

**Warren Hills Regional
Board of Education
Regular Meeting
September 22, 2015**

The Warren Hills Regional Board of Education met in Regular Meeting on September 22, 2015 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Richard Havrisko, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Warren- Reporter," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Abigail E. Kutz. Members present were Linda Feller, Kristin Fox, Donna Golda, Kathleen Halpin, Christopher Hamler, Richard Havrisko, Lisa Marshall and Richard Young. Also present were Gary R. Bowen and Abigail E. Kutz.

Minutes

Moved by Donna Golda and seconded by Kathleen Halpin to approve the Minutes of the Regular and Executive Session meetings of September 8, 2015, Special and Executive Session meetings on September 14, 2015 and Special and Executive Session meetings on September 16, 2015.

Ayes 8 Nays 0
Abstain 1 (Kathleen Halpin 9/8/15 only)

Daniel Brundage arrived.

Comm.

Communications: None.

Citizens Part

Citizens Participation: None.

Supt's
Report

Superintendent's Report:

Superintendent's Report - Dr. Gary R. Bowen

- Good News and Progress...
 - MS 7th Grade Academy committee of teachers organized and implemented the first Activity Day on early dismissal day 9/17/15
 - MS Back-to-School Night will be held this Thursday, 9/24/15
 - HS held their Back-to-School Night on 9/17/15 with a video presentation by Mr. Hickerson with his students
 - 9th Grade Academy continues its collaborative efforts to provide opportunities and incentives for a smooth transition into high school
 - As of Friday, 9/18/15, the boys soccer, girls soccer and cross country teams were undefeated and the field hockey team has a 2-1 record
 - The middle and high school MD programs are receiving Music Therapy by a certified music therapist and are responding wonderfully to this added instruction to their program
 - DEAC Committee met today, 9/22/15 and reviewed the waiver application for observations
 - Annual District Goals, Annual BOE Goals and BOE Self-Assessment will need to be addressed
 - Various online applications and improvements regarding athletics and other applications

Comm.
Reports

Committee Reports:

Mrs. Marshall reported that Ed and Policy met. The meeting was also attended by Mr. Mack and Mrs. Moore. They discussed new course proposals and the master schedule and waiver for the New Jersey Department of Education TEACHNJ equivalency application.

Mr. Havrisko reported that Facilities Committee met. They need more information regarding the fee schedule for Use of Facilities. They also discussed the turf field and track, as well as the Long Range Facilities Plan, the list of completed/incompleted tasks by Buildings and Grounds and the Use of Facilities policy. Anthony Catana from Spiezel Architectural was also in attendance at the meeting.

Mr. Havrisko also reported that he attended the Warren County School Boards Association meeting and the topic was the Academic Office of the DOE Common Core Curriculum standards.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Employ T. DeTore Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of Theresa DeTore as the Athletic and Extra-Curricular Secretary for the 2015-2016 school year on Step 8, with an annual salary of \$38,766, effective September 23, 2015 or upon release of current employer.

ROLL CALL VOTE: Ayes 9 Nays 0

Retire D. Burns Moved by Kathleen Halpin and seconded by Linda Feller to accept, with regret, the retirement of Donna Burns, middle school custodian, effective October 1, 2015.

ROLL CALL VOTE: Ayes 9 Nays 0

Change Degree Moved by Kathleen Halpin and seconded by Linda Feller to approve a change in degree status for James Reynolds to MA+45, effective September 1, 2015.

ROLL CALL VOTE: Ayes 9 Nays 0

Summer Hours Moved by Kathleen Halpin and seconded by Linda Feller to approve 12 additional summer hours for Jennifer Giamoni for Peer Leadership training @ \$45/hour.

ROLL CALL VOTE: Ayes 9 Nays 0

Summer Work Moved by Kathleen Halpin and seconded by Linda Feller to approve employment of Terry Hodge for 3 hours of summer work @ \$30 per hour for attending the free & reduced lunch workshop/seminar.

ROLL CALL VOTE: Ayes 9 Nays 0

Coaches Moved by Kathleen Halpin and seconded by Linda Feller to approve employment and stipends for the following coaches for the 2015-2016 school year:

Laura Blackwell	MS Head Field Hockey	Tier 3, Step 4	\$5,432
Erica Russell	MS Assistant Field Hockey	Tier 3, Step 2	\$3,500

ROLL CALL VOTE: Ayes 9 Nays 0

Rescind/Approve Advisor Moved by Kathleen Halpin and seconded by Linda Feller to rescind the employment of Louise Zamora as the sole advisor for the middle school International Club and to approve Louise Zamora and Kathleen Morgan as 50% each co-advisors for the club for the 2015-2016 school year with a stipend of \$1,350 each.

