the preliminary tentative 2018-2019 budget above.

A transfer from the Capital Reserve account to the Capital Projects account in the amount of \$1,975,161 will fund the capital projects included in the preliminary tentative 2018-2019 budget above.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve the following Resolution:

WHEREAS, school district policy and N.J.A.C. 6A:23A7.3(a) provides that the Warren Hills Regional Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2018-2019 school year;

NOW THEREFORE BE IT RESOLVED that the Warren Hills Regional Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of \$40,000 and

BE IT FURTHER RESOLVED that the Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve Summit Management Solutions, LLC, as a consultant for negotiations between WHRBOE and WHREA at the rate of \$150.00 per hour, commencing March 28, 2018.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*12. Motion to accept a grant from The NRA Foundation, Inc., in the amount of \$2,964.00 for the high school archery team, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

(Motion_____Second_____/Yes_____No_____Abstain_____)

N. Public Comment

O. Second Executive Session

EXECUTIVE SESSION (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

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(Motion_____Second_____)

P. Reconvene_____p.m.

(Motion_____Second_____)

Q. Adjourn_____p.m.

***Roll Call**