

WARREN HILLS REGIONAL BOARD OF EDUCATION

May 22, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall

B. Roll Call - Mrs. Estrella Molinet

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the May 8, 2018, Regular and Executive Session meetings.
(Motion_____Second_____/Yes_____No_____Abstain_____)

F. Communications – Mrs. Estrella Molinet

G. Superintendent’s Report – Earl C. Clymer, III

H. Presenter(s)

- Christopher Kavcak – Concurrent enrollment with Centenary University
- Amy Kline - FFA Officers

I. Goals:

Warren Hills Regional School District Goals for 2017-2018 School Year

1. Research and assess strategies to improve student achievement for ALL students, including but not limited to Advanced Placement, Vocational Education, Gifted & Talented, General Education, and Special Education.
2. Support Phase II of the implementation of the PLCs.
3. Improve communication to the community at large, especially regarding District initiatives.

Warren Hills Regional Board of Education Goals for 2017-2018 School Year

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Establish a two-pronged Board of Education training plan:
 - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
 - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

J. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mr. Young
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	May 22, 2018	By Chair: Mrs. Marshall
Personnel	No meeting held	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	May 14, 2018	By Chair: Mr. Young
Negotiations	May 21, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

K. Old Business

L. New Business

M. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

N. ACTION ITEMS

I. PERSONNEL

*1. Motion to approve/accept the following appointments / resignations / retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Thomas Powers	Accept	Paraprofessional	\$38,823	High School	6/30/18	6/30/18	Retirement
2	Michael Exley	Accept	School Resource Personnel	\$36,235	Middle School	6/30/18	6/30/18	Resignation
3	Kimberly Roost	Accept	Part-time Art Teacher	\$35,723	High School	6/30/18	6/30/18	Resignation
4	Sarah Kaufman	Rescind	Health/PE Teacher	\$58,937	High School	5/22/18	6/30/18	5/8/18 Board Motion, I. Personnel, #6, Attachment C Reduction in Force
5	Patrick Kablis	Amend	Strength & Conditioning Trainer	\$45/hour	High School	6/18/18	8/9/18	5/8/18 Board Motion, I. Personnel, #30, not to exceed 108 hours
6	Kenneth Kurpat	Amend	Strength & Conditioning Trainer	\$45/hour	High School	6/18/18	8/9/18	5/8/18 Board Motion, I. Personnel, #30, not to exceed 108 hours
7	Cheryl Yanoff	Approve	Teacher	\$45/hour	High School	7/2/18	7/30/18	MD ESY 2018-2019 Program 8:15 AM-1:30 PM
8	Theresa Chapman	Approve	Teacher	\$45/hour	High School	7/2/18	7/30/18	MD ESY 2018-2019 Program 8:15 AM-1:30 PM
9	Heather Garcia	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY 2018-2019 Program 8:30 AM-1:30 PM
10	Renee Smola	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY 2018-2019 Program 8:30 AM-1:30 PM
11	Toni Manfra	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	MD ESY 2018-2019 Program 8:30 AM-1:30 PM
12	Danielle Miksch	Approve	Teacher	\$45/hour	High School	7/2/18	7/30/18	Summer Boost Program 8:15 AM – 12:00 PM
13	Nicole Latino	Approve	Teacher	\$45/hour	High School	7/2/18	7/30/18	Summer Boost Program 8:15 AM – 12:00 PM
14	Michael Quinto	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	Summer Boost Program 8:15 AM – 12:00 PM
15	Amanda Best	Approve	Paraprofessional	\$30/hour	High School	7/2/18	7/30/18	Summer Boost Program 8:15 AM – 12:00 PM
16	Jennifer Jessen	Approve	Teacher	\$45/hour	High School	7/2/18	7/30/18	Employment Orientation Program 8:15 AM – 1:30 PM
17	Elizabeth Nicolosi	Approve	Home Instructor	\$41/hour	High School	5/23/18	8/27/18	N/A

