

**Warren Hills Regional
Board of Education
Regular Meeting
September 8, 2015**

The Warren Hills Regional Board of Education met in Regular Meeting on September 8, 2015 at 7:00 p.m. in the Board Meeting Room.

Call to Order

The meeting was called to order by Richard Havrisko, President.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to "The Express-Times", "The Warren- Reporter," "The Star Ledger," and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield and Washington.

Pledge of Allegiance

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment providing academic and co-curricular opportunities to become successful, productive members of the global community.

Roll Call

Roll call was taken by Abigail E. Kutz. Members present were Daniel Brundage, Linda Feller, Kristin Fox, Donna Golda, Christopher Hamler, Richard Havrisko, Lisa Marshall and Richard Young. Also present were Gary R. Bowen and Abigail E. Kutz.

Minutes

Moved by Lisa Marshall and seconded by Donna Golda to approve the Minutes of the Special and Executive Session meetings on August 5, 2015, Regular and Executive Session meetings of August 18, 2015, Special and Executive Session meetings on August 31, 2015 and Special and Executive Session meetings on September 1, 2015.

Ayes 8 Nays 0

Comm.

Communications: None.

Citizens Part

Citizens Participation: None.

Supt's
Report

Superintendent's Report:

Superintendent's Report - Dr. Gary R. Bowen

- Good News and Progress...
 - Excellent opening of school for all concerned – students, staff, including facility readiness
 - Welcome new 7th graders with their annual bagels and locks for staff, students and parents
 - Ninth Grade Academy was launched successfully again this year
 - Girls field hockey team recognition of their recent victory

Comm.
Reports

Committee Reports:

Mrs. Marshall reported that Ed and Policy met earlier this evening. Discussed final exams, add/drop of courses and recommended Marshall Evaluation Model for Principals at no cost to WHRSD. Legislative update also presented by Mrs. Marshall. The next meeting is September 22, 2015.

Technology Committee met on August 19, 2015 with Brian DeBoer and walked through the middle school and high school.

Facilities Committee met the week before school and walked through the middle school and high school. They thanked Patrick Murphy and his crew for all their hard work.

Dr. Bowen recommended all personnel items.

I. PERSONNEL

Employ
E. Molinet Moved by Linda Feller and seconded by Lisa Marshall to approve employment of Estrella Molinet as the Business Administrator/Board Secretary for the 2015-2016 school year with an annual salary of \$142,000, employment to commence November 9, 2015 or upon release from current employer.

ROLL CALL VOTE: Ayes 8 Nays 0

Extend
A Kutz Moved by Linda Feller and seconded by Lisa Marshall to approve an extension of employment for Abigail Kutz as Interim School Business Administrator through November 30, 2015, with a salary of \$525.00 for each full day worked, not to exceed \$25,000 for the term of this Agreement.

ROLL CALL VOTE: Ayes 8 Nays 0

Employ J. Duncan Moved by Linda Feller and seconded by Lisa Marshall to approve employment of Jennifer Duncan as a maternity replacement Biology teacher at the high school beginning on or about October 29, 2015 through approximately April 4, 2016, with a salary of \$283.97, per diem, Step 1, MA, with salary to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nays 0

Employ N. Perkalis Moved by Linda Feller and seconded by Lisa Marshall to approve employment, pending receipt of certification, of Nicholas Perkalis as a maternity replacement Mathematics teacher at the high school beginning on or about September 28, 2015 through approximately March 9, 2016, with a salary of \$253.59, per diem, Step 1, BA, with salary to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nays 0

Retire M. Broennle Moved by Linda Feller and seconded by Lisa Marshall to accept, with regret, the retirement of Mary Anne Broennle, Payroll Specialist, effective January 1, 2016.

