The Warren Hills Regional Board of Education met in Regular Meeting on September 8, 2015 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Richard Havrisko, President.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to “The Express-Times”, “The Warren-Reporter,” “The Star Ledger,” and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Abigail E. Kutz. Members present were Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Christopher Hamler, Richard Havrisko, Lisa Marshall and Richard Young. Also present were Gary R. Bowen and Abigail E. Kutz.

Minutes

Moved by Lisa Marshall and seconded by Donna Golda to approve the Minutes of the Special and Executive Session meetings on August 5, 2015, Regular and Executive Session meetings of August 18, 2015, Special and Executive Session meetings on August 31, 2015 and Special and Executive Session meetings on September 1, 2015.

Ayes 8  Nayes 0

Communications: None.

Citizens Participation: None.
Superintendent’s Report:

Superintendent’s Report - Dr. Gary R. Bowen

• Good News and Progress…
  ▪ Excellent opening of school for all concerned – students, staff, including facility readiness
  ▪ Welcome new 7th graders with their annual bagels and locks for staff, students and parents
  ▪ Ninth Grade Academy was launched successfully again this year
  ▪ Girls field hockey team recognition of their recent victory

Committee Reports:

Mrs. Marshall reported that Ed and Policy met earlier this evening. Discussed final exams, add/drop of courses and recommended Marshall Evaluation Model for Principals at no cost to WHRSD. Legislative update also presented by Mrs. Marshall. The next meeting is September 22, 2015.

Technology Committee met on August 19, 2015 with Brian DeBoer and walked through the middle school and high school.

Facilities Committee met the week before school and walked through the middle school and high school. They thanked Patrick Murphy and his crew for all their hard work.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Employ

Moved by Linda Feller and seconded by Lisa Marshall to approve employment of Estrella Molinet as the Business Administrator/Board Secretary for the 2015-2016 school year with an annual salary of $142,000, employment to commence November 9, 2015 or upon release from current employer.

ROLL CALL VOTE: Ayes 8 Nayes 0

Extend

Moved by Linda Feller and seconded by Lisa Marshall to approve an extension of employment for Abigail Kutz as Interim School Business Administrator through November 30, 2015, with a salary of $525.00 for each full day worked, not to exceed $25,000 for the term of this Agreement.

ROLL CALL VOTE: Ayes 8 Nayes 0
Moved by Linda Feller and seconded by Lisa Marshall to approve employment of Jennifer Duncan as a maternity replacement Biology teacher at the high school beginning on or about October 29, 2015 through approximately April 4, 2016, with a salary of $283.97, per diem, Step 1, MA, with salary to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nayes 0

Moved by Linda Feller and seconded by Lisa Marshall to approve employment, pending receipt of certification, of Nicholas Perkalis as a maternity replacement Mathematics teacher at the high school beginning on or about September 28, 2015 through approximately March 9, 2016, with a salary of $253.59, per diem, Step 1, BA, with salary to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nayes 0

Moved by Linda Feller and seconded by Lisa Marshall to accept, with regret, the retirement of Mary Anne Broennle, Payroll Specialist, effective January 1, 2016.

ROLL CALL VOTE: Ayes 8 Nayes 0

Moved by Linda Feller and seconded by Lisa Marshall to approve change in degree status for the following individuals, effective September 1, 2015, with salaries to be adjusted when negotiations are finalized:

<table>
<thead>
<tr>
<th>Name</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christal Barr</td>
<td>MA+15</td>
</tr>
<tr>
<td>Heather Garcia</td>
<td>MA</td>
</tr>
<tr>
<td>Heather Heslin</td>
<td>MA+30</td>
</tr>
<tr>
<td>Kenneth Kurpat</td>
<td>MA+30</td>
</tr>
<tr>
<td>Toni Manfra</td>
<td>MA+30</td>
</tr>
<tr>
<td>Theresa Wilson</td>
<td>MA+45</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 8 Nayes 0

