WARREN HILLS REGIONAL BOARD OF EDUCATION

March 3, 2020

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. **Call to Order** - Mr. Christopher Hamler, President

B. **Roll Call** - Mrs. Donnamarie Palmiere, Business Administrator

<table>
<thead>
<tr>
<th>Joseph Bodenschatz</th>
<th>Sam Knutson</th>
<th>Christine Pi</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christopher Cannavo</td>
<td>Lisa Marshall</td>
<td>Corey Piasecki</td>
</tr>
<tr>
<td>Christopher Hamler</td>
<td>Sherri Musick</td>
<td>Eric Walls</td>
</tr>
</tbody>
</table>

C. **Executive Session**- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) **Matters rendered confidential by Federal Law, State Law, or Court Rule**
2) **Pending Litigation**
3) **Personnel Matters**

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. **Reconvene**: 7:00 p.m.

(Motion_______________Second_______________)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

**Our Mission Statement**
The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

**Pledge of Allegiance**
E. Motion to approve the Minutes of the February 11, 2020, Regular and Executive Session meetings.

(Motion________________Second_________________/Yes______No______Abstain____)  

F. **Communications** – Mr. Earl C. Clymer, III, Superintendent of Schools

G. **Superintendent’s Report** – Mr. Earl C. Clymer, III

H. **Presenter(s):**

I. **Goals:**

**Warren Hills Board of Education District Goals for 2019-20**

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, the 1:1 technology initiative, and enhanced PLCs.

2. Continue vertical articulation within the WHRSD cluster with a focus on increased achievement for students in grades 6-9.

3. Create a comprehensive, collaborative plan, involving district stakeholders, focused on the systematic implementation of the revised Future Ready Schools initiative.

**Warren Hills Board of Education Board Goals for 2019-20**

1. Utilize resources to ensure the support of District Goals.

2. Recognize student achievement through student presentations at Board meetings.

3. Work towards building optimal Board communication and trust.

J. **Committee Reports**

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finance, Facilities &amp; Transportation</td>
<td>February 26, 2020</td>
<td>By Chair: Mr. Hamler</td>
</tr>
<tr>
<td>Education &amp; Policy</td>
<td>No meeting held</td>
<td>By Chair: Mr. Piasecki</td>
</tr>
<tr>
<td>Personnel &amp; Student Activities</td>
<td>No meeting held</td>
<td>By Chair: Mr. Bodenschatz</td>
</tr>
<tr>
<td>Technology</td>
<td>No meeting held</td>
<td>By Chair: Mr. Walls</td>
</tr>
<tr>
<td>Negotiations</td>
<td>No meeting held</td>
<td>By Chair: Mr. Cannavo</td>
</tr>
<tr>
<td>Wall of Fame</td>
<td>monthly</td>
<td>By Chair: Mr. Walls</td>
</tr>
</tbody>
</table>