ROLL CALL VOTE: Ayes 8 Nays 0

Degree Status Moved by Linda Feller and seconded by Lisa Marshall to approve change in degree status for the following individuals, effective September 1, 2015, with salaries to be adjusted when negotiations are finalized:

Christal Barr	MA+15
Heather Garcia	MA
Heather Heslin	MA+30
Kenneth Kurpat	MA+30
Toni Manfra	MA+30
Theresa Wilson	MA+45

ROLL CALL VOTE: Ayes 8 Nays 0

Coaches Moved by Linda Feller and seconded by Lisa Marshall to approve employment of the following coaches and co-curricular for the 2015-2016 school year with salaries to be adjusted when negotiations are finalized:

		<u>2014-15</u>
Head Field Hockey	Kate Rothman	Step 4
Assistant Field Hockey	Gregory Wiseburn	Step 3
Assistant Field Hockey	Selena Agnor	Step 2
Assistant Girls' Soccer	Patrick Kablis	Step 2
Assistant Cheerleading	Nicole Crowley	Step 3
Head Band Director	Jason Graf	Step 4
Assistant Band Director	Sandra Young	Step 4

Assistant Band Director Nicholas Rizzo Step 3
Fall Weight Room Supervisor Jarrett Hosbach

ROLL CALL VOTE: Ayes 8 Nays 0

Teacher/
Mentor Moved by Linda Feller and seconded by Lisa Marshall to approve Ilona DiCosmo as a teacher/mentor for the 2015-2016 school year with a stipend of \$440, prorated, to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nays 0

Principal
Evaluation Moved by Linda Feller and seconded by Lisa Marshall to adopt the Marshall Principal Evaluation Model/Rubrics as an alternate method for evaluating of principals in accordance with New Jersey Department of Education guidelines at no cost to the Warren Hills Regional Board of Education.

ROLL CALL VOTE: Ayes 8 Nays 0

Rescind
Advisor Moved by Linda Feller and seconded by Lisa Marshall to rescind the board motion of June 23, 2015 to hire Cynthia Laws as high school National Honor Society Advisor.

ROLL CALL VOTE: Ayes 8 Nays 0

Advisors Moved by Linda Feller and seconded by Lisa Marshall to rescind the employment of Sharon Fretz as the sole advisor for the Outdoors Unlimited Club and to approve Sharon Fretz and Shannon McDowell as 50% each co-advisors for the club for the 2015-2016 school year with salaries to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nays 0

Table
Motion Moved by Linda Feller and seconded by Lisa Marshall to table the motion to approve 12 additional summer hours for Jennifer Giamoni for Peer Leadership training @ \$45/hour with salary to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nays 0

Summer
Hours Moved by Linda Feller and seconded by Lisa Marshall to approve the following individuals for additional summer hours due to crisis counselling @ \$45/hour with salary to be adjusted when negotiations are finalized:

Christal Barr 21 hours
Joanne Huffman 13 hours
Catherine O'Neal 12 ¾ hours

ROLL CALL VOTE: Ayes 8 Nayes 0

Summer
Work

Moved by Linda Feller and seconded by Lisa Marshall to approve the following individuals for summer work hours and orientation for the 9th Grade Academy @ \$45/hour with salaries to be adjusted when negotiations are finalized:

5 hours

Cynthia Bamford
Jessica Morgan

6 hours

Kimberly Roost

7 hours

Gabriela Harris
Vittoria Busardo
Teresa Fahy
Brittany Catalano
Carmello Chiara

8 hours

Kevin Horn
Laura Blackwell
Toni Manfra
Stephanie Karabinus
Andrew Oakley

10 hours

Laura Filan

ROLL CALL VOTE: Ayes 8 Nayes 0

Teacher/
Mentors

Moved by Linda Feller and seconded by Lisa Marshall to approve the following teachers for mentor refresher training for 2 hours each @ \$30 per hour with salaries to be adjusted when negotiations are finalized:

L. Jeannie Zamora
Courtney Flowers
LeeAnn Kubbishun
Noelle Baldwin
Alexandra Helle

Jodi Edmonds
Deborah Archer-Cole
Bonita Duryea
Jennifer Cavo
Thomas Curran

ROLL CALL VOTE: Ayes 8 Nayes 0

Table
Motion

Moved by Linda Feller and seconded by Lisa Marshall to table the motion to approve employment of Terry Hodge for 3 hours of summer work @ \$30 per hour for attending the free & reduced lunch workshop/ seminar with salary to be adjusted when negotiations are finalized.