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
18	Cynthia Bamford	Approve	Home Instructor	\$41/hour	High School	5/23/18	8/27/18	N/A
19	Bonita Duryea	Approve	Nurse	\$45/hour	High School	7/2/18	7/30/18	MD ESY 2018-2019 Program 8:15 AM-1:30 PM
20	Michelle Gaffney	Approve	Nurse	\$45/hour	High School	7/2/18	7/30/18	MD ESY 2018-2019 Program 8:15 AM-1:30 PM
21	Stephanie Mathews	Approve	Substitute teacher	\$85/day	District	5/23/18	6/30/18	All paperwork complete & on file
22	Lucille Finnegan	Approve	Substitute teacher	\$85/day	District	5/23/18	6/30/18	All paperwork complete & on file

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***2. Motion to approve the following Leaves of Absence:**

Code No.	Name	Reason	Position	Location	Leave Start Date	Sick Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Childcare Leave without Benefits	Return Date	Discussion
1	64157597	Maternity	English Teacher	Middle School	8/27/18	44	10/29/18	10/29/18	1/28/19 - 6/30/19	Start of 2019/20 school yr	N/A
2	52940632	Maternity	German Techer	High School	8/27/18	39	10/19/18	10/19/18	N/A	On or about 1/21/19	N/A
3	58572538	Maternity	Social Studies Teacher	High School	8/27/18	29	10/8/18	10/8/18	1/7/19- 6/30/19	Start of 2019/20 school yr	N/A
4	70859327	Family Medical	Paraprofessional	High School	5/16/18	N/A	5/16/18	5/16/18	N/A	On or about 6/4/18	N/A

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. EDUCATION AND POLICY

***1. Motion to acknowledge the administrative decision regarding the following HIB cases:**

MS – 17-18 – None

HS - 17-18 – None

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Debra Rokosny	AP US Government & Politics Summer Institute	Rutgers University	\$1,025. Registration + Transportation	August 13-16, 2018 – Paid by Title II Funds

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Nicole Silvis	MS & HS Student Councils to NJASC Leadership Conference	None	\$225./per student, paid by Student Council. Parents responsible for transportation

