

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**October 13, 2020**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

A. Call to Order - Mr. Christopher Hamler, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Joseph Bodenschatz	Sam Knutson	Christine Pi
Christopher Cannavo	Lisa Marshall	Corey Piasecki
Christopher Hamler	Sherri Musick	Eric Walls

Due to the COVID-19 health crisis, this meeting of the Board of Education will not be physically open to the public. This is to ensure we follow best practices for social distancing. The board meeting will be live-streamed to the public via Zoom (<https://zoom.us>). The link to the meeting will be posted on the District’s website. The link can also be found within the posted agenda for this meeting, which is on the District’s website. During the meeting, an announcement will be made for any members of the public that wish to participate. At that time, type a question/comment into the chat feature of Zoom. All participants must provide their name and address, and your comment and/or question will be included in the Board’s public record of the meeting, just as it would for a standard Board meeting and will be read aloud by the Board Secretary.

Join Zoom Meeting

<https://us02web.zoom.us/j/82965720457?pwd=S2o5ektXNmN3YzFuNDhubGpzakZjUT09>

C. **Executive Session**- 6:30 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

**D. Reconvene: 7:00 p.m.**

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

**President’s Announcement:** Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

**Our Mission Statement**

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

**Pledge of Allegiance**

Approval of Board Minutes

- September 29, 2020 Regular and Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Superintendent’s Report – Mr. Earl C. Clymer, III

G. Presenter(s): Student Safety Data System Report – Mr. Clymer

H. Goals:

I. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: Mr. Hamler
Education & Policy	October 5, 2020	By Chair: Mr. Piasecki
Personnel & Student Activities	October 11, 2020	By Chair: Mr. Bodenschatz
Technology	No meeting held	By Chair: Mr. Walls
Negotiations	No meeting held	By Chair: Mr. Cannavo
Wall of Fame	Monthly	By Chair: Mr. Walls
AD Hoc Reopening	No meeting held	By Chair: Mr. Clymer
Focus Group for Diversity	No meeting held	By Chair: Mr. Clymer

J. Old Business

- Governor’s Educator of the Year Committee Membership
- Committee Chairs share meeting minutes prior to Board Meetings when practical

K. New Business

L. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to

the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**M. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Lolitta Trifiletti	Accept	Spanish Teacher	\$86,420	High School	12/1/20	12/1/20	Retirement
2	Priscilla Jacobson	Accept	Paraprofessional	\$ TBD	High School	9/30/20	9/30/20	Retirement
3	Tammie Kerkendall	Accept	Paraprofessional	\$ TBD	High School	11/1/20	11/1/20	Retirement
4	Maureen Flora	Approve	Business Education Teacher	\$80,810, prorated	Middle School	As soon as practical	6/30/21	Step M-13, MA, replaces #53004818
5	Nicole Silvis	Approve	5 <sup>th</sup> Preparation	\$1,300/semester	Middle School	9/17/20	6/30/21	N/A
6	Matthew DeMicco	Approve	Substitute Teacher	\$90/day	District	10/9/20	6/30/21	All paperwork complete and on file
7	Brian Dorn	Approve	Substitute Teacher	\$90/day	District	10/6/20	6/30/21	All paperwork complete and on file
8	Camerin Savacool	Approve	Substitute Teacher	\$90/day	District	10/9/20	6/30/21	All paperwork complete and on file
9	Jennifer Gonzalez	Approve	Custodian	\$34,594, prorated	High School	10/14/20	6/30/21	All paperwork complete and on file

