A. Call to order - Mrs. Donna Golda

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Warren-Reporter,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

<table>
<thead>
<tr>
<th>John Bell</th>
<th>Kristin Fox</th>
<th>Lisa Marshall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel Brundage</td>
<td>Kathleen Halpin</td>
<td>Donna Sbriscia</td>
</tr>
<tr>
<td>Linda Feller</td>
<td>Richard Havrisco</td>
<td>Donna Golda</td>
</tr>
</tbody>
</table>

C. Minutes of the previous Regular and Executive Session meetings- Ms. Maureen Joyce
(Motion ____________ Second ____________/Yes _____ No _____ Abstain____)

D. Communications - Ms. Joyce

E. Citizens Participation – concerning action items.

F. Superintendent’s Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:
I. Personnel

*1. Motion to approve employment of Mr. Adam Slack as an Industrial Arts teacher for the 2013-2014 school year on Step G-7, B+15, with an annual salary of $57,318, prorated, effective as soon as practical.
(Motion___________ Second___________ /Yes_____ No_____ Abstain_______)

(Motion___________ Second___________ /Yes_____ No_____ Abstain_______)

*3. Motion to approve a change in the maternity disability leave for Mrs. Kim Kavcak effective 3/10/14 through 4/15/14 and a Family Leave of Absence, without pay, for the period 4/16/14 through 5/30/2014. Kim plans to return to WHR on June 2, 2014.
(Motion___________ Second___________ /Yes_____ No_____ Abstain_______)

*4. Motion to approve a change in employment for Ms. Lyandra Ross, maternity replacement middle school Social Studies teacher [K. Kavcak] to reflect, Monday, March 10, 2014 as the official start date through May 30, 2014.
(Motion___________ Second___________ /Yes_____ No_____ Abstain_______)

*5. Motion to approve a change in softball coaching positions to reflect Renee Smola as middle school coach and Nicole Cruts as junior varsity assistant coach with the following change in salaries:

<table>
<thead>
<tr>
<th>Name</th>
<th>Step</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicole Cruts</td>
<td>1</td>
<td>$4,218</td>
</tr>
<tr>
<td>Renee Smola</td>
<td>4</td>
<td>$4,835 + $600 longevity</td>
</tr>
</tbody>
</table>

(Motion___________ Second___________ /Yes_____ No_____ Abstain_______)

*6. Motion to approve employment of Mr. Rob Cacchio as a weight room co-advisor for the spring season with a stipend of $1,375.00.
(Motion___________ Second___________ /Yes_____ No_____ Abstain_______)

*7. Motion to approve a $1,300 travel stipend for Ms. Lourdes Garcia for the first semester of the 2013-2014 school year, per WHREA contract.
(Motion___________ Second___________ /Yes_____ No_____ Abstain_______)

*8. Motion to approve Mr. Jeff Walters as a volunteer baseball coach for the 2013-2014 spring season.
(Motion___________ Second___________ /Yes_____ No_____ Abstain_______)
II. Education and Policy

*1. Motion to approve the second and final reading of the following new and revised selected policies for inclusion in the district’s policy manual, as endorsed by the superintendent and Education and Policy Committee:

2415.05 Pupil Surveys, Analysis and/or Evaluations
2417 Pupil Intervention and Referral Services
2431.3 Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics
2431.31 Summer Athletic Activities
2435 NJSIAA Random Testing for Interscholastic Athletics
2481 Home or Out-of-School Instruction for General Education Pupils + Regs
2700 Services to Nonpublic School Pupils
3130 Assignment and Transfer
3134 Assignment of Additional Duties
3150 Discipline
3152 Withholding an Increment
3211 Attendance + Regulations [formerly 3212]
3215 Code of Ethics [formerly 3211]
3250 Hours and Days of Work
3340 Grievance
3425.1 Modified Duty Early Return to Work Program – Teaching Staff Members + Regs

(Motion __________ Second ____________ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the first reading of the following new and revised selected policies for inclusion in the district’s policy manual, as endorsed by the superintendent and Education and Policy Committee:

3160 Physical Examination
4123 Probationary Period
4130 Assignment and Transfer
4150 Discipline
4152 Freezing or Reducing Wages
4160 Physical Examination
4211 Attendance
4215 Code of Ethics
4340 Grievance

(Motion __________ Second ____________ /Yes _____ No _____ Abstain _____)

*3. Motion to affirm the administrative decision regarding the following HIB cases for the 2013-2014 school year:

MS -13-14 - 011
HS - 13-14 - 014-017

(Motion __________ Second ____________ /Yes _____ No _____ Abstain _____)
4. Motion to approve the following Field Trip Requests:

