

WARREN HILLS REGIONAL BOARD OF EDUCATION

November 27, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order - Mrs. Lisa Marshall, President

B. Certified Election Results

<u>District</u>	<u>Candidate</u>	<u># of Votes</u>	<u>Term</u>
Mansfield Township	Eric Walls	1177	1/1/19 – 12/31/19
Mansfield Township	Corey J. Piasecki	1145	1/1/19 – 12/31/20
Mansfield Township	Christine Pi	72	1/1/19-12/31/21
Washington Township	Sam Knutson	1119	1/1/19 – 12/31/21

C. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Jennifer Knittel	Corey Piasecki
Christopher Cannavo	Lisa Marshall	Eric Walls
Christopher Hamler	Paula Merrill	Richard Young

D. Executive Session- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

(Motion_____Second_____)

E. Reconvene: 7:00 p.m.

(Motion_____Second_____)

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

F. Motion to approve the Minutes of the November 13, 2018, Regular and Executive Session meetings.

(Motion_____Second_____/Yes_____No_____Abstain_____)

G. Communications – Mrs. Donnamarie Palmiere, Business Administrator

H. Superintendent's Report – Earl C. Clymer, III

I. Presenter(s) – William Schroeder, Nisivoccia, LLP, Auditor
Earl C. Clymer, III, Math Action Plan Update

J. Goals:

Warren Hills Regional School District Goals for 2018-2019 School Year

1. Implement and support strategies to improve student achievement for ALL students, including but not limited to, Advanced Placement, Vocational Education, Gifted & Talented, General Education and Special Education through course offerings, 1:1 technology initiative and enhanced PLCs.
2. Improve communication and involvement with the community at-large regarding district initiatives and events.
3. Ensure effective fiscal efficiency for the district through the budget development process.

Warren Hills Regional Board of Education Goals for 2018-2019 School Year

1. Support fiscal sustainability for the district budget through the budget development process.
2. Become a Certified Board – improve understanding of financial operations for all members.
3. Increase student presentations at Board of Education meetings.

K. Committee Reports

Committee	Date	Discussion
Budget & Finance	November 19, 2018	By Chair: Mrs. Knittel
Buildings & Grounds	No meeting held	By Chair: Mr. Hamler
Education & Policy	No meeting held	By Chair: Mrs. Marshall
Personnel	November 19, 2018	By Chair: Mrs. Knittel
Student Activities & Transportation	No meeting held	By Chair: Mrs. Merrill
Technology	No meeting held	By Chair: Mr. Young
Negotiations	November 26, 2018	By Chair: Mr. Young
Wall of Fame	monthly	By Chair: Mr. Walls

L. Old Business

M. New Business –

N. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

O. ACTION ITEMS

I. PERSONNEL

The Superintendent of Schools recommends action on the following:

*1. Motion to approve/accept the following appointments / resignations / retirements:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Julia Henning	Amend	Streak Nation/Glamour Girls Advisor	\$3,500.00	High School	10/31/18	6/30/19	Salary adjustment
2	Kristen Chiara	Approve	National Honor Society Advisor	\$825.00	High School	11/2/18	1/18/19	Shared stipend
3	Jodi Longo	Approve	Assistant Student Council Advisor	\$2,000.00, prorated	High School	11/28/18	6/30/19	N/A
4	Jacob Gilby	Approve	Custodian	\$30,200.00, prorated	Middle School	11/28/18	6/30/19	Replaces #11526365
5	Maureen Falzone	Approve	Part-time Security Personnel	\$16.00/hour	Middle School	11/28/18	6/30/19	4 hours per night [5-9 p.m.]
6	Michele Banegas	Approve	Substitute Security Personnel	\$16.00/hour	District	11/28/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5
7	Beth Miller	Approve	Substitute Security Personnel	\$16.00/hour	District	11/28/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5 & background check
8	Michael Clancy	Approve	Substitute Security & Event Security	\$16.00/hour & \$40.00/hour	District	11/28/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5
9	Joseph Fulse	Approve	Substitute Security & Event Security	\$16.00/hour & \$40.00/hour	District	11/28/18	6/30/19	Pending receipt of <i>P.L.</i> 2018, c. 5