Moved by Linda Feller and seconded by Lisa Marshall to approve employment of the following coaches and co-curricular for the 2015-2016 school year with salaries to be adjusted when negotiations are finalized:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Field Hockey</td>
<td>Kate Rothman</td>
<td>2014-15 Step 4</td>
</tr>
<tr>
<td>Assistant Field Hockey</td>
<td>Gregory Wiseburn</td>
<td>Step 3</td>
</tr>
<tr>
<td>Assistant Field Hockey</td>
<td>Selena Agnor</td>
<td>Step 3</td>
</tr>
<tr>
<td>Assistant Girls’ Soccer</td>
<td>Patrick Kablis</td>
<td>Step 2</td>
</tr>
<tr>
<td>Assistant Cheerleading</td>
<td>Nicole Crowley</td>
<td>Step 3</td>
</tr>
<tr>
<td>Head Band Director</td>
<td>Jason Graf</td>
<td>Step 4</td>
</tr>
<tr>
<td>Assistant Band Director</td>
<td>Sandra Young</td>
<td>Step 4</td>
</tr>
</tbody>
</table>
Assistant Band Director  Nicholas Rizzo  Step 3
Fall Weight Room Supervisor  Jarrett Hosbach

ROLL CALL VOTE:  Ayes 8  Nayes 0

Teacher/Mentor  Moved by Linda Feller and seconded by Lisa Marshall to approve Ilona DiCosmo as a teacher/mentor for the 2015-2016 school year with a stipend of $440, prorated, to be adjusted when negotiations are finalized.

ROLL CALL VOTE:  Ayes 8  Nayes 0

Principal Evaluation  Moved by Linda Feller and seconded by Lisa Marshall to adopt the Marshall Principal Evaluation Model/Rubrics as an alternate method for evaluating of principals in accordance with New Jersey Department of Education guidelines at no cost to the Warren Hills Regional Board of Education.

ROLL CALL VOTE:  Ayes 8  Nayes 0

Rescind Advisor  Moved by Linda Feller and seconded by Lisa Marshall to rescind the board motion of June 23, 2015 to hire Cynthia Laws as high school National Honor Society Advisor.

ROLL CALL VOTE:  Ayes 8  Nayes 0

Advisors  Moved by Linda Feller and seconded by Lisa Marshall to rescind the employment of Sharon Fretz as the sole advisor for the Outdoors Unlimited Club and to approve Sharon Fretz and Shannon McDowell as 50% each co-advisors for the club for the 2015-2016 school year with salaries to be adjusted when negotiations are finalized.

ROLL CALL VOTE:  Ayes 8  Nayes 0

Table Motion  Moved by Linda Feller and seconded by Lisa Marshall to table the motion to approve 12 additional summer hours for Jennifer Giamoni for Peer Leadership training @ $45/hour with salary to be adjusted when negotiations are finalized.

ROLL CALL VOTE:  Ayes 8  Nayes 0

Summer Hours  Moved by Linda Feller and seconded by Lisa Marshall to approve the following individuals for additional summer hours due to crisis counselling @ $45/hour with salary to be adjusted when negotiations are finalized:

   Christal Barr  21 hours
   Joanne Huffman  13 hours
   Catherine O’Neal  12 ¾ hours
ROLL CALL VOTE: Ayes 8 Nayes 0

Summer Work
Moved by Linda Feller and seconded by Lisa Marshall to approve the following individuals for summer work hours and orientation for the 9th Grade Academy @ $45/hour with salaries to be adjusted when negotiations are finalized:

5 hours
Cynthia Bamford
Jessica Morgan

6 hours
Kimberly Roost

7 hours
Gabriela Harris
Vittoria Busardo
Teresa Fahy
Brittany Catalano
Carmello Chiara

8 hours
Kevin Horn
Laura Blackwell
Toni Manfra
Stephanie Karabinus
Andrew Oakley

10 hours
Laura Filan

ROLL CALL VOTE: Ayes 8 Nayes 0

Teacher/Mentors
Moved by Linda Feller and seconded by Lisa Marshall to approve the following teachers for mentor refresher training for 2 hours each @ $30 per hour with salaries to be adjusted when negotiations are finalized:

L. Jeannie Zamora
Jodi Edmonds
Courtney Flowers
Deborah Archer-Cole
LeeAnn Kubbishun
Bonita Duryea
Noelle Baldwin
Jennifer Cavo
Alexandra Helle
Thomas Curran

ROLL CALL VOTE: Ayes 8 Nayes 0

Table Motion
Moved by Linda Feller and seconded by Lisa Marshall to table the motion to approve employment of Terry Hodge for 3 hours of summer work @ $30 per hour for attending the free & reduced lunch workshop/seminar with salary to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nayes 0