<table>
<thead>
<tr>
<th>Requested by:</th>
<th>Trip</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon McDowell</td>
<td>AU/MD classes – Community Based Instruction</td>
<td>Callies’s Candy &amp; Pretzel Shop &amp; Wendy’s - Cresco, PA &amp; Mt. Pocono, PA</td>
</tr>
<tr>
<td>Richard Patricia</td>
<td>Film Design I, II &amp; III classes to film workshops &amp; award ceremony</td>
<td>Jackson, NJ</td>
</tr>
<tr>
<td>Maggie Devine</td>
<td>Horizons to Warren/Hunterdon Academic Meet [WHAM]</td>
<td>North Hunterdon High School</td>
</tr>
<tr>
<td>Maggie Devine</td>
<td>Horizons to Environmental Student Summit</td>
<td>Gateway National Recreation Area – Sandy Hook, NJ</td>
</tr>
<tr>
<td>Jessica Rader</td>
<td>LD Classes - social skills &amp; team building, character development</td>
<td>Camp Mohican, Blairstown, NJ</td>
</tr>
<tr>
<td>Cynthia Laws</td>
<td>National Honor Society to assist with Special Olympics</td>
<td>Fairleigh Dickinson University</td>
</tr>
<tr>
<td>Debbie Rokosny</td>
<td>Genocide Class to Human Rights Conference</td>
<td>Kean University</td>
</tr>
<tr>
<td>Cynthia Bamford</td>
<td>Key Club District Convention</td>
<td>Long Branch, NJ</td>
</tr>
</tbody>
</table>

(Motion___________ Second________________ /Yes_____ No_____ Abstain______)

5. Motion to accept the Vandalism & Violence Report for the first reporting period of the 2013-2014 school year, as reported by the superintendent.

(Motion___________ Second________________ /Yes_____ No_____ Abstain______)

6. Motion to approve East Stroudsburg University student, Fred Jennings, to complete his 15 hour public school observation requirement, under the direction of Mr. Earl Clymer, for the period March 17-21, 2014.

(Motion___________ Second________________ /Yes_____ No_____ Abstain______)

7. Motion to approve Warren County Community College student, Chris Daconzo, to complete his 15 hour public school observation requirement, under the direction of Mr. Earl Clymer, during the spring semester.

(Motion___________ Second________________ /Yes_____ No_____ Abstain______)

8. Motion to approve the revised Nursing Services Plan for submission to the Warren County Department of Education.

(Motion___________ Second________________ /Yes_____ No_____ Abstain______)

4
III. Budget and Finance

*1. Motion to approve the NCLB Title I Audit Corrective Action Plan for the Fiscal Year 11-12, based on the findings presented and discussed. [attached]
(Motion__________Second___________/Yes_____No_____Abstain_______)

I. Citizens Participation

J. Executive Session – as indicated by item a. below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law, or Court Rule
   b. Individual privacy
   c. Collective bargaining agreements
   d. Purchase or lease of real property if public interest could be adversely affected
   e. Investment of public funds if public interest could be adversely affected
   f. Tactics or techniques utilized in protecting public safety and property
   g. Pending or anticipated litigation
   h. Attorney-client privilege
   i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is not anticipated.

K. Reconvene

L. Adjournment

*Roll Call
**CORRECTIVE ACTION PLAN**

**NAME OF SCHOOL:** Warren Hills Middle School  
**COUNTY:** Warren

**TYPE OF AUDIT:** NCLB Title I Audit--Fiscal Year 11-12

**DATE OF BOARD MEETING:** March 4, 2014

**CONTACT PERSON:** Dr. Thomas J. Altonjy

**TELEPHONE NUMBER:** 908-689-3143

<table>
<thead>
<tr>
<th>RECOMMENDATION NUMBER</th>
<th>CORRECTIVE ACTION APPROVED BY THE BOARD</th>
<th>METHOD OF IMPLEMENTATION</th>
<th>PERSON RESPONSIBLE FOR IMPLEMENTATION</th>
<th>COMPLETION DATE OF IMPLEMENTATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finding 1</td>
<td>03-04-14</td>
<td>The LEA has ensured that Title I program expenditures supplement, not supplant, state and local funds.</td>
<td>Maureen Joyce, Business Administrator; Dawn A. Moore, Director of Curriculum and Instruction</td>
<td>Completed</td>
</tr>
<tr>
<td>Finding 2</td>
<td>03-04-14</td>
<td>The district has implemented procedures to ensure program costs are charged to the appropriate grant year.</td>
<td>Maureen Joyce, Business Administrator; Dawn A. Moore, Director of Curriculum and Instruction</td>
<td>Completed</td>
</tr>
<tr>
<td>Finding 3</td>
<td>03-04-14</td>
<td>The LEA has ensured that expenditures chargeable to the Title I program are not obligated prior to the start of a grant period.</td>
<td>Maureen Joyce, Business Administrator; Dawn A. Moore, Director of Curriculum and Instruction</td>
<td>Completed</td>
</tr>
</tbody>
</table>
Finding 4  03-04-14  The LEA's accounting procedures have been modified to charge all program salary expenditures as incurred to the appropriate special revenue fund in accordance with GAAP Technical Systems Manual.

Maureen Joyce, Business Administrator

Completed

Finding 5  03-04-14  The LEA has ensured that all Title I appointments, including their salaries, and funding percentages are recorded in the board of education meeting minutes documenting proper authorization of these expenditures.

Maureen Joyce, Business Administrator; Dawn A. Moore, Director of Curriculum and Instruction

Completed