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	Curtis Hiel	Volunteer	N/A	N/A	High School	11/28/18	End of Season	Wrestling Program – WHR Substitute Teacher
2	Daniel Smith	Volunteer	N/A	N/A	High School	11/28/18	End of Season	Wrestling Program – background check approved

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following Resolution:

BE IT RESOLVED by the Board of Education that upon the recommendation of the Superintendent of Schools, staff member, 23446974, is reinstated to his teaching position, effective December 3, 2018, at the Warren Hills Regional High School for the balance of the 2018-2019 school year; and further

BE IT RESOLVED by the Board of Education, upon the recommendation of the Superintendent of Schools that the salary increase and increment of staff member, 23446974, be and is hereby withheld for the 2018-2019 school year such that his 2018-2019 salary shall be the same as 2017-2018 school year, together with such further and other administrative actions deemed warranted by the Superintendent of Schools.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 18-19 – 006 & 007
 HS - 18-19 – None

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Adam Slack & Jeremy Willis	Principles of Engineering classes to UCCC Bridge Building Competition	Transportation + Substitutes	Competition
2	Margaret Devine & Kevin Horn	HS Horizons to Annual Warren/Hunterdon Academic Meet	Transportation + Substitutes	Competition
3	Margaret Devine & Kevin Horn	HS & MS Horizons to Young Writers Conference	Transportation + Substitutes	Curriculum
4	Heather Heslin & Maylin Ramirez	MD Classes for Community Based Instruction	Transportation + Substitutes	Curriculum
5	Kimberly Yapaola & Kimberly Kavcak	HS Cheerleading Team to National Competition in Orlando, Florida	Substitutes + Transportation to/from airport	National Cheerleading Competition
6	Debra Rokosny	AP Government & Politics Classes to NJ Supreme Court	Substitute + Transportation	Curriculum
7	Debra Rokosny	Genocide & Human Rights Club to Human Rights Conference	Substitute & Transportation	Curriculum
8	Adam Slack & Ari Eisner	US First Robotics Club to Best of Stem	Substitutes + Transportation	Competition

Code	Requested by:	Trip	Board of Education Cost	Discussion
9	Adam Slack & Ari Eisner	US First Robotics Club to Best of Stem	Substitutes + Transportation	Competition
10	Adam Slack & Ari Eisner	US First Robotics Club to Best of Stem	Substitutes + Transportation	Competition
11	David Sbriscia, Zackary Fisher & Michael Arminio	Wrestling Team to observe Division I wrestling match	N/A	Paid through WHR Wrestling Club

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the *2019-2020 Warren Hills Regional School District Program of Studies*.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA) for the 2018-2019 school year to the New Jersey Department of Education.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

III. BUDGET AND FINANCE

*1. The Warren Hills Regional Board of Education approves the October, 2018 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of October, 2018; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the bill list for the period October 31, 2018 through November 27, 2018, in the amount of \$2,903,392.54.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve transfers in the amount of \$45,435.26 for the month October, 2018.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Professional Education Services, Inc. to provide educational instruction services for Student #2409473822 currently at High Focus Centers of Branchburg, commencing November 12, 2018 and continuing until further notice, at the rate of \$41.00 per hour, not to exceed a total of 2 hours per day.

(Motion_____Second_____/Yes_____No_____Abstain_____)

*5. Motion to approve the termination of contract for student #5164612461 from Sage Day School, 215 Hill Street, Boonton, New Jersey, 07005 effective November 12, 2018.

(Motion_____Second_____/Yes_____No_____Abstain_____)

P. Public Comment

Q. Second Executive Session

EXECUTIVE SESSION (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
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(Motion_____Second_____)

R. Reconvene_____p.m.

(Motion_____Second_____)

S. Adjourn_____p.m.

(Motion_____Second_____)

***Roll Call**