K. **Old Business**

L. **New Business**
M. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

N. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Nature of Action</th>
<th>Position</th>
<th>Salary</th>
<th>Location</th>
<th>Date Effective</th>
<th>Date Terminated</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cheryl O’Melia</td>
<td>Amend</td>
<td>Leave Replacement Mathematics Teacher</td>
<td>$64,745, prorated</td>
<td>Middle School</td>
<td>On or about 2/25/20</td>
<td>On or about 5/18/20</td>
<td>Amend salary to reflect Step A-1, M+30 -Replaces #35480300</td>
</tr>
<tr>
<td>2</td>
<td>Thomas Kline</td>
<td>Accept</td>
<td>Part-time School Resource</td>
<td>$16.00/hour</td>
<td>High School</td>
<td>2/28/20</td>
<td>2/28/20</td>
<td>Resignation</td>
</tr>
<tr>
<td>3</td>
<td>Thomas Kline</td>
<td>Approve</td>
<td>Substitute School Resource</td>
<td>$16.00/hour</td>
<td>District</td>
<td>3/04/20</td>
<td>N/A</td>
<td>All paperwork complete &amp; on file</td>
</tr>
<tr>
<td>4</td>
<td>John Kerner</td>
<td>Approve</td>
<td>Part-time School Resource</td>
<td>$16.00/hour</td>
<td>High School</td>
<td>3/04/20</td>
<td>6/30/20</td>
<td>All paperwork complete &amp; on file</td>
</tr>
<tr>
<td>5</td>
<td>Josephine Potter</td>
<td>Rescind</td>
<td>Assistant Girls Track Coach</td>
<td>$6,883.00</td>
<td>High School</td>
<td>3/04/20</td>
<td>3/04/20</td>
<td>Tier 3, Step 4</td>
</tr>
<tr>
<td>6</td>
<td>Josephine Potter</td>
<td>Approve</td>
<td>Head Girls Track Coach</td>
<td>$8,720.00</td>
<td>High School</td>
<td>3/04/20</td>
<td>End of Season</td>
<td>Tier 3, Step 4</td>
</tr>
<tr>
<td>7</td>
<td>Elise Tooker</td>
<td>Approve</td>
<td>Assistant Girls Track Coach</td>
<td>$5,444.00</td>
<td>High School</td>
<td>3/04/20</td>
<td>End of Season</td>
<td>Tier 3, Step 3</td>
</tr>
</tbody>
</table>
### Code No. 8
**Name:** Michael Howey  
**Nature of Action:** Rescind  
**Position:** Head Boys Track Coach  
**Salary:** $8,720.00  
**Location:** High School  
**Date Effective:** 3/04/20  
**Date Terminated:** 3/04/20  
**Discussion:** Tier 3, Step 4

### Code No. 9
**Name:** Michael Howey  
**Nature of Action:** Approve  
**Position:** Assistant Boys Track Coach  
**Salary:** $6,883.00  
**Location:** High School  
**Date Effective:** 3/04/20  
**Date Terminated:** End of Season  
**Discussion:** Tier 3, Step 4

### Code No. 10
**Name:** Robert Carroll  
**Nature of Action:** Rescind  
**Position:** Assistant Boys Track Coach  
**Salary:** $6,883.00  
**Location:** High School  
**Date Effective:** 3/04/20  
**Date Terminated:** 3/04/20  
**Discussion:** Tier 3, Step 4

### Code No. 11
**Name:** Robert Carroll  
**Nature of Action:** Approve  
**Position:** Head Boys Track Coach  
**Salary:** $8,720.00  
**Location:** High School  
**Date Effective:** 3/04/20  
**Date Terminated:** End of Season  
**Discussion:** Tier 3, Step 4

### Code No. 12
**Name:** Tammy Muffley  
**Nature of Action:** Amend  
**Position:** National Junior Honor Society Advisor  
**Salary:** $3,300.00  
**Location:** Middle School  
**Date Effective:** 3/04/20  
**Date Terminated:** 6/30/20  
**Discussion:** Amend from Tier 5 to Tier 3

### Code No. 13
**Name:** Lisa Smith  
**Nature of Action:** Approve  
**Position:** Project Succeed  
**Salary:** $45.00/hour  
**Location:** Middle School  
**Date Effective:** 3/04/20  
**Date Terminated:** 6/30/20  
**Discussion:** 2 days per week for 1 hour – Title I Reallocated Funds

### Code No. 14
**Name:** Laura Muroski  
**Nature of Action:** Approve  
**Position:** Project Succeed  
**Salary:** $45.00/hour  
**Location:** Middle School  
**Date Effective:** 3/04/20  
**Date Terminated:** 6/30/20  
**Discussion:** 2 days per week for 1 hour – Title I Reallocated Funds

### Code No. 15
**Name:** Geri McKelvey  
**Nature of Action:** Approve  
**Position:** Project Succeed  
**Salary:** $45.00/hour  
**Location:** Middle School  
**Date Effective:** 3/04/20  
**Date Terminated:** 6/30/20  
**Discussion:** 2 days per week for 1 hour – Title I Reallocated Funds

### Code No. 16
**Name:** Tara Paulus  
**Nature of Action:** Approve  
**Position:** Project Succeed  
**Salary:** $45.00/hour  
**Location:** Middle School  
**Date Effective:** 3/04/20  
**Date Terminated:** 6/30/20  
**Discussion:** 2 days per week for 1 hour – Title I Reallocated Funds

