

WARREN HILLS REGIONAL BOARD OF EDUCATION

September 4, 2018

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order

The meeting was called to order by Mrs. Lisa Marshall, President.

B. Roll Call

Roll call was taken by Mr. John Boreman. Members present were Joseph Bodenschatz, Christopher Cannavo, Christopher Hamler, Jennifer Knittel, Lisa Marshall, Paula Merrill, Corey Piasecki, Eric Walls and Richard Young. Also present were Earl Clymer, John Boreman, and Dawn Moore.

C. Executive Session

Motion by Mr. Piasecki and seconded by Mr. Cannavo to go into Executive Session at 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

D. Reconvene:

Motion by Mr. Cannavo and seconded by Mrs. Merrill to go into open session at 7:05 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

E. Motion by Mr. Cannavo and seconded by Mrs. Merrill to approve the Minutes of the August 14, 2018, Regular and Executive Session meetings.

MOTION: Christopher Cannavo		SECOND: Paula Merrill		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz			X	
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki			X	
Eric Walls			X	
Richard Young	X			

F. Communications – Mr. John E. Boreman, Interim Business Administrator/Board Secretary

None

G. Superintendent’s Report – Earl C. Clymer, III

Mr. Clymer announced that there would be a half day of school due to excessive heat. He then thanked the faculty and staff for a great school opening which was the smoothest in eight years.

H. Committee Reports

Budget and Finance did not meet but is working on a schedule.

Buildings & Grounds is scheduled to meet on September 10, 2018.

Education & Policy – Policy met on September 4th and discussed opioid doctor review, restraint, food service and HIB. The next meeting is scheduled for September 25, 2018.

Technology is scheduled to meet on September 7, 2018.

Negotiations - Warren Hills Regional Education Association: Mediation session was held on August 29, 2018, the next will be Fact Finding but no date has been set.

Warren Hills Regional Administrators Association: Working on next negotiation meeting date.

Wall of Fame – Mr. Cannavo will attend the next scheduled meeting.

I. Old Business - None

J. New Business - None

K. Public Comment – concerning action items.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

None

L. ACTION ITEMS

I. PERSONNEL

Motion by Mr. Piesechi and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions **I.1** through **I.5**, as described below:

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Wayne Meiner	Accept	Maintenance Personnel	\$67,739	Middle School	1/1/19	1/1/19	Retirement

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
2	Timothy Jackson	Rescind	Maternity Replacement English Teacher	N/A	High School	N/A	9/4/18	Rescind board motion [I. Personnel, #8] of 7/17/18 accepted full time elsewhere
3	Natalia Tavares	Accept	Paraprofessional	N/A	High School	9/5/18	9/5/18	Resignation
4	Wallace Tyburczy	Accept	Paraprofessional	N/A	High School	9/5/18	9/5/18	Resignation
5	Nicole Bayer	Amend	Special Education teacher	\$58,187, prorated [pending negotiations]	High School	9/13/18	6/30/19	Amend board motion [I. Personnel #2] of 8/14/18 to reflect new effective date
6	Katelyn Pysher	Rescind	Maternity Replacement English Teacher	\$52,112, prorated [pending negotiations]	High School	9/5/18	On or about 11/5/18	Rescind board motion [I. Personnel #4] of 8/14/18
7	Katelyn Pysher	Approve	Maternity Replacement English Teacher	\$52,112, prorated [pending negotiations]	High School	9/5/18	On or about 1/25/19	Replaces #53033015 & 47567094 – BA, Step 1, will remain on Step 1
8	Damian LaFauci	Approve	Maternity Replacement English Teacher	\$52,112, prorated [pending negotiations]	High School	9/5/18	On or about 11/5/18	Replaces #50016096 – BA, Step 1 – will remain on Step 1 – P.L. 2018, c. 5 in process
9	Bryan Davis	Approve	Leave Replacement Social Studies Teacher	\$52,112, prorated [pending negotiations]	High School	9/5/18	On or about 10/5/18	Replaces #23446974 BA, Step 1 – will remain on Step 1 – P.L. 2018, c. 5 in process
10	Bela Shah	Approve	Paraprofessional	\$28.55/hour	High School	9/5/18	6/30/19	Part-time, AA, Step 9, will remain on step, not to exceed 29 hours per week
11	Marie Zengel	Approve	Paraprofessional	\$25.46/hour [pending negotiations]	High School	9/10/18	6/30/19	Part-time, will remain on step, not to exceed 29 hours per week
12	Daniela Cleveland	Approve	Paraprofessional	\$25.46 [pending negotiations]	High School	9/5/18	6/30/19	Part-time, will remain on step, not to exceed 29 hours per week
13	Maria McHugh	Approve	Paraprofessional	\$22.42 [pending negotiations]	Middle School	9/5/18	6/30/19	Part-time, will remain on step, not to exceed 29 hours per week
14	Kristin Angiuoli	Amend	Paraprofessional	\$23.94 [pending negotiations]	High School	9/5/18	6/30/19	Amend board motion of 8/14/18 approving 4 hours per day to not to exceed 29 hours per week, will remain on step
15	Richard Card	Approve	Paraprofessional	\$23.94 [pending negotiations]	Middle School	9/5/18	6/30/19	Part-time, will remain on step, not to exceed 29 hours per week
16	Debra Archer Cole	Approve	Home Instructor	\$41.00/hour [pending negotiations]	District	9/5/18	6/30/19	N/A
17	Laura Muroski	Approve	Cognetics Club Advisor	\$2,700.00 [pending negotiations]	Middle School	9/5/18	6/30/19	Tier 5

