

WARREN HILLS REGIONAL BOARD OF EDUCATION

MEETING

September 16, 2014

7:00 p.m.

A. Call to order - Mrs. Donna Golda

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to the “The Express-Times,” “The Warren-Reporter,” “The Star-Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

B. Roll Call - Ms. Maureen Joyce

John Bell	Kristin Fox	Richard Havrisko
Daniel Brundage	Kathleen Halpin	Lisa Marshall
Linda Feller	Christopher Hamler	Donna Golda

C. Minutes of the previous Regular and Executive Session meetings – Ms. Maureen Joyce
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

D. Communications – Ms. Maureen Joyce

E. Citizens Participation – concerning action items.

F. Superintendent’s Report - Dr. Thomas J. Altonjy

G. Committee Reports

H. Action Items:

I. Personnel

*1. Motion to approve a change in the maternity disability leave of absence for Mrs. Gina Legora to reflect her effective date as 8/27/14 through 9/19/2014 and a Family Leave of Absence, without pay, for the period 9/22/2014 through 11/3/2014. Gina plans to return to WHR on November 4, 2014.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to accept, with regret, the resignation of Ms. Sherry Sarte as Substitute Teacher Caller for the 2014-2015 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve employment of Ms. Fay Peticari as the Substitute Teacher Caller for the period September 1, 2014 through September 30, 2014 with a stipend of \$800.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to accept, with regret, the resignation of Mr. Erech Barron, part-time custodian, effective August 25, 2014.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to accept, with regret, the resignation of Ms. Carol Harrington, part-time middle school resource personnel, effective immediately.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to rescind the June 10, 2014 motion to employ Mr. Gaspar Scozzari as a part-time lunch room custodian at the high school for 2 hours per day for the 2014-2015 school year at a rate of \$14.00/hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve employment of Mr. Gaspar Scozzari as a part-time custodian for the 2014-2015 school year for 4 hours per day, 5 days per week @ \$14.00/hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve employment of Tara Paulus and Lois Amato as middle school student assistant advisors and/or substitute advisors [Homework Club/Project Care] for the 2014-2015 school year for up to 3 days per week, 45 minutes per day @ \$45.00 per hour.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve employment of the following counselors for Naviance training at the rate of \$45 per hour:

Lois Amato	3 hours	Michael Arminio	6 hours	Joanne Huffman	7 hours
Toni Ioffredo	7 hours	Catherine O'Neal	7 hours	Hope Ranalli	3 hours
Christal Barr	7 hours + 4.5 hours for transitional procedures for Naviance eDocs				

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve employment of the following individuals for the 9th Grade Academy August Orientation program @ \$45 per hour:

Jeff Case	5 hours	Michael Arminio	5 hours
Kevin Horn	5 hours	Jennifer Giamoni	3 hours
Deborah Farrell	5 hours		

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve employment of the following CST members for additional summer work hours @ \$45 per hour:

Deborah Cole	2 hours	Terrence Dolan	8 hours
Gina Regan	2 hours	Sharon Fretz	3.5 hours

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*12. Motion to approve the following individuals as New Teacher Mentors for the 2014-2015 school year at \$440:

High School

- Deana Marie Turner – Julia Henning (Business)
- Jesse Damiano – Jill Okladek (Science)
- Alison Loro – Terri Wilson (English)
- Mark Smith – Jeremy Willis (Industrial Technology)
- Adam Slack – Michael Quinto (Industrial Technology)
- Lindsey Callander - Jesse O’Neill (Math)
- Amanda Nicol - Ilona DiCosmo (Math)
- Kerry Throckmorton - Gabriela Harris (Math)
- Richard Patricia – Kim Roost (Fine Arts) continuing to October 2014
- Carmello Chiara – Maggie Devine (English) continuing to September 2014 – December 2014
- Adrienne Harpster – Noelle Baldwin (Special Education) continuing to September 2014 – December 2014
- Latifa Heuer – Lourdes Garcia (World Language) continuing to mid –October 2014
- Emily Kablis – Andy Oakley
- Lyandra Ross – Sandy Young

