WARREN HILLS REGIONAL BOARD OF EDUCATION

MEETING

September 16, 2014

7:00 p.m.

A. Call to order - Mrs. Donna Golda

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the "The Express-Times," "The Warren-Reporter," "The Star-Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

<table>
<thead>
<tr>
<th>John Bell</th>
<th>Kristin Fox</th>
<th>Richard Havrisko</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daniel Brundage</td>
<td>Kathleen Halpin</td>
<td>Lisa Marshall</td>
</tr>
<tr>
<td>Linda Feller</td>
<td>Christopher Hamler</td>
<td>Donna Golda</td>
</tr>
</tbody>
</table>

C. Minutes of the previous Regular and Executive Session meetings - Ms. Maureen Joyce (Motion_________Second_________/Yes_____No_____Abstain_____

D. Communications - Ms. Maureen Joyce

E. Citizens Participation – concerning action items.

F. Superintendent's Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:
I. Personnel

*1. Motion to approve a change in the maternity disability leave of absence for Mrs. Gina Legora to reflect her effective date as 8/27/14 through 9/19/2014 and a Family Leave of Absence, without pay, for the period 9/22/2014 through 11/3/2014. Gina plans to return to WHR on November 4, 2014.
(Motion_________ Second_________/Yes_____ No_____ Abstain____)

*2. Motion to accept, with regret, the resignation of Ms. Sherry Sarte as Substitute Teacher Caller for the 2014-2015 school year.
(Motion_________ Second_________/Yes_____ No_____ Abstain____)

*3. Motion to approve employment of Ms. Fay Perticari as the Substitute Teacher Caller for the period September 1, 2014 through September 30, 2014 with a stipend of $800.
(Motion_________ Second_________/Yes_____ No_____ Abstain____)

*4. Motion to accept, with regret, the resignation of Mr. Ereh Barron, part-time custodian, effective August 25, 2014.
(Motion_________ Second_________/Yes_____ No_____ Abstain____)

*5. Motion to accept, with regret, the resignation of Ms. Carol Harrington, part-time middle school resource personnel, effective immediately.
(Motion_________ Second_________/Yes_____ No_____ Abstain____)

*6. Motion to rescind the June 10, 2014 motion to employ Mr. Gaspar Scozzari as a part-time lunch room custodian at the high school for 2 hours per day for the 2014-2015 school year at a rate of $14.00/hour.
(Motion_________ Second_________/Yes_____ No_____ Abstain____)

*7. Motion to approve employment of Mr. Gaspar Scozzari as a part-time custodian for the 2014-2015 school year for 4 hours per day, 5 days per week @ $14.00/hour.
(Motion_________ Second_________/Yes_____ No_____ Abstain____)

*8. Motion to approve employment of Tara Paulus and Lois Amato as middle school student assistant advisors and/or substitute advisors [Homework Club/Project Care] for the 2014-2015 school year for up to 3 days per week, 45 minutes per day @ $45.00 per hour.
(Motion_________ Second_________/Yes_____ No_____ Abstain____)

*9. Motion to approve employment of the following counselors for Naviance training at the rate of $45 per hour:
Lois Amato 3 hours Michael Arminio 6 hours Joanne Huffman 7 hours
Toni Ioffredo 7 hours Catherine O’Neal 7 hours Hope Ranalli 3 hours
Christal Barr 7 hours + 4.5 hours for transitional procedures for Naviance eDocs
(Motion_________ Second_________/Yes_____ No_____ Abstain____)
10. Motion to approve employment of the following individuals for the 9th Grade Academy August Orientation program @ $45 per hour:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Name</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeff Case</td>
<td>5</td>
<td>Michael Arminio</td>
<td>5</td>
</tr>
<tr>
<td>Kevin Horn</td>
<td>5</td>
<td>Jennifer Giamoni</td>
<td>3</td>
</tr>
<tr>
<td>Deborah Farrell</td>
<td>5</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Motion_____________ Second_____________/Yes_____ No_____ Abstain_____

11. Motion to approve employment of the following CST members for additional summer work hours @ $45 per hour:

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Name</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deborah Cole</td>
<td>2</td>
<td>Terrence Dolan</td>
<td>8</td>
</tr>
<tr>
<td>Gina Regan</td>
<td>2</td>
<td>Sharon Fretz</td>
<td>3.5</td>
</tr>
</tbody>
</table>

