

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**April 5, 2022**

**6:30 p.m. – Executive Session**

**7:15 p.m. Regular Meeting**

**A. Call to Order** - Corey Piasecki, President

**B. Roll Call** - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz (arrived at 7:00 p.m.), Christopher Cannavo (arrived at 7:30 p.m.), Molly Fraumeni, Jean Hansen, Sam Knutson, Eric Horton, Lisa Marshall, and Corey Piasecki. Also present were Earl Clymer, Dennis Mack, and Donnamarie Palmiere. Eric Walls was absent.

**C. Executive Session**- 6:34 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mrs. Marshall and seconded by Mrs. Hansen to go into Executive Session at 6:34 p.m. with full board consent.

Recess from 7:00 p.m. to 7:15 p.m.

**D. Reconvene**: 7:15 p.m.

Approval to Reconvene

Motion by Mrs. Marshall and seconded by Mr. Knutson to go into Open Session at 7:15 p.m. with full board consent.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Our Mission Statement

The Warren Hills Regional School District challenges and empowers a dynamic, diverse student body in a supportive learning environment by providing academic and co-curricular opportunities to become successful, productive members of the global community.

Pledge of Allegiance

Approval of Board Minutes

- March 15, 2022 Regular & Executive Session Meetings

Motion by Mr. Knutson and seconded by Mrs. Marshall to approve the minutes of the March 15, 2022 Regular and Executive Session Meeting.

MOTION: Sam Knutson		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo				X (arrived late)
Corey Piasecki	X			

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

A few emails were received from parents that Mr. Clymer responded to.

F. Superintendent’s Report – Mr. Earl C. Clymer, III

- Mr. Clymer introduced FFA students and Mrs. Smith for their Presentation. FFA invited board members to attend the FFA banquet to be held on June 5<sup>th</sup> at the Boro Hall.

- School Calendar Update - Schools will be closed on Friday May 27th. The day will not be added back into the calendar
- NJQSAC Interim Report
- We are ending the Oxford Late Bus Run Pilot program due to a lack of riders.
- Mr. Clymer is very excited to announce that more film students will be showcasing their work at the Rowan University in Glassboro film festival. Congratulations to Sandy Eskow for her film, "An Experimental Experience," and Emily Wetenhall for her film, "Two Faced." Nominees will screen at their event and are in the running for the Best of Category Award, to be revealed at the end of the ceremony on April 9th.
- Mr. Clymer congratulated Samantha Bradley for being awarded at the One Earth Awards. The One Earth Awards is an International Film and Music Festival located in (Bangalore, Karnataka) India. This awards show recognizes excellence from across the world in Filmmaking and Music. The festival is juried by Grammy, Oscar and other internationally recognized musicians and filmmakers and top industry personnel. They reward filmmakers and musicians who use their art and talent to make this world a better place. For those of you who don't know, Samantha is pursuing a career in music and scoring for films. She will be attending NYU in the fall to pursue her dreams. Her original score for the student film that she and Alex Balaney produced was awarded in this festival and is the first time that someone received an award for scoring in a film.
- Congratulations to our newly elected members of the WHRHS National Honor Society. The newest 26 members will be inducted at the ceremony on April 12th.

Save The Date Events:

April 7 - Panel Discussion sponsored by the WH SEAC - Virtual Discussion - 6:30 PM

April 7 - 9 - Warren Hills Drama Club - Mamma Mia

April 11 - Autism Presentation - Guest Speaker Kerry Magro - Sponsored by the ARC of Warren County and Abilities of NW Jersey - WHRHS Auditorium - 6:30 PM

May 13 - Warren County Prosecutor's Office Health and Wellness Field Day Event

May 14 - Hills Fest - Sponsored by Warren Hills Peer Leaders and Streak Nation

**G. Presenter(s):** FFA Presentation

**H. Goals:**

**Warren Hills Board of Education District Goals for 2021-22**

1. Implement and support an articulation structure that identifies curricular strength and weakness for grades 7-12, provides resources to cluster sending districts for curricular alignment in grade 6 and improve student achievement.
2. Ensure best practices related to inclusion, diversity and equity within the WHRSD are followed in regards to hiring practices, curriculum implementation and policy development in collaboration with all school/community stakeholders and to share concerns and recommendations with appropriate committee(s) of the Board of Education.

3. Implement Curriculum Pathways for the 2021-2022 school year focused on preparing students for life beyond Warren Hills, including but not limited to vocation, careers, and college. Pathways will appear as part of the Program of Studies.
4. Create and implement programs, provide resources, and offer support to students, parents, faculty & staff related to Mental Health Awareness in collaboration with local and state agencies.

Under District Goal 3 the scheduling process continues.

Under District Goal 4 the Mental Health Team held a half day of professional development on April 1<sup>st</sup>. There was a good turnout for the sessions.