Middle School

- David Sbriscia – Renee Smola (Health & Physical Education)
 - Todd Solecitto – Courtney Hoffman (Math)
 - Elena McCormick – Kim Kavcak (Social Studies)
 - Kathleen Morgan – Raquel Wright (World Language)
- (Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*13. Motion to approve employment of Mr. Fred Werner as a substitute teacher on an as needed basis with a per diem rate of \$253.59, effective September 2, 2014.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*14. Motion to approve employment of Ms. Kathe Coopersmith for addition to our substitute teachers list for the 2014-2015 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*15. Motion to approve Mr. Sam Scocozza as a Volunteer Assistant Coach for our boys soccer team for the 2014 season.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*16. Motion to approve Raritan Valley Community College student, Sarah Favara, to serve classroom placement observation hours under the direction of Jesse Damiano, high school Biology teacher and Jeffrey Steele, Supervisor.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*17. Motion to approve Rutgers University student, Christie Lyon, to serve classroom placement observation hours under the direction of Trisha Nunnenkamp, high school Mathematics teacher and Jeffrey Steele, Supervisor.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*18. Motion to approve Warren County Community College student, Andrew Pickell, to serve classroom placement observation hours under the direction of Keith Dennison, Supervisor.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*19. Motion to approve Kean University student, Christopher Altonjy, to serve classroom placement observation hours under the direction of Mr. Jeremy Willis, high school Industrial Arts teacher and Brian DeBoer, Supervisor.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*20. Motion to approve Mitchell Weisenstein for addition to our volunteer list for the 2014-2015 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

II. Education and Policy

*1. Motion to approve the second and final reading of the following new and revised policies and regulations for inclusion in the district's policy manual, as approved by the Education and Policy Committee and the Superintendent:

2201	Instructional Planning/Scheduling
2320	Independent Study
2363	Pupil Use of Privately-Owned Technology - New
2430	Co-Curricular Activities
2431	Athletic Competition + regulations
2624	Grading System
5337	Service Animals + regulations - New
5410	Promotion and Retention + regulations
5430	Class Rank
5440	Honoring Pupil Achievement
5514	Pupil Use of Vehicles + regulations
5516	Use of Electronic Communication and Recording Devices [ECDR]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve the first reading of the following new and revised policies and regulations recommended by the Education and Policy Committee and the Superintendent:

2412	Home Instruction Due to Health Conditions + regulations
2417	Student Intervention and Referral Services + regulations
2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition + regulations
3283	Electronic Communications Between Teaching Staff Members and Students
4283	Electronic Communications Between Support Staff Members and Students
5610	Suspension + regulations
5611	Removal of Students for Firearms Offenses + regulations
5612	Assaults on District Board of Education Members or Employees + regulations
5613	Removal of Students for Assaults with Weapons Offenses + regulations
5620	Expulsion
8462	Reporting Potentially Missing or Abused Children + regulations

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the following new textbooks:

The Collections, Houghton Mifflin Harcourt, @2015 for course #1380
Language Arts 7 and Mathematics Common Core: Accelerated Grade 7, Prentice Hall, @2013 for course #3060 Pre-Algebra 7.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve the annual Memorandum of Agreement between law enforcement officials and education for the school year 2014-2015.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the Doctor's Standing Orders for the 2014-2015 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve the following Travel and Conference Requests:

NAME	TITLE	LOCATION	COST
Maureen Joyce	NJASBO Annual Conference	Orlando, Florida	\$775. Registration + Lodging/transportation /meals/incidentals
Keith Dennison, Toni Manfra, Kevin Horn & Jesse O'Neill	NJ Literacy Consortium	Kean University, Union, NJ	\$433. Registration each + Mileage
Dr. Thomas J. Altonjy, Maureen Joyce & 8 board members	NJ School Boards Association Annual Workshop	Atlantic City, NJ	\$1200 Group Registration + lodging, mileage & incidentals
Lisa Marshall	Advanced Boardmanship	Princeton, NJ	\$200. Registration + Mileage
Lorraine Morris	NJ Association of Learning Consultants fall symposium	Princeton, NJ	\$195. Registration + Mileage
Sharon Fretz	Compulsive Hoarding	Breinigsville, PA	\$179. Registration + Mileage
Hope Ranalli	Healing in the Classroom	Newton, NJ	\$150. Registration + Mileage
Keith Dennison	Connecting Curriculum: Planning Integration Across the Content Areas	Monroe Twsp., NJ	\$149. Registration + Mileage
Keith Dennison	Use of Artifacts to Support Teacher Evaluation	Monroe Twsp., NJ	\$149. Registration + Mileage
Kristen Chiara & Susan DeYoung	PARCC Conference	Monroe Twsp., NJ	\$149. Registration + Mileage