ROLL CALL VOTE: Ayes 8 Nayes 0

Home
Instructors

Moved by Linda Feller and seconded by Lisa Marshall to approve employment of the following individuals as home instructors for the 2015-2016 school year:

Penelope Atkinson
Mary Helck

Mary Knapp
Lydia Ritter

ROLL CALL VOTE: Ayes 8 Nayes 0

Volunteer Moved by Linda Feller and seconded by Lisa Marshall to approve
Advisor Andrew Oakley as a volunteer advisor for the high school newspaper for
the 2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Substitute Moved by Linda Feller and seconded by Lisa Marshall to approve
Teachers Kyle Brands, Fred Werner, Nicholas Perkalis and Janice Lupackino as
substitute teachers for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Substitute Moved by Linda Feller and seconded by Lisa Marshall to approve
Secretary Theresa DeTore as a substitute secretary for the 2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Basketball Moved by Linda Feller and seconded by Lisa Marshall to approve
Volunteer Anthony Bonelli as a volunteer for the girls' basketball program for the
2015-2016 school year.

ROLL CALL VOTE: Ayes 8 Nayes 0

Parent Moved by Linda Feller and seconded by Lisa Marshall to approve
Volunteers the attached list of parent volunteers for the 2015-2016 sports season.

ROLL CALL VOTE: Ayes 8 Nayes 0

II. EDUCATION AND POLICY

Doctors Moved by Lisa Marshall and seconded by Kristin Fox to approve
Orders the Doctor's Standing Orders for the 2015-2016 school year.

ROLL CALLL VOTE: Ayes 8 Nayes 0

Travel & Moved by Lisa Marshall and seconded by Kristin Fox to approve
Conference the following Travel and Conference Requests:

NAME	TITLE	LOCATION	COST
Earl Clymer, Amanda Brown, Jeffrey Steele & Brian DeBoer	NJPSA Leadership Academy Cohort	FEA, Monroe Twp., NJ	\$650. Registration each

ROLL CALL VOTE: Ayes 8 Nayes 0

Field Trip
Requests

Moved by Lisa Marshall and seconded by Kristin Fox to approve
the following Field Trip Requests:

Requested by:	Trip	Location
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Mackey's Farm, Belvidere, NJ
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Quiet Valley Farm, Stroudsburg, PA
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Abilities of Northwest Jersey, Washington, NJ
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Hershey Park, Hershey, PA
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Menlo Park Mall, Edison, NJ
Heather Heslin	MS MD Classes for Community Based Instruction	Walking trips to downtown Washington, NJ
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Oakwood Lanes, Washington, NJ
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Lehigh Valley Mall, Whitehall, PA
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Callie's Candy Kitchen & Pretzel Factory, Bethlehem, PA
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Liberty Science Center, Camden, NJ
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Farmview Mini Golf, Hackettstown, NJ
Shannon McDowell & Heather Heslin	MS & HS BD/MD classes for Community Based Instruction	Shop-Rite, Washington, NJ
Jason Graf, Sandra Young & Nicholas Rizzo	Competitions & performances by WHR Marching Band	Piscataway High School, Piscataway, NJ
Jason Graf, Sandra Young & Nicholas Rizzo	Competitions & performances by WHR Marching Band	North Warren Regional HS, Blairstown, NJ
Jason Graf, Sandra Young & Nicholas Rizzo	Competitions & performances by WHR Marching Band	Nazareth Area High School, Nazareth, PA
Jason Graf, Sandra Young & Nicholas Rizzo	Competitions & performances by WHR Marching Band	Phillipsburg High School, Phillipsburg, NJ
Jason Graf, Sandra Young & Nicholas Rizzo	US Bands State Championships	TBD

ROLL CALL VOTE: Ayes 8 Nays 0

III. BUDGET AND FINANCE

Financial Reports Moved by Donna Golda and seconded by Christopher Hamler to approve the June, 2015 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) 3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of June, 2015; in compliance with N.J.A.C. 6A:23A-16.10(c) 4, that the Board of Education certifies that no major account has been overexpended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

ROLL CALL VOTE: Ayes 8 Neyes 0

Tuition Contracts Moved by Donna Golda and seconded by Christopher Hamler to approve the following Special Education Tuition Contract for the 2015/2016 school year as follows:

<u>Student</u>	<u>School</u>	<u>Amount</u>	<u>Effective</u>
21-16	WCSSSD	\$34,475.00	September 1, 2015
24-16	WCSSSD	\$37,550.00	September 1, 2015
25-16	WCSSSD	\$37,550.00	September 1, 2015
26-16	WCSSSD	\$37,550.00	September 1, 2015
27-16	Montgomery Academy	\$55,971.00	September 2, 2015
28-16	The Lakeview School	\$82,101.60	September 8, 2015

ROLL CALL VOTE: Ayes 8 Neyes 0

Tuition Contract Moved by Donna Golda and seconded by Christopher Hamler to approve a tuition contract for Warren Hills student 2016415 to attend Hunterdon County ESC Tewksbury Campus for the 2015-2016 school year at a tuition rate of \$19,000.00.