Home Instructors
Moved by Linda Feller and seconded by Lisa Marshall to approve employment of the following individuals as home instructors for the 2015-2016 school year:

Penelope Atkinson
Mary Knapp
Mary Helck
Lydia Ritter
Volunteer Advisor Moved by Linda Feller and seconded by Lisa Marshall to approve Andrew Oakley as a volunteer advisor for the high school newspaper for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Substitute Teachers Moved by Linda Feller and seconded by Lisa Marshall to approve Kyle Brands, Fred Werner, Nicholas Perkalis and Janice Lupackino as substitute teachers for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Substitute Secretary Moved by Linda Feller and seconded by Lisa Marshall to approve Theresa DeTore as a substitute secretary for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Basketball Volunteer Moved by Linda Feller and seconded by Lisa Marshall to approve Anthony Bonelli as a volunteer for the girls’ basketball program for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Parent Volunteers Moved by Linda Feller and seconded by Lisa Marshall to approve the attached list of parent volunteers for the 2015-2016 sports season.

ROLL CALL VOTE: Ayes 8 Nayes 0

II. EDUCATION AND POLICY

Doctors Orders Moved by Lisa Marshall and seconded by Kristin Fox to approve the Doctor’s Standing Orders for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Travel & Conference Moved by Lisa Marshall and seconded by Kristin Fox to approve the following Travel and Conference Requests:

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>LOCATION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earl Clymer, Amanda Brown,</td>
<td>NJPSA Leadership Academy</td>
<td>FEA, Monroe Twp., NJ</td>
<td>$650. Registration each</td>
</tr>
<tr>
<td>Jeffrey Steele &amp; Brian DeBoer</td>
<td>Cohort</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 8 Nayes 0
Field Trip Requests
moved by Lisa Marshall and seconded by Kristin Fox to approve the following Field Trip Requests:

<table>
<thead>
<tr>
<th>Requested by:</th>
<th>Trip</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Mackey’s Farm, Belvidere, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Quiet Valley Farm, Stroudsburg, PA</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Abilities of Northwest Jersey, Washington, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Hershey Park, Hershey, PA</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Menlo Park Mall, Edison, NJ</td>
</tr>
<tr>
<td>Heather Heslin</td>
<td>MS MD Classes for Community Based Instruction</td>
<td>Walking trips to downtown Washington, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Oakwood Lanes, Washington, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Lehigh Valley Mall, Whitehall, PA</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Callie’s Candy Kitchen &amp; Pretzel Factory, Bethlehem, PA</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Liberty Science Center, Camden, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Farmview Mini Golf, Hackettstown, NJ</td>
</tr>
<tr>
<td>Shannon McDowell &amp; Heather Heslin</td>
<td>MS &amp; HS BD/MD classes for Community Based Instruction</td>
<td>Shop-Rite, Washington, NJ</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>Competitions &amp; performances by WHR Marching Band</td>
<td>Piscataway High School, Piscataway, NJ</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>Competitions &amp; performances by WHR Marching Band</td>
<td>North Warren Regional HS, Blairstown, NJ</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>Competitions &amp; performances by WHR Marching Band</td>
<td>Nazareth Area High School, Nazareth, PA</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>Competitions &amp; performances by WHR Marching Band</td>
<td>Phillipsburg High School, Phillipsburg, NJ</td>
</tr>
<tr>
<td>Jason Graf, Sandra Young &amp; Nicholas Rizzo</td>
<td>US Bands State Championships</td>
<td>TBD</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE: Ayes 8 Nayes 0
III. BUDGET AND FINANCE

Financial Reports
Moved by Donna Golda and seconded by Christopher Hamler to approve the June, 2015 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of June, 2015; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE:  Ayes 8   Nayes 0

Tuition Contracts
Moved by Donna Golda and seconded by Christopher Hamler to approve the following Special Education Tuition Contract for the 2015/2016 school year as follows:

<table>
<thead>
<tr>
<th>Student</th>
<th>School</th>
<th>Amount</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>21-16</td>
<td>WCSSSD</td>
<td>$34,475.00</td>
<td>September 1, 2015</td>
</tr>
<tr>
<td>24-16</td>
<td>WCSSSD</td>
<td>$37,550.00</td>
<td>September 1, 2015</td>
</tr>
<tr>
<td>25-16</td>
<td>WCSSSD</td>
<td>$37,550.00</td>
<td>September 1, 2015</td>
</tr>
<tr>
<td>26-16</td>
<td>WCSSSD</td>
<td>$37,550.00</td>
<td>September 1, 2015</td>
</tr>
<tr>
<td>27-16</td>
<td>Montgomery Academy</td>
<td>$55,971.00</td>
<td>September 2, 2015</td>
</tr>
<tr>
<td>28-16</td>
<td>The Lakeview School</td>
<td>$82,101.60</td>
<td>September 8, 2015</td>
</tr>
</tbody>
</table>