(Motion_____________ Second_____________/Yes_____ No_____ Abstain_____

12. Motion to approve the following individuals as New Teacher Mentors for the 2014-2015 school year at $440:

High School

Deana Marie Turner – Julia Henning (Business)
Jesse Damiano – Jill Okladek (Science)
Alison Lero – Terri Wilson (English)
Mark Smith – Jeremy Willis (Industrial Technology)
Adam Slack – Michael Quinto (Industrial Technology)
Lindsey Callander - Jesse O’Neill (Math)
Amanda Nicol - Ilona DiCosmo (Math)
Kerry Throckmorton - Gabriela Harris (Math)
Richard Patricia – Kim Roost (Fine Arts) continuing to October 2014
Carmello Chiara – Maggie Devine (English) continuing to September 2014 – December 2014
Adrienne Harpster – Noelle Baldwin (Special Education) continuing to September 2014 – December 2014
Latifa Heuer - Lourdes Garcia (World Language) continuing to mid-October 2014
Emily Kabis – Andy Oakley
Lyandra Ross – Sandy Young

Middle School

David Sbriscia – Renee Smola (Health & Physical Education)
Todd Solecito – Courtney Hoffman (Math)
Elena McCormick – Kim Kaveck (Social Studies)
Kathleen Morgan – Raquel Wright (World Language)

(Motion_____________ Second_____________/Yes_____ No_____ Abstain_____

3
13. Motion to approve employment of Mr. Fred Werner as a substitute teacher on an as needed basis with a per diem rate of $253.59, effective September 2, 2014.
(Motion____________ Second____________ /Yes_____ No_____ Abstain______)

14. Motion to approve employment of Ms. Kathe Coopersmith for addition to our substitute teachers list for the 2014-2015 school year.
(Motion____________ Second____________ /Yes_____ No_____ Abstain______)

15. Motion to approve Mr. Sam Scocozza as a Volunteer Assistant Coach for our boys soccer team for the 2014 season.
(Motion____________ Second____________ /Yes_____ No_____ Abstain______)

16. Motion to approve Raritan Valley Community College student, Sarah Favara, to serve classroom placement observation hours under the direction of Jesse Damiano, high school Biology teacher and Jeffrey Steele, Supervisor.
(Motion____________ Second____________ /Yes_____ No_____ Abstain______)

17. Motion to approve Rutgers University student, Christie Lyon, to serve classroom placement observation hours under the direction of Trisha Nunnenkamp, high school Mathematics teacher and Jeffrey Steele, Supervisor.
(Motion____________ Second____________ /Yes_____ No_____ Abstain______)

18. Motion to approve Warren County Community College student, Andrew Pickell, to serve classroom placement observation hours under the direction of Keith Dennison, Supervisor.
(Motion____________ Second____________ /Yes_____ No_____ Abstain______)

19. Motion to approve Kean University student, Christopher Altonjy, to serve classroom placement observation hours under the direction of Mr. Jeremy Willis, high school Industrial Arts teacher and Brian DeBoer, Supervisor.
(Motion____________ Second____________ /Yes_____ No_____ Abstain______)

20. Motion to approve Mitchell Weisenstein for addition to our volunteer list for the 2014-2015 school year.
(Motion____________ Second____________ /Yes_____ No_____ Abstain______)

4
II. Education and Policy

*1. Motion to approve the second and final reading of the following new and revised policies and regulations for inclusion in the district’s policy manual, as approved by the Education and Policy Committee and the Superintendent:

2201 Instructional Planning/Scheduling
2320 Independent Study
2363 Pupil Use of Privately-Owned Technology - New
2430 Co-Curricular Activities
2431 Athletic Competition + regulations
2624 Grading System
5337 Service Animals + regulations - New
5410 Promotion and Retention + regulations
5430 Class Rank
5440 Honoring Pupil Achievement
5514 Pupil Use of Vehicles + regulations
5516 Use of Electronic Communication and Recording Devices [ECRD]

(Motion_____________ Second_____________/Yes______No______Abstain______)

*2. Motion to approve the first reading of the following new and revised policies and regulations recommended by the Education and Policy Committee and the Superintendent:

2412 Home Instruction Due to Health Conditions + regulations
2417 Student Intervention and Referral Services + regulations
2481 Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition + regulations
3283 Electronic Communications Between Teaching Staff Members and Students
4283 Electronic Communications Between Support Staff Members and Students
5610 Suspension + regulations
5611 Removal of Students for Firearms Offenses + regulations
5612 Assaults on District Board of Education Members or Employees + regulations
5613 Removal of Students for Assaults with Weapons Offenses + regulations
5620 Expulsion
8462 Reporting Potentially Missing or Abused Children + regulations

(Motion_____________ Second_____________/Yes______No______Abstain______)

*3. Motion to approve the following new textbooks:

*The Collections*, Houghton Mifflin Harcourt, @2015 for course #1380
*Language Arts 7 and Mathematics Common Core: Accelerated Grade 7*, Prentice Hall, @2013 for course #3060 Pre-Algebra 7.