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
18	Shawna Guikema	Approve	International Club Advisor	\$2,700.00 [pending negotiations]	Middle School	9/5/18	6/30/19	Tier 5
19	Ari Eisner	Approve	WHREA President	\$14,249.67 [pending negotiations]	District	8/27/18	6/30/19	Loss of preparation period
20	Patricia Smith	Approve	FFA Advisor	\$45/hour	High School	7/27/18	8/6/18	Summer Hours - Not to exceed 30 hours
21	Gina Ricardo - Regan	Approve	Summer CST	\$62.46/hour	High School	7/2/18	8/24/18	Additional 5 hours

*2. Motion to approve the following individuals as substitute teachers/paraprofessionals for the 2018-2019 school year:

Bryan Davis Curtis Hiel
Damian LaFauci

*3. Motion to approve the following appointments for the 2018-2019 school year:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Glenn Barker	Rescind	School Safety Specialist	N/A	District	9/5/18	9/5/18	N/A
2	David Guth	Approve	School Safety Specialist	N/A	District	9/5/18	6/30/19	As per A3347 State of New Jersey Legislation

*4. Motion to approve the following individuals for Homework Club/Project Care at the rate of \$45.00/hour for 45 minute sessions as scheduled by the Middle School Principal, not to exceed the budgeted amount of \$14,000.00:

Sherry Anderson Rebecca Becker Tammy Muffley
Jacqueline Gibbs Nicole Latino L. Jeannie Zamora
Gina Legora Lourdes Garcia Courtney Hoffman
Jessica Cahill Heather Garcia

*5. Motion to adopt a Board rate of \$15.00 per hour for 1:1 paraprofessionals in support of students for athletic and extra/co-curricular activities.

MOTION: Corey Piasecki		SECOND: Christopher Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

II. EDUCATION AND POLICY

Motion by Mr. Piasecki and seconded by Mrs. Knittel to accept the recommendation of the Superintendent to approve and adopt motions **II.1** through **II.3**, as described below:

*1. Motion to approve the **first reading** of the following revised policies/regulations for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

5600 Regs Student Discipline/Code of Conduct

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Cynthia Bamford	Key Club Fall Rally	N/A	\$60/student. Club covers any outstanding costs.
2	Jason Graf	Marching Band Competition	Transportation	Lenape Valley Regional HS
3	Jason Graf	Marching Band Competition	Transportation	Hunterdon Central Regional HS
4	Jason Graf	Marching Band Competition	Transportation	Mt. Olive HS
5	Jason Graf	Marching Band Competition	Transportation	Nazareth Area HS
6	Jason Graf	Marching Band Competition	Transportation	Rowan University

*3. Motion to approve the following travel and conference request:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Vittoria Busardo	AENJ Conference & Presenter	Long Branch, NJ	\$50. Registration + Lodging, Mileage & Incidentals	9/30/2018 – 10/2/2018 Budgeted
2	David Guth	2018 Safe Schools Symposium	E. Windsor, NJ	\$210. Registration + Mileage	10/23/2018 Budgeted

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
3	Kevin Horn	New Jersey Literacy Consortium	Kean University	\$149. Registration each day + Mileage	10/30/2018 & 3/29/2019 Budgeted

MOTION: Corey Piasecki		SECOND: Jennifer Knittel		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

Motion by Mr. Cannova and seconded by Mrs. Knittel to accept the recommendation of the Superintendent to approve and adopt motions **II.4** as described below:

*4 Move the Board of Education suspend the rules of Bylaw 0131 requiring two Board readings to adopt a Policy and adopt Policy 5512 – Harassment, Intimidation, and Bullying with one reading to have this Policy effective for September 5, 2018.