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the April, 2018 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of April, 2018; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the bill list for the period April 1, 2018 through April 30, 2018, including April, 2018 payrolls, in the amount of \$3,135,495.64.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve transfers in the amount of \$112,448.85 for the month of April, 2018.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the purchase order list dated April 1, 2018 through April 30, 2018 in the amount of \$124,112.20.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve Contract with Hybrid Learning Group for BCBA Supervision/ Consultation Services and Report Writing (if necessary) for the 2018-2019 school year, at the rate of \$142.00 per hour, not to exceed 6 hours per month. Functional Behavior Assessments will be billed at the rate of \$2,100.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve a contract with Maxim Healthcare Services to provide nursing services for Student #3548329147 for the 2018-2019 school year, commencing July 1, 2018, in the amount of \$50.00 per hour for LPN Services, not to exceed 8 hours per day, and \$55.00 per hour for RN Services, not to exceed 8 hours per day, 5 days per week, except school holidays.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a contract with Maxim Healthcare Services to provide nursing services for the Student #2612772623 for the 2018-2019 school year, commencing July 1, 2018, in the amount of \$50.00 per hour for LPN Services, not to exceed 8 hours per day, and \$55.00 per hour for RN Services, not to exceed 8 hours per day, 5 days per week, except school holidays.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve a contract with Maxim Healthcare Services to provide nursing services for the 2018-2019 school year, as needed, commencing July 1, 2018, in the amount of \$50.00 per hour for LPN Services, not to exceed 8 hours per day, and \$55.00 per hour for RN Services, not to exceed 8 hours per day, 5 days per week, except school holidays.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve Contract with Marlana Hamfeldt Loden to provide Speech and Language Services for the extended school year 2018 [July 2, 2018 to July 30, 2018] at the rate of \$84.00 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve Contract with Marlana Hamfeldt Loden to provide Speech and Language Services for the 2018-2019 school year, commencing September 11, 2018 at the rate of \$84.00 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve Therapy Services contract with J and B Therapy, LLC to provide physical therapy and occupational therapy, commencing July 1, 2018 and ending on June 30, 2020 at the rate of \$81.00 per hour.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*12. Motion to approve Professional Education Services, Inc. to provide educational instruction services for Student #3100771797 currently at High Focus Centers of Branchburg, commencing May 14, 2018 and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*13. Motion to approve Special Education Service Agreement for Full-time Personal One-to-One Teacher Assistant with Morris-Union Jointure Commission for Student #2612772623 for the 2018-2019 Extended School Year Program in the amount of \$10,635.50 and 2018-2019 school year in the amount of \$70,900.00.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*14. Motion to approve Professional Education Services, Inc. to provide education instruction services for Student #1970918807, currently at High Focus Centers of Parsippany, commencing May 16, 2018 and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*15. Motion to approve a Contract with Ability 2 Work to provide Individualized Education and Services, including transportation, for Student #3133624787 for the 2018-2019 school year, commencing July 1, 2018 and ending June 30, 2019, in the amount of \$103,500.00, payable in three installments of \$34,500 per trimester.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*16. Motion to approve Maschio's Food Services for the 2018-2019 school year with a guaranteed minimum unlimited profit of \$10,000.00, and a yearly management fee of \$14,707.00. The student lunch will be \$3.25. The middle school breakfast program will be \$1.75 for students and \$2.15 for staff. The reduced breakfast will remain at \$0.30 and reduced lunch at \$0.40.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*17. Motion to approve the Municipal Tax Schedule for the 2018-2019 school year.

(Attachment A)

(Motion_____Second_____/Yes_____No_____Abstain_____)

*18. Motion to approve Agreement for Ancillary Educational Services with Sussex County Educational Services Commission for the 2018-2019 school year.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion to approve Tuition Contract with Oxford Township School District to accept 99 regular education students to attend Warren Hills Regional High School for the 2018-2019 school year at a tuition rate of \$15,125.00 per student.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*20. Motion to approve Tuition Contracts with Oxford Township School District to accept the following students for the 2018-2019 extended and regular school year:

Student	Program	Amount	Effective
8576034277	LD Program	\$21,835.00	7/3/18-6/30/19
4356509214	LD Program	\$21,835.00	9/1/18-6/30/19
1658261989	LD Program	\$21,835.00	9/1/18-6/30/19
8493645549	LD Program	\$21,835.00	9/1/18-6/30/19
2158802789	LD Program	\$21,835.00	9/1/18-6/30/19
9553159645	MD Program	\$32,688.00	9/1/18-6/30/19
6677432792	LD Program	\$21,835.00	9/1/18-6/30/19
1098549706	LD Program	\$21,835.00	9/1/18-6/30/19
7630697514	LD Program	\$21,835.00	9/1/18-6/30/19

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*21. Motion to approve district sponsorship of the WHR Computer Science classes “Hackathon” event to be held on June 9, 2018 at WHRHS. The WHR Computer Science classes will be hosting Computer Science teams from competing school districts.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*22. Motion to accept, with gratitude, the donations for the WHR Computer Science Hackathon from numerous donors in the total amount of \$4,581.00, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS. Other donations received will be accepted by future board resolution upon receipt.
 (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

O. Public Comment

P. Second Executive Session

EXECUTIVE SESSION (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1)Personnel

2)Pending Litigation

3)Student Matters

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Q. Reconvene_____p.m.

(Motion_____Second_____/Yes_____No_____Abstain_____)

R. Adjournment_____p.m.

(Motion_____Second_____/Yes_____No_____Abstain_____)

***Roll Call**