Warren Hills Regional
Board of Education
Regular Meeting
October 6, 2015

The Warren Hills Regional Board of Education met in Regular Meeting on October 6, 2015 at 7:03 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Kathleen Halpin, Vice President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Warren- Reporter," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Abigail E. Kutz. Members present were Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Kathleen Halpin, Christopher Hamler, Lisa Marshall and Richard Young. Also present were Gary R. Bowen and Abigail E. Kutz.

Minutes

Moved by Donna Golda and seconded by Lisa Marshall to approve the Minutes of the Regular and Executive Session meetings on September 22, 2014.

Ayes 8 Nayes 0

Comm.

Communications: Two sympathy cards were received – one from The Substitute Service and one from Harmony Township Board of Education Administration and Staff.

Citizens Part

Citizens Participation: None.

Richard Havrisko arrived.

Supt's Report

Superintendent's Report: - Dr. Gary R. Bowen

Good News and Progress

The Annual New Jersey Week of Respect will be celebrated October 5-9. This year's activities and recognition include:

- Warren Hills Regional students will hear morning announcement related to the topics of friendships, respect, and good citizenship. Teachers, counselors, administrators and others will focus on discussions throughout the week on the topic of respect.
- Thanks to the Middle School PTSA MAGIC grant awarded to Mrs. Jeannie Zamora, the middle school is enjoying a week-long cultural program titled "United Rhythms and Visions" brought to students and staff by presenter, Mr. Luis DeJesus. The program is being held during the Week of Respect and began with assemblies to the entire school focusing on respect and appreciation for our cultural differences. The remainder of the week includes small group sessions in the library, where Mr. DeJesus is sharing his knowledge of a vast collection of instruments, music and art from all around the world, giving students the hands on opportunity to engage and interact with his varied collection. We thank the PTSA for awarding our students this interesting opportunity!

Other:

- Two films from our high school were chosen as official selections for the 2015 All American High School Film Festival. Dylan Yanow for his film, "Airbourne" and former student, Peter Despres for his film, "Life Could Be Simple." As official selections, their films will be screened the weekend of October 9-11th at the AMC Empire Theaters in New York City's Times Square. There were thousands of submissions from over 48 states and 30 countries. Film design teacher Richard Patricia expressed his pride that both of their films made the cut. Their films will be judged by film greats: Henry Winkler, Ed Burns, Dylan McDermott, Kristen Stewart, Robert Wuhl and many others. Dylan and Peter will be able to attend several screenings and panel discussions throughout the weekend.
- Middle School Back-to-School Night held on September 24 was well attended and a very positive event with approximately 65% of students' families in attendance.

- Football team requested game with North Plainfield to be at home.
- Calls were received in our office about mono. Dr. Avelone discussed having a letter on our website, on St. Luke's Hospital letterhead, describing the symptoms and to see your primary care physician if you were concerned.

Comm. Reports

Committee Reports:

Mrs. Marshall reported that Ed and Policy met earlier this evening. Discussed final exam parameters, Program of Studies, evaluate AP courses for continuance, and IR&S manual. Independent Study Policy 2320 was read. The next meeting is October 20, 2015 to discuss grading system.

Personnel Committee met to review job descriptions.

Wall of Fame Event – final nominations.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Teachers' Salaries

Moved by Kathleen Halpin and seconded by Linda Feller to approve the attached list of 2015-2016 teachers' salaries. [Attachment A]

ROLL CALL VOTE: Ayes 9 Nayes 0

Resource Personnel

Moved by Kathleen Halpin and seconded by Linda Feller to approve the following School Resource Personnel salaries for the 2015-2016 school year:

Steven Bifano	$29,340	Robert Kovacs	$34,940
Michael Exley	$34,940	Charmaine Politano	$34,240
Jill Kirkendall	$34,940	Kathy Staples	$34,940

ROLL CALL VOTE: Ayes 9 Nayes 0

Parapro-fessionals

Moved by Kathleen Halpin and seconded by Linda Feller to approve the following Paraprofessional salaries for the 2015-2016 schoolyear:

Kathe Coopersmith-MS	$33,836	Thomas Powers	$37,486
Priscilla Jacibson	$33,240	Marshall Wiemer-MS	$37,486
Tammie Kerkendall	$33,240	Patricia Wintersteen	$33,836

ROLL CALL VOTE: Ayes 9 Nayes 0

Library Assistant

Moved by Kathleen Halpin and seconded by Linda Feller to approve the following Library Assistant salary for the 2015-2016 school year:

Bela Shah $26,707 [51% teachers guide]

ROLL CALL VOTE: Ayes 9 Nayes 0

Secretary Salaries

Moved by Kathleen Halpin and seconded by Linda Feller to approve the following secretarial salaries for the 2015-2016 school year:

Sherri Tomek	$55,534	Bonnie Schwind	$55,534
Jean Bracey	$41,138	Sherry Sarte	$47,255
Laurie Macko	$48,779	Robin Wright	$42,800
Holly Fulse	$41,962	Kim Salter	$45,420
Mary Helck	$39,541	Dana Cadigan	$37,261
Christine Page	$40,457	Elaine Watts	$29,972
Michele Stillman	$45,251	*Terry Hodge	$39,379 [prorated]

*[10 months – retiring 10/1/15]

ROLL CALL VOTE: Ayes 9 Nayes 0

Technology Salaries

Moved by Kathleen Halpin and seconded by Linda Feller to approve the following Technology staff salaries for the 2015-2016 school year:

Kimberly Curto	$61,992	William Fox	$84,651
Benjamin Kunkle	$47,104	Logan Miller	$47,104

ROLL CALL VOTE: Ayes 9 Nayes 0

Employ K. Jurkowski

Moved by Kathleen Halpin and seconded by Linda Feller to approve Karen Jurkowski as a Nursing Assistant at the high school on Step A, BA, with an annual salary of $51,122, effective October 7, 2015.

ROLL CALL VOTE: Ayes 9 Nayes 0

Employ L. Rowlin

Moved by Kathleen Halpin and seconded by Linda Feller to approve Mary Louise Rowlin as a Special Education teacher at the high school for the 2015-2016 school year on Step K, MA, with an annual salary of $74,072, effective on or about December 7, 2015 or upon release from current employer.

ROLL CALL VOTE: Ayes 9 Nayes 0

Job Description	Moved by Kathleen Halpin and seconded by Linda Feller to approve the job description for Assistant Superintendent of Schools pursuant to Policy #1400, JOB DESCRIPTIONS. [Attachment B]
	ROLL CALL VOTE: Ayes 9 Nayes 0
Assistant Superinten-dent	Moved by Kathleen Halpin and seconded by Linda Feller to acknowledge the positing of the position of Assistant Superintendent of Schools pursuant to Policy #1400, JOB DESCRIPTIONS, and Policy #3111, CREATING POSITIONS.
	ROLL CALL VOTE: Ayes 9 Nayes 0
Substitute Teachers	Moved by Kathleen Halpin and seconded by Linda Feller to approve Nancy Jenkins as a substitute teacher for the 2015-2016 school year.
	ROLL CALL VOTE: Ayes 9 Nayes 0

II. EDUCATION AND POLICY

Additional Motion	Moved by Lisa Marshall and seconded by Kristin Fox to add one professional development motion to the agenda.
	ROLL CALL VOTE: Ayes 9 Nayes 0
Memorandum of Agreement	Moved by Lisa Marshall and seconded by Donna Golda to approve the annual **Memorandum of Agreement** between law enforcement officials and education for the school year 2015-2016.
	ROLL CALL VOTE: Ayes 9 Nayes 0
Policy	Moved by Lisa Marshall and seconded by Donna Golda to approve the first reading of revised Policy #2320, INDEPENDENT STUDY, for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and Superintendent.
	ROLL CALL VOTE: Ayes 9 Nayes 0
HIB	Moved by Lisa Marshall and seconded by Donna Golda to affirm the administrative decisions regarding the following HIB cases: MS – 15-16 – 001-003 HS – none
	ROLL CALL VOTE: Ayes 9 Nayes 0