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
10	Christina Astacio	Approve	Part-time Custodian	\$14.50/hour	Middle School	10/14/20	6/30/21	4 hrs per day/5 days per week
11	Brigitte Burstein	Approve	Co-Advisor Yearbook	\$2,050	Middle School	10/14/20	6/30/21	Tier 1
12	Elizabeth McKeown	Approve	Co-Advisor Yearbook	\$2,050	Middle School	10/14/20	6/30/21	Tier 1
13	Maryann McKinney	Approve	Newspaper Advisor	\$4,100	High School	10/14/20	6/30/21	Tier 1
14	Jessie O'Neill	Approve	S.A.V.E. Advisor	\$3,300	High School	10/14/20	6/30/21	Tier 3
15	Vittoria Sigona	Approve	Yearbook Business Advisor	\$3,300	High School	10/14/20	6/30/21	Tier 3
16	Heather Garcia	Approve	Club Zen Advisor	\$2,700	Middle School	10/14/20	6/30/21	Tier5
17	Lauren Voight	Approve	Chorus Club Advisor	\$2,700	Middle School	10/14/20	6/30/21	Tier 5
18	Nancy Turello	Approve	Intramurals	\$45.00/hour	Middle School	10/13/20	11/10/20	2 days per week for 1.5 hours
19	Joseph Bamford	Approve	Intramurals	\$45.00/hour	Middle School	10/13/20	11/10/20	2 days per week for 1.5 hours
20	Amy Alpaugh	Amend	Intramurals	\$45.00/hour	Middle School	10/13/20	11/10/20	Amend board motion of 9/8/20 to reflect change in start & end dates

\*2. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without Benefits	Return Date	Discussion
1	64157597	Maternity	English Teacher	Middle School	On or about 12/14/20	35	On or about 2/11/21	On or about 2/11/21	N/A	2020-2021 school year	N/A

Approval of Personnel Motions

MOTION:		SECOND:			
Name	Ayes	Nays	Abstain	Absent	
Joseph Bodenschatz					
Christopher Cannavo					
Sam Knutson					
Lisa Marshall					
Sherri Musick					

Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

**II. EDUCATION AND POLICY**

\*1. Motion to accept the annual Student Safety & Data System Report for the school year 2019-2020 as reported by the Superintendent.

\*2. Motion to approve the **first reading** of the following policy and regulation for inclusion in the district’s policy manual, as recommended by the Education and Policy Committee and the Superintendent:

- 1620 Administrative Employment Contracts**
- 1648 Restart and Recovery Plan**
- 1648.02 Remote Learning Options For Families**
- 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction**
- 2431 Athletic Competition**
- 2464 Gifted and Talented Students**
- 5200 P & R Attendance**
- 5330.05 P&R Seizure Action Plan**
- 6440 Cooperative Purchasing**
- 7440 P&R School District Security**
- 7450 Property Inventory**
- 7510 Use of School Facilities**
- 8420 Emergency and Crisis Situations**
- 8561 Procurement Procedures for School Nutrition Programs**

\*3. Motion to affirm the administrative decision regarding the following HIB cases:

- MS – 19-20 – None
- HS - 19-20 - 001

\*4. Motion to approve the Nursing Services Plan for the 2020-2021 school year as per N.J.A.C. 6A:16-2.18(B).  
 (Motion\_\_\_\_\_Second\_\_\_\_\_/Yes\_\_\_\_\_No\_\_\_\_\_Abstain\_\_\_\_\_)

\*5. Motion to approve the submission of the New Jersey Health & Safety Evaluation Statement of Assurance (SOA) for the 2020-2021 school year to the New Jersey Department of Education.

Approval of Education & Policy Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

**III. BUDGET AND FINANCE**

\*1. Motion to approve the bill list for the period September 30, 2020 through October 14, 2020, in the amount of \$1,890,287.61.

\*2. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #3640418232, commencing September 28, 2020 until further notice, in the amount of \$41.00 per hour for a total of 5 hours per week.

\*3. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #3501662512, commencing September 25, 2020 until October 4, 2020, in the amount of \$49.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

\*4. Motion to approve Home/Bedside Instruction Agreement with Silvergate Prep for Student #3501662512, commencing October 5, 2020 until further notice, in the amount of \$41.00 per hour for a total of 5 hours per week.

\*5. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #3185003317, commencing October 7, 2020 until further notice, in the amount of \$49.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

\*6. Motion to approve the following Resolution:

Resolved, that the Board of Education approves the settlement agreement with the Warren Hills Regional Education Association and signatories to the Agreement, PERC Docket No. CO-2019-021, in accordance with the terms and conditions therein; and

Be it further resolved, that the Board President is authorized to execute the agreement on behalf of the Board.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

N. Public Comment

**O. Second Executive Session (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

4) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Second Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

Approval to Reconvene

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz				



Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

**P. Adjournment \_\_\_\_\_ p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz				
Christopher Cannavo				
Sam Knutson				
Lisa Marshall				
Sherri Musick				
Christine Pi				
Eric Walls				
Corey Piasecki				
Christopher Hamler				

**\*Roll Call**