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve the following Field Trip Requests:

Requested by:	Trip	Location
Marilyn Siano	FFA Leadership Competition	Rutgers University
Marilyn Siano	WHR FFA to Leadership Conference	Trenton, NJ
Marilyn Siano	FFA National Convention	Louisville, Kentucky
Cindy Bamford & Kristen Chiara	Key Club Fall Rally	Jackson, NJ
Lauren Voight	Advanced Choir to Choral Palooza	Basking Ridge High School Basking Ridge, NJ
Lauren Voight	Select Choir to participate in a caroling festival	Somerville, NJ
Lauren Voight	Band and Choir students to yearly competition	Hershey, PA
Amanda Best	MS LD Program to Lehigh Valley Zoo	Whitehall, PA

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve the Marzano Teacher Evaluation Model and the Marzano Administrative Evaluation Model for implementation in the 2014-2015 school year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve the New Jersey Department of Education 2014 Online School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

Budget and Finance

*1. The Warren Hills Regional Board of Education approves the July, 2014 Board Secretary and Treasurer's Reports as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial reports of the Secretary and the Treasurer for the month of July, 2014; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*2. Motion to approve transfers.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*3. Motion to approve the regular list of bills.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*4. Motion to approve Student Activity transactions for the month of August, 2014.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*5. Motion to approve the following Special Education Tuition Contracts for the 2014/2015 school year:

<u>Student</u>	<u>School</u>	<u>Amount</u>	<u>Aide</u>	<u>Effective</u>
17-15	WCSSSD	\$33,785.00	\$36,750.00	September 1, 2014
18-15	WCSSSD	\$33,785.00	\$36,750.00	September 1, 2014
24-15	Somerset County ESC	\$63,900.00		September 3, 2014
27-15	WCSSSD	\$36,800.00		September 1, 2014
28-15	WCSSSD	\$36,800.00	\$36,750.00	September 1, 2014
29-15	Hunterdon County ESC	\$37,500.00		September 1, 2014
30-15	Phillipsburg Alternative Learning Middle School	\$14,723.00		September 17, 2014
31-15	Somerset County ESC	\$63,900.00		September 3, 2014
32-15	Hunterdon County ESC	\$38,750.00		September 1, 2014

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*6. Motion to approve a Memorandum of Agreement with Warren County Special Services School District to provide 3 Aides [for out of district students listed above] for the 2014-2015 school year in the amount of \$36,750.00 per aide.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*7. Motion to approve a Memorandum of Agreement for a maternity leave Speech Therapist with Warren County Special Services School District for the period October 23, 2014 through January 21, 2015 at the rate of \$85.00 per hour.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*8. Motion to approve The Substitute Service, LLC, at an annual rate of \$5,940.00, pro-rated, for the period October 1, 2014 through June 30, 2015, to provide staff attendance services.
(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*9. Motion to approve the following clinician and rate of pay for the 2014-2015 school year:

Robert Hom	Marching Band	\$50 [1/2 day]
		\$100 [full day]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*10. Motion to approve the disposal of the attached list of technology and school inventory. [attached]

(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

*11. Motion to approve NCLB Grant funded salaries as follows:

Title I

Jacqueline Gibbs – MS	\$41,570 – 80%
Todd Solecitto – MS	\$50,718 – 100%

Title II

Deborah Post – MS	\$19,812 – 25%
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(Motion _____ Second _____ /Yes _____ No _____ Abstain _____)

I. Citizens Participation

J. Executive Session – as indicated by items i. below

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the items (s) which fall within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee**

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action is anticipated.

K. Reconvene

L. Adjournment

***Roll Call**

Technology and school inventory for disposal and board approval

PC Monitors - 16

PC's – 12 – windows XP

Projectors – 9 have black pixels and have been replaced

iMac's – 68 (2008 models)

Laptops - 160 (2008 models)

Printers – 20 (14 years or older or too costly to repair)

TV's - 22

VCR's – 24

Typewriters - 4

Servers – 4 (old and have been replaced)

Overhead Projectors - 4

MFP (large portable multi-function printer on wheels) - 1

Scanners – 3 (too old for new operating system)

UPS – 3 (old and not working have been replaced)

Misc boxes - 17 (keyboards, mice, powercords, etc.)

30 2008 laptops to be sent to Washington Boro School