### Code No. 17
**Name:** Hope Ranalli  
**Nature of Action:** Approve  
**Position:** Substitute – Project Succeed  
**Salary:** $45.00/hour  
**Location:** Middle School  
**Date Effective:** 3/04/20  
**Date Terminated:** 6/30/20  
**Discussion:** 2 days per week for 1 hour – Title I Reallocated Funds

### Code No. 18
**Name:** Gina Legora  
**Nature of Action:** Approve  
**Position:** Substitute – Project Succeed  
**Salary:** $45.00/hour  
**Location:** Middle School  
**Date Effective:** 3/04/20  
**Date Terminated:** 6/30/20  
**Discussion:** Title I Reallocated Funds

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### Motion

**Motion:________________ Second_________________/Yes______No______Abstain______)**

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### *2. Motion to approve the following medical / maternity leave of absence:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Employee</th>
<th>Reason</th>
<th>Position</th>
<th>Location</th>
<th>Leave Start Date</th>
<th>Paid Days to be used</th>
<th>Unpaid FMLA Start Date</th>
<th>Unpaid NJFLA Start Date</th>
<th>Unpaid Leave without Benefits</th>
<th>Return Date</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>52998044</td>
<td>Medical</td>
<td>Teacher</td>
<td>High School</td>
<td>2/18/20</td>
<td>None</td>
<td>2/18/20</td>
<td>N/A</td>
<td>N/A</td>
<td>On or about 3/16/20</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Motion:________________ Second_________________/Yes______No______Abstain______)**
II. EDUCATION AND POLICY

*1. Motion to approve the **second and final reading** of the following revised policies/regulations for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5530 Regs  Substance Abuse
8600.1 P  Hazardous Policy for Courtesy Busing

(Motion________________Second_________________/Yes______No______Abstain______)

*2. Motion to affirm the administrative decision regarding the following HIB cases:

- MS – 19-20 – 015, 016 & 017
- HS - 19-20 - None

(Motion________________Second_________________/Yes______No______Abstain______)

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

<table>
<thead>
<tr>
<th>Code</th>
<th>Requested by:</th>
<th>Trip</th>
<th>Board of Education Cost</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Emily Kablis &amp; Jodi Edmonds</td>
<td>HS Student Council for Community Outreach</td>
<td>AM substitute coverages</td>
<td>2 days - Club pays transportation</td>
</tr>
<tr>
<td>2</td>
<td>Margaret Devine, Kevin Horn &amp; Cheryl O’Melia</td>
<td>MS &amp; HS to Horizons Arts Symposium</td>
<td>Transportation + Substitutes</td>
<td>2 days</td>
</tr>
<tr>
<td>3</td>
<td>Margaret Devine</td>
<td>MS Horizons to Battle of the Books</td>
<td>Transportation</td>
<td>Competition</td>
</tr>
<tr>
<td>4</td>
<td>Daryl Detrick, Trisha Nunnenkamp, Abigail Makoski &amp; Marshall Cuomo</td>
<td>Computer Science Classes to visit alumni giving tour at Google</td>
<td>Transportation + Substitutes</td>
<td>Curriculum</td>
</tr>
<tr>
<td>5</td>
<td>Cedric Hickerson &amp; Vittoria Busardo</td>
<td>Communications Technology 1 &amp; 2 Classes to visit U Tube on Google Campus</td>
<td>Transportation + Substitutes</td>
<td>Curriculum</td>
</tr>
<tr>
<td>6</td>
<td>Christine Tyburczy</td>
<td>MS Peer Leaders to local elementary school</td>
<td>Transportation</td>
<td>Curriculum</td>
</tr>
<tr>
<td>7</td>
<td>Kristen Chiara</td>
<td>HS Key Club to local high school to pack meals for food deprived regions for Outreach Organization</td>
<td>N/A</td>
<td>Student Activity Club pays</td>
</tr>
<tr>
<td>8</td>
<td>Kristen Chiara</td>
<td>HS Key Club to convention</td>
<td>$540.00 Chaperone Registration, lodging &amp; ½ day substitute</td>
<td>$300.00 per student/Transportation costs split with Warren County Technical High School</td>
</tr>
</tbody>
</table>
### Code Requested by: Trip Board of Education Cost Discussion