**Warren Hills Board of Education Board Goal for 2021-22**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

**I. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	March 23, 2022	By Chair: Sam Knutson
Education, Policy & Technology	No meeting held	By Chair: Scott Bodenschatz
Personnel & Student Activities	March 29, 2022	By Chair: Eric Walls
Negotiations	No meeting held	By Chair: Lisa Marshall

Mr. Knutson reported that the Finance, Facilities & Transportation committees met and visited the Excel Building. They also discussed a succession plan, budget, swipe cards and security. The PTSA will be receiving donations from Staples including tables, office furniture as well as office products.

Mrs. Fraumeni and Mrs. Marshall provided a legislative update and discussed the following proposed bills:

- Digital Divide
- Universal lunch meals
- IDEA funding at 40% - currently at 13%
- Teacher retention
- Bus drivers – under the hood and new specific CDL for bus drivers
- Funding for mental health professionals
- Start time for High School not before 8:00 am but decision to remain at local level
- Extraordinary Aid to be funded at 90%
- Remote instruction for snow days and emergency closings

**J. Old Business**

Mrs. Marshall reminded the board that in September they need to include a student liaison to the board.

**K. New Business**

Mrs. Marshall will make a motion to add a resolution regarding the school calendar.

**L. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

None

**M. ACTION ITEMS**

Motion made by Mrs. Marshall and seconded by Mr. Cannavo to add the following resolution under Education and Policy:

\*5. Motion to amend the 2021-2022 school calendar to include Friday, May 27, 2022 as a school closing day. June 9, 2022 will remain as the last day for students.

MOTION: Lisa Marshall		SECOND: Chris Cannavo		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls				X

Christopher Cannavo	X			
Corey Piasecki	X			

**I. PERSONNEL**

Motion by Mrs. Marshall and seconded by Mrs. Fraumeni to accept the recommendation of the Superintendent to approve and adopt motions I.1 to I.2 as described below:

20-21 salaries remain in effect for the 21-22 school year, pending contract negotiations

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Richard Laubach	Accept	Custodian	\$34,594	Middle School	4/7/22	4/7/22	Resignation
2	Deborah Thompson	Approve	Leave Replacement Music Teacher	\$55,470, prorated	District	On or about 5/1/22	On or about 6/1/22	Replaces #52991619 All paperwork complete & on file
3	Tristan Laferriere	Approve	Custodian	\$33,825, prorated	District	4/6/22	6/30/22	All paperwork complete & on file
4	Dorothy Momanyi	Approve	Substitute School Nurse	\$250/day	District	4/6/22	6/30/22	All paperwork complete & on file
5	Douglas Voight	Approve	Substitute Teacher	\$130/day	District	4/6/22	6/30/22	All paperwork complete & on file
6	Beth Goldberg	Approve	Substitute Teacher	\$130/day	District	4/11/22	6/30/22	All paperwork complete & on file
7	Sofia Senesie	Approve	Substitute Teacher	\$130/day	District	4/6/22	6/30/22	All paperwork complete & on file
8	Janessa Ternosky	Approve	Substitute Teacher	\$130/day	District	4/6/22	6/30/22	Pending receipt of all required paperwork

\*2. Motion to approve the following observations/internships/volunteers:

Code No.	Name	Position	Degree/Step No. of Hrs.	Salary/ Stipend	Location	Date Effective	Date Terminated	Discussion
1	David Sbriscia	Practicum	N/A	N/A	Middle School	4/6/22	End of Practicum	Western Governors University student under the direction of Mr. Remondelli

## Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Molly Fraumeni		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

## II. EDUCATION AND POLICY

Motion by Mr. Bodenschatz and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.5, as described below:

\*1. Motion to approve the **second and final reading** of the following revised policy & regulation for inclusion in the district's policy manual, as recommended by the Education and Policy Committee and the Superintendent:

**8465 P&R**      Bias Crimes and Bias-Related Acts

\*2. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 21-22 - 012, 014 & 015  
 HS - 21-22 - None

\*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	Emily Kablis & Nicole Silvis	MS & HS Student Council for NJASC Spring Awards	Transportation & Substitutes	N/A
2	Adam Slack	Robotics Team to First Mid-Atlantic District Championship	Transportation & Substitute	N/A
3	Mark Smith & Adam Slack	WHR Archery Club to NASP National Championship	Student Registration, \$35/student. Teachers: Substitutes, Mileage, Lodging & incidentals	All students responsible for all costs other than registration.
4	Nicole Bayer & Cheryl Yanoff	MD/AU classes for Community Based Instruction	Transportation	Various Dates

\*4. Motion to approve the following travel and conference requests:

Code No.	Name	Title	Location	Cost/Mileage	Date and Discussion
1	Amanda Brown, Renee Smola & Craig Green	Observe various high schools Buddy PE & Unified PE classes	Bridgewater HS & Voorhees HS	Mileage & substitutes [2]	March 30, 2022

\*5. Motion to amend the 2021-2022 school calendar to include Friday, May 27, 2022 as a school closing day. June 9, 2022 will remain as the last day for students.