ROLL CALL VOTE: Ayes 8 Neyes 0

Speech Services Moved by Donna Golda and seconded by Christopher Hamler to approve a contract with Summit Speech School for Itinerant Teacher Services for Warren Hills student 2017359 for the 2015-2016 school year at the rate of \$150.00 per hour.

ROLL CALL VOTE: Ayes 8 Nayes 0

Change Order Moved by Donna Golda and seconded by Christopher Hamler to approve Change Order Number 01 with Aero Plumbing & Heating Co., Inc. for the middle school and high school toilet projects as follows:

New domestic water supply infrastructure	\$4,278.41
Install new tile substrate	\$5,849.68
Install tempered glass mirrors	\$4,948.61
Replace existing lintel above window	\$2,345.31

The above amounts will be deducted from the General Allowance of \$20,000 which will leave a remaining allowance of \$2,577.99.

ROLL CALL VOTE: Ayes 8 Nayes 0

Parent Contract Moved by Donna Golda and seconded by Christopher Hamler to approve a Parent Contract for Student Transportation for the 2015-2016 school year to transport Warren Hills special education student 13-16 to Willow Glen Academy in the amount of \$4,379.00.

ROLL CALL VOTE: Ayes 8 Nayes 0

Joint Transportation Moved by Donna Golda and seconded by Christopher Hamler to approve a Joint Transportation Agreement with Delaware Valley Regional High School for the 2015-2016 school year to provide various field/athletic trips at the rate of \$67.95 for the 1st 4 hours and \$39.80 after 1st 4 hours, with a minimum of 3 hour trips.

ROLL CALL VOTE: Ayes 8 Nayes 0

Coordinated Transportation Moved by Donna Golda and seconded by Christopher Hamler to approve a Resolution for Participation in Coordinated Transportation Services with Monmouth-Ocean Educational Services Commission for the 2015-2016 school year, including 5% administrative fee.

ROLL CALL VOTE: Ayes 8 Nayes 0

Citizens Part. Citizens Participation:

Justin Lewis and Mr. E. Biel regarding swim team.

Kathryn Lilly and Kathleen Feluta regarding access at middle school.

Washington Township BOE President, Karen Graf, presented a picture of a model of the Blue Streak that was designed and crafted as a

gift from Middlesex Vo-Tech students. Arrangements for delivery will be made.

Executive Session

Moved by Lisa Marshall and seconded by Donna Golda to go into Executive Session as indicated by item **a., c., g., h. and i.** below:

The Board of Education of the Warren Hills Regional School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

a. Matters rendered confidential by Federal Law, State Law or Court Rule

b. Individual privacy

c. Collective bargaining agreements

d. Purchase or lease of real property if public interest could be adversely affected

e. Investment of public funds if public interest could be adversely affected

f. Tactics or techniques utilized in protecting public safety and property

g. Pending or anticipated litigation

h. Attorney-client privilege

i. Personnel – employment matters affecting a specific prospective or current employee

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Action may be taken.

Ayes 8 Nays 0

The Board entered into Executive Session at 7:58 p.m.

Reconvene

Moved by Lisa Marshall and seconded by Kristin Fox to reconvene into open session at 10:10 p.m.

Ayes 8 Nays 0

WHREA Contract

Moved by Lisa Marshall and seconded by Christopher Hamler to approve the 2015-2018 Collective Negotiations Agreement with WHRBOE and the WHREA.

ROLL CALL VOTE: Ayes 8 Nays 0

Adjournment Moved by Christopher Hamler and seconded by Daniel Brundage
to adjourn at 10:12 p.m.

Ayes 8 Nays 0

Abigail E. Kutz, Interim
Business Administrator/Bd. Sec'y.

dmg