ROLL CALL VOTE:  Ayes 8   Nayes 0

Tuition Contract
Moved by Donna Golda and seconded by Christopher Hamler to approve a tuition contract for Warren Hills student 2016415 to attend Hunterdon County ESC Tewksbury Campus for the 2015-2016 school year at a tuition rate of $19,000.00.

ROLL CALL VOTE:  Ayes 8   Nayes 0

Speech Services
Moved by Donna Golda and seconded by Christopher Hamler to approve a contract with Summit Speech School for Itinerant Teacher Services for Warren Hills student 2017359 for the 2015-2016 school year at the rate of $150.00 per hour.
ROLL CALL VOTE: Ayes 8 Nayes 0

Change Order

Moved by Donna Golda and seconded by Christopher Hamler to approve Change Order Number 01 with Aero Plumbing & Heating Co., Inc. for the middle school and high school toilet projects as follows:

- New domestic water supply infrastructure: $4,278.41
- Install new tile substrate: $5,849.68
- Install tempered glass mirrors: $4,948.61
- Replace existing lintel above window: $2,345.31

The above amounts will be deducted from the General Allowance of $20,000 which will leave a remaining allowance of $2,577.99.

ROLL CALL VOTE: Ayes 8 Nayes 0

Parent Contract

Moved by Donna Golda and seconded by Christopher Hamler to approve a Parent Contract for Student Transportation for the 2015-2016 school year to transport Warren Hills special education student 13-16 to Willow Glen Academy in the amount of $4,379.00.

ROLL CALL VOTE: Ayes 8 Nayes 0

Joint Transportation

Moved by Donna Golda and seconded by Christopher Hamler to approve a Joint Transportation Agreement with Delaware Valley Regional High School for the 2015-2016 school year to provide various field/athletic trips at the rate of $67.95 for the 1st 4 hours and $39.80 after 1st 4 hours, with a minimum of 3 hour trips.

ROLL CALL VOTE: Ayes 8 Nayes 0

Coordinated Transportation

Moved by Donna Golda and seconded by Christopher Hamler to approve a Resolution for Participation in Coordinated Transportation Services with Monmouth-Ocean Educational Services Commission for the 2015-2016 school year, including 5% administrative fee.

ROLL CALL VOTE: Ayes 8 Nayes 0

Citizens Part.

Citizens Participation:

- Justin Lewis and Mr. E. Biel regarding swim team.
- Kathryn Lilly and Kathleen Feluta regarding access at middle school.

Washington Township BOE President, Karen Graf, presented a picture of a model of the Blue Streak that was designed and crafted as a
gift from Middlesex Vo-Tech students. Arrangements for delivery will be made.

Executive Session

Moved by Lisa Marshall and seconded by Donna Golda to go into Executive Session as indicated by item a., c., g., h. and i. below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item(s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule
b. Individual privacy
c. Collective bargaining agreements
d. Purchase or lease of real property if public interest could be adversely affected
e. Investment of public funds if public interest could be adversely affected
f. Tactics or techniques utilized in protecting public safety and property
g. Pending or anticipated litigation
h. Attorney-client privilege
i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action may be taken.

Ayes 8 Nayes 0

The Board entered into Executive Session at 7:58 p.m.

Reconvene

Moved by Lisa Marshall and seconded by Kristin Fox to reconvene into open session at 10:10 p.m.

Ayes 8 Nayes 0

WHREA Contract

Moved by Lisa Marshall and seconded by Christopher Hamler to approve the 2015-2018 Collective Negotiations Agreement with WHRBOE and the WHREA.

ROLL CALL VOTE: Ayes 8 Nayes 0
Adjournment       Moved by Christopher Hamler and seconded by Daniel Brundage
to adjourn at 10:12 p.m.

Ayes  8       Nayes  0

Abigail E. Kutz, Interim
Business Administrator/Bd. Sec’y.

dmg