(Motion_____________ Second_____________/Yes______No______Abstain______)

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*4. Motion to approve the annual Memorandum of Agreement between law enforcement officials and education for the school year 2014-2015.
(Motion___________ Second_________ /Yes_____ No_____ Abstain____)

*5. Motion to approve the Doctor’s Standing Orders for the 2014-2015 school year.
(Motion___________ Second_________ /Yes_____ No_____ Abstain____)

*6. Motion to approve the following Travel and Conference Requests:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>LOCATION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maureen Joyce</td>
<td>NJASBO Annual Conference</td>
<td>Orlando, Florida</td>
<td>$775. Registration + Lodging/transportation/meals/incidentials</td>
</tr>
<tr>
<td>Keith Dennison, Toni Manfra, Kevin Horn &amp; Jesse O’Neill</td>
<td>NJ Literacy Consortium</td>
<td>Kean University, Union, NJ</td>
<td>$433. Registration each + Mileage</td>
</tr>
<tr>
<td>Dr. Thomas J. Altonjy, Maureen Joyce &amp; 8 board members</td>
<td>NJ School Boards Association Annual Workshop</td>
<td>Atlantic City, NJ</td>
<td>$1200 Group Registration + lodging, mileage &amp; incidentials</td>
</tr>
<tr>
<td>Lorraine Morris</td>
<td>NJ Association of Learning Consultants fall symposium</td>
<td>Princeton, NJ</td>
<td>$195. Registration + Mileage</td>
</tr>
<tr>
<td>Sharon Fretz</td>
<td>Compulsive Hoarding</td>
<td>Breinigsville, PA</td>
<td>$179. Registration + Mileage</td>
</tr>
<tr>
<td>Hope Ranalli</td>
<td>Healing in the Classroom</td>
<td>Newton, NJ</td>
<td>$150. Registration + Mileage</td>
</tr>
<tr>
<td>Keith Dennison</td>
<td>Connecting Curriculum: Planning Integration Across the Content Areas</td>
<td>Monroe Twsp., NJ</td>
<td>$149. Registration + Mileage</td>
</tr>
<tr>
<td>Keith Dennison</td>
<td>Use of Artifacts to Support Teacher Evaluation</td>
<td>Monroe Twsp., NJ</td>
<td>$149. Registration + Mileage</td>
</tr>
<tr>
<td>Kristen Chiara &amp; Susan DeYoung</td>
<td>PARCC Conference</td>
<td>Monroe Twsp., NJ</td>
<td>$149. Registration + Mileage</td>
</tr>
</tbody>
</table>

(Motion___________ Second_________ /Yes_____ No_____ Abstain____)
7. Motion to approve the following Field Trip Requests:

<table>
<thead>
<tr>
<th>Requested by</th>
<th>Trip</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marilyn Siano</td>
<td>FFA Leadership Competition</td>
<td>Rutgers University</td>
</tr>
<tr>
<td>Marilyn Siano</td>
<td>WHR FFA to Leadership Conference</td>
<td>Trenton, NJ</td>
</tr>
<tr>
<td>Marilyn Siano</td>
<td>FFA National Convention</td>
<td>Louisville, Kentucky</td>
</tr>
<tr>
<td>Cindy Barnford &amp; Kristen Chiara</td>
<td>Key Club Fall Rally</td>
<td>Jackson, NJ</td>
</tr>
<tr>
<td>Lauren Voight</td>
<td>Advanced Choir to Choral Palooza</td>
<td>Basking Ridge High School</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Basking Ridge, NJ</td>
</tr>
<tr>
<td>Lauren Voight</td>
<td>Select Choir to participate in a caroling festival</td>
<td>Somerville, NJ</td>
</tr>
<tr>
<td>Lauren Voight</td>
<td>Band and Choir students to yearly competition</td>
<td>Hershey, PA</td>
</tr>
<tr>
<td>Amanda Best</td>
<td>MS LD Program to Lehigh Valley Zoo</td>
<td>Whitehall, PA</td>
</tr>
</tbody>
</table>

(Motion__________ Second__________/Yes_____ No_____ Abstain______)


(Motion__________ Second__________/Yes_____ No_____ Abstain______)

9. Motion to approve the New Jersey Department of Education 2014 Online School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

(Motion__________ Second__________/Yes_____ No_____ Abstain______)

Budget and Finance

1. The Warren Hills Regional Board of Education approves the July, 2014 Board Secretary and Treasurer’s Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of July, 2014; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

(Motion__________ Second__________/Yes_____ No_____ Abstain______)
2. Motion to approve transfers.
(Motion__________ Second__________ /Yes_____ No_____ Abstain______)