ROLL CALL VOTE: Ayes 9 Nayes 0

Stipend Moved by Kathleen Halpin and seconded by Linda Feller to
K. Roost approve Kimberly Roost for a \$1,300 stipend per semester for assignment
of a fifth preparation in accordance with WHREA contract, Article VIII,
A. 9, *Time Requirements*.

ROLL CALL VOTE: Ayes 9 Nayes 0

Substitute Moved by Kathleen Halpin and seconded by Linda Feller to
Nurses approve the following individuals as substitute nurses for the 2015-2016
school year:

 Karen Jurkowski Elizabeth Elliott

ROLL CALL VOTE: Ayes 9 Nayes 0

Substitute Moved by Kathleen Halpin and seconded by Linda Feller to
Resource approve the following individuals as substitute School Resource
Personnel Personnel for the 2015-2016 school year:

 Susan Cicala Seth Bittner
 Carol Harrington Steven Andoldi
 Michael Meehan Jodie Tiger
 Richard Card Debra Vannatta
 James McLaughlin Robert Hibbett
 Rachel Burns Alan Goracy

ROLL CALL VOTE: Ayes 9 Nayes 0

Substitute Moved by Kathleen Halpin and seconded by Linda Feller to
Secretaries approve Nancy Stasyshyn and Jill O'Malley as substitute secretaries for
the 2015-2016 school year.

ROLL CALL VOTE: Ayes 9 Nayes 0

Substitute Moved by Kathleen Halpin and seconded by Linda Feller to
Custodian approve Jenny Gonzalez as a substitute custodian for the 2015-2016
school year.

ROLL CALL VOTE: Ayes 9 Nayes 0

Substitute Moved by Kathleen Halpin and seconded by Linda Feller to
Driver approve Franklin Miller, Jr. as a substitute/athletic bus driver for the 2015-
2016 school year.

ROLL CALL VOTE: Ayes 9 Nayes 0

Event Fees Moved by Kathleen Halpin and seconded by Linda Feller to approve the attached list of miscellaneous event fees for the Athletic Department for the 2015-2016 school year. [attached]

ROLL CALL VOTE: Ayes 9 Nays 0

Athletic Workers Moved by Kathleen Halpin and seconded by Linda Feller to approve the following individuals to work athletic and extra-curricular events on an as needed basis for the 2015-2016 school year:

Joanne Hibbett	Ronald Hammer	Amy Slack
Margaret Kennedy	William Lunger	Jon Slack
Kyle Purdy	Michael Weilandmann	Erica Russell

ROLL CALL VOTE: Ayes 9 Nays 0

Volunteer Coach Moved by Kathleen Halpin and seconded by Linda Feller to approve Michael Jones as a volunteer football coach for the 2015-2016 season, pending receipt of background check approval.

ROLL CALL VOTE: Ayes 9 Nays 0

Classroom Observation Moved by Kathleen Halpin and seconded by Linda Feller to approve Thomas Edison State College student, Katelin Becker, to complete 4 hours of classroom observation at the high school under the direction of Jeffrey Steele, Supervisor.

ROLL CALL VOTE: Ayes 9 Nays 0

II. EDUCATION AND POLICY

Additional Motions Moved by Lisa Marshall and seconded by Kristin Fox to add two motions to the agenda.

ROLL CALL VOTE: Ayes 9 Nays 0

Adopt Waiver Moved by Lisa Marshall and seconded by Donna Golda to adopt the New Jersey Department of Education TEACHNJ equivalency & waiver application for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 9 Nays 0

Travel & Conference Moved by Lisa Marshall and seconded by Donna Golda to approve the following Travel and Conference Requests:

NAME	TITLE	LOCATION	COST
Dr. Gary Bowen, Abigail Kutz, Estrella Molinet & 8 board members	NJ School Boards Association Annual Workshop	Atlantic City, NJ	\$1300. Group Registration + lodging, mileage & incidentals
Kathleen Morgan	American Association of Teachers of French Convention	Quebec City, Canada	\$330. Registration
Margaret Devine	N.J. Association of School Librarians	Long Branch, NJ	\$125. Registration + lodging, mileage & incidentals
LeeAnn Kubbishun, Christine Tyburczy & Kimberly Yapaola	N.J. School Counselor Fall Conference	Long Branch, NJ	\$155. Registration each + lodging, mileage & incidentals
Vittoria Busardo	Art Educators Conference of NJ	Long Branch, NJ	\$190. Registration + Mileage
Kimberly Kavack	National Council for Social Studies Conference	New Orleans, Louisiana	\$260. Registration + transportation, lodging & incidentals

ROLL CALL VOTE: Ayes 9 Nayes 0

Field Trip
Requests

Moved by Lisa Marshall and seconded by Donna Golda to approve
the following Field Trip Requests:

Requested by:	Trip	Location
Cynthia Bamford, Kristen Chiara & Patricia Hetrick	Key Club members to New Jersey Key Club Fall Rally	Great Adventure, Jackson, NJ
Daryl Detrick	Computer Science Classes to NJIT Engineering Career Day	New Jersey Institute of Technology, Newark, NJ
Amy Kline	NJ FFA Leadership Experience & Development	Trenton, NJ
Nicole Silvis & Josephine Potter	MS & HS Student Councils to NJASC Fall Conference	The College of New Jersey, Ewing, NJ
LeeAnn Kubbishun	MS Alternative Learning Classes to educational tour program	Mackey's Orchards, Belvidere, NJ

ROLL CALL VOTE: Ayes 9 Nayes 0

School Self-Assessment Moved by Lisa Marshall and seconded by Donna Golda to approve the New Jersey Department of Education 2015 Online School Self-Assessment for Determining Grades to the *Anti-Bullying Bill of Rights Act*, and presentation by Dr. Gary Bowen. [attached]

ROLL CALL VOTE: Ayes 9 Nays 0

Class Waiver Moved by Lisa Marshall and seconded by Donna Golda to approve a waiver for classes in which enrollment falls under 15 students:

- Alternative Program
- AP Physics

ROLL CALL VOTE: Ayes 9 Nays 0

Class Waiver Moved by Lisa Marshall and seconded by Donna Golda to approve a waiver for classes in which enrollment exceeds 30 students:

- Geography & Culture in 7th Grade

ROLL CALL VOTE: Ayes 9 Nays 0

III. BUDGET AND FINANCE

Financial Reports Moved by Donna Golda and seconded by Kristin Fox to approve the July, 2015 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of July, 2015; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District's financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 9 Nays 0

Bills Moved by Donna Golda and seconded by Kristin Fox to approve the regular bill list in the amount of \$2,994,236.55.

ROLL CALL VOTE: Ayes 9 Nays 0
Abstain 1 (Young as to Delta Dental only)

Transfers Moved by Donna Golda and seconded by Kristin Fox to approve transfers.

ROLL CALL VOTE: Ayes 9 Nays 0

Student Moved by Donna Golda and seconded by Kristin Fox to approve
Activities Student Activity Transactions for the month of August, 2015.

ROLL CALL VOTE: Ayes 9 Nays 0

Related Moved by Donna Golda and seconded by Kristin Fox to approve
Services a Related Services Contract with Morris-Union Jointure Commission, to be administered at the DLC in New Providence, for Student 03-16 for the 2015-2016 school year for the period September 3, 2015 through February 1, 2016, at the rate of \$245.00 per week.

ROLL CALL VOTE: Ayes 9 Nays 0

WCSSC Moved by Donna Golda and seconded by Kristin Fox to approve
Contract a Memorandum of Agreement with Warren County Special Services School District for an Occupational Therapist and Physical Therapist at Stepping Stone School for Students 05-16 and 14-16, for the 2015-2016 school year, at the rate of \$80.00 per hour for therapy and \$85.00 per hour for meetings.

ROLL CALL VOTE: Ayes 9 Nays 0

Nursing Moved by Donna Golda and seconded by Kristin Fox to approve
Services School Staffing Agreement Maxim Healthcare Services, Inc. and Warren Hills Regional School District, for the 2015-2016 school year, to provide nursing services to Student 28-16, at the rate of \$50.00 per hour for an LPN and \$55.00 for an RN, not to exceed eight (8) hours per day.

ROLL CALL VOTE: Ayes 9 Nays 0

Rescind Moved by Donna Golda and seconded by Kristin Fox to rescind
Placement placement of Student 28-16 at The Lakeview School for the 2015-2016 school year. The student will now be attending Warren Hills Regional High School.

ROLL CALL VOTE: Ayes 9 Nays 0

Tuition Moved by Donna Golda and seconded by Kristin Fox to accept
Contract a Hackettstown student [SID – 2462154084] at an annual tuition rate of \$21,000 and a transportation rate of \$35.09 per diem to be provided by WCSSD, for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 9 Nays 0

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action may be taken.

Ayes 9 Nays 0

The Board entered into Executive Session at 7:28 p.m.

Reconvene Moved by Christopher Hamler and seconded by Daniel Brundage to reconvene into open session at 9:35 p.m.

Ayes 9 Nays 0

Reinstate Moved by Kathleen Halpin and seconded by Donna Golda to approve the following Resolution:

BE IT RESOLVED that employee number 0818 is reinstated to his/her teaching position, effective September 23, 2015, subject to him/her satisfying the conditions for his/her reinstatement and complying with the provisions of the reinstatement plan.

ROLL CALL VOTE: Ayes 9 Nays 0

Adjournment Moved by Daniel Brundage and seconded by Linda Feller to adjourn at 10:44 p.m.

Ayes 9 Nays 0

Abigail E. Kutz, Interim
Business Administrator/Bd. Sec'y.

dmg