

WARREN HILLS REGIONAL BOARD OF EDUCATION

November 13, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

C. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times, Warren-Reporter, Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion to approve the Minutes of the October 30, 2018, Regular and Executive Session meetings.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

F. Communications – Mrs. Donnamarie Palmiere, Business Administrator/Board Secretary

G. Superintendent’s Report – Earl C. Clymer, III

H. Presenter(s) – Student Presentation-Concurrent Enrollment Course with Centenary University – Social Media Marketing Course

I. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.
2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

J. Committee Reports

Committee	Date	Discussion
Budget & Finance	No meeting held	By Chair: Mrs. Knittel
Buildings & Grounds	November 7, 2018	By Chair: Mr. Hamler
Education & Policy	November 13, 2018	By Chair: Mrs. Marshall
Personnel	No meeting held	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	No meeting held	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

K. Old Business

L. New Business

M. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

N. ACTION ITEMS

I. PERSONNEL

The Superintendent of Schools recommends action on the following:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	James Smith	Accept	Social Studies Teacher	\$83,473	High School	7/1/18	7/1/18	Retirement
2	Tiffany Miller	Accept	Custodian	\$32,102	Middle School	11/20/18	11/20/18	Resignation
3	Keith Wanamaker	Approve	Assistant Wrestling Coach	\$4,536	High School	Start of Season	End of Season	Tier 2, Step 1 - Pending receipt of background check & P.L. 2018, c. 5

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
4	David Lance	Approve	Assistant Boys Basketball Coach	\$2,268.00	High School	Start of Season	End of Season	Tier 2, Step 1, split position
5	Joseph Bamford	Approve	Assistant Boys Basketball Coach	\$2,268.00	High School	Start of Season	End of Season	Tier 2, Step 1, split position
6	Robert Carroll	Approve	Assistant Winter Track Coach	\$5,756.00	High School	Start of Season	End of Season	Tier 4, Step 4
7	Christopher Caruso	Approve	Substitute Teacher	\$85.00/day	District	11/14/18	6/30/19	All paperwork complete & on file
8	Mary Helck	Approve	Home Instructor	\$41.00/hour	District	11/14/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5
9	Matthew Beaman	Approve	Substitute Custodian	\$15.25/hour	District	11/14/18	6/30/19	Updated with black seal license rate
10	Nely Arita-Lara	Approve	Substitute Custodian	\$14.50/hour	District	As soon as practical	6/30/19	Pending receipt of background check & <i>P.L.</i> 2018, c. 5
11	Emma Sloan	Approve	WHR Student for Fencing Program	N/A	Out of District	11/14/18	End of Season	Hackettstown High School Fencing Program

(Motion_____Second_____ /Yes_____No_____Abstain_____)

II. EDUCATION AND POLICY

*1. Motion to approve the **second and final reading** of the following revised policy for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5330.04 Administering An Opioid Antidote

(Motion_____Second_____ /Yes_____No_____Abstain_____)

*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 18-19 – None

HS - 18-19 – None

(Motion_____Second_____ /Yes_____No_____Abstain_____)

*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Barbara Russo & Jacqueline Gibbs	WHRMS Chorus Club to rehearse with professional music director & attend Broadway show in New York City	N/A	\$135.00 per student cost + \$15.00 per student for transportation
2	Patricia Smith	FFA to State FFA CDE Competition	Transportation + Substitute	FFA student activities pays entry fees

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Margaret Devine	New Jersey Association of School Librarians Conference	Long Branch, NJ	\$175.00 Registration, Mileage, Lodging & Incidentals	December 2 & 3, 2018

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. Motion to approve Professional Education Services, Inc. to provide educational instruction services for Student #3785500665 currently at High Focus Centers of Branchburg, commencing October 3, 2018 and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the Annual Required Maintenance Budget Amount Worksheet [Form M-1] and the FY 2018-2019 Comprehensive Maintenance Plan.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the change in placement for student #4082962236 from Home Instruction to new setting at New Jersey Project Teach/Tech: Warren Campus, 540 Route 57 East, Port Murray, New Jersey 07865. Placement retroactive to October 31, 2018.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the unemployment bill list for the period July 1, 2018 through September 30, 2018 in the amount of \$77,613.60.
(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approved the following resolution:

Resolved, the Warren Hills Regional Board of Education authorizes:
Design Resources Group, Architects
200 Franklin Square Drive
Somerset, NJ 08873

To “Amend” the district’s currently approved LRFP –and–

To submit all required and appropriate documents to the New Jersey Department of Education for the:

Warren Hills Regional High School Security Station

The district is submitting this project to the Department of Education for approval as an “other capital project” and the district understands there will be no funding available from the state for this project.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*6. Motion to approve the following resolution:

Resolved, the Warren Hills Regional Board of Education authorizes Design Resources Group, Architects to conduct a district wide air conditioning feasibility study at a cost of \$5,000.00.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*7. Motion to accept, with gratitude, the donation of two Thermo F3 Robotic Arms from Stashluk Mechanical Contractors, with an original value of \$70,000.00 each, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

(Motion_____Second_____/Yes_____No_____Abstain_____)

O. Public Comment

P. Second Executive Session

EXECUTIVE SESSION (If Necessary)

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Q. Reconvene _____ **p.m.**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

R. Adjournment _____ **p.m.**

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

***Roll Call**