3. Motion to approve the regular list of bills.
(Motion__________ Second__________ /Yes_____ No_____ Abstain______)

4. Motion to approve Student Activity transactions for the month of August, 2014.
(Motion__________ Second__________ /Yes_____ No_____ Abstain______)

5. Motion to approve the following Special Education Tuition Contracts for the 2014/2015 school year:

<table>
<thead>
<tr>
<th>Student</th>
<th>School</th>
<th>Amount</th>
<th>Aide</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>17-15</td>
<td>WCSSSD</td>
<td>$33,785.00</td>
<td>$36,750.00</td>
<td>September 1, 2014</td>
</tr>
<tr>
<td>18-15</td>
<td>WCSSSD</td>
<td>$33,785.00</td>
<td>$36,750.00</td>
<td>September 1, 2014</td>
</tr>
<tr>
<td>24-15</td>
<td>Somerset County ESC</td>
<td>$63,900.00</td>
<td>$36,750.00</td>
<td>September 3, 2014</td>
</tr>
<tr>
<td>27-15</td>
<td>WCSSSD</td>
<td>$36,800.00</td>
<td></td>
<td>September 1, 2014</td>
</tr>
<tr>
<td>28-15</td>
<td>WCSSSD</td>
<td>$36,800.00</td>
<td>$36,750.00</td>
<td>September 1, 2014</td>
</tr>
<tr>
<td>29-15</td>
<td>Hunterdon County ESC</td>
<td>$37,500.00</td>
<td></td>
<td>September 1, 2014</td>
</tr>
<tr>
<td>30-15</td>
<td>Phillipsburg Alternative Learning Middle School</td>
<td>$14,723.00</td>
<td></td>
<td>September 17, 2014</td>
</tr>
<tr>
<td>31-15</td>
<td>Somerset County ESC</td>
<td>$63,900.00</td>
<td></td>
<td>September 3, 2014</td>
</tr>
<tr>
<td>32-15</td>
<td>Hunterdon County ESC</td>
<td>$38,750.00</td>
<td></td>
<td>September 1, 2014</td>
</tr>
</tbody>
</table>

(Motion__________ Second__________ /Yes_____ No_____ Abstain______)

6. Motion to approve a Memorandum of Agreement with Warren County Special Services School District to provide 3 Aides [for out of district students listed above] for the 2014-2015 school year in the amount of $36,750.00 per aide.
(Motion__________ Second__________ /Yes_____ No_____ Abstain______)

7. Motion to approve a Memorandum of Agreement for a maternity leave Speech Therapist with Warren County Special Services School District for the period October 23, 2014 through January 21, 2015 at the rate of $85.00 per hour.
(Motion__________ Second__________ /Yes_____ No_____ Abstain______)

8. Motion to approve The Substitute Service, LLC, at an annual rate of $5,940.00, pro-rated, for the period October 1, 2014 through June 30, 2015, to provide staff attendance services.
(Motion__________ Second__________ /Yes_____ No_____ Abstain______)
9. Motion to approve the following clinician and rate of pay for the 2014-2015 school year:

Robert Hom  Marching Band  $50 [1/2 day]  
$100 [full day] (Motion____________ Second____________ /Yes_____No_______Abstain______)

10. Motion to approve the disposal of the attached list of technology and school inventory. [attached]
(Motion____________ Second____________ /Yes_____No_______Abstain______)

11. Motion to approve NCLB Grant funded salaries as follows:

Title I
Jacqueline Gibbs – MS  $41,570 – 80%
Todd Solecito – MS  $50,718 – 100%

Title II
Deborah Post – MS  $19,812 – 25%
(Motion____________ Second____________ /Yes_____No_______Abstain______)

I. Citizens Participation

J. Executive Session – as indicated by items i. below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law, or Court Rule
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
g. Pending or anticipated litigation
h. Attorney-client privilege
i. Personnel – employment matters affecting a specific prospective or current employee
Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is anticipated.

K. Reconvene

L. Adjournment

*Roll Call
Technology and school inventory for disposal and board approval

PC Monitors - 16
PC’s – 12 – windows XP
Projectors – 9 have black pixels and have been replaced
iMac’s – 68 (2008 models)
Laptops - 160 (2008 models)
Printers – 20 (14 years or older or too costly to repair)
TV’s - 22
VCR’s – 24
Typewriters - 4
Servers – 4 (old and have been replaced)
Overhead Projectors - 4
MFP (large portable multi-function printer on wheels) - 1
Scanners – 3 (too old for new operating system)
UPS – 3 (old and not working have been replaced)
Misc boxes - 17 (keyboards, mice, powercords, etc.)

30 2008 laptops to be sent to Washington Boro School