1. **Cheryl Yanoff, Nicole Bayer & Michele McGann**
   - **Trip:** MD/AU classes for Community Based Instruction
   - **Cost:** Transportation
   - **Discussion:** Curriculum

2. **Nicole Silvis, Hope Ranalli & Michael Arminio**
   - **Trip:** 8th Grade ALC Classes for culmination of pro-social curriculum
   - **Cost:** Transportation
   - **Discussion:** $15./student - Curriculum

3. **Patricia Smith**
   - **Trip:** FFA to State Horse Evaluation CDE
   - **Cost:** Transportation
   - **Discussion:** Competition

4. **Nicole Silvis, Hope Ranalli & Michael Arminio**
   - **Trip:** FFA State Dairy Evaluation CDE
   - **Cost:** Transportation
   - **Discussion:** Competition

5. **Nicole Silvis, Hope Ranalli & Michael Arminio**
   - **Trip:** FFA to State Floral Design & Flower Show
   - **Cost:** Transportation
   - **Discussion:** Competition

6. **Adam Slack & Ari Eisner**
   - **Trip:** Project First Robotics to Competition
   - **Cost:** Transportation
   - **Discussion:** Competition

7. **Adam Slack & Ari Eisner**
   - **Trip:** Project First Robotics to Competition
   - **Cost:** Transportation
   - **Discussion:** Competition

8. **Keith C. Wanamaker**
   - **Trip:** State Wrestling Tournament
   - **Cost:** Transportation
   - **Discussion:** Competition

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(Motion_____________Second_____________/Yes______No______Abstain______)

*4. Motion to approve the following travel and conference request:

<table>
<thead>
<tr>
<th>Code No.</th>
<th>Name</th>
<th>Title</th>
<th>Location</th>
<th>Cost/Mileage</th>
<th>Date and Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Margaret Devine</td>
<td>NJAGC Annual Conference</td>
<td>West Windsor, NJ</td>
<td>$199.00 Registration + Mileage</td>
<td>March 20, 2020</td>
</tr>
<tr>
<td>2</td>
<td>Margaret Devine &amp; Elizabeth McKeown</td>
<td>What’s New In Young Adult Literature</td>
<td>Bethlehem, PA</td>
<td>$279.00, each Registration + Mileage</td>
<td>April 3, 2020</td>
</tr>
</tbody>
</table>

(Motion_____________Second_____________/Yes______No______Abstain______)

*5. Motion to approve the Warren Hills Regional School District Extended School Year Program, Employment Orientation Program and Summer Boost Program for the period July 1, 2019 through July 29, 2019, with July 3, 2019 closed for Independence Day holiday.

(Motion_____________Second_____________/Yes______No______Abstain______)

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### III. BUDGET AND FINANCE

*1. Motion to approve the bill list for the period February 12, 2020 through March 3, 2020 in the amount of $4,776,476.48.

(Motion_____________Second_____________/Yes______No______Abstain______)

March 3, 2020
*2. Motion to approve Professional Education Services, Inc. to provide educational instruction services for Student #2021204 currently at Penn Medicine Princeton House Behavior Health Services, commencing January 27, 2020, and continuing until February 12, 2020, at the rate of $41.00 per hour, not to exceed a total of 2 hours per day.

(Motion____________Second_____________/Yes_____No_____Abstain______)

*3. Motion to approve Change Order VTM PCO# 1 for the High School Security Project in the amount of $2,070.21 which is covered under the $10,000 General Allowance. This is to relocate switches and thermostats.

(Motion____________Second_____________/Yes_____No_____Abstain______)

O. Public Comment

P. Second Executive Session (If Necessary)

Q. Adjournment______________p.m.
(Motion____________Second_____________/Yes_____No_____Abstain______)

*Roll Call

March 3, 2020