MOTION: Christopher Cannova		SECOND: Jennifer Knittel		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			
Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

III. BUDGET AND FINANCE

Motion by Mrs. Merrill and seconded by Mr. Piasecki to accept the recommendation of the Superintendent to approve and adopt motions **III.1** through **III. 10** as described below:

*1. Motion to approve a Joint Transportation Agreement with Franklin Township School District for the 2018-2019 school year to transport our combined student population as follows:

<u>Route</u>	<u>WH Cost</u>
WH11	\$19,448.59

WH17	\$19,448.59
WH18	\$19,448.59
WH40	\$19,448.59
WH19	\$19,448.59
WH5	\$19,448.59

*2. Motion to terminate the contract for Student #2690331468 with Douglas Developmental Center, effective August 24, 2018.

*3. Motion to approve the following Special Education Tuition Contract for the 2018-2019 school year:

Student	School	Amount	Aide	Effective
7440048319	Midland School	\$69,094.20	N/A	9/6/18-6/30/19

*4. Motion to approve the Interlocal Service Agreement between the Township of Washington and the Warren Hills Regional School District from the first day of school September, 2018 through the last day of school, June, 2023.

*5. Motion to approve the disposition of two player pianos pursuant to Policy 7300, DISPOSITION OF PROPERTY.

*6. Motion to accept the donation of a greenhouse shade cloth to the Agriculture Program at the high school from the Warren Hills FFA Alumni, with an approximate value of \$500, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

*7. Motion to direct the Warren Hills Regional Board Secretary to solicit RFP's for Architectural and Engineering Services for the 2018-2019 school year.

*8. Motion to approve Christina DiCosmo to provide American Sign Language Interpretation for the 2018-2019 school year at a rate of \$210/hour.

*9. Motion to approve Tiffany Mosquera to provide American Sign Language Interpretation for the 2018-2019 school year at a rate of \$100/hour.

*10. Motion to approve Sussex County Educational Services Commission to provide physical therapy, occupational therapy and speech therapy and any other IDEA Services for the 2018-2019 school year for non-public students.

MOTION: Paula Merrill		SECOND: Corey Piasecki		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Christopher Cannavo	X			
Christopher Hamler	X			

Jennifer Knittel	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki	X			
Eric Walls	X			
Richard Young	X			

M. Public Comment

Mrs. Kathy Schnorrbusch, Stewartsville, Franklin Township commented on the cheerleaders’ banner. She did not want to see any disciplinary action for students or staff.

Mr. Clymer responded that the matter would be addressed by the district administration.

Ms. Tauneah Wilson, Washington Borough commented on a Facebook post and does not believe political messages should be used and spoke with the Athletic Director and Superintendent. She is interested in the outcome.

Mr. Clymer thanked her for her comments.

Meghan McGeehan, Warren Hills Regional Staff Member and Warren Hills Regional Education Association V.P. asked if the staff will receive the new HIB policy.

Mr. Clymer replied that the staff would receive the revised policy.

N. Presenter(s)

Kathy Helewa, Field Service Representative, NJSBA facilitated the process for goal setting both District and Warren Hills Regional Board of Education.

O. Goals:

Warren Hills Regional Board of Education Goals for 2017-2018 School Year

1. Gain a better understanding of all line item transfers and the monthly Board Secretary and Treasurer of School Monies financial reports.
2. Establish a two-pronged Board of Education training plan:
 - For each newly elected or appointed member, see Policy 0144-Board Member Orientation and Training and
 - For the full Board of Education with the objectives of 2.a) earning additional certifications and 2.b) improved understanding of financial operations for all members.

P. Additional Public Comment

Mr. Daryl Detrick, Warren Hills Regional Staff Member, spoke in support of students for Career Pathways Program, BOE attendance at school events and additional educational funds/supplemental funding.

Q. Second Executive Session

Motion by Paula Merrill and seconded by Corey Piasecki to go into Executive Session at 8:44 p.m.

EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Personnel*
- 3) *Pending Litigation*
- 4) *Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

R. Reconvene

Motion by Corey Piasecki and seconded by Paula Merrill to reconvene into open session at 9:26 p.m.

S. Adjournment

Motion by Corey Piasecki and seconded by Paula Merrill to adjourn at 9:26 p.m.

Respectfully submitted,

John E. Boreman
Interim Business Administrator/Bd. Sec’y

cz