#### Approval of Education & Policy Motions

MOTION: Scott Bodenschatz		SECOND: Lisa Marshall		
Name	Ayes	Nayes	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	X			
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

#### I. BUDGET AND FINANCE

Motion by Mr. Knutson and seconded by Mrs. Hansen to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through III.17 as amended and described below:

\*1. The Warren Hills Regional Board of Education approves the February, 2022 Board Secretary and Treasurer's Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of February, 2022; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this



report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period March 15, 2022 through April 5, 2022, in the amount of \$3,435,328.40.

\*3. Motion to approve Student Activities bill list for the period February 1, 2022 through February 28, 2022 in the amount of \$18,750.62.

\*4. Motion to approve Athletic bill list for the period February 1, 2022 through February 28, 2022 in the amount of \$2,436.00.

\*5. Motion to approve transfers in the amount of \$326,695.10 for the month of February, 2022.

\*6. Motion to approve the following Special Education Tuition Contract for the 2021-2022 regular school year:

<b>Student</b>	<b>School</b>	<b>Amount</b>	<b>Aide</b>	<b>Effective</b>
1274743973	Garfield Park Academy	\$7,917.36 (\$329.89 per diem)	N/A	3/22/22-6/16/22

\*7. Motion to approve a Tuition Contract with Pohatcong Township School District to accept the following student for the 2021-2022 school year:

<b>Student</b>	<b>Program</b>	<b>Amount</b>	<b>Effective</b>
6264277903	MD Program	\$8,252.00	3/28/22-6/30/22

\*8. Motion to approve Home/Bedside Instruction Agreement with LearnWell for Student #3051930261, commencing March 24, 2022 until further notice, in the amount of \$51.50 per hour for a total of 10 hours per week and an additional 33% for administrative and preparation costs.

\*9. Motion to approve Home/Bedside Instruction Agreement with Saint Clare’s Hospital for Student #5822420671 commencing April 1, 2022 until further notice, in the amount of \$55.00 per hour for a total of 5 hours per week.

\*10. Motion to accept The Foundation for Health Advancement Grant in the amount of \$2,400.00 for Healthcare Pathways submitted by Alexandra Helle.

\*11. Motion to submit the 2022 NJSIG Safety Grant in the amount of \$4,100.00 to be used for security upgrades.

\*12. Motion to approve ESEA FY22 Amendment #1 to include carryover funds from 2020-2021 as follows:

Title IA            \$191,766.00

Title I SIA	\$ 15,843.00
Title IIA	\$ 64,039.00
Title IV	\$ 10,685.00

\*13. Motion to approve change order No. 004 for the Excel Building in the amount of \$11,562.00 taken from general allowance. This is for installing a plywood underlayment over the original uneven hardwood floors to guarantee proper installation of new flooring.

\*14. Motion to approve change order No. 005 for the Excel Building in the amount of (\$9,229.63) added back to general allowance. This is a credit is for lighting fixtures originally specified which were delivered to the site damaged and incorporates the cost of revised and accepted lighting fixtures.

\*15. Motion to approve change order No. 006 for the Excel Building in the amount of \$2,103.26 taken from general allowance. This is for additional electrical work (from a response to an RFI) to tie the roll-up door in the security office into a circuit as well as the fire alarm system (as opposed to using a fusible link).

\*16. Resolved, that the Board of Education hereby ratifies the Memorandum of Agreement with the Warren Hills Regional Education Association, dated as of January 12, 2022 for the contract period July 1, 2021 through June 30, 2024, including related mutually adopted salary guides, which was previously ratified by the Association and which is on file in the office of the School Business Administrator/Board Secretary; and be it

Further Resolved, that the Board authorizes its Board President to execute an appropriate successor collective negotiations agreement upon finalization of same.

\*17. Resolved, that on this 5<sup>th</sup> day of April, 2022, be it hereby resolved that the Warren Hills Regional Board of Education approves the litigation settlement in the matter of Student #5276478543, in accordance with the terms and Settlement and General Release provided to the Board which is on file with the office of the Business Administrator.

#### Approval of Budget & Finance Motions

MOTION: Sam Knutson		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Molly Fraumeni	X			
Jean Hansen	X			
Eric Horton	X			
Sam Knutson	X			
Lisa Marshall	#1-16		#17	
Eric Walls				X
Christopher Cannavo	X			
Corey Piasecki	X			

**O. Public Comment**

Mr. Detrick asked if the board has made any progress in the areas of curriculum coordinator and head of guidance.

Mr. Bodi discussed the restructure of schools in New Jersey.

**P. Second Executive Session**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

1) *Personnel Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. No action will be taken.

Approval to go into Second Executive Session

Motion by Mrs. Marshall and seconded by Mr. Cannavo to go into Executive Session at 8:20 p.m. with full board consent to discuss personnel matters.

Approval to Reconvene

Motion by Mrs. Fraumeni and seconded by Mr. Knutson to go into Open Session at 9:37 p.m. with full board consent.

**Q. Adjournment 9:38 p.m.**

Approval to Adjourn

Motion by Mr. Cannavo and seconded by Mrs. Marshall to adjourn at 9:38 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Administrator/Board Secretary