Field Trip Requests

Moved by Lisa Marshall and seconded by Donna Golda to approve the following Field Trip Requests:

Requested by:	**Trip**	**Location**
Amanda Best	MS LD Program [HIPP Grant]	Liberty Science Center
Adam Slack	Project First Robotics for STEM curriculum	Salem County Community College, Penns Grove, NJ
Jennifer Giamoni	AP English classes to art gallery	Yossi Milo Gallery, New York, NY
Mary Ann McKinney	HS Newspaper & Yearbook staff to Garden State Scholastic Press conference	Rutgers University, New Brunswick, NJ
Clifford Platt	Advanced Theatre students to view professional theatre production	McCarter Theatre Center, Princeton, NJ
Jennifer Giamoni & Timothy Downs	Debate Team to Harvard Model Congress 2016	Boston, MA
Jennifer Giamoni	Debate Team to National HS Model United Nations	New York, NY
Jarrett Hosbach, Jeffrey Case, David Sbriscia & Jeffrey Balas	Warren Hills Wrestling Regional Championships	Walkill Valley High School
Jarrett Hosbach, Jeffrey Case, David Sbriscia & Jeffrey Balas	Warren Hills Wrestling State Championship	Atlantic City, NJ
Laura Muroski	8th Grade students - Science & Math Learning Day	Dorney Park, Allentown, PA
Shannon McDowell	MD Classes for Community Based Instruction	Mt. Olive, NJ & Easton, PA

ROLL CALL VOTE: Ayes 9 Nayes 0

Evacuation Report

Moved by Lisa Marshall and seconded by Donna Golda to accept a School Bus Emergency Evacuation Drill report dated September 22, 2015.

ROLL CALL VOTE: Ayes 9 Nayes 0

Travel & Conference

Moved by Lisa Marshall and seconded by Kristin Fox to add Professional Development Training “Merenbloom Seminars-Scheduling” for Dawn Moore, Patricia Hetrick, Earl Clymer, Annette Walters and Dennis Mack in South Plainfield, NJ, in the amount of $185.00 each, plus mileage.

ROLL CALL VOTE: Ayes 9 Nayes 0

III. BUDGET AND FINANCE

Transfers

Moved by Donna Golda and seconded by Lisa Marshall to approve transfers.

ROLL CALL VOTE: Ayes 9 Nayes 0

Tuition Contract

Moved by Donna Golda and seconded by Lisa Marshall to approve Special Education Tuition Contract for Student 29-16 to attend Somerset County Educational Services Commission for the 2015-2016 school year, commencing September 9, 2015, at a tuition rate of $50,860.00

ROLL CALL VOTE: Ayes 9 Nayes 0

Phoenix Advisors

Moved by Donna Golda and seconded by Lisa Marshall to approve an Agreement for Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record with Phoenix Advisors, LLC for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 9 Nayes 0

Donation

Moved by Donna Golda and seconded by Lisa Marshall to accept a donation of a Computer Numerically Controlled [CNC] Bridgeport Knee Mill to the Technology Education Department for use by the Robotics Team pursuant to Policy #7230, GIFTS, GRANTS AND DONATIONS.

ROLL CALL VOTE: Ayes 9 Nayes 0

Citizens Part.

Citizens Participation: None.

Executive Session

Moved by Kathleen Halpin and seconded by Lisa Marshall to go into Executive Session as indicated by item **a., c., g., h. and i.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected

e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
g. Pending or anticipated litigation
h. Attorney-client privilege
i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action may be taken.

Ayes 9 Nayes 0

The Board entered into Executive Session at 7:21 p.m.

Reconvene Moved by Kathleen Halpin and seconded by Lisa Marshall to reconvene into open session at 7:54 p.m.

Ayes 9 Nayes 0

Adjournment Moved by Kristin Fox and seconded by Lisa Marshall to adjourn at 7:54 p.m.

Ayes 9 Nayes 0

Abigail E. Kutz, Interim
Business Administrator/Bd. Sec'y.

dmg